

The council meeting was held in the Village Hall on Wednesday 8<sup>th</sup> December 2010 at 7:30. Chairman Cllr Mason.

**Present:** Cllrs Brown, Clarke-Irons, Denham, Forrester, Frost, Mason, Pratt, Sellers, and Whiting and 3 members of the public.

1. **Apologies for absence** were accepted from D Cllr Thomas who was at an EDDC meeting, and Cllr Turner who is away.
2. **Adoption of Minutes:** The minutes of the November 2010 meeting were adopted and signed.
3. **Matters arising:** It was agreed that a trial next month would be made, starting the open forum at 7:15, then the meeting at 7:30.

4. **Planning:**

**Applications dealt with by Planning Committee**

- **The Little Cedar House Venlake T1** - Larch - reduce canopy back to the boundary. *Owing to financial constraints, the Parish Council has formed no collective view on this application. Individual councillors on the Planning Committee have responded as follows:*  
*One quite large branch (which divides into several smaller branches) and several smaller ones overhang Undermead. We concur with the Tree Warden's report, and do not object to this application provided that the branches in question are cut back neatly to the trunk by a tree surgeon.*  
*EDDC should note, however, that the tree is in the grounds of the Little Cedar House (at present being sold) and approval of the landowner must be sought as the application is from the adjacent property Undermead.*
- **14 Glebelands Uplyme** Mr Shields Fell 1 x multi-stemmed Laurel. *Owing to financial constraints, the Parish Council has formed no collective view on this application. Individual councillors on the Planning Committee have responded as follows: We have no objections to this application.*

**Applications considered during this agenda item:**

- **Land Adjacent To Lyme Road** Construction of eight affordable dwellings and associated access and parking.  
All councillors had been invited to look at the submitted plans. Safe pedestrian access must be ensured, whether the village school moves to the adjacent site or not. Cllrs would still like dormers to lower the roofline: Guinness Trust will be asked to consider this again, and also to agree the paint scheme colours. It was resolved (with one abstention) to accept the recommendation of the Planning Committee to approve the application for the affordable housing. (Proposed Cllr Sellers, seconded Cllr Frost).

The response sent to EDDC was as follows: *"The Parish Council supports this application. As an exception site, a S106 agreement will be required, which should ensure that residents have an Uplyme connection wherever possible. Final decor and colour scheme are to be agreed with the Guinness Trust. The proposed footpath towards the Village Hall must exit onto the Lyme Road in a safe manner for pedestrians."*

The meeting was suspended at 8:15 to hear the police report, and resumed at 8:27.

**Applications granted/rejected by EDDC since the last meeting.**

- **Hillside Farm Harcombe** (amended plans) Construction of 2 storey rear extension including demolition of attached outbuilding and garage and alterations to garage *Granted with conditions*
- **Hillside Farm Harcombe** (amended LBC plans) Construction of 2 storey rear extension and alterations to dwelling and construction of wall *Granted with conditions*
- **Woodcote, Charmouth Road** T1 oak – reduce stem by 3m; T2 ash – reduce lowest limb over garden by 3m; T3 ash – fell *Granted*
- **Coachmans Cottage Woodhouse Fields** (amended plans) One and a half storey front extension with dormers and alterations including removal of existing garage. *Granted with conditions*
- **14 Glebelands Uplyme** T1 and T2 - Ash - fell. *Granted with conditions*

**Other planning.** New village school site – funding for preliminary planning is being sought. LDF comments were sent off to EDDC – they will be put on the council web site.

**5. Finance:** The Clerk reported on the **current position at 30<sup>th</sup> November 2010**

|                                     |                 |                                 |                |
|-------------------------------------|-----------------|---------------------------------|----------------|
| Current Account                     | 15186.35        | Including Restricted Funds of : |                |
| Business Instant Access A/c         | 5354.42         | Footpath funds                  | 3063.06        |
| Millennium Tree Fund                | 55.06           | Uplyme Speed Campaign           | 879.01         |
|                                     | <u>20595.83</u> | Playground funds                | 771.74         |
|                                     |                 | Millennium Copse                | 2198.78        |
|                                     |                 | Locality funding                | -10.00 *1      |
|                                     |                 | PAYE due                        | <u>32.60</u>   |
| <b>Payments Out</b>                 |                 |                                 | 6935.19        |
| Grounds maintenance                 | 508.33          | <b>Payments In</b>              |                |
| Clerk's salary                      | 361.98          | Bank interest (est'd)           | 0.21           |
| Clerk's expenses                    | 9.86            | Cemetery                        | 300.00         |
| Councillor's travel expenses        | 17.88           | Donation: Lym Valley Soc.       | <u>2198.78</u> |
| Audit Commission fee                | 135.00          |                                 | 2498.99        |
| Donation: poppy wreath              | 16.50 *2        |                                 |                |
| Locality funding to DCC re "Culver" | 760.00 *2       |                                 |                |
| VAT                                 | <u>23.95</u>    |                                 |                |
|                                     | 1833.50         |                                 |                |

Notes:

1. Locality fund now £10 'overdrawn' as estimate applied for was £10 less.
2. These items had to be paid between meetings and authorised in accordance with financial regulations.

The Clerk submitted the list of current payments for approval.

|      |                                  |        |
|------|----------------------------------|--------|
| 1217 | G Sims - grounds maintenance     | 508.33 |
| 1218 | L Wakeman - Clerk's expenses     | 36.38  |
| 1219 | L Wakeman - Clerk's salary       | 362.18 |
| 1220 | J Clarke-Irons - travel expenses | 3.16   |

It was resolved unanimously to donate £50 to the Uplyme Parish Magazine in 2011-12 (item omitted from last month's schedule of donations) (Proposed Cllr Forrester , seconded Cllr Brown)

A resolution setting out arrangements for the Council's banking arrangements with HSBC (attached) was unanimously adopted (proposed Cllr Clarke-Irons, seconded Cllr Denham), then signed by the Chairman and Clerk to record the fact.

6. **Tendering process.** At the previous meeting, there had been some discussion of whether it was legal not to put contracts out to formal tender as per financial regulations. Cllr Brown explained the definition of tenders and estimates. The LGA 1972 provision relating to contracts was read by the Clerk. It was resolved unanimously that the Council was happy with the financial regulations as adopted on 10<sup>th</sup> Nov. (Proposed Cllr Sellers , seconded Cllr Denham)
7. **Footpaths:** Contractor had an accident but will be fixing the defective signs soon . FP62 by the Talbot Arms field is very overgrown; Terry Sweeney is clearing it, although the absentee landowner is actually responsible. Glen footpath is still awaiting attention when contractor is recovered.
8. **Highway matters:** The defects list was circulated. Grit bins might be afforded from the precept if no locality funding is available. Finance Committee to look into funding. Clerk to look at speed camera funding to see how it was donated. Note to be put in next Parish News about illegality of using DCC grit on private property.

9. **Maintenance of Parish Council land:** Contractor’s payment for November was agreed. In the Schedule of works to be put out to tender for next year, two changes needed: cleaning extra bus shelter, and hedge by play area: only that part next to playground. Clerk to look at wording and amend as necessary.
10. **Millennium Copse.** No response from liquidator. If the transfer happens, PC can take over maintenance. Cllrs were asked to give thought to what should be done – any volunteers to lead a Working Party?. Other Cllrs wondered whether it was wise to take on the liability.
11. **County Councillor’s report.** None.
12. **District Councillor’s report.** Spending review and freeze on council tax will have major effect on EDDC. Opportunity to allow parish councils to take on extra responsibilities (with funding). New school site – meeting on 23<sup>rd</sup> November of Governors/Trustees to decide on whether the project will go ahead. Co-operation with affordable housing development will be essential to the success of both.
13. **Meetings attended by Councillors:** Cllr Clarke-Irons attended a Ring & Ride meeting in Axminster on 18/11; numbers in Uplyme up 80%, will be looking to fund a third bus. Cllr Denham went to Trinity Broadband meeting.
14. **Correspondence:** the Clerk presented the list to the Council. Publicity for new councillors and census should be put in the February parish magazine.
15. **AOB:** The EDDC AONB officer has been asked to speak about the Uplyme Parish Biodiversity Audit in January.

There being no other business, the meeting closed at 9.25 p.m.

Signed ..... Chairman

Date .....