

The council meeting was held in the Village Hall on Wednesday 8th September 2010 at 7:30. Chairman Cllr Mason.

Present: Cllrs Brown, Clarke-Irons, Denham, Forrester, Frost, Mason, Pratt, Sellers, Turner, Whiting; D Cllr Thomas, and 4 members of the public (later 5).

1. **Apologies for absence** were accepted from PCSO Jones who is attending Tytherleigh PC's meeting.
2. **Adoption of Minutes:** The minutes of the July 2010 meeting were adopted and signed.
3. **Matters arising:** Emergency Plan has not been acknowledged by EDDC: Clerk to follow up. Public noticeboards: would be nice to have one per settlement, but very costly. Existing boards, the Parish Magazine report and web site keep most people informed.

4. **Planning:**

Applications dealt with by Planning Committee

- **The Lookout St Marys Lane.** Construction of rear and side extensions to ground and first floor and raising of roof height. *The Parish Council has no objections to this application and recommends approval.*
- **9 Glebelands** (amended plans). Construction of single storey rear extension incorporating balcony. *The Parish Council has no objections to this application and recommends approval.*
- **The Haven Harcombe.** Construction of detached outbuilding to form two carports, store and greenhouse. *The Parish Council supports this application subject to Highways' approval of the new access through existing gateway.*
- **Hillside Farm Harcombe.** Construction of 2 storey rear extension including demolition of attached outbuilding and garage and alterations to garage. *The Parish Council considers the proposed demolition of outhouses etc. and the two storey extension to be improvements to the building, and have no objections to this in principle. However, it queries whether slate to replace the tin sheeting (probably over old thatch) is appropriate for this Grade II listed building, rather than reverting to the original thatched roof. There has been a similar comment from a neighbouring property.*
- **Cheesecombe Cottage Harcombe.** Replacement of 4 no. windows and 1 no. external door. *The Parish Council supports this application.*
- **Spring Gables Springhead Road.** Construction of garden studio. *The Parish Council notes that this application has been replaced by an amended application. The amended application, which superseded this application, has the same reference number, but is due for comments two days earlier, i. e. by 24th August. The Parish Council's comments will therefore be given to the amended application. The Parish Council considers that the original application was of an unacceptably poor quality, having no definite location plan, no levels, plans with different scales on the same drawing etc, etc. More detailed comments were attached.*
- **Spring Gables Springhead Road** (amended plans). Construction of garden studio. *The Parish Council has no objections to this application in principle, provided that design details such as exact location, levels, foundations, materials to be used where (weather board exteriors), fibreglass roof details, approval of colour schemes (especially fibreglass) are approved, and the toilet room size and its drainage are agreed with EDDC Planning Dept. The Parish Council does however strongly object to the quality of the submission sent to it. It was told at discussions on how Willow Cottage, Springhead Lane, Uplyme, became approved by EDDC (which was a two story house whereas a proposed bungalow on the same site have been turned down three times previously on the grounds of overdevelopment) that all amended applications should stand on their own. This was not the case here and drawings from the original submission were not included. The location and levels were unclear, one plan had different scales on it, etc. etc. Detail of the problems encountered with this submission were attached.*
- **Woodhyde The Glen.** Fell 1 x Silver Birch (T1), Lift crowns of 3 x Norway Spruce. *The Parish Council has no objections to the removal of the Silver Birch and lifting the crowns of 3 x Norway Spruces, provided that a replacement tree for the Silver Birch is planted within 12 months of the removal of the existing tree.*
- **Blossom Hill (land Adj) Pound Lane.** Construction of bungalow and garage (renewal of planning permission 07/2400/FUL). *The Parish Council has no objections to this application.*
- **Doron (rear of) Haye Lane.** Construction of stable block as replacement to existing building. *The Parish Council has no objections to this proposal provided that the colour of the lapped timber boarding is approved, and that access arrangements and protection of the Copper Beech tree are as set out in the application.*
- **Lane End Springhead Road.** Installation of new boiler flue on rear lean-to (west elevation). *The Parish Council supports this application.*

Poor quality of some recent applications was mentioned; detailed comments were sent to EDDC. D Cllr Thomas will liaise with Cllr Whiting to come up with guidelines that should be followed.

Applications considered at the prior planning meeting

- **Coombehayes House Wadley Hill.** Conversion and alteration to garage to form annex.

- **Hillside Farm Harcombe** (amended plans). Construction of 2 storey rear extension and alterations to dwelling and construction of wall.
- **Hillside Farm Harcombe** (amended plans). Construction of 2 storey rear extension including demolition of attached outbuilding and garage and alterations to garage.

Applications granted or refused by EDDC since last meeting

- **Land East Of Ware Cross Uplyme.** Continuation of use of land for car park for Park and Ride for temporary period. *Granted with conditions*
- **Hazeldene Lyme Road.** Construction of new vehicular access and hardstanding (closure of existing vehicular access). *Withdrawn*
- **Scotia Whalley Lane.** Single storey extension and conservatory. *Granted*
- **White Wings Woodhouse Hill.** Part demolition of building and construction of single storey extension. *Granted*
- **Sunnymead Yawl Hill Lane** (amended plans). Construction of extension with terraced area, construction of new garage and formation of new access (revisions to planning permission 09/1490/FUL - part retrospective). *Granted with conditions*
- **The Lookout St Marys Lane.** Construction of rear and side extensions to ground and first floor and raising of roof height. *Granted with conditions*
- **9 Glebelands** (amended plans). Construction of single storey rear extension incorporating balcony. *Granted with conditions*

Other planning.

Village School: The Head has written asking for PC involvement with a new building near the Village Hall. Cllrs Whiting and Mason attended a meeting with D Cllr Thomas and C Cllr Knight , and the local MP. Environment Agency would need changes to site to build on the flood plain. School will probably authorise a site assessment and a big public meeting, also talks with Guinness Trust. Cllrs Whiting and Mason attended a meeting on **Jurassic Coast study centre** – proposed in Uplyme on a field just inside Devon boundary on A3052. Meeting suspended for 10 minutes at 7:55 for D Cllr Thomas to comment.

5. **Affordable Housing:** New set of visualisations is available: all councillors have now seen these. Designs and planting were discussed. It was resolved that the Chairman should write to Guinness Trust confirming the Council’s approval of the revised designs received with Satellite Architects’ letter of 18th August 2010. Softening of the end gable with chert, and possible dormers/lowered roof line, were suggested as improvements – Council hopes that some may be incorporated at the drawing stage. (Proposed Cllr Whiting, seconded Cllr Brown.) Cllr Pratt requested that his vote against the resolution was recorded.
6. **Finance:** The Clerk reported on the **current position at 31st August 2010** (councillors had seen the statement for July but it was not read out again):

Current Account	8,236.59	Including Restricted Funds of :	
Business Instant Access A/c	5,353.75	Footpath funds	3063.06
Millennium Tree Fund	55.06	Uplyme Speed Campaign	879.01
	13,645.40	Playground funds	771.74
		Locality funding	750.00
Payments Out		PAYE due	164.60
Grounds maintenance	479.17		5,628.41
Clerk's salary	246.08	Payments In	
Clerk's expenses	31.03	Bank interest	0.23
Village hall hire	12.00	Cemetery	675.00
	768.28		675.23

The Clerk submitted the list of current payments for approval, and a list of cheques signed off in August that would normally have been approved in Council. (Agreed with Chairman/Cllr Sellers and signed off by Cllrs Denham & Mason)

<i>cheque #</i>	<i>payee, re</i>	<i>amount</i>	<i>VAT</i>	<i>Amount</i>
1198	G Sims - grounds maintenance	497.17	-	479.17
1199	L Wakeman - Clerk's expenses	31.03	-	31.03
1200	Village Hall - room hire	12.00	-	12.00
1201	L Wakeman - Clerk's salary (net of Jul & Aug tax)	246.08	-	246.08

<i>September cheques to be signed after meeting</i>				
1202	G Sims - grounds maintenance	508.33	-	508.33
1203	L Wakeman - Clerk's salary (net of tax)	TBD - waiting for tax coding notice		

Cllr Brown, the Chairman of the **Finance Committee**, reported on the meeting last week. The committee proposed initial terms of reference: including but not limited to banking and insurance arrangements; proposing/reviewing budget/ precept, financial regulations, contracts, fees and salaries; recommending schedule of donations; monitoring expenditure. The Council approved these and added that monitoring cash flow was also important, as was contingency funding for emergency expenses. A working party was formed to propose draft financial regulations, comprised of Cllrs Brown, Denham, and the Clerk. These will be suited to the Council’s size and turnover. A better way of recording and monitoring expenditure, using spreadsheets, will be sought. The law on paying **expenses** and allowances to Councillors was summarised. The Finance Committee was asked to make a recommendation to Council next month. The Clerk was due an **increment** in April but didn’t take it as she was claiming overtime. Cllr Denham recommended that it should be paid from September – this was agreed by Council.

7. **Footpaths:** Gary Sims will do sign repair work next week. Two diversion proposals have been received (by the Mill, and at Shapwick Quarry). Also offer of materials to repair FP 56 if workforce can be found.
8. **Highway matters:** The defects list was circulated. Cllr Turner met C Cllr Knight / B Hoare. At the dangerous corner on St Mary’s Lane plastic posts will be installed, and Mr Hoare has requested budget for proper railings next year; Burrowshot Woods gully will be strengthened. Trinity Hill Nature Reserve car park used by camper vans & lorries for overnight parking – lots of rubbish. Clerk to enquire about barrier/byelaws. Lengthsman’s report of works done in the parish was available. Bottom of Yawl Hill Lane is partly derestricted, despite blind bends and 90 degree dog legs: Clerk to ask how to request this to be changed. Limekiln grit bin – resident can get bag of grit from Cllr Turner. Speed advisor will be back on 11th October for a month.
9. **Maintenance of Parish Council land:** Contractor’s payment for August was agreed at the new rate. He has cut the footpath at the top of the cemetery. He queried the precision of his contract re: hedges around the playground, but had done the work asked for by Cllr Sellers. Playground inspection – no high risk items identified. War memorial work scheduled for W/B 27th September. Lap panel at bottom of cemetery needs replacing; Veolia are not emptying the bags. Clerk to chase up. Seat and magnolia planted in memoriam requested to be taken by owner, and will be replaced. Clerk to write with agreement. Leaning memorials – some are very old and no relatives will be found. Clerk will be given details of other two and try to find next of kin. Quote for repairing little wall at bottom of cemetery - £3,100; revised quote will be requested for reshaping ground to stop subsidence. Tithe map: no decision was made about what to do with it.
10. **Open forum.** The Clerk has had several complaints from parishioners that their views are not heard until too late. Those members of the public present will be canvassed after the meeting and a decision made at the next meeting.
11. **County Councillor’s report.** None.
12. **District Councillor’s report.** Arrangements being made for a new contract for housing maintenance. Study centre (see item 4 above). Cllr Thomas hopes affordable housing location will not forestall the move of the school. EDDC’s LDF proposal out for consultation; does Uplyme want to be a “hub settlement” – could mean 50 new houses? Rural broadband project is going to tender now.
13. **Meetings attended by Councillors:** Cllr Clarke-Irons attended two Ring & Ride meetings. Organisation is now back in the black; 2nd bus now in operation and oversubscribed. Cllr Denham and Cllr Mason went to Axminster DALC meeting. EDDC Chief Executive spoke on possible cuts. Cllrs Denham and Clarke-Irons were appointed to attend the DALC conference on September 25th. It was resolved unanimously to pay mileage for Cllr Denham taking Cllr Clarke-Irons (proposed Cllr Mason, seconded Cllr Whiting).
14. **Correspondence:** there were no comments on the correspondence list prepared by the Clerk.
15. **AOB:** Blue recycling bins are being opened by badgers – residents should not put them out until the morning. There being no other business, the meeting closed at 9.42 p.m.

Signed Chairman
 Date