

# UPLYME NEIGHBOURHOOD PLAN

## NOTES OF MEETING ON WEDNESDAY, 6TH NOVEMBER 2013

### AT THE OLD BLACK DOG, UPLYME

**Present:** Peter Whiting, John Garland, David Sole, Glen Broom, Peter Dench, Terry Sweeney, Pat Dench

**Apologies:** None

1. Minutes of meeting on 2<sup>nd</sup> October accepted following correction to Item 4 – last line to insert the word 'help' before *pay for the new school*.
2. Matters arising – Peter W reported that the funding application had been completed and sent off. Amount asked for was £6,100.00 out of a possible £7,000.00. The application had also indicated that help in kind might be required.
3. Website progress – With many thanks to Lois (PC Clerk) the website had been completed. The route is through the PC website and everyone locally will be advised how to access it.
4. There had not been any response from LRTC regarding the re-scheduling of the cancelled meeting. It was agreed that the Chairman would write to the Chairman of LRTC asking for a new date as soon as possible – it was felt that early liaison with Lyme Regis was essential.
5. Correspondence – to note that all items to be included in the archive file. The following was agreed at this meeting: DCA, Built up Boundary site – Raymonds Hill, NP Booklet, SSI and legally protected and notable spaces, Save our streets – English Heritage and WI.
6. Reaction to Parish News article – Nothing to date, however, it was felt that further articles would be needed that challenged parishioners to respond. Discussion took place about creating a logo, but it was decided that this would take time away from the job in hand. What was needed was a bold heading on NP articles in Parish News to draw parishioners attention. The next Parish News entry would tell people how to contact the group in writing as well as via email. David Sole and John Garland agreed to be contacts.
7. Time – Line – Although it was agreed that 18 months would be a reasonable time to complete the work, it was felt that it would be useful to talk to Cerne Abbas about their time line, particularly concerning steps that took longer than anticipated, e.g. creating, issuing and analysing questionnaires.
8. Feedback on other NPs
  - (a) Cerne Abbas – all were agreed that this NP was most similar to what was felt to be the route for Uplyme. Glen had had very positive conversations with the Cerne Abbas Chairman and suggested that two of our group might arrange to meet with him to talk about how they had gone about the process of developing their plan. It was agreed that John and Glen would arrange a meeting with Cerne Abbas.
  - (b) Other NPs – Group members had read or scanned other NPs, but so far the feeling was that Cerne Abbas was a good example for Uplyme to follow as there were similarities in population and interests in development within the parishes.

9. Consultation with parishioners – Peter D talked about how long it had taken to create a questionnaire and organise various consultations when developing the Parish Plan. It was felt essential that 'open meetings' would need to be planned at various stages of the development of the NP. A lot of work would be needed to ensure that a questionnaire covered all relevant points, was easy to complete and quick to analyse. Terry S suggested that an open meeting could be the vehicle to launch the main questionnaire. This was accepted as a good idea.
10. Brainstorming questions and consultation details – Peter W had circulated, by email, various ideas which everyone had found useful. It was agreed that these ideas should be fitted into the time-line. This matter to be discussed further at the next meeting when feedback has been received from the Cerne Abbas meeting. It was agreed that Terry S would take on matters related to Wildlife Trust, AONBs and Natural England.
11. Uplyme Parish Plan – It was agreed that one of the items that must be included in the NP was the flood plain and unstable ground in addition to those discussed at a previous meeting.
12. Development areas - it was felt that this might prove to be a provocative area of work – how had other parishes handled this?
13. Potential new members for the group – two members of the current PC had put themselves forward to help (Andy Turner, Barbara Kidson) in addition to Claire Wiscombe and Jeff Richard. It was agreed that care should be taken not to make the main group too large but use people to lead sub groups with specific tasks related to their interests/skills. It was agreed that Peter W would write to these volunteers, thanking them for their offers of help, asking for their particular interests/skills and asking if they could be contacted later when were clearer about the order of our work.
14. There was no other business
15. Date of next meeting - **4<sup>th</sup> December 2013 at 7.00 p.m. at The Old Black Dog, Uplyme.**

The meeting closed at 9.05 p.m. with thanks to the Chairman.