

The meeting of the Council was held in the Village Hall on Wednesday 12th November 2014 at 7:15pm. Chairman Cllr Garland.

Present: Cllrs Brown, Duffin, Frost, Garland, Mason, Ostler, Pratt, Turner, Wellman and 9 members of the public.

1. **Apologies for absence** were received from Cllr Whiting who is unwell. Also PCSO Wooster.

Meeting was adjourned for a presentation by Mrs Andrea Rice, Executive Headteacher for the Acorn Multi-Academy Federation, to which the village school belongs. This was followed by the Open Forum. Matters discussed included: maintenance of the oak tree on the triangle, which will be managed by Mr Gregory; and could the grass triangle be cut longer and left more natural so the orange hawkbit could flourish. Cllr Mason has the plaque from the former tree in safe keeping. Speed of traffic through Yawl will be monitored for a week to see if speeding is such a problem that remedial measures are needed; the Cathole junction is also very difficult. Request for a dog gate(s) at Highlands stile(s) on FP 6/8. Congratulations on completion of Uplyme's Emergency Plan. Thanks were expressed to Mr Gregory for all his efforts in providing the new tree, and apologies that so many Councillors were unable to attend the blessing ceremony on Remembrance Sunday.

2. **Adoption of Minutes:** It was resolved unanimously to adopt the minutes of the October 2014 meeting as amended with details of Cllr Duffin's apologies (proposed Cllr Turner, seconded Cllr Ostler.)
3. **Matters arising:** Cllr Brown raised the issue of a 30MPH speed limit in Yawl Hill Lane which had previously been agreed to be necessary – Clerk to look at minutes and see what was said in the past.
4. **Pecuniary or other interests.** No requests for dispensation or declarations of interest were received.
5. **Planning:**

Neighbourhood Plan: Cllr Garland reported that the group was now $\frac{3}{4}$ through its consultation; there will be a public meeting to review the results of the last questionnaire on 31st January in the Village Hall, at which local groups will be invited to take a table to publicise what they offer to the parish.

Applications considered by the Planning Committee: (see committee minutes for full details)

- **Land West Of Yawl Hill Lane Uplyme** Erection of 3 no. Polytunnels. The Parish Council Planning Committee does not object to the application.
- **The Crows Nest Ware** Replacement dwelling. The Parish Council Planning Committee does not object to the application, but is concerned about the stability of the land.
- **Coachmans Cottage Woodhouse Fields** Provision of front boundary wall and re-grading of garden levels (retrospective). The Parish Council Planning Committee objects to this retrospective application. Cllr Duffin requested that the Clerk write to EDDC asking for the reinstatement of the Devon bank that had been removed.
- **Land Adjacent Glebelands (12 Glebelands)** T1, T2, T3, T4, Ash - Fell. T5 Ash – Pollard. The Parish Council Planning Committee does not object to the application to pollard T5, but sees no reason to fell the other trees T1-T4.
- **Lindens Mill Lane** Proposed balcony and amendments including new windows, door type and provision of new flue (amendments to planning consent 14/0756/FUL). The Parish Council Planning Committee does not object to the application.

Applications determined at the meeting:

- **Regis House Lyme Road** T1 Oak - Crown raise to give 5.5m clearance over the Highway. It was resolved unanimously to respond as follows:
 “The Uplyme Parish Council does not object to this application”(proposed Cllr Garland, seconded Cllr Mason).

- **Hazelwood Harcombe Road** T1, Oak: Reduce limb. T2, Ash: Remove damaged limb. T3, Oak: Reduce limbs overhanging the property. It was resolved unanimously to respond as follows: “The Uplyme Parish Council does not object to this application”(proposed Cllr Mason, seconded Cllr Frost).

Applications granted or refused by EDDC:

- **Crossways Cottage Lyme Road** Single storey extension and replacement porch (amended plans) *Approved with conditions*
- **Crossways Cottage Lyme Road** Construction of single storey extension, replacement porch and internal alterations *Approved*
- **Bramble Hayes Yawl Hill Lane** Installation of 2no. roof lights *Approved*

6. **Finance:** The Clerk submitted the schedule of current payments for approval. It was resolved unanimously to approve them (proposed Cllr Frost, seconded Cllr Ostler). The Clerk reported that Cllr Garland had checked the bank reconciliation for October, payments made vs bank statement, and November cheques vs invoices except for the last three listed in the statement which related to Pathfinder funded items for the emergency team, for which invoices were not yet available (internet orders) . She also noted that the first two items (poppy wreath and cutting on the Millennium Copse) were authorised by her using emergency powers as they had to be paid before the meeting.

Cemetery fees: It was resolved unanimously to raise the cemetery fees to the following levels (proposed Cllr Turner, seconded Cllr Brown).

<i>ERB</i>	<i>ERB (ashes)</i>	<i>Interment</i>	<i>Interment (ashes)</i>	<i>Monument</i>	<i>Vase/tablet</i>
650	100	350	100	120	60

It was further resolved unanimously to **clarify the rules** on who was eligible for single fees as listed above (proposed Cllr Frost, seconded Cllr Ostler).

Single fees will be charged for: residents of the parish at time of death, people resident elsewhere but paying council tax in the parish at time of death; people who move from Uplyme to a hospice or nursing home with a terminal condition. Discretion will be exercised (by the Clerk in consultation with the Chairman and Vice-Chairman) in the case of long-time residents who move into a care home, but not if moving away to permanent accommodation. Double fees will be charged in all other cases.

7. **Precept:** Following vigorous discussion of whether only a peppercorn rent should be paid to KGV rather than the £500 licence fee currently offered to them, it was resolved to pay the following **grants and licence fees** (proposed Cllr Duffin, seconded Cllr Ostler) – 6 votes for, 3 against for KGV, unanimous for the remainder.

KGV	£500 (paid as a licence fee per resolution, subject to satisfactory agreement with Fields in Trust)
Parish News grant	£200 (includes £100 extra for publishing Neighbourhood Plan copy)
CAB Bridport grant	£250
Ring & Ride grant	£350
RBL (wreath) grant	£17

It was resolved unanimously to **transfer reserves** from the general fund as follows (proposed Cllr Ostler, seconded Cllr Brown):

Playground	2000
Emergency/flood	2000
Parish paths	1000
Churchyard sinking fund (new)	2000

Neighbourhood Plan (in case of non-payment of funding next year) 5000

It was resolved unanimously to approve the appended **budget** and thereby to approve the transfer of underspent/overspent monies from the current budget, in preparation for setting the precept next month (proposed Cllr Turner, seconded Cllr Duffin).

The calculations give an unchanged total precept amount (including the Council Tax Benefit grant) compared to this year, although the figure per household may vary once the tax base figures are available from EDDC.

It was resolved unanimously to approve the amended **financial regulations** recommended by the Finance Committee (proposed Cllr Ostler, seconded Cllr Wellman).

Cllr Turner proposed a vote of thanks to the Finance Committee and the Clerk for all their work on the budget.

8. **Emergency Plan:** Cllr Turner explained that the current version was successfully tested by a team from DCC, who were impressed by it and want to use it as a model for the many other communities that have no plan at all. Councillors will be issued with printed copies of this confidential document, but there will be a redacted version for public consumption without personal details. 6 copies of the plan will go to the Incident Control Point. Volunteers are still wanted for the emergency team! Cllr Garland proposed a vote of thanks to Cllr Turner and his team and the Clerk.

It was resolved unanimously to approve the Emergency Plan as presented (proposed Cllr Wellman, seconded Cllr Pratt).

9. **Correspondence.**

- Invitation to Town and Parish Councils meeting with DCC and EDDC at the Knowle on 2nd December – Cllr Garland will attend, and will invite Cllr Whiting if he is sufficiently well to go.
- Feedback requested from EDDC on procurement of new waste contract (incl. frequency of collections) – Cllr Frost will liaise with the Clerk on completing this.
- Invitation from CCD to Community Land Trust learning opportunity at Beer CLT on 5th December. Cllrs Turner and Garland would like to attend.
- A letter from a Yawl resident asking for Council assistance in getting better traffic calming measures (speeding and safety issues) was read out. PCSO Wooster has indicated that a speed detecting recorder will be used to measure speeds over a week to see if further measures can be justified. (Most of the issues raised in the letter were Police or Highways responsibilities over which the Council has little influence.)
- Neil Parish would like to meet councillors for an update on the Hunters Lodge Junction at 2.15 on Friday, 28th November, with Nigel Dyson and his team, at the Senior Citizen’s Centre. This is a private meeting for Councillors prior to the holding of a public meeting in the New Year. Cllrs Ostler, Mason, Turner, and Garland will attend.
- Several residents are unhappy about arrangements at the Cuckoo Lane end of FP6/8, and the landowner has indicated he is happy for the PC to install a dog gate using PPP funds. It was resolved unanimously to authorise expenditure from the PPP fund to install dog gate(s) as necessary, in consultation with the landowner (proposed Cllr Turner, seconded Cllr Duffin).
- There will be Flood Warden training in January if volunteers are interested.

10. **Maintenance of Parish Council land.** Mr Gregory was thanked for his excellent work in getting the tree planted – the Council was very grateful. Cllr Wellman will be bringing topsoil to level the area off; Cllr Mason is organising a plaque and his wording was approved; thanks to Cllr Wellman and others for removing the old stump. Millennium Copse: the Council is still waiting for permission to go back on the land from the receivers. Grounds maintenance spec. next year will include hedge beside tennis courts and the contractor will be advised on letting the flowers grow on the grass triangle.

11. **Reports to note.**

- i. **Finance** to October 30th.
 - ii. **Footpaths:** Cllr Turner thanked Cllr Ostler for cutting grass at the end of FP 104; FP56 near St Mary’s is blocked by brambles and Cllr Turner will find the owner; similarly for the end of FP 8. East Devon Way signs being held up by the unavailability of Ms Penney from Dorset CC.
 - iii. **Lengthsman.** Sidmouth TC is still holding up a response on the contract. Cllrs Garland and Turner to visit the office.
 - vi. **Playground.** Annual inspection report: Cllrs Frost and Garland have reviewed it; all identified items are low risk e.g. bare patches in grass. Gravel board at base of new fencing needs a trench digging out.
 - iv. **Flooding WP.** Clerk to circulate the letter from DCC re flooding issues received earlier in the day.
 - v. **Meetings attended by Cllrs:** Cllr Frost attended a School Trustees meeting and Cllr Pratt attended a Village Hall Committee meeting.
 - vi. **D Cllrs report.** D Cllr Thomas had visited all the council houses in Uplyme. Most tenants are happy with EDDC accommodation, but some maintenance issues need addressing. There will be a report to Development Management Committee re duty to co-operate with WDDC in the Uplyme area – the Shire Lane site has been assessed as inappropriate for development by both district councils.
Cllr Pratt left the meeting.
12. **AOB.** Planning Committee November meeting will be a week early. Cllr Garland summarised the housing needs survey draft results, which indicate 7 houses are needed in the next 5 years. 87% of respondents were supportive of small developments, and a significant number of respondents were interested in community or individual self-build opportunities.

There being no other business, the meeting closed at 9.16 p.m.

Open forum, part 2. Matters discussed included: objections to the wording of the proposed tree plaque (referring to servicemen who died in both World Wars). Hunters Lodge – electronic speed-activated signs reading ‘accident blackspot’ were suggested as a short-term and inexpensive option; could also be useful at the Cathole junction. Cllr Turner advised against signs showing actual speeds, which can be a target for boy racers. DCC is promoting a Road Warden scheme to allow more self-help to be carried out by volunteers on the roads.

Signed Chairman
Date