

The meeting of the Council was held in the Village Hall on Wednesday 11th March 2015 at 7:15pm.
Chairman Cllr Garland.

Present: Cllrs Duffin, Frost, Garland, Mason, Ostler, Pratt, Turner, Wellman and 9 members of the public.
Cllr Brown was absent.

1. **Apologies for absence** were received from D Cllr Thomas.

Meeting was adjourned for a police report and a presentation from Janice Alexander of the Community Council of Devon. Ms Alexander presented the affordable housing survey and was questioned closely on the figures and local connection criteria. This was followed by the Open Forum, in which a resident expressed, at length, her concern about game shooting at night.

2. **Adoption of Minutes:** It was resolved unanimously to adopt the minutes of the February 2015 meeting (proposed Cllr Turner, seconded Cllr Frost).
3. **Matters arising:** none.
4. **Pecuniary or other interests.** No requests for dispensation or declarations of interest were received.
5. **Planning:** Neighbourhood Plan consultation now almost complete and drafting has begun. New grant money is available and is being applied for. It was resolved to adopt the Housing Needs Survey (proposed Cllr Duffin, seconded Cllr Turner).

Applications considered by the Planning Committee: (see committee minutes for full details).

- **Larks Hey Woodhouse Hill.** Construction of replacement dwelling. *The Parish Council Planning Committee does not object to the application.*
- **Wellhayes Harcombe.** Conversion of outbuildings to holiday unit. *The Parish Council Planning Committee does not object to the application, subject to conditions.*
- **Uplyme House (South Of) Woodhouse Fields.** T1 - T6: Oak - 20% Crown reduction. T7 - T9: Larch - Reduce to 10m high standing trunks. *The Parish Council Planning Committee does not object to the application.*

Applications granted by EDDC:

- **Hamacre Lyme Road.** Replacement dwelling and garage. *Approved with conditions re neighbour privacy, datum, and materials*
 - **Ravenhill Woodhouse Fields.** Removal of existing first floor extension and construction of two storey extension including engineering and retaining works. *Approved with conditions re biodiversity report*
 - **Larks Hey Woodhouse Hill.** Construction of replacement dwelling. *Approved with conditions re bats, tree protection, materials, and site management.*
6. **Finance:** The Clerk submitted the schedule of current payments for approval. It was resolved unanimously to approve them (proposed Cllr Turner, seconded Cllr Frost). The Clerk reported that Cllr Garland had checked the bank reconciliation for February, payments made vs bank statement, and March cheques vs invoices except for two late-submitted items, for which she requested invoices for the books. It was resolved unanimously to appoint Cllrs Brown, Duffin, Garland, and Mason as signatories on the Council's HSBC bank account (proposed Cllr Turner, seconded Cllr Frost). It was resolved unanimously to accept the insurance proposal from Came & Company for 1 year (proposed Cllr Duffin, seconded Cllr Ostler).
 7. **Correspondence.**
 - Letter from EDDC re section 106, asking for suggestions on what open space in the parish could be improved using future development contributions. Cllr Frost suggested an outdoor gym, perhaps located in Stafford Mount.
 - Clerk to ask if either Lyme Regis or Sidmouth museums would be interested in the loan of the Uplyme Enclosure book, so it can be kept safely and seen by the public.

- New Ministry of Justice form re: the closure of the churchyard was completed by the Chairman, the one signed last May having been lost. The process for closure will therefore be re-starting now.
 - The Clerk needs to inspect the broken drain cover reported in Stafford Mount to see what needs doing.
 - Clerk to contact Exmouth TC re. hedge letters to see what they do.
8. **Maintenance of Parish Council land.** Cllr Garland has done a grounds inspection. FP12 is awaiting legal fees to be paid by the landowner’s agent before the diversion can be completed. Tree on triangle: Cllr Turner spoke to Cllr Mason and Mr Gregory. Persistent vandalism indicates that someone is determined to stop a tree establishing, rather than passing miscreants being responsible. The meeting was suspended briefly and Mr Gregory proposed a memorial stone and plaque instead. It was resolved unanimously to place a memorial (proposed Cllr Turner, seconded Cllr Mason). Mr Gregory will contact someone with a source of granite in Exeter, and take away the tree guard and tree. Cllrs were very disappointed that a few individuals should thwart their plans. KGV Trustees have not responded to licence proposal so until that is sorted out, the licence fee (in lieu of grant) will not be paid.
9. **Reports to note.**
- i.**Finance** to February 28th. Auditor visit on 8th June.
 - ii.**Footpaths:** PPP form completed; wooden posts and signs ordered from Dorset for East Devon Way and permissive footpath. Cllrs Ostler and Garland will look at steps at Lime Kiln end of FP 61, to see if proper steps or hand-rails are needed.
 - iii.**Lengthsman:** Parishes Together funding is extended for 12 months, but DCC funding cannot be carried over. Clerk to write to T Vaughan and protest over latter.
 - iv.**Flooding** – meeting on 27th with DCC, EA, MP etc. Clerk read out minutes of meeting.
 - v. **Meetings attended by Cllrs.** Cllr Frost attended a School Trustees meeting – outline planning will need renewing. School was unsuccessful in bid for funding as were most in Devon. The meeting was suspended briefly to hear from Mr Pullinger, the Trust Treasurer, to hear about funding issues.
10. **AOB** Clerk will not be working on Fridays in future, so please avoid calling her then. Nomination packs are available for the elections in May.

There being no other business, the meeting closed at 8.57 p.m.

Signed Chairman

Date