

Uplyme Parish Council

55 Shearwater Way, Seaton, Devon, EX12 2FT Tel: 07413 947067
Chairman: Councillor Chris James – Clerk: Ricky Neave

Minutes of the meeting of Uplyme Parish Council held at the Uplyme Village Hall on Wednesday 12th July 2017 at 7.15pm.

Present: Councillors

Cllrs Frost, Turner, Kidson, James, Pratt, Mason, Ostler, Pullinger, Duffin, B Turner and 6 members of the public.

In attendance: The Parish Clerk, Ricky Neave

Key: Councillors Hand Vote [For / Against]

7.15pm Public Question Time

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100.

A parishioner reported that the ongoing problem with HGV's/Large Vehicles happened again with a 53 seater coach getting stuck in Woodhouse Hill causing damage to a property and ripping out a post, the passengers had to disembark the bus and walk down to the Talbot Arms for safety reasons. Clerk to chase up HGV signs, also county councillor Ian Hall would take this up at his next meeting. It was reported that parking at Venlake End is becoming a problem and residents are getting upset about the situation. The hedge owned by Guinness Trust needs cutting back in Venlake. Clerk to contact Guinness Trust. The road verges in Uplyme have been hacked back but were left very untidy. Hedge letters need to be sent out as the hedge opposite the Talbot Arms was reported as overgrown as well as others around the village. If a resident is concerned about an ongoing overgrown hedge, please contact the clerk for appropriate action. A parishioner asked about the recycling and questioned where the products go after being picked up, district councillor Ian Thomas explained that the recycling is distributed to contractors that dispose of the products in the most environmental way, there is also information available online at recyclenow.com. A parishioner asked if and how often Local Authority houses are checked.

Report from County Councillor – Mr Ian Lloyd Hall

Councillor Ian Hall reported that Barclays Bank in Axminster is closing. Traffic problems are expected in the area of Green Lodge, Stoney Lane, Axminster, as they need to provide road diversions to start works for approximately 3-4 weeks. Following a recent meeting of future care at NHS Devon CCG Governing Body meeting, councillor Ian Hall felt that keeping local beds in Axminster and the local areas are looking very unlikely and applied for a data request and asked if a working model could be supplied.

Report from District Councillor – Mr Ian Thomas

Councillor Ian Thomas reported that the new recycling service was proving successful and any feedback would be welcome. There is a report available on the latest decision on the Lyme Regis Park and Ride application available but there still needs to be an accurate analysis on traffic flow, parking and location of facility. Also, the reported tipping in a lay by on the A3052 near Ware Cross has been resolved after a local contractor removed the rubble. There is more information and up to date news available online at www.trinitymatters.co.uk

17/16	Acceptance of apologies for absence Resolved: none given.
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17/17	Dispensations Resolved: noted that none had been received.
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17/18	<p>To receive declarations of interests Local Authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations). Resolved: noted none were given.</p>
17/19	<p>Exclusion of the Press and Public Standing Order #1c The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. Resolved: not required.</p>
17/20	<p>Chairman's announcements Resolved: noted none to give.</p>
17/21	<p>To receive and sign the minutes of the Full Council meeting held on 14th June 2017 (Previously circulated) LGA 1972 Sch 12 para 41(1) RESOLVED: that they were a true record of the meetings decisions. (Proposed Cllr Duffin seconded Cllr Pullinger). Vote [10 / 0]</p>
17/22	<p>Planning (Please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body) Applications considered by Planning Committee since last meeting: (Full details available in planning minutes)</p> <p>17/1243/FUL, Quarry Pond House, Venlake, Uplyme, DT7 3SE, Two storey extension to front elevation to include garage and first floor accommodation, S M Trafford. Supported.</p> <p>17/1463/LBC, Courthall Farm, Pound Lane, Uplyme, DT7 3TT, Repair and conversion of cattle shed to self contained holiday accommodation, Mr & Mrs Christopher Turner. Supported.</p> <p>17/1461/FUL, Little Paddocks, Yawl Hill Lane, Uplyme, DT7 3RW , External alterations including timber cladding, ground and first floor extension and double garage, Mr & Mrs Gafney. Supported.</p> <p>17/1455/FUL, The Old Black Dog, Lyme Road, Uplyme, DT7 3TJ, Creation of one bed self contained annexe and re-build of walls of former stable yard, Mr & Mrs Peter Dench. Supported.</p> <p>Planning application decisions made by East Devon District Council since last meeting:</p> <p>17/0117/COU (retrospective application), Staddles, Cathole Lane, Uplyme, DT7 3XE, Change of use of ancillary accommodation over garage to self contained holiday let, construction of lean-to log store and associated parking and landscaping (retrospective application), Mr Richard Jeffrey. Approved</p> <p>17/0117/COU (Amended), Staddles, Cathole Lane, Uplyme, DT7 3XE, Retention of two storey building with proposed holiday let above garage and retention of extension to domestic cartilage with associated landscaping and reinstated access, Mr Richard Jeffrey. Approved</p> <p>17/0281/FUL (Amended), Land East Of Ware Cross, Uplyme,, Permanent Temporary retention of seasonal park and ride facility, Lyme Regis Town Council. Approved</p> <p>17/0729/FUL, Daviot, Lyme Road, Uplyme, DT7 3UZ, Demolition of existing and construction of replacement dwelling, Mr & Mrs D Bennett. Approved</p>

17/23	<p>Uplyme Flood Management Plan and Works Council is asked to note, discuss the latest information and decide on a way forward. (See email circulated from John Galt - Flood Risk Project Engineer, Devon County Council) Resolved: noted that the council received and discussed the latest information regarding the proposed works from John Galt. The Chairman Chris James decided that to move matters on he would write to all bodies concerned regarding the Flood Risk Project Plan.</p>																														
17/24	<p>Approval and signing of Parish Accounts for the month of June 2017 Internal Audit Accounts & Audit Regulations 2003 reg 2 Resolved: approved the accounts for June 2017. Noted that the Unity Trust Bank balance states £31,961.47 as of the 30th June 2017. (Proposed Cllr Duffin seconded Cllr Pullinger). Vote [10 / 0]</p> <table border="1" data-bbox="288 734 995 1361"> <thead> <tr> <th>Gross</th> <th>Payee</th> </tr> </thead> <tbody> <tr> <td>£604.33</td> <td>Fluxy's Garden Services (May 2017)</td> </tr> <tr> <td>£879.88</td> <td>R Neave Clerk Salary June 17 20hrs p.w.</td> </tr> <tr> <td>£46.80</td> <td>Parish & Clerk Expenses (May 2017)</td> </tr> <tr> <td>£10.00</td> <td>Monthly Parish Telephone</td> </tr> <tr> <td>£6.00</td> <td>Land Registry Copy - D Hodd</td> </tr> <tr> <td>£18.50</td> <td>May 2017 Uplyme Village Hall hire</td> </tr> <tr> <td>£50.00</td> <td>BevissandBeckingsale MC payment</td> </tr> <tr> <td>£384.00</td> <td>2017 Internal Audit - Auditing Sol Ltd</td> </tr> <tr> <td>-£1,153.75</td> <td>HMRC Vat Refund 2016/17</td> </tr> <tr> <td>£18.00</td> <td>Unity Bank Service Charge</td> </tr> <tr> <td>-£1,153.75</td> <td>Monthly Income</td> </tr> <tr> <td>£2,017.51</td> <td>Monthly Expense</td> </tr> <tr> <td>£863.76</td> <td>Monthly Balance</td> </tr> </tbody> </table>	Gross	Payee	£604.33	Fluxy's Garden Services (May 2017)	£879.88	R Neave Clerk Salary June 17 20hrs p.w.	£46.80	Parish & Clerk Expenses (May 2017)	£10.00	Monthly Parish Telephone	£6.00	Land Registry Copy - D Hodd	£18.50	May 2017 Uplyme Village Hall hire	£50.00	BevissandBeckingsale MC payment	£384.00	2017 Internal Audit - Auditing Sol Ltd	-£1,153.75	HMRC Vat Refund 2016/17	£18.00	Unity Bank Service Charge	-£1,153.75	Monthly Income	£2,017.51	Monthly Expense	£863.76	Monthly Balance		
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17/25	<p>Payments LGA 1972 s150 (5) Resolved: reviewed and approved the items of expenditure for July 2017</p> <table border="1" data-bbox="288 1509 1035 2045"> <thead> <tr> <th>Status</th> <th>Gross</th> <th>Payee</th> </tr> </thead> <tbody> <tr> <td>a</td> <td>£118.80</td> <td>Clerks ILCA Online Training course</td> </tr> <tr> <td>a</td> <td>-£400.00</td> <td>DCC Locality budget Re: Venlake silt trap</td> </tr> <tr> <td>a</td> <td>£7.00</td> <td>June 2017 Uplyme Village Hall Hire</td> </tr> <tr> <td>a</td> <td>-£660.00</td> <td>A J Wakely 2 x ERB & Intern Re: Summers (Plot 344)</td> </tr> <tr> <td>a</td> <td>£879.88</td> <td>R Neave Clerk Salary July 17 20 hrs p.w.</td> </tr> <tr> <td>a</td> <td>£61.20</td> <td>Parish & Clerk Expenses (June 2017)</td> </tr> <tr> <td>a</td> <td>£10.00</td> <td>Monthly Parish Telephone</td> </tr> <tr> <td>a</td> <td>£589.33</td> <td>Fluxy's Garden Services (June 2017)</td> </tr> <tr> <td></td> <td>-£1,060.00</td> <td>Income</td> </tr> </tbody> </table>	Status	Gross	Payee	a	£118.80	Clerks ILCA Online Training course	a	-£400.00	DCC Locality budget Re: Venlake silt trap	a	£7.00	June 2017 Uplyme Village Hall Hire	a	-£660.00	A J Wakely 2 x ERB & Intern Re: Summers (Plot 344)	a	£879.88	R Neave Clerk Salary July 17 20 hrs p.w.	a	£61.20	Parish & Clerk Expenses (June 2017)	a	£10.00	Monthly Parish Telephone	a	£589.33	Fluxy's Garden Services (June 2017)		-£1,060.00	Income
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17/26	<p>Land at Stafford Mount/Pound cottage Council is asked to note and discuss latest update with Beviss and Beckingsale solicitors for the sale of the parcel of land. Resolved: noted that Cllr Ostler had informed the solicitors of the right of way and the required fencing and authorisation for the plan of purchase to be finalised before completion.</p>	
17/27	<p>Millennium Copse Council is asked to note and discuss latest communication with Beviss and Beckingsale solicitors for the transfer of the Deeds. Resolved: noted that the transfer of the Millennium Copse land to Uplyme Parish Council is almost complete but as usual legal transactions always take time. Beviss and Beckingsale solicitors are acting for the Parish Council and are actively working to a conclusion. The path through the Copse has now been cleared and positioned in the right place.</p>	
17/28	<p>Defibrillator Training Resolved: noted the clerk has arranged further training to be held at the village hall on Wednesday, 4th October 2017 at 7.00 pm. All are welcome. Advertising of the event will be disseminated as far as possible to the Uplyme residents by the clerk.</p>	
17/29	<p>Overgrown Hedges/Vegetation Stanbury, Lyme Road - Pound Lane/Springhead Road - Gore Lane – Rosebury, Harcombe Road. Resolved: the council received reports and discussed that several householders in the village are not doing their bit keeping roadside/public pavement hedges under control. This not only makes visibility difficult for walkers and cars alike, but where brambles or other spiny vegetation are allowed to encroach on the pavement or road, risks injury to pedestrians. This is the responsibility of the resident but if you are having concerns or need help, please contact the clerk for advice. Note: Failure to comply, Devon County Council will arrange for the work to be done and charge you accordingly. The clerk is to issue hedge letters to the residents identified asking them to rectify the problem hedges. Noted that Cllr Ostler had already cleared the problem at Rosebury, Harcombe.</p>	
17/30	<p>Uplyme Village Sign Resolved: the council agreed to fund renewal of both village signs in Uplyme to the approximate cost of £350 each to include supply and fitting. The council requested if we could have the similar design as displayed in 'Axmouth' and possibly the Uplyme crest put on them. The clerk will confirm to Highways to renew both signs.</p>	
17/31	<p>Additional Notice Board – Harcombe Road Resolved: the council discussed and agreed the request from a parishioner to reinstate the notice board at Harcombe Road who offered to refurbish the board at his own costs if approved. The council asked the clerk to contact the parishioner and accept his kind offer and would reinstate the notice board once refurbished; also, the council is to offer costs for materials used to the parishioner.</p>	
17/32	<p>HGV signs Resolved: the council discussed the latest incident of the coach being stuck down</p>	

	Woodhouse Hill. The clerk and Cllr Turner will write to Highways again to get an answer to the HGV/SAT NAV signage problem and ask what the delay is in the previous request for permission to order and erect signs.
17/33	<p>Footpath signposts</p> <p>Resolved: the council noted that the Public Rights of Way Officer, (East Devon) has arranged for the fingerposts on FP19, FP10 & BR79 to be reinstated. The council also discussed FP64 that is closed at the bridge near Pitt White and that they were not happy with the PROW's decision. The clerk is to write to PROW to seek clarification on FP64.</p>
17/34	<p>Cemetery Trees</p> <p>Resolved: the council approves the verbal quote received by the clerk of £600 per tree for the removal of three fir trees in the cemetery from East Devon Timber, the committee agreed that this cost was a reasonable quote compared to the costs quoted previously. (Proposed Cllr Ostler seconded Cllr Turner). Vote [10 / 0]</p>
17/35	<p>Audit Recommendations and General Reserves</p> <p>Resolved: noted that the clerk had distributed the 2016/17 audit report and recommendations for future action and reference. It was agreed that the weekly inspection list for the playground would be shared by Cllr Ostler, Pratt and the clerk. The clerk advised the council that the general reserves are now getting to an accepted operating level of the advised total of six months parish general expenditure.</p>
17/36	<p>Police Report – May 2017 (Uplyme –KA/2A)</p> <p>Resolved: the council noted the May 2017 police report: 1x Burglary Dwelling – with Intent to Steal 1x Burglary other than Dwelling with Intent to Steal - Other - Including Theft by Finding</p>
17/37	<p>Emails/Letters to the Council</p> <p>Resolved: Emails and Letters on the list below were received and sent to Councillors:</p> <p>Ricky Neave, Internal Audit Report 2016-17, 04/07/2017 rickyneave@gmail.com, Harcombe Rd notice board, 04/07/2017 Brian Hoare, VILLAGE SIGN RENEWAL ON THE B3165 LYME ROAD (OPPOSITE LIME KILN LANE JUNCTION), REF:W171015999., 30/06/2017 John Galt, RE: Uplyme - Flood Management Plan and Works, 30/06/2017 James Mitchell, RE: Millennium Copse & Stafford Mount Land Transfer Progress (UPL1006/3), 29/06/2017 LymeForward, Agenda for our LymeForward AGM to be held July 3rd 7pm at The Woodmead Halls, followed by Coastal Community Team workshop, 26/06/2017 Adrian @ LymeForward, Coastal Community Team Workshop July 3rd 2017 the Woodmead Halls 7.30pm, 21/06/2017 Susan Howl, FW: Which? Broadband Road show in Tiverton and Honiton Wednesday 28 June, 20/06/2017 Councillor Ian Hall, RE: Pound Lane DT7 3TT, 19/06/2017 Simon williams [simonpwilliams@hotmail.co.uk], Re: PROPOSED NEW FOOTWAY OUTSIDE UPLYME VILLAGE CAR PARK. River Lim Path, 04/07/2017</p>
17/38	<p>Parish Clerks Delegated Powers LGA 1972 s101</p> <p>Resolved: noted that the clerk handed out to each Councillor the latest update of the 'Good Councillors Guide' and 'Being a good employer – a guide for parish and town councillors' for</p>

	future use. The guides were offered at a discounted price from a recent clerk's course attended at the DALC.
17/39	Items for Parish Newsletter & Notice Boards Resolved: Defibrillator Training and Hedge tidying information for the village.
17/40	Notice of items to be taken into consideration at the next meeting in August. Resolved: village signs and a request for no full council meeting in August due to holidays for example.
17/41	Date of next meeting Resolved: that Wednesday 9 th August 2017 is the date of the next meeting. The Parish Council Meeting will start at 7.15pm. All are welcome to attend. The meeting finished at 8:51pm.