

Uplyme Parish Council

55 Shearwater Way, Seaton, Devon, EX12 2FT Tel: 07413 947067

Chairman: Councillor Chris James – Clerk: Ricky Neave

Minutes of the meeting of Uplyme Parish Council held at the Uplyme Village Hall on Wednesday 20th September 2017 at 7.15pm.

Present: Councillors

Councillors Turner, Kidson, James, Pratt, Mason, Ostler, Pullinger, Duffin, B Turner and 6 members of the public.

In attendance: The Parish Clerk, Ricky Neave

Key: Councillors Hand Vote [For / Against]

7.15pm Public Question Time

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100.

A parishioner raised a question and asked if the parish notice board could be lowered as the current height makes it hard to read. Clerk will check the recommended heights.

Also, the chicken farm appeal was raised by several parishioners and asked the council when and where the meeting will be held. The council replied that the Hearing has been arranged to take place on Tuesday 3 October 2017 and will commence at 10.00am in the Churchill Suite, The Guildhall, West Street, Axminster, EX13 5NX.

a) Update Report on River Lym Path Project – Mr Simon Williams

Simon updated the Council and parishioners on the latest news and plans concerning Dorset Coast Forum Dorset Coastal Connections - People and Places Project: Lyme Forward - River Lim Footpath Improvement – Lyme Regis to Uplyme. A detailed programme of work for the project has been prepared and this is being actively progressed. The project will be implemented in three phases; 1) Phase one, preparation and planning; 2) Phase two, implementation; 3) Phase three, monitoring and review, following completion. A full summary is available if required on the Uplyme website or from the clerk.

b) Report from County Councillor – Mr Ian Lloyd Hall

County Councillor Ian Hall sent his apologies because of an alternative meeting.

17/64 Acceptance of apologies for absence

Resolved: Councillor Frost, advanced notice. Councillor B Turner, advanced notice of late arrival.

17/65 Dispensations

Resolved: noted that none had been received.

17/66 To receive declarations of interests Local Authorities

(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).

Resolved: noted none were given.

17/67 Exclusion of the Press and Public Standing Order #1c

The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

Resolved: not required.

17/68 Chairman's announcements

Resolved: noted none to give.

17/69 To receive and sign the minutes of the Full Council meeting held on 9th August 2017 (Previously circulated)

LGA 1972 Sch 12 para 41(1)

RESOLVED: that they were a true record of the meetings decisions. (Proposed Cllr B Turner seconded Cllr Pullinger). Vote [9 / 0]

17/70

Planning

(Please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body)

Applications considered by **Planning Committee** since last meeting: (Full details available in planning minutes)

- 17/1609/LBC, Land Opposite Hillside Farm, Harcombe, Conversion of former agricultural buildings to create dwelling house. Supported
- 17/1608/FUL, Hillside Farm, Harcombe, Conversion of former agricultural buildings to create dwelling house. Supported
- 17/1916/FUL, Crickets, Venlake, Construction of 2 storey side/rear extension including raising overall roof height and installation of velux windows; front facing first floor dormer; reposition door in east elevation; addition of solar panels on south elevation roof. Supported
- 17/1890/TRE, The Carriage House, Woodhouse Lane, Copper Beech (T4) - 25% crown reduction and trim. Supported
- 17/1803/LBC, Courthall Farm, Pound Lane, The reroofing of the main house in new Welsh slates, the upgrading of windows and doors, introduction of a new pitched roof over the bathroom, boot room sun room/entrance hall, alterations internally to reinstate the original kitchen and a new loft access to the attic. Supported
- 17/1802/FUL, Courthall Farm, Pound Lane, Construction of single storey side extension; replacement roof and bathroom; new chimney pots. Supported
- 17/2028/FUL, Lawnswood House, Harcombe Road, Construction of single storey and two storey rear extension, and single detached garage. Supported

Planning application decisions made by **East Devon District Council** since last meeting:

- 17/0633/LBC, The Old Mill, Uplyme, DT7 3UA, Alterations to outbuilding and change of use to holiday accommodation and ancillary accommodation, Mr & Mrs Mostyn, Approved
- 17/0632/FUL, The Old Mill, Uplyme, DT7 3UA, Alterations to outbuilding and change of use to holiday accommodation and ancillary accommodation, Mr & Mrs Mostyn, Refused
- 17/1067/FUL, Land Adjacent To Uplyme Village Hall, Lyme Road, Uplyme, Retention of timber shelter as outside learning environment used in connection with school, Mr Ian Whitehead, Approved
- 17/1651/VAR, Staddles, Cathole Lane, Uplyme, Lyme Regis, DT7 3XE, Variation of condition 3 of consent 16/3009/FUL to allow bed and breakfast use, Mr Richard Jeffery, Refused
- 17/1916/FUL, Crickets, Venlake, Uplyme, DT7 3SE, Construction of 2 storey side/rear extension including raising overall roof height and installation of velux windows; front facing first floor dormer; reposition door in east elevation; addition of solar panels on south elevation roof, Mr Simon Ransome-Williams, Approved
- 17/1890/TRE, The Carriage House, Woodhouse Lane, Uplyme, DT7 3SQ, Copper Beech (T4) - 25% crown reduction and trim, Mr Andy Cawthorne, Split Decision

17/71 **Approval and signing of Parish Accounts for the month of August 2017** Internal Audit Accounts & Audit Regulations 2003 reg 2

Resolved: approved the accounts for August 2017. Noted that the Unity Trust Bank balance states £31,578.35 as of the 31st August 2017. (Proposed Cllr Turner seconded Cllr Kidson).

Vote [9 / 0]

Gross	Payee
£879.88	R Neave Clerk Salary August 17 20 hrs p.w.
£7.50	Monthly Parish Telephone
£68.40	Parish & Clerk Expenses (July 2017)
£11.50	Extra Village Hall hire
£614.33	Fluxy's Garden Services (July 2017)
£504.00	Supply of 3 cradle swing seats (Cllr Ostler)
-£2,200.00	A J Wakely & Sons re: D Yelland plot 138
£48.00	Clerks Essential course DALC 06/07/2017
-£220.00	Dignity Funeral Services re: Adderley plot245
-£2,420.00	Monthly Income
£2,133.61	Monthly Expense
-£286.39	Monthly Balance

17/72 **Neighbourhood Plan**

To discuss, agree and approve the future referendum, exhibition, hall hire and the latest payment request of £224.04 for the purchase of exhibition boards, poster printing and administration for the Neighbourhood Plan information from the earmarked funds. Also, to discuss the joint exhibition with the River Lym Project.

Resolved: The Council discussed in full detail the up and coming Final Neighbourhood Plan marketing, costs and the referendum. Cllr Kidson suggested that ten hard copies of the plan are produced for the public to view at local areas. It was agreed that the exhibition will be held at the village hall on Saturday, 21st October 2017 from 10.00 am to 13:00 with the referendum following the next Thursday, 26th October at the village hall for polling day. The Council will advertise were possible but encouraged all parishioners to spread the word and vote on the day. (Proposed Cllr Kidson, seconded Cllr Duffin). Vote [7 / 0] 2 abstained.

River Lym Project: After Simon Williams summary report, The Council were proposing to joint exhibit the project with the Neighbourhood Plan on 21/10/2017, although this is subject to confirmation. Further information will be publicised when available.

17/73 **Cemetery – Environmental Skip and Future Cemetery Plans**

To consider, discuss, agree future burial space, trees and approve cost for environmental skip for Cemetery compound. (£312.00).

Resolved: the Council discussed the future burial space and asked the Clerk to chase the removal of the trees to free up more burial space and approved the continued use and payment of the environmental skip located in the cemetery compound. (Proposed Cllr Kidson, seconded Cllr B Turner). Vote [9 / 0]

17/74	<p>Payments LGA 1972 s150 (5) Resolved: reviewed and approved the items of expenditure for September 2017 (Proposed Cllr B Turner, seconded Cllr Pullinger). Vote [9 / 0]</p> <table border="1" data-bbox="199 241 1034 786"> <thead> <tr> <th>Gross</th> <th>Payee</th> </tr> </thead> <tbody> <tr> <td>£54.90</td> <td>Good Councillor & Employers guide books</td> </tr> <tr> <td>£879.88</td> <td>R Neave Clerk Salary September 17 20 hrs p.w.</td> </tr> <tr> <td>£7.50</td> <td>Monthly Parish Telephone</td> </tr> <tr> <td>£54.00</td> <td>Parish & Clerk Expenses (August 2017)</td> </tr> <tr> <td>£619.33</td> <td>Fluxy's Garden Services (August 2017)</td> </tr> <tr> <td>£224.04</td> <td>NP - Exhibition boards and notices</td> </tr> <tr> <td>£312.00</td> <td>Skip hire, Cemetery Compound</td> </tr> <tr> <td>£11.50</td> <td>Extra Village Hall hire (August 2017)</td> </tr> <tr> <td>-£15,000.00</td> <td>East Devon DC Precept</td> </tr> <tr> <td>-£1,100.00</td> <td>A.G. Down Ltd</td> </tr> <tr> <td>-£16,100.00</td> <td>Income</td> </tr> <tr> <td>£2,163.15</td> <td>Expense</td> </tr> </tbody> </table>	Gross	Payee	£54.90	Good Councillor & Employers guide books	£879.88	R Neave Clerk Salary September 17 20 hrs p.w.	£7.50	Monthly Parish Telephone	£54.00	Parish & Clerk Expenses (August 2017)	£619.33	Fluxy's Garden Services (August 2017)	£224.04	NP - Exhibition boards and notices	£312.00	Skip hire, Cemetery Compound	£11.50	Extra Village Hall hire (August 2017)	-£15,000.00	East Devon DC Precept	-£1,100.00	A.G. Down Ltd	-£16,100.00	Income	£2,163.15	Expense
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17/75	<p>Land at Stafford Mount/Pound cottage Council is asked to note and discuss latest update with Beviss and Beckingsale solicitors for the sale of the parcel of land Resolved: Councillor James reported that the delay is down to the buyer's solicitors asking Beviss and Beckingsale solicitors for amendments. The Council agreed that the original conditions of the sale still stand, otherwise the deal is off.</p>																										
17/76	<p>Millennium Copse Council is asked to note and discuss latest communication with Beviss and Beckingsale solicitors for the transfer of the Deeds. Note there has been no update received at the time of producing this Agenda. Also, to discuss the broken hand rails at Barnes Meadow exit reported by a parishioner. Resolved: Cllr James pointed out and asked the solicitors to correct the deeds and not pass on the original covenant on Barnes Meadow relating to the height of fences, hedges and plants and make sure this does not apply to the new deeds being transferred to the Council.</p>																										
17/77	<p>Cemetery To discuss the non domestic Rates Bill which is now being applied to Uplyme Cemetery (Total £1609.50 from 01/12/2015 to 31/03/2018) Council is also asked to note, discuss and consider the replacement of a rotting and broken bench in the cemetery. (Email circulated to Councillors) Resolved: the Council discussed the latest small business rates being imposed by the Valuation Office Agency (VOA) and if the Council is entitled to any rate relief. The Clerk is currently investigating the answer and District Councillor Ian Thomas has offered to make some enquiries on behalf of the Parish.</p>																										
17/78	<p>Community Infrastructure Levy (CIL) To note, consider and discuss CIL to apply for and collect contributions from local developments. (previously S106 agreements) (Email circulated to Councillors) Resolved: the Council debated the CIL and if the parish could benefit in any way from the planning charges generated from Uplyme. The Clerk will look into the Community Infrastructure Levy funding protocol and application form process.</p>																										
17/79	<p>Police Report – August 2017 (Uplyme –KA/2A) No report to date at the time of producing this Agenda.</p>																										
17/80	<p>Hedges/Environment Council is asked to discuss, note and consider issues at King George field boundary hedge at Lyme Road opposite the Talbot Arms Resolved: at the time of the meeting Councillor Ostler had already cleared the debris from the drains after</p>																										

	the complaint and issue in Lyme Road.																											
17/81	<p>Emails/Letters to the Council Resolved: it was noted that emails and letters on the list below were received and sent to Councillors:</p> <table border="1"> <thead> <tr> <th>From</th> <th>Subject</th> <th>Received</th> </tr> </thead> <tbody> <tr> <td>Jill Humphreys</td> <td>FW: Uplyme Time Table - NP</td> <td>14/09/2017</td> </tr> <tr> <td>Ricky Neave</td> <td>FW: Updated Uplyme Neighbourhood Plan</td> <td>14/09/2017</td> </tr> <tr> <td>DALC</td> <td>Devon ALC's AGM, Conference and Exhibition 2017</td> <td>13/09/2017</td> </tr> <tr> <td>Uplyme Village Hall</td> <td>Uplyme village hall Wi Fi</td> <td>05/09/2017</td> </tr> <tr> <td>SVC-Business Rates</td> <td>Business Rates - Uplyme Cemetery - bill no. 30353883</td> <td>01/09/2017</td> </tr> <tr> <td>Hannah Whitfield</td> <td>Extra Ordinary Council meeting agendas, 13 September 2017</td> <td>29/08/2017</td> </tr> <tr> <td>simon williams</td> <td>Re: PROPOSED NEW FOOTWAY OUTSIDE UPLYME VILLAGE CAR PARK. River Lim Path</td> <td>25/08/2017</td> </tr> <tr> <td>Ricky Neave</td> <td>FW: Community Infrastructure Levy funding protocol and application form</td> <td>11/08/2017</td> </tr> </tbody> </table>	From	Subject	Received	Jill Humphreys	FW: Uplyme Time Table - NP	14/09/2017	Ricky Neave	FW: Updated Uplyme Neighbourhood Plan	14/09/2017	DALC	Devon ALC's AGM, Conference and Exhibition 2017	13/09/2017	Uplyme Village Hall	Uplyme village hall Wi Fi	05/09/2017	SVC-Business Rates	Business Rates - Uplyme Cemetery - bill no. 30353883	01/09/2017	Hannah Whitfield	Extra Ordinary Council meeting agendas, 13 September 2017	29/08/2017	simon williams	Re: PROPOSED NEW FOOTWAY OUTSIDE UPLYME VILLAGE CAR PARK. River Lim Path	25/08/2017	Ricky Neave	FW: Community Infrastructure Levy funding protocol and application form	11/08/2017
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17/82	<p>Parish Clerks Delegated Powers LGA 1972 s101 Resolved: none used</p>																											
17/83	<p>Items for Parish Newsletter & Notice Boards Councillors are asked to inform the clerk which items it wishes him to highlight in the parish news from the meetings minutes. Resolved: Exhibition and referendum Date for Neighbourhood Plan and dates for the River Lym Project December Council Meeting to be changed from the 13th to the 6th.</p>																											
17/84	<p>Notice of items to be taken into consideration at the next meeting in October. Councillors are asked to highlight any further items: Resolved: Flooding – Meeting with John Galt</p>																											
17/85	<p>Date of next meeting Resolved: that Wednesday 11th October 2017 is the date of the next meeting. The Parish Council Meeting will start at 7.15pm. All are welcome to attend. The meeting finished at 20:30pm.</p>																											
<p>Report from District Councillor – Mr Ian Thomas Councillor Ian Thomas handed out leaflets and reported that East Devon District Council is exploring a fortnightly district-wide chargeable garden waste collection service for its residents after county wide pressure. This follows the new improved recycling service rolled out in the last six months which has been successful. Councillor Thomas would encourage any feedback or issues regarding the recycling service, good or bad to EDDC on 01395 516551 or csc@eastdevon.gov.uk The ongoing planning application regarding 16/2267/FUL, Hartgrove Hill Farm, Trinity Hill Road, Retention of timber huts to be used for overflow accommodation, has been amended and re-submitted to provide accommodation for workers. More local information and news is available on https://www.trinitymatters.co.uk/</p>																												
<p>Signed: _____ Chairman Date: _____</p>																												