

# Uplyme Parish Council

55 Shearwater Way, Seaton, Devon, EX12 2FT Tel: 07413 947067

Chairman: Councillor Chris James – Vice Chair: Councillor Paulene Frost - Clerk: Ricky Neave

## Minutes of the meeting of Uplyme Parish Council held at the Uplyme Village Hall on Wednesday 8<sup>th</sup> November 2017 at 7.15pm.

### Present: Councillors

Councillors Turner, Kidson, James, Mason, Pratt, Ostler, Pullinger, Duffin, Frost, R Turner and 5 members of the public.

**In attendance:** The Parish Clerk, Ricky Neave

Key: Councillors Hand Vote [ For / Against ]

### 7.15pm Public Question Time

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100.

Parishioner John Fowler reported that the Children's playground was again strewn with dog mess and the owners were not picking it up. Clerk to put a notice in the Parish News reminding dog owners. Parishioner Priscilla Taylor thanked everyone involved in the Uplyme Neighbourhood Plan and the positive referendum result.

**Report from County Councillor – Mr Ian Lloyd Hall** – Advanced apologies received

Item	Agenda
17/109	<b>Acceptance of apologies for absence</b> <b>RESOLVED:</b> none given.
17/110	<b>Dispensations</b> Council is asked to discuss any written requests for dispensation the Clerk may have received from Councillors. <b>RESOLVED:</b> the Clerk received none.
17/111	<b>To receive declarations of interests Local Authorities</b> (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations). <b>RESOLVED:</b> none received.
17/112	<b>Exclusion of the Press and Public Standing Order #1c</b> The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. <b>RESOLVED:</b> not required.
17/113	<b>Chairman's announcements</b> <b>RESOLVED:</b> none given.
17/114	<b>To receive and sign the minutes of the Full Council meeting held on 11<sup>th</sup> October 2017 (Previously circulated)</b> LGA 1972 Sch 12 para 41(1) Council to note that item 17/96 was approved by Councillor R Turner in the October 2017 minutes (not Councillor Turner), also to note that Councillor B Turner would like to be known as Councillor R Turner from this date on. <b>RESOLVED:</b> that they were a true record of the meetings decisions. (Proposed Cllr Turner seconded Cllr Duffin). Vote [ 9 / 0 ]
17/115	<b>Planning</b> Planning report and any other planning business.  (Please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body)

Applications considered by **Planning Committee** since last meeting: (Full details available in planning minutes)

17/1998/FUL, Beech Farm, Harcombe, Uplyme, DT7 3RN, Construction of conservatory, Mr Simon Clark.

Supported

17/2395/FUL, Scatterbrook, Lyme Road, Uplyme, DT7 3TQ, Construction of single storey side/rear extensions, Mr & Mrs D Briggs-Harrison. Supported

17/2271/FUL, Sunbeams, Rhode Lane, Uplyme, DT7 3TX, Proposed demolition of existing dwelling and erection of 2 no. Detached two storey dwellings, Aaron Ray / Miss Willow Ray. Not supported

17/2412/FUL, Orchard House, Crogg Lane, Uplyme, DT7 3TN, Installation of pond, deck and summerhouse, Mr & Mrs Clark. Supported

Planning application decisions made by **East Devon District Council** since last meeting:

17/0713/FUL, Courthall Farm, Pound Lane, Uplyme, DT7 3TT, Change of use of former dairy to on site workshop with the addition of solar panels to roof; relocation and alteration to dutch barn and change of use of pump house to wet room, Mr & Mrs Christopher Turner, Approved with conditions

17/1455/FUL, The Old Black Dog, Lyme Road, Uplyme, DT7 3TJ, Creation of one bed self contained annexe and re-build of walls of former stable yard, Mr & Mrs Peter Dench, Approved with conditions

17/1639/FUL, Wellhayes, Harcombe, DT7 3RN, Change of use of 2 no. outbuildings to form 2 no. units of holiday accommodation and associated alterations, Mr & Mrs J Verner, Approved with conditions

17/1665/FUL, Hamacre, Lyme Road, Uplyme, DT7 3XA, Replacement dwelling and garage (amendment to application 14/2937/FUL), Dr C White, Approved with conditions

17/2102/FUL, Old Woodhouse, Woodhouse Lane, Uplyme, DT7 3SQ, Retention of garden studio, Mr & Mrs M. Holmes, Approved with conditions

17/2141/FUL, Brooklands, Lyme Road, Uplyme, DT7 3UY, Construction of two storey extension and bay window on south west elevation; extension of first floor terrace, Mr D Ostler, Approved with conditions

17/2186/VAR, The Orchard, Rhode Lane, Uplyme, DT7 3TX, Alteration of condition 3 of approved application 16/2169/FUL to alter height requirement of screen to balcony from 1.8m to 1.1m, Keith Fenn, Approved with conditions

17/2189/FUL, 34 Barnes Meadow, Uplyme, DT7 3TD, proposed side extension and conservatory, Mr & Mrs M Hadley, Approved with conditions

17/1998/FUL, Beech Farm, Harcombe, Uplyme, DT7 3RN, Construction of conservatory, Mr Simon Clark, Approved (Standard Time limit)

17/0148/TPO, Land at Farleigh, Trewillow, Churston, Bird Haven, Peterstow and Pasearengo, Harcombe Road, Axminster, EX13 5TB, TREE PRESERVATION ORDER, EDDC Arboricultural Team, Approved

17/116

**Approval and signing of Parish Accounts for the month of October 2017**

Internal Audit Accounts & Audit Regulations 2003 reg 2

**Resolved:** approved the accounts for October 2017. Noted that the Unity Trust Bank balance states £40,576.79 as of the 31<sup>st</sup> October 2017. (Proposed Cllr Pratt seconded Cllr Duffin). Vote [ 10 / 0 ]

Gross	Payee
£72.00	DALC Planning Training - Unattended
£54.00	Parish & Clerk Expenses (Sep 2017)
£7.50	Monthly Parish Telephone
£13.50	Data Memory Stick
£879.88	R Neave Clerk Salary October 17 20hrs pw
£1,050.00	LW-NP Technical Writing Services
£2,728.17	SW-NP Consultation Services
£604.33	Fluxy's Garden Services (September 2017)
£175.80	HMRC PAYE NI Payments 070PL00178480 1806
£40.00	NP Leaflets Printing - Axminster
£90.00	NP Uplyme Parish Plans Printing - Axminster
£32.23	NP Colour Panel Banner - Creative sol
£75.00	DALC AGM, Conference Exhibition 2017
-£132.00	Norton Memorials re: Ward plot 63 Headstone

17/117

**Cemetery – Trees**

To note, discuss and approve felling of possible extra trees at £600 per tree at the cemetery.

The Clerk and Councillor Ostler have identified 5 trees in total.  
**RESOLVED:** the trees were discussed and the Council approved if required the cost and felling of 5 trees.  
 (Proposed Cllr Turner seconded Cllr Kidson). Vote [ 10 / 0 ]

17/118 **Payments LGA 1972 s150 (5)**  
 To review and approve the items of expenditure for November 2017

Gross	Payee
£120.00	Provision of Extra Internal audit - Auditing Sol
<del>£38.00</del>	<del>NP Hall Hire Exhibition Sat 21/10/2017</del>
£619.33	Fluxy's Garden Services (October 2017)
£879.88	R Neave Clerk Salary November 17 20hrs
£7.50	Monthly Parish Telephone
£54.00	Parish & Clerk Expenses (Oct 2017)
£20.00	Concrete Paint for Steps (Cllr Mason)
£5.00	Printing Paper
£600.00	Felling 1 Tree Uplyme Cemetery (S Billet)

Council is asked to note correction in Hall Hire, due to late and incorrect invoice notification. (not £38.00, but as below:)

£17.25	Extra Hall hire -Defibrillator Training 04/10/2017
£7.00	Extra Hall hire - Planning 04/10/2017
£28.50	NP Hall Hire Exhibition Sat 21/10/2017

**RESOLVED:** reviewed and approved the items of expenditure for November 2017 (proposed Cllr Pratt seconded Cllr Duffin). Vote [ 10 / 0 ]

17/119 **Land at Stafford Mount/Pound cottage**  
 Council is asked to note and discuss latest update with Bevis and Beckingsale solicitors for the sale of the parcel of land and to approve any final documents if available.  
**RESOLVED:** the item was discussed and the Council approved and witnessed the final TP1 documents for the land adjoining Pound Cottage, Lyme Road, Uplyme, Lyme Regis DT7 3TH (UPL1006/4) signed by two councillors (proposed Cllr Turner seconded Cllr Frost). Vote [ 10 / 0 ]  
 Councillor Ostler to take the signed document by hand to Bevis and Beckingsale solicitors to progress the sale.

17/120 **Millennium Copse**  
 Council is asked to note and discuss latest communication with Bevis and Beckingsale solicitors for the transfer of the Deeds. Note there has been no update received at the time of producing this Agenda.  
**RESOLVED:** Councillor James reported that Bevis and Beckingsale solicitors have got the TP1 back on track with hlw Keeble Hawson LLP with two stipulations added, 1) Small parcels of land and open spaces to Barnes Meadow Management Limited and 2) Access to main services if required.

17/121 **Flood Management – Cuckoo Lane/Venlake/Gore Lane**  
 Council is asked to discuss latest complaint and correspondence from residents in Cuckoo Lane and provide resolutions regarding flood prevention for the area.  
**RESOLVED:** the Council will write a letter to the residents, riparian, land owners and the flood management team regarding the responsibilities they have to prevent flooding. The Council strongly feel that ownership, resources and costs do not lie within their jurisdiction now or anytime in the past. (Proposed Cllr Ostler seconded Cllr Pratt). Vote [ 10 / 0 ]

17/122 **Uplyme Highways – Whalley Lane Car Park/Gore Lane**  
 Council is asked to discuss Whalley Lane car park being used by builders and have they sought consent from EDDC to close Gore Lane on several occasions.  
**RESOLVED:** Councillor Ostler explained that site access and weight limits are adhered to and in situations for closing roads for construction and access. The Council are satisfied that procedures and permission are being followed.

17/123	<p><b>Neighbourhood Plan</b> To note and discuss final conclusion and results of referendum. <b>RESOLVED:</b> East Devon District Council to use the Neighbourhood Plan for Uplyme to help it decide planning applications in the neighbourhood area? Votes Recorded, Number cast in favour of a <b>Yes, 313, 86.46%</b>, Number cast in favour of a <b>No, 49, 13.54 %</b>. Electorate: <b>1414</b>, Ballot Papers Issued: <b>363</b>, Turnout: <b>25.67%</b>. It was declared that more than half of those voting have voted in <b>favour</b> of the Neighbourhood Plan.</p>																																																
17/124	<p><b>Police Report – October 2017 (Uplyme –KA/2A)</b> No report to date at the time of producing this Agenda.</p>																																																
17/125	<p><b>Devon Highways - Update - W171048056 - Trinity Hill (Hazardous Dark Tunnel of Vegetation)</b> Council is asked to discuss, note and hear latest update and response from Devon Highways. <b>RESOLVED:</b> Councillor Turner and the Clerk have continued to highlight and report this safety issue in this area, although the recent reply from Highways was negative and more related to vegetation affecting high sided vehicles. The Council and County Councillor Ian Hall will continue to press additional departments to resolve this safety issue.</p>																																																
17/126	<p><b>Emails/Letters to the Council</b> <b>RESOLVED:</b> it was noted that emails and letters on the list below were received and sent to Councillors:</p> <p><b>Lyme Regis to Uplyme Access footpath project:</b> Councillor Turner reported and highlighted the fact that the proposed footpath on the B3165 from the Uplyme Village Hall to the Talbot public house had not been mentioned or shown on the actual design planning map, although Uplyme have been repeatedly proposing this since the footpath development was needed. Councillor Turner was disappointed in the fact that he had to address the situation upon vision of the design maps and mentioned why they were not evident for Uplyme.</p> <table border="1" data-bbox="188 1003 1449 2045"> <thead> <tr> <th>From</th> <th>Subject</th> <th>Received</th> </tr> </thead> <tbody> <tr> <td>Flood Risk Management</td> <td>Devon Local Flood Risk Management Strategy - October 2017 Newsletter</td> <td>02/11/2017</td> </tr> <tr> <td>Ricky Neave</td> <td>Cuckoo Lane Silt Trap (Complaint)</td> <td>01/11/2017</td> </tr> <tr> <td>Robin Hodges</td> <td>December &amp; January Parish News</td> <td>01/11/2017</td> </tr> <tr> <td>Hannah Whitfield</td> <td>Development Management Committee, 31 October 2017 - summary of decisions</td> <td>31/10/2017</td> </tr> <tr> <td>Debbie Meakin</td> <td>EDDC upcoming meetings and recently published minutes</td> <td>27/10/2017</td> </tr> <tr> <td>Ricky Neave</td> <td>FW: Reminder to review town and parish councillor register of interest forms</td> <td>26/10/2017</td> </tr> <tr> <td>Came &amp; Company Local Council Insurance</td> <td>Council Matters Autumn 2017</td> <td>23/10/2017</td> </tr> <tr> <td>Customer Service Centre Roads &amp; Transport Team - Mailbox</td> <td>Devon Highways - Parish &amp; Town Council Conferences 2017</td> <td>23/10/2017</td> </tr> <tr> <td>Hannah Whitfield</td> <td>Development Management Committee agenda - Tuesday, 31 October 2017</td> <td>20/10/2017</td> </tr> <tr> <td>Debbie Meakin</td> <td>EDDC upcoming meetings and message from John Golding, Strategic Lead Housing, Health and Environment</td> <td>20/10/2017</td> </tr> <tr> <td>LymeForward</td> <td>Draft minutes from LAP meeting October 12th 2017</td> <td>19/10/2017</td> </tr> <tr> <td>Susan Howl</td> <td>EDDC Council agenda and minute book, 25 October 2017</td> <td>16/10/2017</td> </tr> <tr> <td>Devon Highways</td> <td>You're invited to Devon Highways Parish &amp; Town Council Conference 2017 (7 Nov 2017 - 16 Nov 2017)</td> <td>13/10/2017</td> </tr> <tr> <td>Debbie Meakin</td> <td>EDDC upcoming meetings and recently published minutes</td> <td>13/10/2017</td> </tr> <tr> <td>Susan Howl</td> <td>A date for your diary - Meeting between EDDC and Devon County Council on 5th December</td> <td>10/10/2017</td> </tr> </tbody> </table>	From	Subject	Received	Flood Risk Management	Devon Local Flood Risk Management Strategy - October 2017 Newsletter	02/11/2017	Ricky Neave	Cuckoo Lane Silt Trap (Complaint)	01/11/2017	Robin Hodges	December & January Parish News	01/11/2017	Hannah Whitfield	Development Management Committee, 31 October 2017 - summary of decisions	31/10/2017	Debbie Meakin	EDDC upcoming meetings and recently published minutes	27/10/2017	Ricky Neave	FW: Reminder to review town and parish councillor register of interest forms	26/10/2017	Came & Company Local Council Insurance	Council Matters Autumn 2017	23/10/2017	Customer Service Centre Roads & Transport Team - Mailbox	Devon Highways - Parish & Town Council Conferences 2017	23/10/2017	Hannah Whitfield	Development Management Committee agenda - Tuesday, 31 October 2017	20/10/2017	Debbie Meakin	EDDC upcoming meetings and message from John Golding, Strategic Lead Housing, Health and Environment	20/10/2017	LymeForward	Draft minutes from LAP meeting October 12th 2017	19/10/2017	Susan Howl	EDDC Council agenda and minute book, 25 October 2017	16/10/2017	Devon Highways	You're invited to Devon Highways Parish & Town Council Conference 2017 (7 Nov 2017 - 16 Nov 2017)	13/10/2017	Debbie Meakin	EDDC upcoming meetings and recently published minutes	13/10/2017	Susan Howl	A date for your diary - Meeting between EDDC and Devon County Council on 5th December	10/10/2017
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17/127	<p><b>Parish Clerks Delegated Powers</b></p> <p>The Clerk will give Council details of any matters dealt with under his delegated powers since the last meeting of Council. <a href="#">LGA 1972 s101</a></p> <p><b>RESOLVED:</b> none used.</p>
17/128	<p><b>Items for Parish Newsletter &amp; Notice Boards</b></p> <p>Councillors are asked to inform the clerk which items it wishes him to highlight in the parish news from the meetings minutes.</p> <p><b>RESOLVED:</b> note to public about dog mess in Children’s playground.</p>
17/129	<p><b>Notice of items to be taken into consideration at the next meeting in December.</b></p> <p>Councillors are asked to highlight any further items.</p> <p><b>RESOLVED:</b> Recommendation of 2018/19 Budget and Precept from the finance committee – 2018 Parish Council Meeting Dates Schedule – Clerks salary.</p>
17/130	<p><b>Date of next meeting.</b></p> <p><b>RESOLVED:</b> the Council noted that Wednesday 6<sup>th</sup> December 2017 is the date of the next meeting. The Parish Council Meeting will start at 7.15pm. All are welcome to attend. The meeting finished at 20:10 pm.</p>
<p><b>Report from District Councillor – Mr Ian Thomas</b></p> <p>Councillor Thomas congratulated the Uplyme Neighbourhood Plan Team and all of those who were involved as the document was well constructed and the positive outcome of the referendum. Particular emphasise was made on the future use of the plan for planning and Uplyme for controlled development, especially around the Built Up Area Boundary (BUAB) and exception sites.</p> <p>East Devon District Council have made a special deal for parking in all of their car parks between November 2017 and end of March 2018, the cost will be a maximum of £2.00 which will enable parking all day and used in any of the towns. More local information and news is available on <a href="https://www.trinitymatters.co.uk/">https://www.trinitymatters.co.uk/</a></p>	