

Uplyme Parish Council

55 Shearwater Way, Seaton, Devon, EX12 2FT Tel: 07413 947067

Chairman: Councillor Chris James – Vice Chair: Councillor Paulene Frost - Clerk: Ricky Neave

Minutes of the meeting of Uplyme Parish Council held at the Uplyme Village Hall on Wednesday 14th February 2018 at 7.15pm.

Present: Councillors

Councillor Turner, James, Mason, Pratt, Ostler, Pullinger, Duffin, Frost, R Turner and 2 members of the public.

In attendance: The Parish Clerk, Ricky Neave

Key: Councillors Hand Vote [For - Against]

All attendees stood to pay their respects and a one minute silence was held for the recent sad loss of Laurie Masters who in the past fully contributed and supported the Uplyme Parish.

7.15pm Public Question Time

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100.

No public comments.

Report from County Councillor – Mr Ian Lloyd Hall

Advanced apologies received by email and latest report emailed to Councillors.

Item	Agenda
18/29	<p>Acceptance of apologies for absence</p> <p>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</p> <p>Resolved: Councillor Kidson had sent her apologies due to eye operation recovery. Council resolved her reason for absence.</p>
18/30	<p>Dispensations</p> <p>Resolved: noted, that none had been requested</p>
18/31	<p>To receive declarations of interests Local Authorities</p> <p>Declarations of Interest members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</p> <p>Resolved: none given</p>
18/32	<p>Exclusion of the Press and Public Standing Order #1c</p> <p>The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.</p> <p>Resolved: not required</p>
18/33	<p>Chairman's announcements</p>
18/34	<p>To receive and sign the minutes of the Full Council meeting held on 10th January 2018 (Previously circulated) LGA 1972 Sch 12 para 41(1)</p> <p>Resolved: that they were a true record of the meetings decisions: Proposed Councillor Turner Seconded Councillor Pullinger. [9-0]</p>

18/35	<p>Planning Planning report and any other planning business.</p> <p>(Please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body)</p> <p>Applications considered by Planning Committee since last meeting: (Full details available in planning minutes)</p> <p>17/2873/FUL, Coombe Hayes Farm, Wadley Hill, Uplyme, DT7 3SU, Retention of use of existing outbuilding as 2 no. holiday let units and associated alterations including boiler house extension and first floor terrace, Mr & Mrs Michael Whittome. Not supported 17/3017/OUT, White Cottage, Lime Kiln Lane, Uplyme, DT7 3XG, Outline application for a proposed dwelling (all matters reserved), Ms C Healey. Supported 17/2959/FUL, Trevarthian, Rhode Lane, Uplyme, DT7 3TX, Construction of single storey side extension, James Cole. Supported 18/0003/CPE, Land adjoining Bluebell Ridge, Rocombe, Lyme Regis, DT7 3RR, Certificate of lawfulness to establish the use of land as residential curtilage, East Devon Planning. Supported</p> <p>Planning application decisions made by EDDC/DCC since last meeting:</p> <p>17/2508/RES, Quarry Spring Cottage, Lime Kiln Lane, Uplyme, DT7 3XG, Approval of reserved matters for a dwelling and a garage (approval sought for access, appearance, landscaping, layout and scale), Mr & Mrs L Shaw. Approved</p>																																				
18/36	<p>Approval and signing of Parish Accounts for the month of January 2018 Internal Audit Accounts & Audit Regulations 2003 reg 2 Resolved: approved the accounts for January 2018. Council noted that the Unity Trust Bank balance states £38,135.30 as of the 31st January 2018. Proposed Councillor R Turner Seconded Councillor Duffin [9-0]</p> <table border="1" data-bbox="204 1167 1211 1910"> <thead> <tr> <th>Gross</th> <th>Payee</th> </tr> </thead> <tbody> <tr> <td>£534.00</td> <td>Uplyme Village Annual Hall Hire 2018</td> </tr> <tr> <td>£604.33</td> <td>Fluxy's Garden Services (December 2017)</td> </tr> <tr> <td>£440.00</td> <td>Fluxy's Drainage & Ditches</td> </tr> <tr> <td>£175.80</td> <td>HMRC PAYE NI Payments 070PL00178480 1809</td> </tr> <tr> <td>£1,039.82</td> <td>R Neave Clerk Salary January 2018 24 hrs pw</td> </tr> <tr> <td>£7.50</td> <td>Parish & Clerk Expenses (Dec 2017)</td> </tr> <tr> <td>£59.99</td> <td>Parish & Clerk Expenses (Dec 2017)</td> </tr> <tr> <td>-£1,100.00</td> <td>A G Down Potters Re: Holland plot 140</td> </tr> <tr> <td>£85.20</td> <td>J Duffin Re: Millennium copse Trees</td> </tr> <tr> <td>£240.00</td> <td>Grant Thornton fee annual return 2017/18</td> </tr> <tr> <td>-£1,555.40</td> <td>EDDC PTF Drainage & Ditches Funding 2018/19</td> </tr> <tr> <td>£462.00</td> <td>Hush Farms Chemical Spraying Training (Fluxy's)</td> </tr> <tr> <td>-£110.00</td> <td>A G Down Potters - Ashes Plot 75 re: Coussens</td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td>-£2,765.40</td> <td>Monthly Income</td> </tr> <tr> <td>£3,648.64</td> <td>Monthly Expense</td> </tr> <tr> <td>£883.24</td> <td>Monthly Balance</td> </tr> </tbody> </table>	Gross	Payee	£534.00	Uplyme Village Annual Hall Hire 2018	£604.33	Fluxy's Garden Services (December 2017)	£440.00	Fluxy's Drainage & Ditches	£175.80	HMRC PAYE NI Payments 070PL00178480 1809	£1,039.82	R Neave Clerk Salary January 2018 24 hrs pw	£7.50	Parish & Clerk Expenses (Dec 2017)	£59.99	Parish & Clerk Expenses (Dec 2017)	-£1,100.00	A G Down Potters Re: Holland plot 140	£85.20	J Duffin Re: Millennium copse Trees	£240.00	Grant Thornton fee annual return 2017/18	-£1,555.40	EDDC PTF Drainage & Ditches Funding 2018/19	£462.00	Hush Farms Chemical Spraying Training (Fluxy's)	-£110.00	A G Down Potters - Ashes Plot 75 re: Coussens			-£2,765.40	Monthly Income	£3,648.64	Monthly Expense	£883.24	Monthly Balance
Gross	Payee																																				
£534.00	Uplyme Village Annual Hall Hire 2018																																				
£604.33	Fluxy's Garden Services (December 2017)																																				
£440.00	Fluxy's Drainage & Ditches																																				
£175.80	HMRC PAYE NI Payments 070PL00178480 1809																																				
£1,039.82	R Neave Clerk Salary January 2018 24 hrs pw																																				
£7.50	Parish & Clerk Expenses (Dec 2017)																																				
£59.99	Parish & Clerk Expenses (Dec 2017)																																				
-£1,100.00	A G Down Potters Re: Holland plot 140																																				
£85.20	J Duffin Re: Millennium copse Trees																																				
£240.00	Grant Thornton fee annual return 2017/18																																				
-£1,555.40	EDDC PTF Drainage & Ditches Funding 2018/19																																				
£462.00	Hush Farms Chemical Spraying Training (Fluxy's)																																				
-£110.00	A G Down Potters - Ashes Plot 75 re: Coussens																																				
-£2,765.40	Monthly Income																																				
£3,648.64	Monthly Expense																																				
£883.24	Monthly Balance																																				
18/37	<p>Playground Maintenance and Uneven Ground Resolved: Council discussed and approved payment for playground maintenance and mole removal (£121.00). Proposed Councillor Ostler Seconded Councillor Pratt</p>																																				

18/38	<p>Payments LGA 1972 s150 (5) Resolved: Council reviewed and approved the items of expenditure and income (-) for February 2018</p> <table border="1" data-bbox="204 203 1249 658"> <thead> <tr> <th>Gross</th> <th>Payee</th> </tr> </thead> <tbody> <tr> <td>£3,060.00</td> <td>(PAID) Western Tree Services - Felled cemetery trees</td> </tr> <tr> <td>£20.75</td> <td>Village Hall hire Dec 2017/Jan 2018</td> </tr> <tr> <td>£121.00</td> <td>Playground maintenance and mole catcher</td> </tr> <tr> <td>-£385.00</td> <td>A G Down Potters - Burial plot 62 re: Butler</td> </tr> <tr> <td>£1,039.82</td> <td>R Neave Clerk Salary February 2018 24 hrs pw</td> </tr> <tr> <td>£7.50</td> <td>Parish Monthly Telephone Charge</td> </tr> <tr> <td>£61.20</td> <td>Parish & Clerk Travel Expenses (Jan 2018)</td> </tr> <tr> <td>£35.60</td> <td>Printer Cartridge for Parish</td> </tr> <tr> <td>£589.33</td> <td>Fluxy's Garden Services (January 2017)</td> </tr> <tr> <td>£330.00</td> <td>Fluxy's Drainage & Ditches</td> </tr> </tbody> </table>	Gross	Payee	£3,060.00	(PAID) Western Tree Services - Felled cemetery trees	£20.75	Village Hall hire Dec 2017/Jan 2018	£121.00	Playground maintenance and mole catcher	-£385.00	A G Down Potters - Burial plot 62 re: Butler	£1,039.82	R Neave Clerk Salary February 2018 24 hrs pw	£7.50	Parish Monthly Telephone Charge	£61.20	Parish & Clerk Travel Expenses (Jan 2018)	£35.60	Printer Cartridge for Parish	£589.33	Fluxy's Garden Services (January 2017)	£330.00	Fluxy's Drainage & Ditches
Gross	Payee																						
£3,060.00	(PAID) Western Tree Services - Felled cemetery trees																						
£20.75	Village Hall hire Dec 2017/Jan 2018																						
£121.00	Playground maintenance and mole catcher																						
-£385.00	A G Down Potters - Burial plot 62 re: Butler																						
£1,039.82	R Neave Clerk Salary February 2018 24 hrs pw																						
£7.50	Parish Monthly Telephone Charge																						
£61.20	Parish & Clerk Travel Expenses (Jan 2018)																						
£35.60	Printer Cartridge for Parish																						
£589.33	Fluxy's Garden Services (January 2017)																						
£330.00	Fluxy's Drainage & Ditches																						
18/39	<p>Public Path through Stafford Mount/Pound Cottage Council is asked to discuss and approve residents request for a hand rail on the steps of the path between Stafford Mount and Crogg Lane. Resolved: the Council discussed and declined the fitting of the hand rail due to the usage and risk factors minimised for health, safety and the use of original stone walls for passing through.</p>																						
18/40	<p>Millennium Copse Council is asked to note and discuss latest update (If applicable). Resolved: Councillor James reported that we have exchanged but not completed the transfer of the deeds for the Millennium Copse. Keeble Hawson Solicitors claimed that the Council owed legal fees for the transfer but Councillor James had documented evidence to state that there is nothing to pay from Uplyme Parish. The matter is being dealt with.</p>																						
18/41	<p>Uplyme Flood Management - Lyme Road Temporary Traffic Order (5th to 18th March 2018) Council is asked to discuss and consider possible disruption around Lyme Road (B3165). Resolved: the Council discussed and noted the up and coming road disruption for road works in and around Uplyme. Councillor Ostler is to inform Claire McCarthy, manager of the Uplyme Village Hall about the schedule and arrangements for the works by the entrance to the village hall. The clerk will disperse information on local media as soon as possible for local residents.</p>																						
18/42	<p>Highways Meeting (25/01/2018) Council is asked to note and discuss feedback from the meeting involving Councillor Ostler, Turner and the Clerk held on the (25/01/2018) at the Village Hall regarding Highways and Uplyme. Resolved: Councillor Ostler, Turner and the Clerk reported back from the meeting with Highways and County Councillor Ian Hall, mainly to identify the roles of responsibilities of personnel. It was concluded that the ultimate responsibility of a reported hazard would be Highways but Uplyme Parish Council would help where they can. It was suggested from Highways that they would help with the arrangements of the works to be carried out at the hazardous Dark Dense Tunnel of Vegetation (see following 18/43)</p>																						
18/43	<p>Trinity Hill Road (Hazardous Dark Dense Tunnel of Vegetation) Council is asked to note and discuss the way forward and hear a report from Councillor Turner of proposed works. Resolved: Councillor Turner reported that after numerous attempts from himself and the Clerk to seek help and support from outside bodies, including Highways, EDDC Tree Management and the Forestry Commission, no one has come forward to assist in the thinning out this hazardous dark dense tunnel of vegetation on Trinity Hill Road to secure the safety of public and vehicles in this area. Councillor Turner is committing with the aid of volunteers, landowners and groups to proceed with this work on Sunday, 25/02/2018 at 8.00am, when the area will be least populated with slightest disturbance.</p>																						

18/44	<p>Police Report – January 2018 (Uplyme –KA/2A) Resolved: No report to date at the time of producing this Agenda but if the public have access to the internet, you can find the latest local data at https://www.police.uk/devon-and-cornwall/DEV.4083/crime/</p>
18/45	<p>Lyme Regis to Uplyme (River Lim) Path Improvements Council is asked to discuss the latest update and consideration of the Uplyme footpath from the village hall along the B3165 (Lyme Road) Resolved: no update report to date at the meeting. Councillor James will contact Simon Williams the project coordinator for the latest news since the last update, one being the authorisation agreement of the funding for the footpath above.</p>
18/46	<p>Park and Ride, Lyme Regis Town Council Council is asked to discuss the latest update and collaboration regarding the Park and Ride planning application. Resolved: Councillor James and the Clerk reported that no communication has been received since the last meeting regarding commitments and schedules. The Clerk chased LRTC to set up a meeting to move forward which is hopefully being arranged for the end of February, to include all parties for a progress report.</p>
18/47	<p>Uplyme Village Signs Council is asked to discuss the latest update (If available) from Eastern Highway Neighbourhood Team, Devon County Council and to decide on which sign/s to order and replace. Resolved: the Council agreed as before, to order one large AONB and one small village welcome sign for spare, to be voted on when the clerk receives costs.</p>
18/48	<p>Uplyme Cemetery</p> <p>a) To note tree felling has been completed in the cemetery. Resolved: the Council discussed and noted how the tree’s felled have improved the appearance of the cemetery and the minimal mess caused after the works.</p> <p>b) To consider quotes for the cemetery paths and entrance re-surfacing. Resolved: the Council discussed the three quotes for the resurfacing of the cemetery paths, entrances and decided to accept Dares Surfacing at a total cost of £13,020.00 plus VAT. Proposed Councillor Turner Seconded Councillor Ostler [9-0]</p> <p>c) To review and approve Cemetery regulations (previously circulated) Resolved: the Council reviewed, discussed and approved the new Uplyme Cemetery Regulations. Proposed Councillor James Seconded Councillor Turner [9-0]</p> <p>d) To replenish and approve Cemetery Repair reserves which are currently (Minus -£1412.00) Resolved: the Council discussed, agreed and approved the replenishment of the ‘Cemetery Repair’ reserves to the sum of £1,412.00 from the general bank account. Proposed Councillor Pratt Seconded Councillor Frost [9-0]</p>

18/49	Emails/Letters to the Council Resolved: it was noted that emails and letters on the list below were received and sent to Councillors:		
	From	Subject	Received
	Highway Management Road Closure Administration	Temporary Traffic Order - B3165 Lyme Road, Uplyme (TTRO1823682)	05/02/2018
	Jessica Crowley	Press Release: Challenges to GP practices in Devon	05/02/2018
	Susan Howl	A date for your diary - Be Aware, Be Informed - A Crime and Cyber Security Seminar - February 15th Evening at the Knowle	02/02/2018
	Francesca Evans	Launch of LymeOnline	23/01/2018
	Ali Eastland	FW: East Devon Highways response	22/01/2018
	Wendy	Brain tumours - using your local influence to help us find a cure	21/01/2018
	Devon County Council	Know of a community project that could benefit from some funding?	19/01/2018
	Recycling and Waste	Green Waste Service	18/01/2018
	Cllr I Thomas	Re: LR/Uplyme Cricket Club Chairman	17/01/2018
	Hilary Winter	Devon Countryside Access Forum - NEW MEMBERS SOUGHT	17/01/2018
	Juan Calderon	Flood alleviation works at Uplyme	11/01/2018

18/50	Parish Clerks Delegated Powers The Clerk will give Council details of any matters dealt with under his delegated powers since the last meeting of Council. LGA 1972 s101 Resolved: none used.
-------	---

18/51	Items for Parish Newsletter & Notice Boards Councillors are asked to inform the clerk the items they wish to highlight in the parish news from the meetings minutes. Resolved: the cemetery update and renovation.
-------	--

18/52	Notice of items to be taken into consideration at the next meeting in March 2018. Councillors are asked to highlight any further items. Resolved: none given.
-------	---

18/53	Date of next meeting Resolved: the Council noted that Wednesday 14 th March 2018 is the date of the next regular meeting. The Parish Council Meeting will start at 7.15pm. All are welcome to attend. The meeting finished at 8:20pm.
-------	---

Report from District Councillor – Mr Ian Thomas

The relief road in Axminster has been secured due to £10 million of government money to deliver the long-awaited Axminster relief road. The Axminster North/South Relief Road will be delivered following a bid made by East Devon District Council for funding through the Housing Infrastructure Fund. The money will be used to help fund the delivery of the road, which is currently estimated to cost £16.7 million. The remainder of the cost will be covered from the development allocated in the Local Plan adjacent to the road. Devon’s council tax is set to rise by almost five per cent this year, mainly to be spent on the elderly, vulnerable and roads. The Environmental Health Service will introduce a cost recovery fee of £140 for a Food Hygiene Rating Scheme re-rating inspection requested by a Food Business Operator with effect from 1 April 2018. Seaton Wetlands is to be accredited as a Children’s University Learning Destination. The scheme, run by Plymouth University encourages a love of learning through extra-curricular activities. East Devon District Council is to spend £8m on improving council homes; the stock for affordable homes has increased. East Devon householders recycled a huge 61% of their waste over Christmas and New Year.