

Uplyme Parish Council

55 Shearwater Way, Seaton, Devon, EX12 2FT Tel: 07413 947067

Chairman: Councillor Chris James – Vice Chair: Councillor Paulene Frost - Clerk: Ricky Neave

Minutes of the meeting of Uplyme Parish Council held at the Uplyme Village Hall on Wednesday 14th March 2018 at 7.15pm.

Present: Councillors

Councillor A Turner, Mason, Pratt, Ostler, Pullinger, Kidson, Duffin, Frost (Chair), R Turner and 5 members of the public.

In attendance: The Parish Clerk, Ricky Neave

Key: Councillors Hand Vote (For - Against)

7.15pm Public Question Time

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100.

Local resident and volunteer John Fowler reported fly tipping at the very top of Springhead Road. Clerk to log incident with EDDC. Also, John asked the committee if we could look at the hedge cutting in Lyme Road that's overgrown. Resident Nigel Noble thanked the Council's snow team for the recent snow clearing efforts in the recent adverse weather and also asked if the Council could do something about the growing weed problem in and around the village which looks unsightly. Council agreed to a working party to spade and hoe the weeds before asking our newly qualified garden contractor to spray the weeds after for resilience. Clerk advised the Council and public that any chemical spraying should be formally requested through the Council or Clerk because of chemical licensing laws. A resident requested an additional salt grit box in Whalley Lane, DT7 3UR. Councillor Ian Hall will look into this.

Report from County Councillor – Mr Ian Lloyd Hall

Councillor Hall reported that although there was plenty of notice for the recent closure of Lyme Road for drainage works, there were problems pointed out with signage and dangerous driving which hopefully were corrected and put right. Cllr Hall thanked the community spirit for the clearance of trees and vegetation in Trinity Hill Road to make the stretch of road safer and awarded £500 towards the costs for this, out of the locality budget.

Cllr Hall attended Mental Health awareness training on the 09/02/2018 and found the training educational and would like to support future training with the Steering Group Health Hub at Seaton Town Hall. Uplyme will be taken in to consideration when the proposed Axminster North/South relief road goes ahead regarding traffic, vehicles and congestion, especially around diversion routes. Cllr Hall is campaigning to keep the library in Axminster as the town is growing in population and believe the service is essential. Cllr Hall will be meeting relevant bodies on 16/04/2018 regarding Axe Valley and the suspension of new applicants for 3 years.

Item	Agenda
18/54	Acceptance of apologies for absence Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted. Resolved: Councillor James sent advanced apologies for absence. Council resolved his reason for absence.
18/55	Dispensations Council is asked to discuss any written requests for dispensation the Clerk may have received from Councillors. Resolved: noted, that none had been requested.
18/56	To receive declarations of interests Local Authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations). Resolved: none given
18/57	Exclusion of the Press and Public Standing Order #1c The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to

	<p>Meetings) Act 1960.</p> <p>Resolved: not required</p>
18/58	<p>Vice Chairs announcements:</p> <p>Resolved: on behalf of the Parish, Councillor Frost thanked Councillor Turner and the snow team for their excellent efforts in clearing the snow and ice in the recent adverse weather conditions that hit Uplyme. Council agreed.</p>
18/59	<p>To receive and sign the minutes of the Full Council meeting held on 14th February 2018 (Previously circulated) LGA 1972 Sch 12 para 41(1)</p> <p>Resolved: that they were a true record of the meetings decisions: Proposed Councillor A Turner Seconded Councillor R Turner. Vote (9 - 0)</p>
18/60	<p>Planning</p> <p>Planning report and any other planning business.</p> <p>(Please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body)</p> <p>Applications considered by Planning Committee since last meeting: (Full details available in planning minutes)</p> <p>18/0144/FUL, Little Croft, Rhode Lane, Uplyme, Lyme Regis, DT7 3TX, Construction of double garage, Mr Stuart Booth. Supported</p> <p>18/0029/VAR, Perhams, Holcombe Lane, Uplyme, Lyme Regis, DT7 3SN, Variation of condition 2 (approved plan) of planning permission 16/0708/FUL (change of use of field to provide new access and construction of garage) to allow retention of revised layout of access and revised design of garage, Mr & Mrs Jason Slade, Approved, already decided by EDDC, Notification for consultation not received in time by Uplyme PC</p> <p>18/0052/FUL, Greystoke, Whalley Lane, Uplyme, Lyme Regis, DT7 3UP, Extension to dwelling including raising of main roof ridge by 1.65m, installing first floor roof windows, increasing height of projecting gable by 2.4m and installing balcony, alteration of garage roof (demolition of conservatory) (revisions to 16/2694/FUL including change to roof covering and re-positioning of parking), Mr & Mrs J Camp, Approved, already decided by EDDC, Notification for consultation not received in time by Uplyme PC</p> <p>18/0010/FUL, Happy Valley, Cuckoo Lane, Uplyme, Change of use of land for stationing of a caravan for residential occupation, Mr I Sawyer. Supported</p> <p>17/2730/FUL, Woolley House, St Marys Lane, Uplyme, Lyme Regis, DT7 3XH, Replacement annexe and garage; replacement dormer window to northern elevation, Ms A Bonwick, Refused, already decided by EDDC, Notification for consultation not received in time by Uplyme PC</p> <p>18/0196/FUL, Hunters Cross Farm, Yawl Hill Lane, Uplyme, DT7 3RW, Demolition of outbuildings and replacement with annexe accommodation, Mr & Mrs Wellman. Supported</p> <p>18/0176/FUL, Hunters Cross Farm, Yawl Hill Lane, Uplyme, DT7 3RW, Remove existing storage barn and erect new stable building, Mr & Mrs Wellman. Supported</p> <p>18/0363/FUL, Cranbrook, The Glen, Uplyme, Lyme Regis, DT7 3TR, Construction of single storey extension, porch and enlarged dormer, Rawlins. Supported</p> <p>18/0278/FUL, The Coach House, Trinity Hill Road, Axminster, EX13 5SL, Conversion of garage to annexe, including raising of roof and addition of dormer windows, Mr Derek Livesey. Supported</p> <p>18/0235/FUL, Holme, Harcombe Road, Axminster, EX13 5TB, Front and rear extensions. Change external finish from brick to light grey render with dark grey cladding, fascias and barge boards. , Mr & Mrs R Ireland. Supported</p> <p>17/1546/VAR, Land Adjacent Regis House (formerly Lydwell House), Lyme Road, Uplyme,, Variation of condition 2 (approved plans) of planning permission 14/2801/FUL to allow changes to layout of approved cottage and retaining wall details , Mr Paul Rurie (Uplyme Development Ltd). Not supported</p> <p>18/0331/FUL, Abbotswell, Lyme Road, Uplyme, Lyme Regis, DT7 3TJ, Redesign of fire damaged south facing elevation; increase in ridge height to the south elevation and addition of gables; proposed extension to connect existing house/annexe, Mr & Mrs Weldin. Supported</p> <p>18/0417/FUL, Pitt White, Mill Lane, Uplyme, Lyme Regis, DT7 3TZ, Construction of dormer window, Ms Butterfield. Supported</p> <p>Planning application decisions made by EDDC/DCC since last meeting:</p>

17/2873/FUL, Coombehayes Farm, Wadley Hill, Uplyme, DT7 3SU, Retention of use of existing outbuilding as 2 no. holiday let units and associated alterations including boiler house extension and first floor terrace, Mr & Mrs Michael Whittome, Approved

17/3017/OUT, White Cottage, Lime Kiln Lane, Uplyme, DT7 3XG, Outline application for a proposed dwelling (all matters reserved), Ms C Healey, Withdrawn

18/0003/CPE, Land adjoining Bluebell Ridge, Rocombe, Lyme Regis, DT7 3RR, Certificate of lawfulness to establish the use of land as residential curtilage, East Devon Planning, Approved

18/0029/VAR, Perhams, Holcombe Lane, Uplyme, Lyme Regis, DT7 3SN, Variation of condition 2 (approved plan) of planning permission 16/0708/FUL (change of use of field to provide new access and construction of garage) to allow retention of revised layout of access and revised design of garage, Mr & Mrs Jason Slade, Approved

18/0010/FUL, Happy Valley, Cuckoo Lane, Uplyme, Change of use of land for stationing of a caravan for residential occupation, Mr I Sawyer, Withdrawn

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18/0235/FUL, Holme, Harcombe Road, Axminster, EX13 5TB, Front and rear extensions. Change external finish from brick to light grey render with dark grey cladding, fascias and barge boards, Mr & Mrs R Ireland, Approved

18/0028/TPO, Land adjacent to Dell Cottage, Lime Kiln Lane, Uplyme, DT7 3XG, TREE PRESERVATION ORDER, EDDC Arboricultural Team, Approved

18/0029/TPO, Land between The Glebelands and Pound Lane, Uplyme, TREE PRESERVATION ORDER, EDDC Arboricultural Team, Approved

18/0030/TPO, Land along Mill Lane, Uplyme, TREE PRESERVATION ORDER, EDDC Arboricultural Team, Approved

18/61 **Approval and signing of Parish Accounts for the month of February 2018**

[Internal Audit Accounts & Audit Regulations 2003 reg 2](#)

Resolved: approved the accounts for February 2018. Council noted that the Unity Trust Bank balance states **£33,286.10** as of the 28th February 2018. Proposed Councillor A Turner Seconded Councillor R Turner (9-0)

Gross	Payee
£3,060.00	Western Tree Services - Felled cemetery trees
£20.75	Village Hall hire Dec 2017/Jan 2018
£121.00	Playground maintenance and mole catcher
-£385.00	A G Down Potters - Burial plot 62 re: Butler
£1,039.82	R Neave Clerk Salary February 2018 24 hrs pw
£7.50	Parish Monthly Telephone Charge
£61.20	Parish & Clerk Travel Expenses (Jan 2018)
£35.60	Printer Cartridge for Parish
£589.33	Fluxy's Garden Services (January 2018)
£330.00	Fluxy's Drainage & Ditches
-£31.00	Re: Cllr Pullinger sale of NP boards
-£416.00	Monthly Income
£5,265.20	Monthly Expense
£4,849.20	Monthly Balance

18/62	<p>Payments LGA 1972 s150 (5) Resolved: Council reviewed and approved the items of expenditure and income (-) for March 2018. Proposed Councillor A Turner Seconded Councillor Pullinger (9-0)</p> <table border="1"> <thead> <tr> <th>Gross</th><th>Payee</th></tr> </thead> <tbody> <tr> <td>£1,039.82</td><td>R Neave Clerk Salary March 2018 24 hrs pw</td></tr> <tr> <td>£7.50</td><td>Parish Monthly Telephone Charge</td></tr> <tr> <td>£35.00</td><td>Data Protection Register Fee 2018/19</td></tr> <tr> <td>£46.80</td><td>Parish & Clerk Expenses (Feb 2018)</td></tr> <tr> <td>£589.33</td><td>Fluxy's Garden Services (February 2018)</td></tr> <tr> <td>£220.00</td><td>Fluxy's Drainage & Ditches (Feb 2018)</td></tr> </tbody> </table>	Gross	Payee	£1,039.82	R Neave Clerk Salary March 2018 24 hrs pw	£7.50	Parish Monthly Telephone Charge	£35.00	Data Protection Register Fee 2018/19	£46.80	Parish & Clerk Expenses (Feb 2018)	£589.33	Fluxy's Garden Services (February 2018)	£220.00	Fluxy's Drainage & Ditches (Feb 2018)
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18/63	<p>Uplyme Village Emergency Plan Council is asked to note and discuss the way forward to bring the Emergency Plan up to date and manage with suggestions from the Council Resolved: Council reviewed and discussed in detail the updating of the latest Emergency Plan. Councillor Turner agreed to work with the Clerk to update and approve the plan for the next meeting.</p>														
18/64	<p>Millennium Copse Council is asked to note and discuss latest update (If applicable). Resolved: Council noted that there is no update at the time of the meeting. Councillor James is chasing the solicitors for a conclusion.</p>														
18/65	<p>Uplyme Flood Management - Lyme Road Temporary Traffic Order (5th to 18th March 2018) and Pound Lane (30th March to 4th May 2018) Council is asked to discuss and consider possible disruption around Lyme Road (B3165) and Pound Lane. Resolved: Council discussed in detail and felt that they had done everything they could to inform local residents about the road closure and signage for Lyme Road and also noted the pending Pound Lane closure. County Councillor Ian Hall earlier explained that they had done as much as they could and also corrected problems as swiftly as possible when contacted.</p>														
18/66	<p>Uplyme Parish Council Insurance renewal – Came & Company 2018/19 Council is asked to note, discuss and approve insurance renewal from Came & Company for 2018/19 at £625.06, please note that this is quite competitive as we signed up to the Council's long-term agreement which expires on 5th April 2020. Resolved: Council reviewed and approved the insurance renewal of £625.06 from Came and Company for 2018/19. Proposed Councillor Duffin Seconded Councillor R Turner (9-0)</p>														
18/67	<p>Trinity Hill Road (Hazardous Dark Dense Tunnel of Vegetation) Council is asked to note and discuss the successful completion of works. Resolved: it was noted by the Council that it was a fantastic community effort led by Councillor Turner with volunteers to complete this clearing of overhanging branches and vegetation on Trinity Hill Road on Sunday, 25/02/2018, to make this stretch a much safer passage for pedestrians, cyclists and vehicles.</p>														
18/68	<p>Police Report – February 2018 (Uplyme –KA/2A) No report to date at the time of producing this Agenda. Resolved: it was noted that no report to date at the time of the meeting but if the public have access to the internet, you can find the latest local data at https://www.police.uk/devon-and-cornwall/DEV.4083/crime/</p>														
18/69	<p>Lyme Regis to Uplyme (River Lim) Path Improvements Council is asked to discuss the latest update and consideration of the Uplyme footpath from the village hall along the B3165 (Lyme Road) Resolved: it was noted that although there was no recent update from the Project Coordinator for the path that the work has been allocated but no date confirmed of the works.</p>														

18/70	<p>Park and Ride, Lyme Regis Town Council</p> <p>Council is asked to discuss the latest update and collaboration regarding the Park and Ride planning application. Resolved: the Council discussed in detail, the Park and Ride application and felt disappointed about the lack of communication again. It was also noted to the Council that an application had been submitted by Lyme Regis Town Council and the Uplyme working party and Councillors would have no more involvement as the Uplyme planning committee would receive the application through the normal official route of consultee.</p>
18/71	<p>Uplyme Village Signs</p> <p>Council is asked to discuss and approve the latest update from Eastern Highway Neighbourhood Team, Devon County Council and to decide on the total cost of £450.00 including fitting. This includes 1 x large AONB sign (Yawl End) and 1 x normal like for like sign at the Black Dog end.</p> <p>Resolved: the Council noted and approved the cost of £450.00 for the supply and fitting of the new signs. It was suggested that we keep the original signs as spares for possible future use. Proposed Councillor Pratt Seconded Councillor Kidson (9-0)</p>
18/72	<p>Environment/Chemical spraying</p> <p>Council is asked to note and discuss that Simon Flux (Fluxy's) garden contractor has completed and passed his chemical spraying certificate/permit. Clerk to report the way forward for requesting and allocating work in this area.</p> <p>Resolved: it was noted that Fluxy's (Uplyme PC garden contractors) now have gained the necessary chemical spraying certificate to use throughout the parish. The Clerk pointed out that all requests should go through the Council in an orderly method because of the different circumstances regarding chemicals and the environment. Also, after a request from a resident regarding the state of weeds in Lyme Road, the Council are organising a working party at 8.00am on Sunday, 25/03/2018 starting near the Black Dog tea room area to hoe and spade the excess weeds off before spraying.</p>
18/73	<p>Email/Website Issues</p> <p>Council is asked to discuss the latest email problems and possible change in provider and hosting for Parish emails and the website.</p> <p>Resolved: it was discussed and noted that the Council were experiencing problems and failures in the current email/website provider. The Clerk made recommendations after talking to the current provider to make plans for the future robust communication and recommended a move to a local professional hosting provider (Blaze Concepts) at a cost of £260.00 plus VAT and a move for the email to Google G suite Basic at a cost of £3.30 per month. The Council unanimously approved the move and costs. Proposed Councillor A Turner Seconded Councillor Ostler (9-0)</p>

18/74

Emails/Letters to the Council

Resolved: it was noted that emails and letters on the list below were received and sent to Councillors:

From	Subject	Received
locality budgets - mailbox	RE: Locality Budget Grant - Uplyme Parish Council for safety improvements in Trinity Hill Road	08/03/2018
Tabitha Whitcombe	Development Management Committee, 6 March 2018 - summary of decisions	07/03/2018
Highway Maintenance Team - Mailbox	Traffic Sensitive Street Review	06/03/2018
Came & Company Local Council Insurance	Came & Company Local Council Insurance - Renewal Invitation	05/03/2018
Tina Trapani	Fw: Invite (circulated today) - Seaton and Area Health Matters Event - 23rd March - Seaton Town Hall	28/02/2018
Alethea Thompson	Housing Review Board agenda - 8 March 2018	27/02/2018
Hugh Griffith	SNOW WARDENS UPDATE	27/02/2018
LymeForward	Coastal Community Fund round 5 launched with £40M available	27/02/2018
Adrianne Mullins	Health and care provision event	23/02/2018
Mark Green	RE: SIDMOUTH ROAD PARK & RIDE	23/02/2018
Amanda Pitchford	RE: New Village Signs	22/02/2018
Uplyme Village Hall	QUIZ NIGHT @ The Talbot	20/02/2018
Keep Britain Tidy	Register Your Parish Council for #GBSpringClean	20/02/2018
Susan Howl	Council agenda and minute book, 28 February 2018	20/02/2018
LymeForward	Launch of Meet and Remember - a memory café for Lyme Regis, Charmouth and Uplyme	18/02/2018

18/75

Parish Clerks Delegated Powers

LGA 1972 s101

Resolved: none used.

18/76

Items for Parish Newsletter & Notice Boards

Councillors are asked to inform the clerk the items they wish to highlight in the parish news from the meetings minutes.

Resolved: the Council asked if we could thank local farm and land owners in Uplyme for storing salt for the snow and ice.

18/77

Notice of items to be taken into consideration at the next meeting in April 2018.

Councillors are asked to highlight any further items.

Resolved: none given.

18/78

Date of next meeting

Resolved: the Council noted that Wednesday 11th April 2018 is the date of the next regular meeting. The Parish Council Meeting will start at 7.15pm. All are welcome to attend. The meeting closed at 8:22pm.

Report from District Councillor – Mr Ian Thomas

Councillor Thomas reported that he will be taking up his new position of the Leader of the Conservative Group on East Devon District Council at the Annual Meeting on the 16/05/2018. Cllr Thomas handed out leaflets to publish the finalised 69,000 Council Tax Bill distribution for 2018/19 with a breakdown of a Band ‘D’ property in Uplyme (£1,780.40). More information and questions can be found at www.eastdevon.gov.uk/council-tax or anyone finding it difficult to pay their council tax bill. Full details on all the Trinity Ward latest information and news can be found on the website www.trinitymatters.co.uk

Councillor Ostler asked Cllr Thomas if Cooks Mead, Uplyme, would accommodate under 55’s and what support they might get and if this is classed as Sheltered or Supported accommodation.