

Uplyme Parish Council

55 Shearwater Way, Seaton, Devon, EX12 2FT Tel: 07413 947067

Chairman: Councillor Chris James – Vice Chair: Councillor Paulene Frost - Clerk: Ricky Neave

Minutes of the meeting of Uplyme Parish Council held at the Uplyme Village Hall on Wednesday 13th June 2018 at 7.15pm.

Present: Councillors

Councillor A Turner, Mason, Pratt, Pullinger, R Turner, Kidson, Duffin, Frost, R Turner, James (Chair) and 6 members of the public.

In attendance: The Parish Clerk, Ricky Neave

Key: Councillors Hand Vote (For – Against)

7.15pm Public Question Time

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100.

Local resident Priscilla explained and handed the Clerk news clipping of Charmouth's recent Annual Parish Meeting and that Uplyme's APM was of low attendance compared to that of Charmouth, who invited groups as well to speak at the meeting. The Clerk explained that Uplyme's APM was advertised as far as possible in the public domain and a reminder was sent to Councillors in advance of the meeting with invites for the public and groups. Priscilla thanked the Council for the additional notice board placed at a lower height which was built by Councillor Pratt. Parishioner and volunteer John Fowler mentioned Pete Hackett and team for a successful Fete on King George V playing fields on Saturday, 09/06/2018.

Report from County Councillor – Mr Ian Lloyd Hall – Advanced apologies were given by Councillor Hall for absence.

Report from District Councillor – Mr Ian Thomas

Green Waste - More than 6,000 district council households have already subscribed to the new kerbside collections and EDDC are in the top 20 with 58% kerbside recycled. This is all composited and recycled in East Devon locally.

Private Rent – East Devon collected 97% of all rent that is due in the private rent sector.

Business Rates – East Devon has been named as one of 10 pilot areas in the country which will be allowed to keep 100 per cent of the business rates raised in the county. It will mean all money raised locally by the council will be spent on local services. Around £100,000 business rates have been collected in EDDC recently. A method of aerial mapping is being used to identify buildings that should be paying business rates.

Item	
18/134	Acceptance of apologies for absence Resolved: None received
18/135	Dispensations Council is asked to discuss any written requests for dispensation the Clerk may have received from Councillors. Resolved: noted, that none had been requested.
18/136	To receive declarations of interests Local Authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations). Resolved: Councillor Kidson and Councillor R Turner declared an interest in item 19 (18/157) on the agenda as associates to the Village Hall.
18/137	Exclusion of the Press and Public Standing Order #1c The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. Resolved: not required
18/138	Chairman's announcements Resolved: On behalf of Uplyme Parish Council the Chairman thanked Councillor Becky Turner for organising and all the 23 volunteers and residents who turned up on Sunday 13th May 2018 to clear the main roads and

	borders of weeds and litter. Also, Councillor Ostler for organising the removal of the increasing soil pile, etc from the Village Hall car park.
18/139	<p>To receive and sign the minutes of the Full Council meeting held on 9th May 2018 (Previously circulated) LGA 1972 Sch 12 para 41(1)</p> <p>Resolved: that they were a true record of the meetings decisions: Proposed Councillor Pullinger Seconded Councillor Kidson. Vote (10 - 0)</p>
18/140	<p>Planning</p> <p>Planning report and any other planning business.</p> <p>(Please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body)</p> <p>Applications considered by Planning Committee since last meeting: (Full details available in planning minutes)</p> <p>APP/U1105/W/18/3193334 (17/1489/OUT), Bluebell Holt, Lyme Road, Uplyme, Lyme Regis, DT7 3TJ , Proposed dwelling and garage (outline consent sought with all matters reserved except for access), Mr & Mrs H White, Appeal Supported</p> <p>18/0967/FUL, None Go By, Pound Lane, Uplyme, Lyme Regis, DT7 3TT, Construction of detached garage/workshop, Spurdle & Doxey, Supported</p> <p>18/1009/FUL , 34 Barnes Meadow, Uplyme, Lyme Regis, DT7 3TD, Amended scheme to application 17/2189/FUL (proposed side extension and conservatory) to include additional dormer to front elevation, Mr & Mrs M Hadley, Supported</p> <p>17/2953/FUL (Amended), Churston, Harcombe Road, Axminster, EX13 5TB, Retrospective application for the construction of a detached garage, Mr & Mrs J Shuker, Not supported</p> <p>18/0986/FUL, Wandas, Venlake, Uplyme, Lyme Regis, Devon, DT7 3SE, conversion of a detached single dwelling into two dwellings. (Basement flat with two-storey maisonette house above), Mr William Thomson, Not supported</p> <p>Planning application decisions made by EDDC/DCC since last meeting:</p> <p>18/0584/FUL, Land East Of Ware Cross, Uplyme,, Temporary retention of seasonal Park and Ride facility from 30th March 2018 to 30th September 2018, Lyme Regis Town Council, Refused</p> <p>18/0759/FUL, Woolley House, St Marys Lane, Uplyme, Lyme Regis, DT7 3XH, Construction of detached garage/workshop/playroom and detached garden room., Ms A Bonwick, Approved</p> <p>18/0323/FUL, Land At Ayot, Gore Lane And Rosaven, Uplyme, Lyme Regis, DT7 3UU, Retention of raised site levels and change of use of part of site to residential garden area, Mr J Cesserani & Ms Tricia Boyd, Approved</p> <p>18/0882/FUL, Cedar Cottage, Lime Kiln Lane, Uplyme, Lyme Regis, DT7 3XG, Construction of side/rear extension, West, Approved</p> <p>18/0030/TPO, Land along Mill Lane, Uplyme, With reference to the Tree Preservation Order made in respect of land in your area, a decision has been taken not to confirm the Order, EDDC Arboricultural Team, Approved</p> <p>18/0029/TPO, Land between The Glebelands and Pound Lane, Uplyme, I would inform you that the Tree Preservation Order made in respect of land in your area has been confirmed., EDDC Arboricultural Team, Approved</p> <p>18/1009/FUL , 34 Barnes Meadow, Uplyme, Lyme Regis, DT7 3TD, Amended scheme to application 17/2189/FUL (proposed side extension and conservatory) to include additional dormer to front elevation., Mr & Mrs M Hadley, Approved</p>

18/141	<p>Approval and signing of Parish Accounts for the month of May 2018 Internal Audit Accounts & Audit Regulations 2003 reg 2 Resolved: the Council approved the accounts for May 2018. The Council noted that the Unity Trust Bank balance states £43,700.93 as of the 31st May 2018. Proposed Councillor A Turner Seconded Councillor R Turner (10-0)</p> <table border="1"> <thead> <tr> <th>Gross</th><th>Payee</th></tr> </thead> <tbody> <tr> <td>£83.62</td><td>NALC & DALC Affiliation Fee 2018/19</td></tr> <tr> <td>£298.50</td><td>DALC Service charge 2018/19</td></tr> <tr> <td>£619.33</td><td>Fluxy's Garden Services (April 2018)</td></tr> <tr> <td>£110.00</td><td>Fluxy's Lengthsman Drainage & Ditches</td></tr> <tr> <td>£1,041.23</td><td>Clerks Salary scale pt 22 from 01/04/2018 (24 hrs)</td></tr> <tr> <td>£54.00</td><td>Clerks mileage and expenses</td></tr> <tr> <td>£10.80</td><td>Parish Monthly Telephone & email Charge</td></tr> <tr> <td>£35.00</td><td>Printer Cartridge HP 950 xl</td></tr> <tr> <td>£15.96</td><td>Cemetery dog signs</td></tr> <tr> <td>-£1,244.23</td><td>2017/18 Vat return from HMRC</td></tr> <tr> <td>-132.00</td><td>Tablet Re: Bridell plot 344 (R Green, Stonemasons)</td></tr> <tr> <td>-£1,376.23</td><td>Monthly Income</td></tr> <tr> <td>£2,268.44</td><td>Monthly Expense</td></tr> <tr> <td>£892.21</td><td>Monthly Balance</td></tr> </tbody> </table>	Gross	Payee	£83.62	NALC & DALC Affiliation Fee 2018/19	£298.50	DALC Service charge 2018/19	£619.33	Fluxy's Garden Services (April 2018)	£110.00	Fluxy's Lengthsman Drainage & Ditches	£1,041.23	Clerks Salary scale pt 22 from 01/04/2018 (24 hrs)	£54.00	Clerks mileage and expenses	£10.80	Parish Monthly Telephone & email Charge	£35.00	Printer Cartridge HP 950 xl	£15.96	Cemetery dog signs	-£1,244.23	2017/18 Vat return from HMRC	-132.00	Tablet Re: Bridell plot 344 (R Green, Stonemasons)	-£1,376.23	Monthly Income	£2,268.44	Monthly Expense	£892.21	Monthly Balance
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18/142	<p>Cemetery Resurfacing Payment Council is asked to discuss and approve payment for the completed resurfacing of the cemetery paths and entrances; £13,020.00 plus £2,604.VAT (£15,624.00) Resolved: the Council discussed and approved payment. Proposed Councillor A Turner Seconded Councillor Frost (10-0)</p>																														
18/143	<p>Small Claims Court Fee Council is asked to discuss and approve payment for the small claims court fee process served on 21/05/2018 in regards of the gritter/salt spreader purchased from Kingfisher Ltd. (£185) Resolved: the Council discussed and approved payment. Proposed Councillor A Turner Seconded Councillor Pratt (10-0)</p>																														
18/144	<p>Skip Hire (Environmental) Council is asked to discuss and approve payment for the environmental removal of waste by Axe Skip hire (£264.00 Gross) – based in the Cemetery compound. Resolved: the Council discussed and approved payment. Proposed Councillor Ostler Seconded Councillor R Turner (10-0)</p>																														
18/145	<p>Replacement Cemetery Gate Council is asked to discuss and approve payment for new replacement wooden devon gate for Uplyme cemetery as the old one has perished. Best value quote received is from Blamphayne Sawmill Ltd at £119.60 net (softwood) and £266.40 net (hardwood). Resolved: the Council discussed and approved payment of £266.40 net (hardwood) and any accessories needed like hinges, etc. Proposed Councillor Duffin Seconded Councillor Kidson(10-0)</p>																														
18/146	<p>Uplyme Traffic Management Strategy Council is asked to discuss and approve payment for the Uplyme traffic management strategy conducted by Awcock Ward Partnership Consulting Ltd in the period 01/04/2018 – 27/05/2018 (£540.00 Gross). Resolved: the Council discussed and approved payment. Proposed Councillor Kidson Seconded Councillor R Turner (9-0) Councillor Mason abstained. Clerk to send email to invite UTMS team for next progress meeting at the Village Hall committee room at 2.30pm, Monday, 09/07/2018.</p>																														

- 18/147 **Payments LGA 1972 s150 (5)**
Resolved: Council reviewed and approved the items of expenditure and income (-) for June 2018. Proposed Councillor A Turner Seconded Councillor R Turner (10-0)

Gross	Payee
£15,624.00	Dares Tarmac, Cemetery paths resurfacing
£264.00	Axe Skip hire, Environment, Cemetery
£619.33	Fluxy's Garden Services plus war memorial grass
£1,041.43	Clerks Salary scale pt 22 from 01/04/2018 (24 hrs)
£54.00	Clerks mileage and expenses
£10.80	Parish Monthly Telephone & email Charge
£69.00	Payment in Lieu for machinery expense J Booth
£185.00	Gov.uk online payment for Civil small claims fee
£540.00	Uplyme Traffic Management Strategy - Ian Awcock

- 18/148 **Uplyme Members, Committees and Working Parties.** LGA 1972 sections 101-106 and schedule 12
Council appointed and agreed members, committees and working parties for 2018/19 as below. Proposed Councillor R Turner Seconded Councillor Ostler (10-0)

Current List:

Uplyme Committee Responsibility	Members
RFO	Clerk - R Neave
Internal Auditor	Cllr Pullinger
Planning Committee	Cllrs Frost, Mason, Pratt, Turner, Ostler, Duffin
Tree Warden	David Sole
Traffic Management Group	Cllrs Frost, Pratt, Pullinger, Kidson, James (Chair), Ostler, A Turner plus Outside bodies
Finance Committee	Cllrs Duffin, James, Mason, Pullinger, Pratt
Estates and Personnel Committee	Cllrs Duffin, Frost, Pratt, Kidson
Footpaths working party	Cllr James and J Fowler, T Sweeney
Maintenance supervisor	Cllr Pratt
Children's Playground supervisor	Cllr Ostler
Emergency Plan working party	Cllrs Frost, Ostler, Turner plus other(s)
Emergency contact	Cllr Mason
Flood working party	Cllrs Mason, Ostler, Turner, Duffin, Clerk
Lengthsman Supervisor	Cllrs Pratt
<i>The following people to serve on outside bodies as Council representatives:</i>	
King George's Field Committee	Cllr Ostler
Neighbourhood plan group	Cllrs Duffin, James, Kidson, Pullinger
Police Liaison	Cllr Turner
Ring & Ride Committee	Vacancy
School Trustee	Cllr Frost
Seaton Coastal Traffic Group	Cllr Ostler
Uplyme Charities Committee	Cllr Pullinger
Village Hall Committee/Representative	Cllr R Turner
Seaton/Axminster community health working party	Cllr Frost

18/149	<p>Finance Regulations 2018/19 Resolved: the Council discussed and approved the updated Finance Regulations for 2018/19. Proposed Councillor Ostler Seconded Councillor Pullinger (10-0)</p>
18/150	<p>Standing Orders 2018/19 Resolved: the Council discussed and approved the updated Standing Orders for 2018/19. Proposed Councillor A Turner Seconded Councillor Frost (10-0)</p>
18/151	<p>Community Infrastructure Levy (CIL) Council is asked to note, discuss and monitor CIL future payments and expenditure. Resolved: the Council noted and discussed the CIL. The Clerk explained that all expense and income will be separately monitored as earmarked reserves.</p>
18/152	<p>Request for Permissive Footpath Council is asked to discuss request from resident to implement a permissive footpath from Venlake to the Village Hall in Uplyme. Resolved: the Council discussed this in detail and felt that this area would always flood and would be costly and unfeasible to implement. The Chair will write to the resident.</p>
18/153	<p>Police Report – May 2018 (Uplyme –KA/2A) Resolved: the Council noted that no report was produced to date at the time of producing this Agenda and asked for the item to be taken off the agenda.</p>
18/154	<p>Request for further Improvements for Community Pedestrianisation. Resolved: the Council noted and discussed formally, request from resident presented at the Annual Parish Meeting for further enhancement to community pedestrianisation;</p> <ol style="list-style-type: none"> 1) A programme for prompt implementation of those pedestrian related improvements described in the Community Plan. <i>The Council acknowledged this and will be discussing this in the future Uplyme Traffic Management meetings.</i> 2) Such safety improvements at the Lyme Road, East Devon Way crossing point should also be adopted at the Spring Head Road crossing point. High speeding traffic is a problem at that blind spot. <i>The Council recognised this and will be discussing this in the future Uplyme Traffic Management meetings.</i> 3) Assess the level of community support for a pedestrian only link from the Lyme Road/Crogg Lane junction and on through the currently closed footpath leading to the East Devon Way. Perhaps this would be a most welcome safe recreational route for those living in the Barnes Meadow/ Whalley Lane quarter of the village and beyond. <i>The Council acknowledged this and will be discussing this in the future Uplyme Traffic Management meetings.</i> 4) Assign a Community Officer to encourage and review reports of failure to maintain existing footpaths with attention to the unsafe use of barbed wire and stiling. (My wife snagged her arm badly yesterday at the gate leading to the East Devon Way from the drive off Woodhouse Lane. The offending sloppy piece of barbed wire is at child eye level). <i>This should be reported to Public Rights of Way officer Emma Hellier once the stile has been correctly identified as with all defects concerning PRow. Also, Landowners have a duty to maintain their hedges and borders.</i> 5) Examine why the central area of Uplyme is not subject to a 20MPH limit when many towns and villages in rural areas have introduced such proven safety measures. <i>The Council said this is not enforceable but will be discussing this in the future Uplyme Traffic Management meetings.</i>
18/155	<p>Cooks Mead/Lyme Road, traffic island Parking Resolved: the Council discussed and noted the latest problems of parking in and around the roundabout at Cooks Mead/Lyme Road. The Clerk will contact DCC Highways and County Councillor Hall and escalate this ongoing hazardous incident.</p>

18/156	Millennium Copse Maintenance Council is asked to discuss and approve a maintenance programme with an annual budget for the Copse. Resolved: the Chair asked if Barnes Meadow management plan could be updated and presented to the committee at the next meeting to discuss a way forward for future maintenance, possibly involving the Parish Council. Councillor Duffin shared his concerns on the spraying of the brambles which should be done immediately. The Clerk will chase Fluxy’s Garden Services.																					
18/157	Community Buildings Fund Resolved: the Council discussed and approved £250.00 from the S137 grant monies to match fund the Community Buildings Fund that Councillor R Turner is applying for the Village Hall. The Council congratulated Councillor R Turner on the amount she has raised already for the kitchen at the village hall. Proposed Councillor Ostler Seconded Councillor Duffin (7-0)																					
18/158	Emails/Letters to the Council Resolved: it was noted that emails and letters on the list below were received and sent to Councillors: <table><tr><td>From</td><td>Subject</td><td>Received</td></tr><tr><td>Mike Bomford</td><td>Council consults on ways to improve library services to rural and isolated communities</td><td>05/06/2018</td></tr><tr><td>Amanda Coombes</td><td>EDDC upcoming meetings and published minutes</td><td>01/06/2018</td></tr><tr><td>Westminster Briefing</td><td>Head of Legal, NALC confirmed Local Government GDPR Briefing</td><td>25/05/2018</td></tr><tr><td>Amanda Pitchford</td><td>RE: Uplyme New Village Signs</td><td>23/05/2018</td></tr><tr><td>Rural Services Network</td><td>Rural Vulnerability Service - Rural Broadband - May 2018</td><td>23/05/2018</td></tr><tr><td>Thomas Satterly</td><td>Devon Work Hubs Grant Funding</td><td>14/05/2018</td></tr></table>	From	Subject	Received	Mike Bomford	Council consults on ways to improve library services to rural and isolated communities	05/06/2018	Amanda Coombes	EDDC upcoming meetings and published minutes	01/06/2018	Westminster Briefing	Head of Legal, NALC confirmed Local Government GDPR Briefing	25/05/2018	Amanda Pitchford	RE: Uplyme New Village Signs	23/05/2018	Rural Services Network	Rural Vulnerability Service - Rural Broadband - May 2018	23/05/2018	Thomas Satterly	Devon Work Hubs Grant Funding	14/05/2018
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18/159	Parish Clerks Delegated Powers The Clerk will give Council details of any matters dealt with under his delegated powers since the last meeting of Council. LGA 1972 s101 Resolved: none used.																					
18/160	Items for Parish Newsletter & Notice Boards Councillors are asked to inform the clerk the items they wish to highlight in the parish news from the meetings minutes. Resolved: Village weeding and litter clear up and the Uplyme Fete.																					
18/161	Notice of items to be taken into consideration at the next meeting in July 2018. Councillors are asked to highlight any further items. Resolved: Air ambulance night landing King George V field progress and the Millennium Copse Maintenance Management Plan.																					
18/162	Date of next meeting The Council noted that Wednesday 11 th July 2018 is the date of the next regular meeting. Please note that the Parish Council Meeting will start at 7.15pm. All are welcome to attend. The meeting finished at 20:37pm.																					