

# Uplyme Parish Council

55 Shearwater Way, Seaton, Devon, EX12 2FT Tel: 07413 947067

Chairman: Councillor Chris James – Vice Chair: Councillor Paulene Frost - Clerk: Ricky Neave

## **Minutes of the meeting of Uplyme Parish Council held at the Uplyme Village Hall on Wednesday 14<sup>th</sup> November 2018 at 7.15pm.**

### **Present: Councillors**

Councillor A Turner, Mason, R Turner, Pullinger, Kidson, Duffin, Frost, Pratt, Ostler, James (Chair) and **8** members of the public.

**In attendance:** The Parish Clerk, Ricky Neave

Key: Councillors Hand Vote (For – Against)

### **7.15pm Public Question Time**

Public Bodies (admissions to meetings) Act 1960 s1 extended by the LG Act 972 s 100.

Local resident Priscilla asked if there was any news from Gigaclear. Councillor James has written three times with no answer to Gigaclear management. Priscilla also asked if we could look at the cracked drain cover in Stafford Mount as this was looking unstable. Resident and volunteer John Fowler reported that he and Councillor Ostler attended a tree that had fell in the road at Yawl, late into the evening and the road was closed until the police and BT arrived. John Fowler also reported that the Ash tree at Cooks Mead roundabout needs attention immediately. Councillor Ian Hall reiterated the importance of reporting hazards on the website <https://new.devon.gov.uk/roadsandtransport/report-a-problem> so the Council can record and action these incidents. David Sole (Uplyme Tree Warden) suggested that if the Council could arrange for the road to be closed, local residents would help to trim and tidy the offending trees at Yawl. John Fowler also reported that the salt grit bins need topping up around Uplyme. Clerk to contact David Ashford of Highways. Local resident asked if the Christmas lights in Uplyme were going ahead this year. Councillor R Turner confirmed that the lights are going ahead.

### **Report from District Councillor – Mr Ian Thomas**

**Broadband** – Following a Stakeholder briefing on 7th November, 2018 it was made clear of Gigaclear's appointment of Carillion telent and the fall-out and delays from its collapse. Under continued pressure from CDS (Connecting Devon and Somerset) to accelerate deployment, Gigaclear brought in smaller civil contractors, MGM and Avonline, to begin work while these delays were resolved. Eventually, telent were able to continue the work originally awarded to the Carillion telent joint venture. Infracapital has injected substantial additional funding into Gigaclear and stated its commitment to completing the contracts with CDS assuming the current level of public subsidy remains in place. In the short term, it is the aim of Infracapital that Gigaclear focuses on making good its current commitments to CDS before bidding for further new BDUK contract areas, though the company and its backers reserve the right to do so. In the long term it has been suggested that BT are an alternative contractor.

**Axminster Relief Road** - East Devon councillors approved borrowing of nearly £7m to ensure the long-awaited Axminster relief road can be delivered. The £16.7m road would be built to the east of the town near land allocated in the Local Plan for 650 homes, eight hectares of employment land, and a primary school.

**Flybe** - More than 2,300 employees of Flybe, including more than 1,000 in Exeter, East Devon's largest employer - are reported to be concerned for their jobs after the Devon-based airline announced it was up for sale. Flybe have said it is in talks with a number of "strategic operators" about a possible sale of the group.

More detailed information can be found on <https://www.trinitymatters.co.uk/>

### **Report from County Councillor – Mr Ian Lloyd Hall**

**Broadband** – As Councillor Thomas has already mentioned some of the stakeholder report, the Gigaclear sub-committee have done well but let down by the contractor.

**Axminster Relief Road** – Bringing the project forward with the loan has boosted the prospects of this essential project.

**Health** – Councillor Hall is campaigning to bring good practices together to Axminster by communicating with Seaton on how they are structured so a combined strategy across Axe Valley can be implemented. Councillor James suggested that East Devon should liaise with West Dorset in health matters as the majority of Uplyme residents use their facilities. Councillor Pullinger stated that it's a 'postcode lottery' as Uplyme residents have a 'DT' postcode which confuses the matter. Councillor Hall would like all neighbouring towns including Uplyme to work together with good practice and create a strategic plan.

**Flooding** – Councillor Hall asked if the recent additions to prevent flooding are working in Uplyme and to be emailed with any events that occur for future planning so measures can be put in place.

Item	
18/238	<b>Acceptance of apologies for absence</b> <b>Resolved:</b> none received.
18/239	<b>Dispensations</b> Council is asked to discuss any written requests for dispensation the Clerk may have received from Councillors. <b>Resolved:</b> noted, none received by the clerk.
18/240	<b>To receive declarations of interests Local Authorities</b> (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations). <b>Resolved:</b> noted none given.
18/241	<b>Exclusion of the Press and Public Standing Order #1c</b> The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. <b>Resolved:</b> not required.
18/242	<b>Chairman's announcements</b> <b>Resolved:</b> noted none given.
18/243	<b>To receive and sign the minutes of the Full Council meeting held on 10<sup>th</sup> October 2018 (Previously circulated)</b> LGA 1972 Sch 12 para 41(1) <b>Resolved:</b> agreed that they were a true record of the decisions made. Proposed Councillor Rebecca Turner Seconded Councillor Neil Pullinger. (10-0)
18/244	<b>Planning</b> Planning report and any other planning business.  Applications considered by the <b>Planning Committee</b> (see minutes for full details):  18/2256/FUL, Hornbeam Cottage, Tappers Knapp, Uplyme, Lyme Regis, DT7 3TW, Construction of rear extension (revised design to 18/1174/FUL), Mr Mew, Supported. 18/2113/COU, Foxwood, Woodhouse Lane, Uplyme, Lyme Regis, DT7 3SX, Change of Use of land to residential and the siting of a mobile home for residential purposes ancillary to the use of Foxwood, Mr Peter Sargent, Not Supported. 18/2266/FUL, The Coach House, Trinity Hill Road, Axminster, EX13 5SL, Loft conversion raising roof line and inserting 4no pitched dormers. Mr Derek Livesey, Supported. 17/1546/VAR, Land Adjacent Regis House (formerly Lydwell House), Lyme Road, Uplyme, Variation of condition 2 (approved plans) of planning permission 14/2801/FUL to allow changes to layout of approved cottage and retaining wall details, Mr Paul Rurie (Uplyme Development Ltd), Not Supported.  Planning application decisions made by <b>EDDC/DCC</b> since last meeting:  18/1712/LBC, Woodhouse, Lyme Road, Uplyme, Install flue and remove door and install glazed screen on south west elevation; replace 2no. existing windows on ground floor with 2no. double glazed door with fanlights above on north east elevation; replaced glazed screen with door on north west elevation; removal of 3no. en-suites at first floor and 5no. at ground floor and removal of partition wall at ground floor, Mr Paul Stratton, Approved. 18/1857/FUL, Foye House, Launchycroft, Lyme Regis, DT7 3NF, Construction of replacement (two storey) extension, replacement sun room and changes to windows and doors, Mr & Mrs A Morgan, Approved. 18/1920/FUL, Land North East Of Mayfield, Lyme Road, Uplyme, Construction of agricultural storage building and animal shelter, Mr Allen Booth, Approved. 18/2148/TRE, Land Adjacent Glebelands, Glebelands, Uplyme, Sycamore (T4) - pollard the two stems to the same height as previously have been pollarded. This is to allow for the growth of young cherry situated below the sycamore's extensive branches and was recommended by David Coleman, Arboricultural Officer, Mr Russell

Kingsbury, Approved.

18/1712/LBC (Amended), Rhododendron House, Woodhouse, Lyme Road, Uplyme, Install flue and remove door and install glazed screen on south west elevation; replace 2no. existing windows on ground floor with 2 no. double glazed door with fanlights above on north east elevation; replaced glazed screen with door on north west elevation; removal of 3 no. en-suites at first floor and 5 no. at ground floor and removal of partition wall at ground floor, Mr Paul Stratton, Approved.

18/2114/FUL, Gelsmoor, Yawl Hill Lane, Uplyme, Lyme Regis, DT7 3RW, Change of use of ancillary residential accommodation to holiday use., Mr & Mrs B Kenny, Approved.

18/2195/TRE, Talbot Arms Hotel, Lyme Road, Uplyme, Lyme Regis, DT7 3TF, T/1 Group of Sycamore reduce by 35%. My clients are very concerned about the height and stability of the sycamores, they are very high and the roots, which are situated on the extreme edge of the river Lym and within striking distance of four letting rooms and the hotel itself. The roots are compromised by the extra water flow every winter and they would feel safer with this reduction. Mr Lomas has conducted a site visit and raised no objections to a reduction, he did not specify a percentage but the trees have very little amenity value and will still stabilise the riverbanks. I have identified no 6 sycamore stands within this group but will address them as a group, Mr Steve Gardener, Withdrawn.

18/2169/FUL, Land Adjacent 17 Glebelands, Glebelands, Uplyme, New dwelling with off street parking, accessed via existing drop kerb, Mr & Mrs Buckingham, Approved.

18/2256/FUL, Hornbeam Cottage, Tappers Knapp, Uplyme, Lyme Regis, DT7 3TW, construction of rear extension (revised design to 18/1174/FUL), Mr Mew, Approved.

18/245

### **Approval and signing of Parish Accounts for the month of October 2018**

[Internal Audit Accounts & Audit Regulations 2003 reg 2](#)

**Resolved:** approved the accounts for October 2018. Noted the Clerks report that the Unity Trust Bank balance as of the 31<sup>st</sup> October 2018 was stated as **£42,690.32**. Proposed Councillor A Turner Seconded Councillor Kidson. (10-0)

Gross	Payee
£639.33	Fluxy's Garden Services (August 2018)
£5.98	M Copse dog signs
£46.80	Clerks Expenses and Mileage
£10.80	Parish Monthly Telephone & email Charge
£1,041.43	Clerks Salary scale pt 22 from 01/04/2018 (24 hrs)
-£1,300.00	Reimbursement Kingfisher (Gritter) Small Claims Crt
£306.36	Blamphayne Sawmill Ltd - Cemetery Gate
£644.33	Fluxy's Garden Services (September 2018)
-£110.00	A J Wakely & Sons Ltd re: Oliver
£1,041.23	Clerks Salary scale pt 22 from 01/04/2018 (24 hrs)
£398.06	HMRC PAYE NI & Tax Payments 070PL00178480 1906
£10.80	Parish Monthly Telephone & email Charge
£39.60	Clerks Expenses and Mileage
-£402.00	A J Wakely & Sons Payment
£402.00	A J Wakely & Sons Payment returned
-£1,469.34	East Devon DC CIL APR-SEPT18
<b>-£3,281.34</b>	<b>Monthly Income</b>
<b>£4,586.72</b>	<b>Monthly Expense</b>
<b>£1,305.38</b>	<b>Monthly Balance</b>

18/246	<p><b>Payments LGA 1972 s150 (5)</b> To review and approve the items of expenditure for November 2018. <b>Resolved:</b> reviewed and approved the items of expenditure listed below:</p> <table border="1"> <tr> <th>Gross</th><th>Payee</th></tr> <tr> <td>£15.00</td><td>Village Hall Hire October 2018</td></tr> <tr> <td>£649.33</td><td>Fluxy's Garden Services (October 2018)</td></tr> <tr> <td>£1,041.43</td><td>Clerks Salary scale pt 22 from 01/04/2018 (24 hrs)</td></tr> <tr> <td>£10.80</td><td>Parish Monthly Telephone &amp; email Charge</td></tr> <tr> <td>£18.00</td><td>Cemetery Metal Gate Paint (Cllr Pratt)</td></tr> <tr> <td>£46.80</td><td>Clerks Expenses and Mileage</td></tr> </table> <p>Proposed Councillor A Turner Seconded Councillor Pullinger. (10-0)</p>	Gross	Payee	£15.00	Village Hall Hire October 2018	£649.33	Fluxy's Garden Services (October 2018)	£1,041.43	Clerks Salary scale pt 22 from 01/04/2018 (24 hrs)	£10.80	Parish Monthly Telephone & email Charge	£18.00	Cemetery Metal Gate Paint (Cllr Pratt)	£46.80	Clerks Expenses and Mileage
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18/247	<p><b>Terms of Reference – Planning, Finance &amp; Risk, Millennium Copse, Personnel &amp; Estates</b> Council is asked to review, adopt and approve the ‘Terms of Reference’, Rules of guidance for Sub-Committees stated above. (Circulated 07/11/2018). To define the purpose and structures of the committee, whose collection of people have agreed to work together to accomplish a shared goal. <b>Resolved:</b> the Council reviewed, adopted and approved the ‘Terms of Reference’, Rules of guidance for Sub-Committees stated above. Proposed Councillor B Turner Seconded Councillor A Turner. (10-0) The Chairman asked to record thanks to the Clerk for the work done on the Terms of Reference.</p>														
18/248	<p><b>Uplyme Traffic Management Strategy</b> Council is asked to discuss latest update and progress from the Uplyme Traffic Team. Also, to discuss the ongoing problem at Cooks Mead roundabout. <b>Resolved:</b> following the Uplyme Traffic Management Strategy meeting on Wednesday, 24/10/2018, it was recommended that the Council proceed with the improvement traffic safety issues in Uplyme with the main immediate development being the suggestion of the one way system to divert and improve traffic flow from Lyme Road around Gore Lane, one way (Northbound) between the B3165 and Venlake Cross and to improve the visibility area of the stretch in Lyme Road near Grogg Lane. Councillor James is to seek costs and further information from Devon Highways for feasibility and also to obtain quotes for the felling of the two trees by the Millennium Copse and extending the footpath with the possibility of acquiring a small piece of private land to improve the safety for pedestrians to cross above Grogg Lane. The problem of parking on double yellow lines at Cooks Mead roundabout is still causing safety issues with the latest accident reported on Monday, 12/11/2018. Councillor James will again, write to the Highways Safety team.</p>														
18/249	<p><b>Affordable Housing ‘Exception Sites’ – Working in Partnership</b> Council is asked to hear a report from Councillor James (Circulated, Wed 24/10/2018) and to propose that the Parish Council start the process to enable the building of affordable homes on sites which were designated within the Neighbourhood Plan. <b>Resolved:</b> Councillor James presented a report for working with Lyme Regis Development Trust to enable affordable homes in Uplyme to be built on exception sites for local people as recorded in the Neighbourhood Plan. After a lengthy debate, some Councillors had concerns over past history that the homes would not be guaranteed for local people in Uplyme. Councillor A Turner suggested that we investigate this further for more detailed information. The Clerk was asked to forward an email from Councillor Hall to show a completed Community Trust successful model that was used at neighbouring village Beer. Councillor James is to talk to Geoff Pook (Cabinet member of the Strategic Planning Committee) who has experience in this area. Councillor James suggested that he would explore more information, background, look at agreements and report back to Council. Proposed Councillor Ostler Seconded Councillor Kidson.</p>														
18/250	<p><b>Millennium Copse Maintenance</b> Council is asked to hear a report from Councillor R Turner and the Millennium Copse Team to support, adopt and approve a maintenance plan for future use. (Previously circulated) <b>Resolved:</b> Councillor B Turner reported to the committee that the team have completed an annual maintenance program report for the Millennium Copse. Councillor Duffin offered to keep the boundary area grass strimmed to keep it tidy and it was agreed that up to £60 was available to spend on purchasing and planting trees.</p>														

	<p>The plan was approved. Councillor James asked if the committee could provide some costs per year associated to the plan for a future meeting.</p> <p>Proposed Councillor A Turner Seconded Councillor James. (10-0)</p>
18/251	<p><b>River Lim Project</b></p> <p>Council is asked to discuss the latest update regarding the River Lim project and the publishing of the latest information.</p> <p><b>Resolved:</b> the Council agreed for the Clerk to promote and publish information regarding the River Lim project when and where possible.</p>
18/252	<p><b>Prescott Pinetum</b></p> <p>Council is asked to appraise and consider the organisation of the Prescott Pinetum, (also known as either Uplyme or Woodhouse Pinetum), which sits on a north-east facing slope and is visible from the village of Uplyme, the B3165 (Lyme Road) and the nearby houses.</p> <p><b>Resolved:</b> Councillor A Turner explained his relationship and history to the Prescott Pinetum and would like to be the main lead for this project. The Council approved.</p>
18/253	<p><b>Devon Air Ambulance (DAA) Night Landing Project</b></p> <p>Council is asked to hear an update report from Councillor Pullinger, discuss and propose steps towards the implementation and planning towards the project and for the Council to approve £300.00 maximum payment (TBA) for planning agent fees.</p> <p><b>Resolved:</b> Councillor Pullinger explained the progress so far and the Council approved the maximum payment of £300.00 (TBC) for the planning agent fee as Uplyme Parish Council is the planning applicant. Proposed Councillor Ostler Seconded Councillor A Turner. (10-0)</p> <p>Permission is currently being sought from Fields in Trust who manages the King George V playing fields and the remaining funding is actively being sought by Uplyme Parish Council. Local resident Alan Booth has offered to help with the works on the slope at the far end of the village hall car park to make the project more accessible.</p>
18/254	<p><b>Uplyme Playground Supervisor Role</b></p> <p>Council is asked to elect a new supervisor opportunity role for the playground to replace Councillor Ostler who would like to step down.</p> <p><b>Resolved:</b> after a discussion and request, the Council accepted Councillor Frost to take up the Uplyme Playground Supervisor role from Councillor Ostler.</p>
18/255	<p><b>Defibrillator Training</b></p> <p>Council is asked to approve a date for the annual defibrillator awareness training that is due from Richard Oaten, Assistant Community Responder Officer, South Western Ambulance Service, NHS Foundation Trust, to be held at the Village Hall.</p> <p><b>Resolved:</b> the Council discussed and agreed that a date in February 2019 before the Parish Council meeting would be preferred. Clerk to contact Richard Oaten to confirm a date and advertise the training locally.</p>
18/256	<p><b>Planning Report – Parish News</b></p> <p>Council is asked to hear a suggestion from Councillor James to reduce planning details in the Parish news meeting notes to accommodate other Parish information.</p> <p><b>Resolved:</b> Councillors discussed and agreed that the planning information was important to parishioners and the Parish News was their only correspondence of what planning is happening. It was agreed that when there is a high volume of planning applications, the report will be reduced to accommodate other important information from the full Parish Council meeting.</p>
18/257	<p><b>Finance/Budget Meeting</b></p> <p>Council is asked to confirm a date for a Finance Committee meeting to discuss budgets, reports and forecasts from the Clerk.</p> <p><b>Resolved:</b> the Council were asked by the Clerk to confirm a date for the mandatory finance meeting of the Council to discuss important budgets, precepts, reserves and other information. It was agreed to be held at 5.00pm on 12/12/2018 before the December 2018 Full Parish council meeting.</p>

18/258

Emails/Letters to the Council

Resolved: it was noted that emails and letters on the list below were received and sent to Councillors:

From	Subject	Received
Uplyme Clerk	Sub-Committees 'terms of reference' (Rules of guidance)	07/11/2018
Rural Services Network	RSN Rural Funding Digest - November 2018 Edition	07/11/2018
Jamie Buckley	FW: Carer Awareness in East Devon	06/11/2018
Connecting Devon and Somerset	Please take part in our digital user survey	05/11/2018
Jill Humphreys	House to House Canvassing	05/11/2018
Devon County Council	Stay safe this winter	26/10/2018
Healthwatch Devon	Take part in our poll - we would like to know what you think...	26/10/2018
Flood Risk Management - Mailbox	Devon Local Flood Risk Management Strategy Update - October 2018 Strategy Newsletter	25/10/2018
Sulina Tallack	Town and Parish Council CIL - Neighbourhood Proportion	19/10/2018
Highway Maintenance Team - Mailbox	Chapter 8 training for the Road Warden Scheme	17/10/2018
Planning Policy	EDDC Neighbourhood Planning Newsletter	16/10/2018
Devon County Council	Did you know, across the South West there are 131 children waiting for their forever family?	16/10/2018
Devon County Council	World Mental Health Day - Wednesday 10 October	10/10/2018
Blackdown Hills Area of Outstanding Natural Beauty	Catchment Communities conference - book your place	08/10/2018
Christopher James	Re: Prescott Pinetum	07/10/2018
Antonia East	Police airlift Uplyme 1987	07/10/2018

18/259

Parish Clerks Delegated Powers

The Clerk will give Council details of any matters dealt with under his delegated powers since the last meeting of Council. [LGA 1972 s101](#)

Resolved: none used.

18/260

Items for Parish Newsletter & Notice Boards

Councillors are asked to inform the clerk the items they wish to highlight in the parish news from the meetings minutes.

Resolved: Dangerous overhanging trees and branches at Lyme Road, Yawl - Uplyme Highways and Safety - Millennium Copse – Christmas Lights in Uplyme – Devon Air Ambulance Night Landing Project.

18/261

Notice of items to be taken into consideration at the next meeting in December 2018.

Councillors are asked to highlight any further items.

Resolved: Christmas Lights – Devon Air Ambulance

18/262

Date of next meeting

Resolved: the Council noted that Wednesday 12<sup>th</sup> December 2018 is the date of the next regular meeting. Please note that the Parish Council Meeting will start at 7.15pm. All are welcome to attend. The meeting finished at 9:12pm.