

# Uplyme Parish Council

55 Shearwater Way, Seaton, Devon, EX12 2FT Tel: 07413 947067

Chairman: Councillor Chris James – Vice Chair: Councillor Paulene Frost - Clerk: Ricky Neave

## **Minutes of the meeting of Uplyme Parish Council held at the Uplyme Village Hall on Wednesday 13<sup>th</sup> February 2019 at 7.15pm.**

### **Present: Councillors**

Councillor A Turner, Mason, Pratt, Pullinger, Kidson, Duffin, Frost, Ostler, James (Chair) and 9 members of the public.

**In attendance:** The Parish Clerk, Ricky Neave

Key: Councillors Hand Vote (For – Against)

### **7.15pm Public Question Time**

Public Bodies (admissions to meetings) Act 1960 s1 extended by the LG Act 972 s 100.

Resident asked if the up and coming defibrillator training has been advertised on Wednesday 13/03/2019, Clerk replied that posters and information have been put everywhere as possible to advertise the event.

Resident and riparian land owner explained to the Council that the culvert off Cuckoo Lane was inadequate and only agreed with Devon County Council Highways to be fitted if the Parish Council agreed to maintain it back in 2015. (There was evidence recently found (minutes and correspondence) to support this back in 2015).

Although this was cleared out by the riparian land owner and a friend recently, there were no offers of help from the residents in Cuckoo Lane who complained about the flooding. The Council had mixed opinions about the maintenance of the culvert and decided to fully debate this on the agenda item in standing orders.

### **Report from County Councillor – Mr Ian Lloyd Hall**

Met with Local Parish Councillors at Musbury Village Hall on 25/01/2019 to discuss current issues pending with Devon County Council Highways.

Cllr Hall is strongly in agreement to promote and support the Social Care, GPS, Devon Health and Wellbeing Board which has reviewed its priorities and approach and hopefully provide a working group from Sidmouth through to the Axe Valley because of the current demand on services, high costs and demographic pressures coupled with the impact of preventable premature morbidity and mortality and reduced funding will continue to put pressure on the local health and care system. I want to focus on the individual, supported by families and friends within their local communities. All resources and assets in places must be used to support the wider determinants of health and improve health and wellbeing outcomes. There needs to be a shift towards prevention and early intervention which will require services to organise and professionals to behave in very different ways.

Axminster has a walk in surgery and I believe we need to do an assessment and strategic plan for local needs.

Cllr James pointed out that there are specific issues around the border of East Devon and Dorset especially in Uplyme where residents cross the border to use Dorset medical facilities and where the different counties hold separate records of an individual.

Cllr Kidson also explained that because of the DT (Dorset) postcode in Uplyme, it is difficult to access the Devon system, on some occasions residents have been turned away from the Axminster surgery and confusion to what emergency hospital should be used in emergencies.

Cllr Hall supports the decision by East Devon District Council's strategic planning committee to support the master plan, which sets out how the town in Axminster should be developed to include thinking strategically and becoming more resilient in the impact of ever changing globalisation and technology. We aim to ensure a viable sixth form at Axminster Academy, with education running from pre-school age right through to preparing for work, college or university. The town centre must be free of heavy vehicles and congestion, attracting people in and inviting investment from retail and food outlets trading during the day and into the evening.

### **Report from District Councillor – Mr Ian Thomas**

Cllr Thomas welcomed the new Council head office at Blackdown House, Honiton and formally invited Uplyme Councillors to visit.

Seaton Wetlands has been nominated the best Nature Reserve of the Year category in the BBC Countryfile Magazine 2019 award. It was up against some stiff competition in Findhorn Bay, Moray; The Falls of Clyde, Lanarkshire; RSPB Ham Wall, Somerset and Carlton Marshes, Suffolk.

The Axminster By Pass relief road master plan has been prepared by consultants working on behalf of the council in partnership with the landowners/developers – The Crown Estate and Persimmon Homes. The master plan has been prepared following consultation events last July and December (2018) and provides a template for development of the

area to include a mixture of housing, employment and community uses as well as a range of public open spaces and the proposed north/south relief road. The master plan aims to determine a distribution of uses across the site, the route of the relief road and to provide design guidance for developers to follow when submitting planning applications on the site. This includes different character areas within the site to ensure that the development forms an attractive neighbourhood for residents.

Item	
19/27	<p><b>Acceptance of apologies for absence</b>  <b>Resolved:</b> Councillor Colin R Turner had sent her apologies due to another commitment. Council resolved her reason for absence.</p>
19/28	<p><b>Dispensations</b>  Council is asked to discuss any written requests for dispensation the Clerk may have received from Councillors.  <b>Resolved:</b> noted none received by the clerk.</p>
19/29	<p><b>To receive declarations of interests Local Authorities</b>  (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).  <b>Resolved:</b> noted none given.</p>
19/30	<p><b>Exclusion of the Press and Public Standing Order #1c</b>  The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.  <b>Resolved:</b> not required.</p>
19/31	<p><b>Chairman's announcements</b>  <b>Resolved:</b> Councillor James would like to put on record to thank Councillor Andy Turner and Volunteer John Fowler for the recent gritting of Uplyme roads in the adverse weather which made the village a safer place and accessible. It was appreciated and recognised by the residents.  Also, a reminder to Councillors to note the up and coming Parish Council Elections on 2nd May 2019 and the timeline notice recently sent out by the Clerk.</p>
19/32	<p><b>To receive and sign the minutes of the Full Council meeting held on 9<sup>th</sup> January 2019 (Previously circulated)</b>  LGA 1972 Sch 12 para 41(1)  <b>Resolved:</b> agreed that they were a true record of the decisions made. Proposed Councillor John Duffin Seconded Councillor Pauline Frost. (9-0)</p>
19/33	<p><b>Planning</b>  Planning report and any other planning business.</p> <p>Applications considered by the <b>Planning Committee</b> (see minutes for full details):</p> <p>18/2755/FUL, Uplyme Cricket Club, King Georges Playing Field, Lyme Road, Uplyme, Erect 10m high emergency lighting column for Air Ambulance landings, Ostler c/o (Robbie Roskell Architectural), Supported  18/2848/FUL, Parkside, Pound Lane, Uplyme, Lyme Regis, DT7 3TT, Extension to roof (including side facing windows) to create first floor accommodation, Mr &amp; Mrs Schmidt, Supported  18/2779/CPE, Beech Field, Yawl Hill Lane, Uplyme, DT7 3RW, Certificate of lawfulness for existing development and relating to the construction of stable block and agricultural storage building, EDDC Planning Team, Supported  18/2776/CPE, Beech Field, Yawl Hill Lane, Uplyme, DT7 3RW, Certificate of lawfulness to establish the change of use of land for the siting of two caravans for residential use, EDDC Planning Team, Supported  18/2718/COU, Glebefields, Whalley Lane, Uplyme, Lyme Regis, DT7 3UP, Change of use of ancillary accommodation (former garage) to holiday accommodation, Miss and Mr - (joint owners) Georgie and Matthew Williams, Supported  18/2931/FUL, Woonsocket, Venlake, Uplyme, Lyme Regis, Devon, DT7 3SE, Construction of 2 storey and</p>

single storey rear extension, Mr & Mrs Plana, Supported  
 19/0009/TPO, Land at 11 Yawl Crescent, Uplyme, Devon, I would inform you that the above Tree Preservation Order has been made in respect of land in your area, EDDC Arboricultural Team, Supported  
 19/0056/TRE, Culvers, Harcombe Road, Axminster, EX13 5TB, T4 Beech. Crown reduction to North West by no more than 3m. Cuts less than 50mm diameter, Dr R Kershaw, Supported  
 19/0068/FUL, The Seasons, Lyme Road, Uplyme, Lyme Regis, DT7 3TH, Construction of single storey extension and terrace, Mr & Mrs P Whitehead, Supported  
 18/2632/FUL (Amended), Quarry House, Lime Kiln Lane, Uplyme, Lyme Regis, DT7 3XG, Demolition of existing outbuilding and construction of replacement building for holiday accommodation, Mr & Mrs Matthew and Angela Morgan, Supported  
 19/0119/TRE, Farleigh, Harcombe Road, Axminster, EX13 5TB, T1, Oak: very extended, juvenile and malformed - reduce to 10 ft, T2, Beech: very extended over the road pollard at 20ft. T3, Ash: remove no1 lower limb - balance the tree < 10cms. T4, Oak: remove no1 lower limb which is interfering with carport roof when in leaf < 10 cms. T5, Ash: remove no 1 lower limb interfering with shed roof when in leaf < 10cms. T6, Beech: remove no 2 lower limbs interfering with shed roof when in leaf < 10 cms. T7, Beech : group Lift no 6 lower limbs < 15cms. T8, Beech : group Lift to 10ft., Mrs Shefford, Supported

Planning application decisions made by **EDDC/DCC** since last meeting:

17/1546/VAR (Amended) 5 x applications, Land Adjacent Regis House (formerly Lydwell House), Lyme Road, Uplyme, Variation of condition 2 (approved plans) of planning permission 14/2801/FUL to allow changes to layout of approved cottage and retaining wall details, Refused  
 18/2614/FUL, Whitty Hill Copse, Harcombe, Creation of new access track and gate, Approved  
 18/2652/VAR, Crosstrees, Rhode Lane, Uplyme, Lyme Regis, DT7 3TX, Variation of Conditions 2 and 6 (plans list and samples of materials) of planning permission 16/2940/FUL for the demolition of existing dwelling and erection of detached dwelling and detached garage, Approved  
 18/2755/FUL, Uplyme Cricket Club, King Georges Playing Field, Lyme Road, Uplyme, Erect 10m high emergency lighting column for Air Ambulance landings, Approved  
 18/2848/FUL, Parkside, Pound Lane, Uplyme, Lyme Regis, DT7 3TT, Extension to roof (including side facing windows) to create first floor accommodation, Approved  
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 19/0009/TPO, Land at 11 Yawl Crescent, Uplyme, Devon, I would inform you that the above Tree Preservation Order has been made in respect of land in your area, Approved

- 19/34 **Approval and signing of Parish Accounts for the month of January 2019**  
[Internal Audit Accounts & Audit Regulations 2003 reg 2](#)  
**Resolved:** approved the accounts for January 2019. Noted the Clerks report that the Unity Trust Bank balance states **£35,925.58** as of the 31<sup>st</sup> January 2019. Proposed Councillor Pullinger Seconded Councillor Pratt. (9-0)

Gross	Payee
£1,041.23	Clerks Salary scale pt 22 from 01/04/2018 (24 hrs)
£398.26	HMRC PAYE NI & Tax Payments 070PL00178480 1909
£10.80	Parish Monthly Telephone & email Charge
£32.40	Clerks Expenses and Mileage
£589.33	Fluxy's Garden Services (December 2018)
£240.00	Fluxy's Lengthsman Drainage & Ditches 1 day x 2 people
-£110.00	Wakely & Sons Re: Edwards
£85.20	Perrie Hale nursery, Trees, c/o Cllr Duffin
£20.00	Building Materials for M copse c/o Cllr Duffin
£526.50	Annual Village Hall Hire 2019
£23.50	Extra Room Hire Dec 2018
<b>-£110.00</b>	<b>Monthly Income</b>
<b>£2,967.22</b>	<b>Monthly Expense</b>
<b>£2,857.22</b>	<b>Monthly Balance</b>

- 19/35 **S137 Community Grants**  
**Resolved:** the Council noted and approved the recommendation of the Finance Committee for 2019, to award the S137 Community Grants as below:  
 £250.00, Uplyme Church Parish Magazine  
 £520.00, King George's Field (adjusted as advised by Cllr Ostler in line with agreement)  
 £250.00, CAB Bridport  
 £200.00, Axe Valley Ring & Ride  
 £100.00, Uplyme Help at Hand  
 £200.00, LymeForward  
  
**Note:** To be allocated in the 2019/20 Financial Year  
  
 Proposed Councillor A Turner Seconded Councillor Frost. (9-0)

- 19/36 **Payments LGA 1972 s150 (5)**  
**Resolved:** reviewed and approved the items of expenditure listed below:

Gross	Payee
£13.50	Uplyme Village Hall - Extra Room Hire Jan 2018
£604.33	Fluxy's Garden Services - Monthly Grass Cutting
£240.00	Fluxy's Garden Services - Drainage & Ditches 1 day
£1,041.23	Clerks Salary scale pt 22 from 01/04/2018 (24 hrs)
£10.80	Parish Monthly Telephone & email Charge
£8.15	Paper Printing and Copies
£46.80	Clerks Expenses and Mileage

Note: Payment of £13.50 should read Uplyme Village Hall - Extra Room Hire Jan 2019 (*not 2018*)

Proposed Councillor A Turner Seconded Councillor Pullinger. (9-0)

19/37	<p><b>Cuckoo Lane Culvert on Riparian Land</b></p> <p><b>Resolved:</b> after a long debate in public speaking around this agenda item, the Council noted the latest situation, correspondence, discussed and approved a resolution that Uplyme Parish Council is to maintain the Culvert located on riparian land off Cuckoo Lane until as agreed the 25th January 2020, after which the responsibility will be handed back to the riparian owner.</p> <p>Councillor James, Pratt, Duffin and the Clerk volunteered to clear the culvert imminently.</p> <p>Proposed Councillor Duffin Seconded Councillor Pratt. (6-2) <i>note: one Councillor abstained</i></p>
19/38	<p><b>Millennium Copse</b></p> <p><b>Resolved:</b> A special thanks from the Council was made to Local Resident and volunteer Terry Sweeney for providing a seat for the use of the public at the Millennium Copse.</p> <p>Councillor R Turner was absent at the meeting but informed the Clerk that the contractor (Fluxy's) had just sent the quote for the annual maintenance of the Millennium Copse for review and the MC team will report to the Council at the next meeting. Councillor Duffin reported that he had recently planted another forty trees on the MC site and also that he was misquoted on the costs for spraying the brambles.</p>
19/39	<p><b>Uplyme Traffic Management Strategy and Highways</b></p> <p><b>Resolved:</b> Councillor Ostler and A Turner reported back from their meeting with DCC Highways on 25/01/2019. After a long discussion, several issues were discussed and resolutions sought, with the main areas being the dangerous overhanging trees and branches on the B3165 from Uplyme to Hunters Lodge, ploughing of the affected roads around Uplyme, the status of the grit bins, DCC Highways responsibility of the crack in the wall and the road subsiding on the B3165 near Crogg Lane, the parking of a residents car in Church Street that would obstruct emergency vehicles passing (Councillor James believes he knows the owner of the vehicle and will contact him) and the parking of the owners car on the threshold of Lyme Road at the Cooks Mead roundabout that obscures visibility and caused road traffic accidents and near misses. Councillor Ostler and A Turner asked the question to DCC highways of who owns this strip of land, access and any covenants attached.</p>
19/40	<p><b>Affordable Housing 'Exception Sites' – Community Land Trusts (CLT)</b></p> <p><b>Resolved:</b> Councillor James reported that Guinness and Yarlinton housing associations replied and were not interested in partnership working because the sites are too small, Hastoe have not replied. There is a final meeting with Wessex CLT on the 18/02/2019, which after this, the Council will have the opportunity to decide with the current information to proceed with a CLT or not use the exemption sites in Uplyme for affordable housing which were designated within the Neighbourhood Plan.</p>
19/41	<p><b>Uplyme Adverse Weather - Snow/Ice</b></p> <p><b>Resolved:</b> as the Chairman's announcement, the work accomplished by Councillor A Turner and resident volunteer John Fowler to make Uplyme a safer place and accessible was well received by the Council and parishioners. Councillor A Turner pointed out that it was a team effort and the robust gritter and organisation of the salt worked well. The Council approved running costs for machinery if requested by any parishioner which will be authorised by the Chairman.</p>
19/42	<p><b>Devon Air Ambulance (DAA) Night Landing Project</b></p> <p><b>Resolved:</b> Councillor Pullinger reported that the land owner (King George's Field) have given permission for the use of the night landing site. The request for funding has been submitted to EDDC Communities Together Fund with support from MAT electrics who are the main contractor and the DAA for this project, also the planning permission has been granted by EDDC planning to go ahead. There has been an incredible community response in donations coming from various people and groups to go towards this essential emergency project. Councillor Pullinger suggested that he will invite Toby Russell to talk on behalf of the DAA to Lyme Regis Town Council.</p>
19/43	<p><b>Overhanging Trees and Hedges</b></p> <p><b>Resolved:</b> The Council have distributed letters and advertised locally to known residents whose trees and vegetation overhang the B3165 Lyme Road. The Council would like to thank the many residents have responded and those who have taken advantage as a group to use local workman James Bennett to cut and trim the branches and hedges back at a reasonable cost. Unfortunately, there are still some dangerous trunks, trees and hedges still impeding the buses on this route which need resolving and have been again escalated to DCC Highways.</p>

19/44	<b>Uplyme Playground Maintenance and Future Costs</b> <b>Resolved:</b> Councillor Frost reported that the latest repairs to the swing fence, hedge and net fencing have been completed but the roundabout still needs fixing. The Clerk is to research costs and possible funding opportunities to either replace the whole playground or repair single equipment when it goes into disrepair. The Council have already been advised that there is S106 and Community Infrastructure Levy (CIL) available towards 'Outdoor Play'. Councillor Ostler is to speak to Sulina Tallack, Planning Obligation Officer East Devon District Council, 01395 516551, Extn 1549 to find out our options.																								
19/45	<b>Uplyme Village Weed and Litter Clear Up / Great British Clean Up 2019 (22/03/2019-23/04/2019)</b> <b>Resolved:</b> the Council suggested that after Easter would be a better time for arranging another Uplyme Village weed and litter clear up and will be advertised accordingly. Councillor James will take the lead on this with Councillor R Turner supporting. There are also Parish Councillor elections due on 2nd May 2019. Dates will be confirmed at the next meeting.																								
19/46	<b>Uplyme Flood Management</b> <b>Resolved:</b> there are no main flood issues been reported at the moment, apart from the Cuckoo Lane culvert which has already been discussed.																								
19/47	<b>Emails/Letters to the Council</b> <b>Resolved:</b> it was noted that emails and letters on the list below were received and sent to Councillors: <table><tr><td>From</td><td>Subject</td><td>Received</td></tr><tr><td>Ros Davies</td><td>Invitation to apply to become a member of the Devon Countryside Access Forum</td><td>29/01/2019</td></tr><tr><td>Hugh Griffith</td><td>SNOW WARDEN UPDATE DATED MONDAY 28TH JANUARY 2019</td><td>29/01/2019</td></tr><tr><td>Keep Britain Tidy</td><td>Get ready for the #GBSpringClean 2019</td><td>28/01/2019</td></tr><tr><td>Unity Trust Bank</td><td>Unity Trust Bank- We have moved</td><td>23/01/2019</td></tr><tr><td>Jill Humphreys</td><td>Timetable for May Elections</td><td>18/01/2019</td></tr><tr><td>Uplyme Clerk</td><td>NALC sends an open letter to its 100,000 councillors</td><td>18/01/2019</td></tr><tr><td>David Ashford</td><td>RE: B3165 Middle of Uplyme</td><td>08/01/2019</td></tr></table>	From	Subject	Received	Ros Davies	Invitation to apply to become a member of the Devon Countryside Access Forum	29/01/2019	Hugh Griffith	SNOW WARDEN UPDATE DATED MONDAY 28TH JANUARY 2019	29/01/2019	Keep Britain Tidy	Get ready for the #GBSpringClean 2019	28/01/2019	Unity Trust Bank	Unity Trust Bank- We have moved	23/01/2019	Jill Humphreys	Timetable for May Elections	18/01/2019	Uplyme Clerk	NALC sends an open letter to its 100,000 councillors	18/01/2019	David Ashford	RE: B3165 Middle of Uplyme	08/01/2019
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19/48	<b>Parish Clerks Delegated Powers</b> <a href="#">LGA 1972 s101</a> <b>Resolved:</b> the Clerk gave the Council details of a late invoice which was paid under his delegated powers to PKF Littlejohn (External Auditor) of £240.00 (Gross) that was due back in September 2018.																								
19/49	<b>Items for Parish Newsletter &amp; Notice Boards</b> <b>Resolved:</b> Overhanging trees, Lyme Road - Defibrillator training Wednesday, 13/03/2019 at 5.15pm																								
19/50	<b>Notice of items to be taken into consideration at the next meeting in March 2019.</b> Councillors are asked to highlight any further items. <b>Resolved:</b> river Lim blockage and adjacent trees – Bus shelter to be refurbished opposite King George’s Field in Lyme Road – Dates for Weed and Litter clear up.																								
19/51	<b>Date of next meeting</b> <b>Resolved:</b> the Council noted that Wednesday 13 <sup>th</sup> March 2019 is the date of the next regular meeting. Please note that the Parish Council Meeting will start at 7.15pm. All are welcome to attend. The meeting finished at 9:07pm.																								