

Uplyme Parish Council

55 Shearwater Way, Seaton, Devon, EX12 2FT Tel: 07413 947067

Chairman: Councillor Chris James – Vice Chair: Councillor Paulene Frost - Clerk: Ricky Neave

Minutes of the meeting of Uplyme Parish Council held at the Uplyme Village Hall on Wednesday 10th April 2019 at 7.15pm.

Present: Councillors

Councillor A Turner, Pratt, Pullinger, Kidson, Duffin, James (Chair), Ostler, R Turner, Frost, Mason and 7 members of the public.

In attendance: The Parish Clerk, Ricky Neave

Key: Councillors Hand Vote (For – Against)

7.15pm Public Question Time

Public Bodies (admissions to meetings) Act 1960 s1 extended by the LG Act 972 s 100.

Resident asked for an update on Gigaclear – the Council have not received any communication back regarding the green box on the grass triangle but reported that the rural focused fibre optic ISP Gigaclear has apologised after admitting that their state aid supported roll-out of a new Gigabit capable Fibre-to-the-Premises (FTTP) broadband network in Devon and Somerset had suffered delays. As a result the deployment is now running “significantly behind schedule.”

Resident asked about the letter from residents supporting the new bus stops – The Clerk sent a copy to all Councillors which will be discussed in detail as an agenda item in this meeting.

Resident made his concerns known on the overgrown hedges and trees with nothing being done and the safety for the public which to date no action has been taken – Aaron Sparks from First Bus introduced himself and explained where they are regarding the overgrown hedges and trees and told the meeting that the risk assessment was on its way to Devon County Council – This was also discussed in more detail in the meeting.

Report from County Councillor – Mr Ian Lloyd Hall

Advanced apologies of absence were received from Councillor Hall.

Report from District Councillor – Mr Ian Thomas

Cranbrook Health and Wellbeing - Capital facility health service at Cranbrook is now at capacity and in order to close the cost gap and enable the project to proceed. It is proposed that up to £150,000 of funding is made available through the Enterprise Zone programme as a loan. To date, not enough homes have been built for the contributions from developers to be triggered and put back into the system for sustainability.

Carbon Neutral - East Devon District Council aims to set a more ambitious target than 2050 to become carbon neutral. At their recent cabinet meeting, the district council's cabinet agreed to work with the county council to tackle climate change in areas where meaningful change could be made. EDDC would like the change to be more dramatic and see different lifestyle and consumption patterns going forward to play our part. This would influence locally and can work to reduce emissions for the area.

Parish and District Elections, 02/05/2019 – Councillor Thomas thanked the Parish for their continued support. Trinity Ward, where I have represented as a Conservative Councillor since 2009, is to be contested by Labour Party Candidate Sarah Caroline Birnie.

Item	Agenda
19/73	Acceptance of apologies for absence Resolved: none were received by the Clerk.
19/74	Dispensations Resolved: noted none received by the clerk.
19/75	To receive declarations of interests Local Authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations). Resolved: noted none given.
19/76	Exclusion of the Press and Public Standing Order #1c Resolved: not required.

19/77	Chairman's announcements Resolved: none given.
19/78	To receive and sign the minutes of the Full Council meeting held on 13th March 2019 (Previously circulated) LGA 1972 Sch 12 para 41(1) Resolved: agreed that they were a true record of the decisions made. Proposed Councillor Rebecca Turner Seconded Councillor Barbara Kidson. (9-0)
19/79	Planning Planning report and any other planning business. Applications considered by the Planning Committee (see minutes for full details): 19/0445/FUL, Hanjague, Yawl Hill Lane, Uplyme, Lyme Regis, DT7 3RP, Construction of front and rear dormer windows and balcony, Mr & Mrs C Billington, Supported 19/0458/LBC, The Carriage House, Woodhouse Lane, Uplyme, Lyme Regis, DT7 3SQ, Construction of single storey extensions and amendments to/replacement openings, demolition of porch, relocation of staircase and revised layout (Retention of amendments to approved application 18/1554/LBC), Mr & Mrs Andy and Jacqui Cawthorne, Not Supported 19/0457/FUL, The Carriage House, Woodhouse Lane, Uplyme, Lyme Regis, DT7 3SQ, Construction of single storey extensions and amendments to/replacement openings, demolition of porch, relocation of staircase and revised layout (Retention of amendments to approved application 18/1554/LBC), Mr & Mrs Andy and Jacqui Cawthorne, Not Supported 18/2931/FUL (Amended), Woonsocket, Venlake, Uplyme, Lyme Regis, Devon, DT7 3SE, Construction of 2 storey and single storey rear extension, Mr & Mrs Plana, Supported 19/0477/FUL, Heatherlands, Woodhouse Lane, Uplyme, Lyme Regis, DT7 3SX, Construction of detached outbuilding, Ms M Hayes, Supported 18/2879/FUL (Amended), Land Opposite Newcastle Cottage, Woodhouse Lane, Uplyme, DT7 3SX, Amendments relate to Additional information relating to access and parking. Change of use of land and erection of (cob-bale) building for use in conjunction with cob-bale building workshops / holiday let purposes, Ms Charlotte Eve, Not Supported 19/0030/LBC, Elton, Lyme Road, Uplyme, Lyme Regis, DT7 3TH, Re-render all external elevation, replace/repair W4, W5 and W6 on front elevation and W11 on rear elevation, Mr Thomas Mabey, Supported 19/0581/FUL, 17 Glebelands, Uplyme, Lyme Regis, DT7 3TB, Construction of oriel window, Mr Robert Ludford, Supported Planning application decisions made by EDDC/DCC since last meeting: 18/2931/FUL, Woonsocket, Venlake, Uplyme, Lyme Regis, Devon, DT7 3SE, Construction of 2 storey and single storey rear extension, Approved 18/2879/FUL, Land Opposite Newcastle Cottage, Woodhouse Lane, Uplyme, DT7 3SX, Change of use of land and erection of (cob-bale) building for use in conjunction with cob-bale building workshops / holiday let purposes, Refused 19/0307/FUL, Knoll Cottage, Rocombe, Lyme Regis, DT7 3RR, Retention of outbuilding, Approved 18/2931/FUL (Amended), Woonsocket, Venlake, Uplyme, Lyme Regis, Devon, DT7 3SE, Construction of 2 storey and single storey rear extension, Approved 19/0477/FUL, Heatherlands, Woodhouse Lane, Uplyme, Lyme Regis, DT7 3SX, Construction of detached outbuilding, Approved 18/2879/FUL (Amended), Land Opposite Newcastle Cottage, Woodhouse Lane, Uplyme, DT7 3SX, Amendments relate to Additional information relating to access and parking. Change of use of land and erection of (cob-bale) building for use in conjunction with cob-bale building workshops / holiday let purposes, Refused

- 19/80 **Approval and signing of Parish Accounts for the month of March 2019**
 Internal Audit Accounts & Audit Regulations 2003 reg 2
Resolved: approved the accounts for March 2019. Noted the Clerks report that the Unity Trust Bank balance states **£32,016.41** as of the 31st March 2019. Proposed Councillor Pullinger Seconded Councillor Frost. (10-0)

Gross	Payee
£264.00	Blaze Concepts Hosting 2019/20 annual fee
£589.33	Fluxy's Garden Services - Monthly Grass Cutting
£360.00	Fluxy's Lengthsman Drainage & Ditches 3 days
£100.00	Fluxy's Repair Fence and Rotten post - Playground
£1,041.43	Clerks Salary scale pt 22 from 01/04/2018 (24 hrs)
£10.80	Parish Monthly Telephone & email Charge
£46.80	Clerks Expenses and Mileage
£9.00	Laminated Footpath Map for Board
£35.00	Laptop fix and projector check
£18.00	Unity Trust Bank Service charge
£0.00	Monthly Income
£2,474.36	Monthly Expense
£2,474.36	Monthly Balance

- 19/81 **Payments LGA 1972 s150 (5)**
Resolved: reviewed and approved the items of expenditure listed below:

Gross	Payee
-£18,040.00	East Devon DC Precept
-£770.00	J F Clarke - A J Wakely (Re Sharp Internment)
£40.00	ICO - Data Protection Annual Fee 2019/20
£250.00	Uplyme Village Hall Kitchen - S137 Grant 2019/20
£156.00	SLCC Annual Membership 2019/20
£40.00	ALCC Annual Membership 2019/20
£250.00	Uplyme Parish Church Magazine - S137 Grant 2019/20
£520.00	King George's Field - S137 Grant 2019/20
£250.00	CAB Bridport - S137 Grant 2019/20
£200.00	Axe Valley Ring & Ride - S137 Grant 2019/20
£100.00	Uplyme Help at Hand - S137 Grant 2019/20
£200.00	LymeForward - S137 Grant 2019/20
£389.89	DALC Annual Membership 2019/20
£398.26	HMRC PAYE NI & Tax Payments 070PL00178480 1912
£1,054.27	R Neave Clerks Monthly Salary
£10.80	Parish Monthly Telephone & email Charge
£46.80	Clerks Expenses and Mileage
£35.00	Uplyme Village Hall - Extra room Hire
£604.33	Fluxy's Garden Services - Monthly Grass Cutting
£120.00	Fluxy's Garden Services - Drainage & Ditches 1 day
-£18,810.00	Income
£4,665.35	Expense

Proposed Councillor Duffin Seconded Councillor Pratt. (10-0)

19/82	<p>Parish Council Elections</p> <p>Resolved: the Council noted the timetable and the process of the Elections for 02/05/2019 (email previously circulated). Completed prospective candidates forms were returned by hand to the returning officer at Blackdown House by 4.00pm Wednesday, 03/04/2019. Statement of persons nominated was distributed with further guidance for candidates (email circulated) by the Clerk.</p> <p>Eleven candidates have put themselves forward for 10 available seats on Uplyme Parish Council. All existing parish councillors are seeking re-election. This includes current chairman Chris James and members John Duffin, Paulene Frost, Barbara Kidson, Brian Mason, David Ostler, Neil Pullinger, Colin Pratt, Andrew Turner and Rebecca Turner. The only new candidate is Bill Trundley, who lives in Timber Hill, Lyme Regis. The contested election will be held on Thursday, 2nd May 2019 at Uplyme Village Hall.</p>																										
19/83	<p>East Devon Forest Plan Consultation – Uplyme</p> <p>Council is to note and respond to the consultation involving Uplyme and the East Devon Forest Plan Consultation (email previously circulated)</p> <p>Resolved: the Council members had no comments to add to the consultation or respond.</p>																										
19/84	<p>Donation to DAA Night Landing Project – In lieu of Projector from EDDC</p> <p>Resolved: the Council approved the sum of £30.00 to put towards the Devon Air Ambulance Night Landing project on the request from Simon Allchurch (EDDC) who kindly gave the projector from Knowle House surplus stock when moving offices.</p> <p>Proposed Councillor James Seconded Councillor Turner. (10-0)</p>																										
19/85	<p>Devon Air Ambulance (DAA) Night Landing Project</p> <p>Resolved: the Council heard an update report from Councillor Pullinger to discuss and propose steps towards the implementation, planning and funding towards the project. Councillor Pullinger reported that we are now in a position to move forward with an excellent response from various funding and donations as follows:</p> <table border="1"> <thead> <tr> <th>Raised</th><th>Funding and donations</th></tr> </thead> <tbody> <tr> <td>£2,000.00</td><td>Lyme Regis Regatta and Carnival Committee</td></tr> <tr> <td>£1,960.05</td><td>Viviane Graham (Funeral Donations)</td></tr> <tr> <td>£270.00</td><td>Uplyme Pre School</td></tr> <tr> <td>£647.27</td><td>Other fund raising and donations from individuals</td></tr> <tr> <td colspan="2"><i>Funding requested but not received</i></td></tr> <tr> <td>£3,623.12</td><td>Grant from D.A.A.</td></tr> <tr> <td>£2,783.02</td><td>Communities Together fund (EDDC)</td></tr> <tr> <td>£250.00</td><td>Lyme Regis Town Council</td></tr> <tr> <td>£11,533.46</td><td>Total</td></tr> </tbody> </table> <table border="1"> <tbody> <tr> <td>£6738.97 + VAT</td><td></td></tr> <tr> <td>£1347.79 =</td><td></td></tr> <tr> <td>£8086.76</td><td>Total Charge by MAT Electrics for Project</td></tr> </tbody> </table> <p>The village hall held a successful event and talk from Toby Russell (Devon Air Ambulance) with a presentation of funding and cheques being exchanged on the 03/04/2019 with a question and answers session at the end. Councillor Pullinger added that any surplus funding on the project will be used on future maintenance and other costs as they arise, like alterations to the access for health and safety from the village hall car park to the landing site.</p>	Raised	Funding and donations	£2,000.00	Lyme Regis Regatta and Carnival Committee	£1,960.05	Viviane Graham (Funeral Donations)	£270.00	Uplyme Pre School	£647.27	Other fund raising and donations from individuals	<i>Funding requested but not received</i>		£3,623.12	Grant from D.A.A.	£2,783.02	Communities Together fund (EDDC)	£250.00	Lyme Regis Town Council	£11,533.46	Total	£6738.97 + VAT		£1347.79 =		£8086.76	Total Charge by MAT Electrics for Project
Raised	Funding and donations																										
£2,000.00	Lyme Regis Regatta and Carnival Committee																										
£1,960.05	Viviane Graham (Funeral Donations)																										
£270.00	Uplyme Pre School																										
£647.27	Other fund raising and donations from individuals																										
<i>Funding requested but not received</i>																											
£3,623.12	Grant from D.A.A.																										
£2,783.02	Communities Together fund (EDDC)																										
£250.00	Lyme Regis Town Council																										
£11,533.46	Total																										
£6738.97 + VAT																											
£1347.79 =																											
£8086.76	Total Charge by MAT Electrics for Project																										
19/86	<p>Overhanging Trees and Hedges</p> <p>Resolved: the Council decided that after several requests to Highways to try and resolve this dangerous health and safety issue that they will seek further action immediately or escalate the matter to the appropriate Devon County Council department. Councillor Andy Turner suggested leading a working party to fell the offending trees</p>																										

	and branches whilst the Lyme Road closure was in place on 01/05/2019 onwards. The Council asked Aaron Sparks (First Bus) if they could spray and mark the offending trees and branches to help the working party if it went ahead.																																				
19/87	Bus Stops – Lyme Road Resolved: the Council noted and approved the new locations of the two bus stops in Lyme Road, although there was a request to move the bus stop slightly away from the village hall entrance back down the path towards the River Lim. Standing Orders was suspended from 8:17pm to 8:21pm for Aaron Sparks of First Bus to update the Council on the latest information, updates and communication and mentioned that he would get the bus stop moved as requested as soon as possible to the suggested telegraph pole. The Council thanked Mr Sparks for attending the meeting and asked the Clerk to send a thank you letter on behalf of the Council.																																				
19/88	Uplyme Village Weed and Litter Clear Up / Great British Clean Up 2019 (22/03/2019-23/04/2019) Resolved: the Council proposed a date of Sunday, 02/06/2019 for the Village Weed and Litter clear up. Councillor James is to lead on the event. All volunteers are welcome.																																				
19/89	Uplyme Traffic Management Strategy and Highways Resolved: the Council decided that due to delayed responses from DCC that the Council would form a group consisting of Councillors James, Ostler and R Turner to move these important issues forward and to create an agenda item for the next meeting to action. Councillor Ostler met with the owners of the house adjacent to the Millennium Copse who stated they are willing to give up some of their land for an extended footpath in exchange to re-instate the wall bordering their property.																																				
19/90	Annual Parish Meeting Arrangements & Ideas (08/05/2019) Council is asked to discuss the arrangements it wishes to put in place for the Parish meeting in May 2019. Council is also asked to inform the Clerk to whom it wishes him to send invitations to. Resolved: no suggestions were given to the Clerk from the Council.																																				
19/91	Uplyme Playground Repairs Resolved: the Council approved the repair on an ad hoc basis for individual play equipment. Clerk to source costs for Wet Pour (Tarmac playground base, impact absorbing safety surface) for a volunteer to repair. Clerk to liaise with Councillor Pratt for the repair of the roundabout (Councillor Ostler has the replacement parts and roundabout frame). Proposed Councillor James Seconded Councillor Kidson. (10-0)																																				
19/92	Emails/Letters to the Council Resolved: it was noted that emails and letters on the list below were received and sent to Councillors: <table><tr><th>From</th><th>Subject</th><th>Received</th></tr><tr><td>Uplyme Clerk</td><td>Contested Towns and Parishes - Parish Councillors (Uplyme)</td><td>04/04/2019</td></tr><tr><td>Iain Stevens</td><td>RE: Reuse Credit Scheme - Consultation</td><td>03/04/2019</td></tr><tr><td>Highway Management Road Closure Administration - Mailbox</td><td>Temporary Traffic Notice - Lyme Road, Uplyme (TTRO1930065)</td><td>03/04/2019</td></tr><tr><td>DALC</td><td>Elections 2019</td><td>02/04/2019</td></tr><tr><td>Uplyme Clerk</td><td>Summary of 2018/19 Uplyme Parish Council Accounts</td><td>02/04/2019</td></tr><tr><td>Phil James</td><td>UPLYME FOOTBALL CLUB - ENQUIRY REGARDING POSSIBLE FUNDING.</td><td>31/03/2019</td></tr><tr><td>Planning Policy</td><td>East Devon Draft Affordable Housing SPD consultation</td><td>28/03/2019</td></tr><tr><td>Uplyme Clerk</td><td>FW: ROAD CLOSURE - 03/06/2019 IBBDECJW LYME REGIS 240-S003558 (Dorset diversion route approval).</td><td>28/03/2019</td></tr><tr><td>Jacqui Best</td><td>East Devon AONB Heritage Conference</td><td>19/03/2019</td></tr><tr><td>Devon County Council</td><td>Better Broadband scheme vouchers now available</td><td>18/03/2019</td></tr><tr><td>Robinson, Ben</td><td>East Devon Forest Plan Consultation</td><td>06/03/2019</td></tr></table>	From	Subject	Received	Uplyme Clerk	Contested Towns and Parishes - Parish Councillors (Uplyme)	04/04/2019	Iain Stevens	RE: Reuse Credit Scheme - Consultation	03/04/2019	Highway Management Road Closure Administration - Mailbox	Temporary Traffic Notice - Lyme Road, Uplyme (TTRO1930065)	03/04/2019	DALC	Elections 2019	02/04/2019	Uplyme Clerk	Summary of 2018/19 Uplyme Parish Council Accounts	02/04/2019	Phil James	UPLYME FOOTBALL CLUB - ENQUIRY REGARDING POSSIBLE FUNDING.	31/03/2019	Planning Policy	East Devon Draft Affordable Housing SPD consultation	28/03/2019	Uplyme Clerk	FW: ROAD CLOSURE - 03/06/2019 IBBDECJW LYME REGIS 240-S003558 (Dorset diversion route approval).	28/03/2019	Jacqui Best	East Devon AONB Heritage Conference	19/03/2019	Devon County Council	Better Broadband scheme vouchers now available	18/03/2019	Robinson, Ben	East Devon Forest Plan Consultation	06/03/2019
From	Subject	Received																																			
Uplyme Clerk	Contested Towns and Parishes - Parish Councillors (Uplyme)	04/04/2019																																			
Iain Stevens	RE: Reuse Credit Scheme - Consultation	03/04/2019																																			
Highway Management Road Closure Administration - Mailbox	Temporary Traffic Notice - Lyme Road, Uplyme (TTRO1930065)	03/04/2019																																			
DALC	Elections 2019	02/04/2019																																			
Uplyme Clerk	Summary of 2018/19 Uplyme Parish Council Accounts	02/04/2019																																			
Phil James	UPLYME FOOTBALL CLUB - ENQUIRY REGARDING POSSIBLE FUNDING.	31/03/2019																																			
Planning Policy	East Devon Draft Affordable Housing SPD consultation	28/03/2019																																			
Uplyme Clerk	FW: ROAD CLOSURE - 03/06/2019 IBBDECJW LYME REGIS 240-S003558 (Dorset diversion route approval).	28/03/2019																																			
Jacqui Best	East Devon AONB Heritage Conference	19/03/2019																																			
Devon County Council	Better Broadband scheme vouchers now available	18/03/2019																																			
Robinson, Ben	East Devon Forest Plan Consultation	06/03/2019																																			

19/93	<p>Parish Clerks Delegated Powers</p> <p>The Clerk will give Council details of any matters dealt with under his delegated powers since the last meeting of Council. LGA 1972 s101</p> <p>Resolved: none used.</p>
19/94	<p>Items for Parish Newsletter & Notice Boards</p> <p>Councillors are asked to inform the clerk the items they wish to highlight in the parish news from the meetings minutes.</p> <p>Resolved: Local Elections 2nd May 2019 - Overhanging Trees and Hedges, Lyme Road</p>
19/95	<p>Notice of items to be taken into consideration at the next meeting in May 2019.</p> <p>Resolved: the Council asked for Future Lengthsman costs (Drainage and Ditches) and Playground Finance for the next meeting.</p>
19/96	<p>Date of next meeting</p> <p>Resolved: the Council noted that Wednesday 8th May 2019 is the date of the next regular meeting and that the Annual Parish Council Meeting will start after the Annual Parish Meeting at 7.15pm. All are welcome to attend. The meeting finished at 8:40pm.</p>