

# Uplyme Parish Council

55 Shearwater Way, Seaton, Devon, EX12 2FT Tel: 07413 947067

Chairman: Councillor Chris James, Vice Chair: Councillor Paulene Frost

Clerk: Ricky Neave



**All Parish Council Meetings are open to the Public and Press**

**Wednesday, 12<sup>th</sup> February 2020**

**To All Members of Uplyme Parish Council**

Dear Councillor,

You are summoned to a meeting of Uplyme Parish Council, this will be held at Uplyme Village Hall on **Wednesday, 12<sup>th</sup> February 2020 at 7.15pm**. The meeting will consider the items set out below.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety and Human Rights.

Before the meeting there will be a public session to enable the people of Uplyme to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he/she is present at the meeting of a parish council or its committees but otherwise may:

- Film, photograph or make an audio recording of a meeting;
- use any other means for enabling persons not present to see or hear proceedings at a meeting of a parish council as it takes place or later.
- Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

However, anyone wishing to do so must speak to the clerk prior to the meeting as there is policy which must be followed.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (07413 947067) email (clerk@uplymeparishcouncil.org) at least 24 hours before the meeting so that every effort may be made to provide access.

Ricky Neave  
Parish Clerk

Friday 7<sup>th</sup> February 2020

**7.15pm Public Question Time**

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s1 extended by the LG Act 972 s 100.

**Report from County Councillor – Mr Ian Lloyd Hall**

Advanced apologies already given.

**Report from District Councillor – Mr Ian Thomas**

Item	Agenda																						
1	<b>Acceptance of apologies for absence</b> Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.																						
2	<b>Dispensations</b> Council is asked to discuss any written requests for dispensation the Clerk may have received from Councillors.																						
3	<b>To receive declarations of interests Local Authorities</b> Declarations of Interest members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).																						
4	<b>Exclusion of the Press and Public Standing Order #1c</b> The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.																						
5	<b>Chairman's announcements</b>																						
6	<b>To receive and sign the minutes of the Full Council meeting held on 8<sup>th</sup> January 2020 (Previously circulated) LGA 1972 Sch 12 para 41(1)</b>																						
7	<b>Planning</b> Planning report and any other planning business.																						
8	<b>Approval and signing of Parish Accounts for the month of January 2020</b> Internal Audit Accounts & Audit Regulations 2003 reg 2 Council is asked to approve the accounts for January 2020. The Unity Trust Bank balance states <b>£47,732.73</b> as of the 31 <sup>st</sup> January 2020. <table border="1"> <thead> <tr> <th>Gross</th><th>Payee</th></tr> </thead> <tbody> <tr> <td>£11.64</td><td>Parish Monthly Telephone &amp; email Charge</td></tr> <tr> <td>£17.00</td><td>Wreath donated to Royal British Legion</td></tr> <tr> <td>£39.60</td><td>Clerks Expenses and Mileage</td></tr> <tr> <td>£1,120.58</td><td>R Neave Clerks Monthly new Scale 14 from 01/04/2019</td></tr> <tr> <td>£485.88</td><td>HMRC PAYE NI &amp; Tax Payments 070PL00178480 2009</td></tr> <tr> <td>£589.33</td><td>Fluxy's Garden Services - Monthly Maintenance Dec 2019</td></tr> <tr> <td>£180.00</td><td>Fluxy's 1.5 days Drainage &amp; Ditches</td></tr> <tr> <td>£496.00</td><td>Uplyme Village Hall CIO 2020 Annual Hall Hire</td></tr> <tr> <td>£150.00</td><td>The Beautiful Boat company - Oak Finger Post</td></tr> <tr> <td>-£385.00</td><td>Wakely &amp; Sons (re: Stickland)</td></tr> </tbody> </table>	Gross	Payee	£11.64	Parish Monthly Telephone & email Charge	£17.00	Wreath donated to Royal British Legion	£39.60	Clerks Expenses and Mileage	£1,120.58	R Neave Clerks Monthly new Scale 14 from 01/04/2019	£485.88	HMRC PAYE NI & Tax Payments 070PL00178480 2009	£589.33	Fluxy's Garden Services - Monthly Maintenance Dec 2019	£180.00	Fluxy's 1.5 days Drainage & Ditches	£496.00	Uplyme Village Hall CIO 2020 Annual Hall Hire	£150.00	The Beautiful Boat company - Oak Finger Post	-£385.00	Wakely & Sons (re: Stickland)
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9	<p><b>Payments LGA 1972 s150 (5)</b> To review and approve the items of expenditure for <b>February 2020</b>.</p> <table><tr><th>Gross</th><th>Payee</th></tr><tr><td>£5.00</td><td>2 x Copies of large Millennium Copse Drawing</td></tr><tr><td>£55.72</td><td>Playground roundabout screws, misc, etc - Cllr Pratt</td></tr><tr><td>£11.64</td><td>Parish Monthly Telephone &amp; email Charge</td></tr><tr><td>£8.40</td><td>Printer paper, Copies</td></tr><tr><td>£46.80</td><td>Clerks Expenses and Mileage</td></tr><tr><td>£589.33</td><td>Fluxy's Garden Services - Monthly Maintenance Jan 2020</td></tr><tr><td>£1,120.58</td><td>R Neave Clerks Monthly new Scale 14 from 01/04/2019</td></tr><tr><td>-£264.00</td><td>Dixons Memorials - re: Melanie Jayne Sheldon plot 130</td></tr></table>	Gross	Payee	£5.00	2 x Copies of large Millennium Copse Drawing	£55.72	Playground roundabout screws, misc, etc - Cllr Pratt	£11.64	Parish Monthly Telephone & email Charge	£8.40	Printer paper, Copies	£46.80	Clerks Expenses and Mileage	£589.33	Fluxy's Garden Services - Monthly Maintenance Jan 2020	£1,120.58	R Neave Clerks Monthly new Scale 14 from 01/04/2019	-£264.00	Dixons Memorials - re: Melanie Jayne Sheldon plot 130																																		
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10	<p><b>New School Plan</b> Council to hear an update (if applicable) on the latest information available for the implementation of the new School Plan in Uplyme.</p>																																																				
11	<p><b>Meeting Dates - 2020</b> Council is asked to note the meeting dates for 2020.</p> <table><tr><th>Date</th><th>Type (7pm-10pm)</th><th>Date</th><th>Type (5pm-6pm)</th></tr><tr><td>Wed 8/01/2020</td><td>Parish Full Council</td><td>Wed 22/01/2020</td><td>Planning</td></tr><tr><td>Wed 12/02/2020</td><td>Parish Full Council</td><td>Wed 26/02/2020</td><td>Planning</td></tr><tr><td>Wed 11/03/2020</td><td>Parish Full Council</td><td>Wed 25/03/2020</td><td>Planning</td></tr><tr><td>Wed 8/04/2020</td><td>Parish Full Council</td><td>Wed 22/04/2020</td><td>Planning</td></tr><tr><td>Wed 13/05/2020</td><td>Parish Full Council</td><td>Wed 27/05/2020</td><td>Planning</td></tr><tr><td>Wed 10/06/2020</td><td>Parish Full Council</td><td>Wed 24/06/2020</td><td>Planning</td></tr><tr><td>Wed 8/07/2020</td><td>Parish Full Council</td><td>Wed 22/07/2020</td><td>Planning</td></tr><tr><td><del>Wed 12/08/2020 (No meeting)</del></td><td><del>Parish Full Council</del></td><td>Wed 26/08/2020</td><td>Planning</td></tr><tr><td>Wed 9/09/2020</td><td>Parish Full Council</td><td>Wed 23/09/2020</td><td>Planning</td></tr><tr><td>Wed 14/10/2020</td><td>Parish Full Council</td><td>Wed 28/10/2020</td><td>Planning</td></tr><tr><td>Wed 11/11/2020</td><td>Parish Full Council</td><td>Wed 25/11/2020</td><td>Planning</td></tr><tr><td>Wed 9/12/2020</td><td>Parish Full Council</td><td>No meeting TBC</td><td>Planning</td></tr></table>	Date	Type (7pm-10pm)	Date	Type (5pm-6pm)	Wed 8/01/2020	Parish Full Council	Wed 22/01/2020	Planning	Wed 12/02/2020	Parish Full Council	Wed 26/02/2020	Planning	Wed 11/03/2020	Parish Full Council	Wed 25/03/2020	Planning	Wed 8/04/2020	Parish Full Council	Wed 22/04/2020	Planning	Wed 13/05/2020	Parish Full Council	Wed 27/05/2020	Planning	Wed 10/06/2020	Parish Full Council	Wed 24/06/2020	Planning	Wed 8/07/2020	Parish Full Council	Wed 22/07/2020	Planning	<del>Wed 12/08/2020 (No meeting)</del>	<del>Parish Full Council</del>	Wed 26/08/2020	Planning	Wed 9/09/2020	Parish Full Council	Wed 23/09/2020	Planning	Wed 14/10/2020	Parish Full Council	Wed 28/10/2020	Planning	Wed 11/11/2020	Parish Full Council	Wed 25/11/2020	Planning	Wed 9/12/2020	Parish Full Council	No meeting TBC	Planning
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12	<p><b>Great British Spring Clean – Uplyme 2020</b> Councillors are asked to note, discuss, organise and propose another litter/weed clear up date in the Village of Uplyme for 2020.</p>																																																				
13	<p><b>Uplyme Traffic Management Strategy and Highways</b> Council is asked to discuss latest update and progress from the Uplyme Traffic Team to include the latest response from Highways regarding outstanding works and future actions sort.</p>																																																				

	<ul style="list-style-type: none"><li>▪ Snow Plan update from Councillor Andy Turner</li><li>▪ Trinity Hill (Woodland Trust) update from Councillor Andy Turner</li><li>▪ Service Levels and responses on reported issues to/from DCC Highways</li><li>▪ Lyme Road – Buses/hedges and traffic safety</li><li>▪ Crogg Lane area footpath</li><li>▪ Tree clearance at the bottom of the Millennium Copse adjacent to Lyme Road</li></ul>																														
14	<b>Affordable Housing and Community Land Trusts</b> Council are to hear an update report from Councillor Trundley to discuss and consider the future and progress of affordable housing in the Uplyme Parish.																														
15	<b>Uplyme Parish Council – New Tender for Grounds Maintenance Contract</b> Council is asked to review and approve new Grounds Maintenance Contract for April 2020 – March 2025 to publish and advertise for three competitive tenders.																														
16	<b>Uplyme Playground</b> Council are to hear an update report from Councillor Frost to discuss and approve repairs/improvements to the playground and the recent mammal invasion.																														
17	<b>Uplyme Christmas Light Working Group/Committee</b> Council to hear a report from Councillor R Turner who would like to discuss, set up and approve a Working Group/Committee to improve the engagement of funding and sponsors towards the Christmas Lights each year.																														
18	<b>Uplyme Day</b> Council to hear a request from Councillor Pullinger who would like to arrange and organise an Uplyme Day to encourage residents, volunteers, businesses and the public to attend an event for recognition of effort committed and planned for Uplyme.																														
19	<b>Uplyme Football Club Funding Request</b> Council is asked to consider a request for funding for planned maintenance works required at the local Uplyme Football Club ground. Breakdown for costs are planning application £200.00, fence and netting £3,771.00, verti draining and sand £5,365.00, digger hire £ 200.00, <b>Total</b> £9,536.00																														
20	<b>Emails/Letters to the Council</b> To note Emails and Letters received and sent to Councillors: <table><tr><th>From</th><th>Subject</th><th>Received</th></tr><tr><td>Lyme Forward</td><td>(A slightly later than intended) LymeForward weekly update w/c 07/02/2020</td><td>07/02/2020</td></tr><tr><td>Rob Jones</td><td>Reducing isolation in older people across East Devon</td><td>06/02/2020</td></tr><tr><td>simon williams</td><td>Re: Rive Lim path - Temporary sewer - community/path initiatives</td><td>06/02/2020</td></tr><tr><td>Uplyme Clerk</td><td>Uplyme Community Sponership Group - Meeting Wednesday, 12/02/2020, 6.30pm at the Village</td><td>06/02/2020</td></tr><tr><td>Councillor Ian Hall</td><td>Fwd: Ian Hall County Report - February 2020</td><td>04/02/2020</td></tr><tr><td>BOLSOVER Christopher 30413</td><td>Rural Crime Statistics January 2020</td><td>04/02/2020</td></tr><tr><td>Flood Wessex</td><td>DATE POSTPONED: 4th February, Weymouth - Dorset Community Resilience Day for Rapid Response Catchment Flood Wardens and Community Emergency Volunteers</td><td>03/02/2020</td></tr><tr><td>Susan Howl</td><td>Leader of Devon County Council to speak on future budgets at EDDC on 5th February 2020</td><td>31/01/2020</td></tr><tr><td>A35 Diversion</td><td>A35 Diversion Group</td><td>31/01/2020</td></tr></table>	From	Subject	Received	Lyme Forward	(A slightly later than intended) LymeForward weekly update w/c 07/02/2020	07/02/2020	Rob Jones	Reducing isolation in older people across East Devon	06/02/2020	simon williams	Re: Rive Lim path - Temporary sewer - community/path initiatives	06/02/2020	Uplyme Clerk	Uplyme Community Sponership Group - Meeting Wednesday, 12/02/2020, 6.30pm at the Village	06/02/2020	Councillor Ian Hall	Fwd: Ian Hall County Report - February 2020	04/02/2020	BOLSOVER Christopher 30413	Rural Crime Statistics January 2020	04/02/2020	Flood Wessex	DATE POSTPONED: 4th February, Weymouth - Dorset Community Resilience Day for Rapid Response Catchment Flood Wardens and Community Emergency Volunteers	03/02/2020	Susan Howl	Leader of Devon County Council to speak on future budgets at EDDC on 5th February 2020	31/01/2020	A35 Diversion	A35 Diversion Group	31/01/2020
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	Uplyme Clerk	Police Advocate Scheme Meeting Friday 28th February @7pm for Parish Councils in the Axminster Division	30/01/2020
	Devon County Council	Trading Standards consumer news	30/01/2020
	Keep Britain Tidy	Get ready for the Great British Spring Clean	28/01/2020
	Lyme Forward	A little update to your previous LymeForward weekly update w/c 27/01/2020 (with working links?)	27/01/2020
	permit scheme - mailbox	Devon County Council (Traffic Management) Permit Scheme Order 2020 reference IMR/B16273-5781	20/01/2020
	Phil Barrington	Quick question about your parish community	20/01/2020
	Lyme Forward	LymeForward weekly update w/c 20/01/2020	20/01/2020
	Devon Communities Together	A 'week of weeks' that DCT is supporting	20/01/2020
	Robert Griffith	Final reminder: Your views on neighbourhood planning	17/01/2020
	ian.thomas@trinitymatters.co.uk	RE: Ward Members Report Feb 2020.	15/01/2020
	Matt Adamson-Drage	FW: Uplyme Snow Plan	15/01/2020
	Brian Roper	RE: Uplyme PC - Sewer Lining Scheme and Over-pumping (R&M Ref 101669)	15/01/2020
	Planning Policy	East Devon Affordable Housing SPD consultation	14/01/2020
	Jamie Buckley	Free workshops to help you access our grants	14/01/2020
	Lyme Forward	LymeForward weekly update w/c 13/01/2020	13/01/2020
	Councillor Ian Hall	Fwd: Axminster Division Report January 2020	11/01/2020
	Christopher James	Re: SCHOOL PLAN PROGRESSION	09/01/2020
	Jamie Buckley	FW: District Council wants your help to make 'Careful Choices' to protect services customers care about most	09/01/2020
	BOLSOVER Christopher 30413	Rural Crime Statistics December 2019	07/01/2020
	dave.ostler@aol.co.uk	Fwd: PSPO Uplyme	07/01/2020
	Lyme Forward	Happy New Year! - LymeForward weekly update w/c 06/01/2020	06/01/2020
21	<b>Parish Clerks Delegated Powers</b> <a href="#">LGA 1972 s101</a> The Clerk will give Council details of any matters dealt with under his delegated powers since the last meeting of Council. Payment of £150.00 to the Beautiful Boat Company for Oak Finger Post located in the Millennium Copse.		
22	<b>Items for Parish Newsletter, Notice Boards and LymeOnline</b> Councillors are asked to inform the clerk the items they wish to publish for the public from the meetings.		
23	<b>Notice of items to be taken into consideration at the next meeting in March 2020.</b> Councillors are asked to highlight any further items.		
24	<b>Date of next meeting</b> The Council is asked to note that Wednesday, 11 <sup>th</sup> March 2020 is the date of the next regular meeting. Please note that the Parish Council Meeting will start at 7.15pm. All are welcome to attend.		