

# Uplyme Parish Council



55 Shearwater Way, Seaton, Devon, EX12 2FT Tel: 07413 947067

Chairman: Councillor Chris James – Vice Chair: Councillor Paulene Frost - Clerk: Ricky Neave

## **Minutes of the meeting of Uplyme Parish Council held at the Uplyme Village Hall on Wednesday, 12<sup>th</sup> February 2020 at 7.15pm.**

### **Present: Councillors**

Councillor A Turner, Pratt, Trundley, Mason, Duffin, James (Chair), Ostler, Pullinger, R Turner, Frost and **7 members** of the public.

**In attendance:** The Parish Clerk, Ricky Neave

Key: Councillors Hand Vote (For – Against)

### **7.15pm Public Question Time**

**Public Bodies (admissions to meetings) Act 1960 s1 extended by the LG Act 972 s 100.**

Resident complained about the Fly Tipping and overgrown roots and branches on the verge of the highway at the old Gore Lane railway bridge. Also, the drainage and ditches that are not being cleared around the village by Devon County Council Highways, especially at Yawl Hill Lane where surface water is increasing and falling back on the landowner.

A representative from Uplyme Football Club explained their reasons for the request for funding for much needed ground works. The local Football Club have never asked for funding before from the Parish Council.

### **Report from County Councillor – Mr Ian Lloyd Hall**

Noted that advanced apologies were given.

### **Report from District Councillor – Mr Ian Thomas**

Councillor Thomas sent an advanced report with the main subject being Fly Tipping and increased fines. ( For more details go to <https://trinitymatters.co.uk/> )

Councillor R Turner asked if some of the recycling lorries could take more care in keeping the rubbish within the lorry as it has been noted several times in high wind of rubbish coming back off the lorry on to the streets again. Councillor Thomas recommended reporting this to East Devon.

Item	Agenda
20/20	<b>Acceptance of apologies for absence</b> <b>Resolved:</b> none received.
20/21	<b>Dispensations</b> Council is asked to discuss any written requests for dispensation the Clerk may have received from Councillors. <b>Resolved:</b> none received.
20/22	<b>To receive declarations of interests Local Authorities</b> <b>Resolved:</b> Councillor Pratt declared an interest in agenda item 19 (Uplyme Football Club Funding Request) and took no part in discussions or decisions.
20/23	<b>Exclusion of the Press and Public Standing Order #1c</b> <b>Resolved:</b> not required.
20/24	<b>Chairman's announcements</b> <b>Resolved:</b> Councillor James took the opportunity again to thank the residents, volunteers, Councillors and the public for all they do to help keep Uplyme functioning as an attractive and viable village.
20/25	<b>To receive and sign the minutes of the Full Council meeting held on 8<sup>th</sup> January 2020 (Previously circulated) LGA 1972 Sch 12 para 41(1)</b> <b>Resolved:</b> the minutes were approved and that they were a true record of the meetings decisions, proposed Councillor Pullinger, seconded Councillor Frost. Vote (10-0)

- 20/26 **Planning**  
Planning report and any other planning business.
- Applications considered by the **Planning Committee** (see minutes for full details):
- 19/2806/FUL, Chace Haven, Rhode Lane, Uplyme, Lyme Regis, DT7 3TX, Construction of new 5 bedroom detached dwelling with integral garage in replacement of the existing dwelling and garage, Mr & Mrs M Morgan, Supported
  - 20/0020/FUL, Mylend, Venlake, Uplyme, Lyme Regis, Devon, DT7 3SE, Construction of dormer window to rear to enable loft conversion and 2 no. Roof lights to front and side, Mrs S Kidson, Supported
  - 19/2838/TRE, The Firs, Pound Lane, Uplyme, Lyme Regis, DT7 3TT, T1 and T2, Ash - Fell; T3, Ash - Fell; T4, unidentified tree on boundary - Fell, Mrs Corinne Hales, Supported
  - 20/0059/FUL, Applegarth, Pound Lane, Uplyme, Lyme Regis, DT7 3TT, Construction of first floor extension to rear, alterations to entrance and replacement garage with annex, Mr & Mrs Heath, Supported
  - 20/0067/FUL, Mow Barton, Haye Lane, Uplyme, Lyme Regis, DT7 3TP, Construction of balcony, Ms Lisa Jenkins, Supported
  - 19/2796/FUL, Knoll Cottage, Rocombe, Lyme Regis, DT7 3RR, Construction of replacement conservatory, Mr Tim O'Toole, Supported
  - 20/0015/CPE, Rhode Hill Farm, Rhode Hill, Uplyme, DT7 3UF, Certificate of Lawfulness to establish substantial completion of a single dwelling without the benefit of planning consent, EDDC Planning Team, Not Supported
  - 19/2824/FUL, Beech Field, Yawl Hill Lane, Uplyme, Lyme Regis, DT7 3RW, Demolition of existing dwelling and construction of replacement dwelling and garage, Dr & Mrs J Vann, Supported
  - 20/0070/FUL, Glebefields, Whalley Lane, Uplyme, Lyme Regis, DT7 3UP, Construction of porch, timber outbuilding and provision of cladding to front elevation, Mr Stiles, Supported

Planning application decisions made by **EDDC/DCC** since last meeting:

- 19/2569/FUL, West End, Lyme Road, Uplyme, Lyme Regis, DT7 3TH, Enlarged garden studio shed, Approved
- 19/2581/FUL, The Crows Nest, Ware, Lyme Regis, DT7 3RH, proposed demolition of existing and construction of replacement ancillary outbuilding, Approved
- 20/0020/FUL, Mylend, Venlake, Uplyme, Lyme Regis, Devon, DT7 3SE, Construction of dormer window to rear to enable loft conversion and 2 no. Roof lights to front and side, Approved

20/27	<p><b>Approval and signing of Parish Accounts for the month of January 2020</b></p> <p><a href="#">Internal Audit Accounts &amp; Audit Regulations 2003 reg 2</a></p> <p><b>Resolved:</b> Council approved the accounts for January 2020. Noted the Clerks report that the Unity Trust Bank balance states <b>£47,732.73</b> as of the 31<sup>st</sup> January 2020.</p> <p>Proposed Councillor A Turner Seconded Councillor R Turner. (10-0)</p> <table> <tr> <th>Gross</th><th>Payee</th></tr> <tr> <td>£11.64</td><td>Parish Monthly Telephone &amp; email Charge</td></tr> <tr> <td>£17.00</td><td>Wreath donated to Royal British Legion</td></tr> <tr> <td>£39.60</td><td>Clerks Expenses and Mileage</td></tr> <tr> <td>£1,120.58</td><td>R Neave Clerks Monthly new Scale 14 from 01/04/2019</td></tr> <tr> <td>£485.88</td><td>HMRC PAYE NI &amp; Tax Payments 070PL00178480 2009</td></tr> <tr> <td>£589.33</td><td>Fluxy's Garden Services - Monthly Maintenance Dec 2019</td></tr> <tr> <td>£180.00</td><td>Fluxy's 1.5 days Drainage &amp; Ditches</td></tr> <tr> <td>£496.00</td><td>Uplyme Village Hall CIO 2020 Annual Hall Hire</td></tr> <tr> <td>£150.00</td><td>The Beautiful Boat company - Oak Finger Post</td></tr> <tr> <td>-£385.00</td><td>Wakely &amp; Sons (re: Stickland)</td></tr> <tr> <td>-£220.00</td><td>Wakely &amp; Sons</td></tr> <tr> <td>-£770.00</td><td>A G Down Ltd (re: Humble-Smith) plot 31</td></tr> </table>	Gross	Payee	£11.64	Parish Monthly Telephone & email Charge	£17.00	Wreath donated to Royal British Legion	£39.60	Clerks Expenses and Mileage	£1,120.58	R Neave Clerks Monthly new Scale 14 from 01/04/2019	£485.88	HMRC PAYE NI & Tax Payments 070PL00178480 2009	£589.33	Fluxy's Garden Services - Monthly Maintenance Dec 2019	£180.00	Fluxy's 1.5 days Drainage & Ditches	£496.00	Uplyme Village Hall CIO 2020 Annual Hall Hire	£150.00	The Beautiful Boat company - Oak Finger Post	-£385.00	Wakely & Sons (re: Stickland)	-£220.00	Wakely & Sons	-£770.00	A G Down Ltd (re: Humble-Smith) plot 31
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<b>-£1,375.00</b>	<b>Monthly Income</b>
<b>£3,090.03</b>	<b>Monthly Expense</b>
<b>£1,715.03</b>	<b>Monthly Balance</b>

20/28 **Payments LGA 1972 s150 (5)**

**Resolved:** reviewed and approved the items of expenditure for **February 2020** listed below:  
Proposed Councillor Trundley Seconded Councillor Frost. (10-0)

Gross	Payee
£5.00	2 x Copies of large Millennium Copse Drawing
£55.72	Playground roundabout screws, misc, etc - Cllr Pratt
£11.64	Parish Monthly Telephone & email Charge
£8.40	Printer paper, Copies
£46.80	Clerks Expenses and Mileage
£589.33	Fluxy's Garden Services - Monthly Maintenance Jan 2020
£1,120.58	R Neave Clerks Monthly new Scale 14 from 01/04/2019
-£264.00	Dixons Memorials - re: Melanie Jayne Sheldon plot 130

20/29 **New School Plan**

**Resolved:** Councillor James reported the latest update from the new school plan received on 11/02/2020. Assembling the required additional documentation has taken much longer than anticipated and additional information is taking longer than anticipated. Drainage and surface material drawings, a new topographical survey and the incorporation of this into the plans and drawings has been quite complicated. Also, detailed planting schemes are to be incorporated in the landscaping drawings and very detailed drainage and surface water management arrangements to be added to the documentation.

Once the RMA application has been approved they will be able to move ahead quickly with planning the alternative access for which they will need the full support of the Parish Council and Councillor Ostler and a summer traffic survey and Highways audit will be part of this process.

Councillor R Turner requested that the Village Hall committee should receive an updated plan of the new planning and drawings.

20/30 **Meeting Dates - 2020**

**Resolved:** the Council noted the Full Parish Council meeting dates for 2020.

Date	Type (7pm-10pm)	Date	Type (5pm-6pm)
Wed 8/01/2020	Parish Full Council	Wed 22/01/2020	Planning
Wed 12/02/2020	Parish Full Council	Wed 26/02/2020	Planning
Wed 11/03/2020	Parish Full Council	Wed 25/03/2020	Planning
Wed 8/04/2020	Parish Full Council	Wed 22/04/2020	Planning
Wed 13/05/2020	Parish Full Council	Wed 27/05/2020	Planning
Wed 10/06/2020	Parish Full Council	Wed 24/06/2020	Planning
Wed 8/07/2020	Parish Full Council	Wed 22/07/2020	Planning
<del>Wed 12/08/2020 (No meeting)</del>	<del>Parish Full Council</del>	Wed 26/08/2020	Planning
Wed 9/09/2020	Parish Full Council	Wed 23/09/2020	Planning
Wed 14/10/2020	Parish Full Council	Wed 28/10/2020	Planning
Wed 11/11/2020	Parish Full Council	Wed 25/11/2020	Planning
Wed 9/12/2020	Parish Full Council	No meeting TBC	Planning

20/31	<p><b>Great British Spring Clean – Uplyme 2020</b></p> <p><b>Resolved:</b> the Council recommended that the Uplyme Litter/Weed clear up, in conjunction with the ‘Great British Spring Clean’ is deferred to a future date, due to arrangements, documentation and other commitments currently being undertaken by the Parish Council and members.</p>
20/32	<p><b>Uplyme Traffic Management Strategy and Highways</b></p> <p><b>Resolved:</b> Council discussed the latest update and progress from the Uplyme Traffic Team to include the latest response from Highways regarding outstanding works and future actions sort as follows:</p> <ul style="list-style-type: none"> <li>▪ <u>Snow Plan update from Councillor Andy Turner</u> Councillor A Turner reported that the plan has been re-adjusted back to the original and will only cover up to the East Devon border. The plan has been uploaded on to the Uplyme Parish Council website for all to see.</li> <li>▪ <u>Trinity Hill (Forestry Commission) update from Councillor Andy Turner</u> Councillor A Turner reported that after a meeting with the FC Officer it was announced that improvements are going to be made on the site with a continuing programme of clear-fell and restock on wooded former heath, or open heath with Silver birch clumps and isolated Scots pines and a new lockable entrance with a height restriction bar for access for cars, etc, but restriction to caravans and mobile homes and high sided vehicles, etc. Also, arrangements are being made for a regular ice cream van for the public and visitors to the nature reserve.</li> <li>▪ <u>Service Levels and responses on reported issues to/from DCC Highways</u> Uplyme Parish Council continue to report hazards and incidents through the Devon County Council Highways system but are still disappointed in services being cut or avoided around the village, for example: pot holes, drainage and ditches and flood prevention.</li> <li>▪ <u>Lyme Road – Buses/hedges and traffic safety</u> The Parish Council are still receiving reports of dangerous over hanging branches/vegetation on Lyme Road, especially for buses/high sided vehicles that travel this route regular.</li> <li>▪ <u>Crogg Lane area footpath</u> This safety issue has been ongoing since 2018 and the Parish Council are still waiting to hear back from Devon County Council Highways Bridges and Structures team and ownership of the wall to the side of Lyme Road which is unstable and has cracks and defects continuing along this stretch.</li> <li>▪ <u>Tree clearance at the bottom of the Millennium Copse adjacent to Lyme Road</u> Councillor A Turner has found a qualified tree climber to assist the working group in felling the three trees at the bottom of the Millennium Copse.</li> </ul>
20/33	<p><b>Affordable Housing and Community Land Trusts</b></p> <p><b>Resolved:</b> Councillor Bill Trundley reported that although with another surge of marketing, advertising and recruitment for members to join the Steering Group of the Community Land Trust, it has been established to be very difficult to obtain volunteers who can spare the time to join, in fact, some of the contacts have been met with opposition and resentment towards affordable housing in the village. We will continue to campaign and try to recruit members as we need a minimum of five to work with the Wessex Community Land Trust and move the project forward.</p>
20/34	<p><b>Uplyme Parish Council – New Tender for Grounds Maintenance Contract</b></p> <p><b>Resolved:</b> the Council reviewed and approved the new Grounds Maintenance Contract for April 2020 – March 2025 to publish and advertise for three competitive tenders. Councillor Pratt is to attend the interviews as Grounds Supervisor.</p> <p>Proposed Councillor Pratt Seconded Councillor A Turner. (10-0)</p>
20/35	<p><b>Uplyme Playground</b></p> <p><b>Resolved:</b> Councillor Frost thanked Councillor Pratt, Ostler and A Turner for a wonderful job repairing and replacing the roundabout in the playground. Councillor Pratt is to source some plastic/rubber caps to finish the job off. Councillor Frost recommended that the whole playground needs a wash and clean and a rotten post needs renewing that supports one of the benches which Councillor Pratt will investigate and repair. Councillor A Turner has offered to sort out the recent mammal invasion. Councillor Ostler will source some replacement shackles for the top of the children’s swing as they are worn and rusty.</p>

20/36	<p><b>Uplyme Christmas Light Working Group/Committee</b></p> <p><b>Resolved:</b> the Council heard and approved a report from Councillor R Turner to set up a Working Group/Committee to improve the engagement of funding and sponsors towards the Christmas Lights each year. Councillor R Turner will Chair the group and asked for any Councillors to be involved with advertising for residents and the public to join as volunteers. Please let Councillor R Turner or the Clerk know if anyone is interested to join the committee.</p>																																																			
20/37	<p><b>Uplyme Day</b></p> <p><b>Resolved:</b> the Council approved a request from Councillor Pullinger who would like to arrange and organise an Uplyme Day to encourage residents, volunteers, businesses and the public to attend an event for recognition of effort committed and planned for Uplyme. It was suggested by Councillor R Turner that it would be a good idea to coincide and follow the Big Breakfast event day on Saturday, 25/04/2020 at 9.00am at the Village Hall.</p>																																																			
20/38	<p><b>Uplyme Football Club Funding Request</b></p> <p><b>Resolved:</b> the Council approved that providing this funding can match the criteria needed for accumulated S106 and Community Infrastructure Levies gained by the Parish Council that the sum of £3,771.00 will be funded towards the Uplyme Football Club works. The Clerk is to verify and confirm that this meets the funding criteria with Sulina Tallack, Planning Obligation Officer of East Devon District Council, before any offer is made. Councillor Pullinger will also ask the Uplyme United Charities organisation if the £200.00 planning application fee can be funded by their group.</p>																																																			
20/39	<p><b>Emails/Letters to the Council</b></p> <p><b>Resolved:</b> it was noted that emails and letters on the list below were received and sent to Councillors:</p> <table><tr><th>From</th><th>Subject</th><th>Received</th></tr><tr><td>Lyme Forward</td><td>(A slightly later than intended) LymeForward weekly update w/c 07/02/2020</td><td>07/02/2020</td></tr><tr><td>Rob Jones</td><td>Reducing isolation in older people across East Devon</td><td>06/02/2020</td></tr><tr><td>simon williams</td><td>Re: Rive Lim path - Temporary sewer - community/path initiatives</td><td>06/02/2020</td></tr><tr><td>Uplyme Clerk</td><td>Uplyme Community Sponsorship Group - Meeting Wednesday, 12/02/2020, 6.30pm at the Village</td><td>06/02/2020</td></tr><tr><td>Councillor Ian Hall</td><td>Fwd: Ian Hall County Report - February 2020</td><td>04/02/2020</td></tr><tr><td>BOLSOVER Christopher 30413</td><td>Rural Crime Statistics January 2020</td><td>04/02/2020</td></tr><tr><td>Flood Wessex</td><td>DATE POSTPONED: 4th February, Weymouth - Dorset Community Resilience Day for Rapid Response Catchment Flood Wardens and Community Emergency Volunteers</td><td>03/02/2020</td></tr><tr><td>Susan Howl</td><td>Leader of Devon County Council to speak on future budgets at EDDC on 5th February 2020</td><td>31/01/2020</td></tr><tr><td>A35 Diversion</td><td>A35 Diversion Group</td><td>31/01/2020</td></tr><tr><td>Uplyme Clerk</td><td>Police Advocate Scheme Meeting Friday 28th February @7pm for Parish Councils in the Axminster Division</td><td>30/01/2020</td></tr><tr><td>Devon County Council</td><td>Trading Standards consumer news</td><td>30/01/2020</td></tr><tr><td>Keep Britain Tidy</td><td>Get ready for the Great British Spring Clean</td><td>28/01/2020</td></tr><tr><td>Lyme Forward</td><td>A little update to your previous LymeForward weekly update w/c 27/01/2020 (with working links<sup>2</sup>)</td><td>27/01/2020</td></tr><tr><td>permit scheme - mailbox</td><td>Devon County Council (Traffic Management) Permit Scheme Order 2020 reference IMR/B16273-5781</td><td>20/01/2020</td></tr><tr><td>Phil Barrington</td><td>Quick question about your parish community</td><td>20/01/2020</td></tr><tr><td>Lyme Forward</td><td>LymeForward weekly update w/c 20/01/2020</td><td>20/01/2020</td></tr></table>	From	Subject	Received	Lyme Forward	(A slightly later than intended) LymeForward weekly update w/c 07/02/2020	07/02/2020	Rob Jones	Reducing isolation in older people across East Devon	06/02/2020	simon williams	Re: Rive Lim path - Temporary sewer - community/path initiatives	06/02/2020	Uplyme Clerk	Uplyme Community Sponsorship Group - Meeting Wednesday, 12/02/2020, 6.30pm at the Village	06/02/2020	Councillor Ian Hall	Fwd: Ian Hall County Report - February 2020	04/02/2020	BOLSOVER Christopher 30413	Rural Crime Statistics January 2020	04/02/2020	Flood Wessex	DATE POSTPONED: 4th February, Weymouth - Dorset Community Resilience Day for Rapid Response Catchment Flood Wardens and Community Emergency Volunteers	03/02/2020	Susan Howl	Leader of Devon County Council to speak on future budgets at EDDC on 5th February 2020	31/01/2020	A35 Diversion	A35 Diversion Group	31/01/2020	Uplyme Clerk	Police Advocate Scheme Meeting Friday 28th February @7pm for Parish Councils in the Axminster Division	30/01/2020	Devon County Council	Trading Standards consumer news	30/01/2020	Keep Britain Tidy	Get ready for the Great British Spring Clean	28/01/2020	Lyme Forward	A little update to your previous LymeForward weekly update w/c 27/01/2020 (with working links <sup>2</sup> )	27/01/2020	permit scheme - mailbox	Devon County Council (Traffic Management) Permit Scheme Order 2020 reference IMR/B16273-5781	20/01/2020	Phil Barrington	Quick question about your parish community	20/01/2020	Lyme Forward	LymeForward weekly update w/c 20/01/2020	20/01/2020
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	Devon Communities Together	A 'week of weeks' that DCT is supporting	20/01/2020
	Robert Griffith	Final reminder: Your views on neighbourhood planning	17/01/2020
	ian.thomas@trinitymatters.co.uk	RE: Ward Members Report Feb 2020.	15/01/2020
	Matt Adamson-Drage	FW: Uplyme Snow Plan	15/01/2020
	Brian Roper	RE: Uplyme PC - Sewer Lining Scheme and Over-pumping (R&M Ref 101669)	15/01/2020
	Planning Policy	East Devon Affordable Housing SPD consultation	14/01/2020
	Jamie Buckley	Free workshops to help you access our grants	14/01/2020
	Lyme Forward	LymeForward weekly update w/c 13/01/2020	13/01/2020
	Councillor Ian Hall	Fwd: Axminster Division Report January 2020	11/01/2020
	Christopher James	Re: SCHOOL PLAN PROGRESSION	09/01/2020
	Jamie Buckley	FW: District Council wants your help to make 'Careful Choices' to protect services customers care about most	09/01/2020
	BOLSOVER Christopher 30413	Rural Crime Statistics December 2019	07/01/2020
	dave.ostler@aol.co.uk	Fwd: PSPO Uplyme	07/01/2020
	Lyme Forward	Happy New Year! - LymeForward weekly update w/c 06/01/2020	06/01/2020
20/40	<b>Parish Clerks Delegated Powers</b> <a href="#">LGA 1972 s101</a> The Clerk will give Council details of any matters dealt with under his delegated powers since the last meeting of Council. Payment of £150.00 to the Beautiful Boat Company for Oak Finger Post located in the Millennium Copse. <b>Resolved:</b> the Council noted and approved the urgent payment.		
20/41	<b>Items for Parish Newsletter, Notice Boards and LymeOnline</b> <b>Resolved:</b> Uplyme Day advertising in conjunction with big breakfast on 25 <sup>th</sup> April 2020 – Christmas Lights working group, advertisement for volunteers.		
20/42	<b>Notice of items to be taken into consideration at the next meeting in March 2020.</b> Councillors are asked to highlight any further items. <b>Resolved:</b> report from resident regarding the condition of the ground at the start of Footpath 62 from Cooks Mead.		
20/43	<b>Date of next meeting</b> <b>Resolved:</b> the Council noted that Wednesday, 11 <sup>th</sup> March 2020 is the date of the next regular meeting. Please note that the Parish Council Meeting will start at 7.15pm. All are welcome to attend. The meeting finished at 8.53pm		