

Uplyme Parish Council

55 Shearwater Way, Seaton, Devon, EX12 2FT Tel: 07413 947067

Chairman: Councillor Chris James, Vice Chair: Councillor Paulene Frost

Clerk: Ricky Neave



All Parish Council Meetings are open to the Public and Press

Wednesday, 11th March 2020

To All Members of Uplyme Parish Council

Dear Councillor,

You are summoned to a meeting of Uplyme Parish Council, this will be held at Uplyme Village Hall on **Wednesday, 11th March 2020 at 7.15pm**. The meeting will consider the items set out below.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety and Human Rights.

Before the meeting there will be a public session to enable the people of Uplyme to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he/she is present at the meeting of a parish council or its committees but otherwise may:

- Film, photograph or make an audio recording of a meeting;
- use any other means for enabling persons not present to see or hear proceedings at a meeting of a parish council as it takes place or later.
- Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

However, anyone wishing to do so must speak to the clerk prior to the meeting as there is policy which must be followed.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (07413 947067) email (clerk@uplymeparishcouncil.org) at least 24 hours before the meeting so that every effort may be made to provide access.

Ricky Neave
Parish Clerk

Friday 6th March 2020

7.15pm Public Question Time

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s1 extended by the LG Act 972 s 100.

Report from County Councillor – Mr Ian Lloyd Hall**Report from District Councillor – Mr Ian Thomas**

Item	Agenda																								
1	Acceptance of apologies for absence Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.																								
2	Dispensations Council is asked to discuss any written requests for dispensation the Clerk may have received from Councillors.																								
3	To receive declarations of interests Local Authorities Declarations of Interest members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).																								
4	Exclusion of the Press and Public Standing Order #1c The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.																								
5	Chairman's announcements																								
6	To receive and sign the minutes of the Full Council meeting held on 12th February 2020 (Previously circulated) LGA 1972 Sch 12 para 41(1)																								
7	Planning Planning report and any other planning business.																								
8	Approval and signing of Parish Accounts for the month of February 2020 Internal Audit Accounts & Audit Regulations 2003 reg 2 Council is asked to approve the accounts for January 2020. The Unity Trust Bank balance states £45,991.26 as of the 29 th February 2020. <table border="1"> <thead> <tr> <th>Gross</th><th>Payee</th></tr> </thead> <tbody> <tr> <td>£5.00</td><td>2 x Copies of large Millennium Copse Drawing</td></tr> <tr> <td>£55.72</td><td>Playground roundabout screws, misc, etc - Cllr Pratt</td></tr> <tr> <td>£11.64</td><td>Parish Monthly Telephone & email Charge</td></tr> <tr> <td>£8.40</td><td>Printer paper, Copies</td></tr> <tr> <td>£46.80</td><td>Clerks Expenses and Mileage</td></tr> <tr> <td>£589.33</td><td>Fluxy's Garden Services - Monthly Maintenance Jan 2020</td></tr> <tr> <td>£1,120.58</td><td>R Neave Clerks Monthly new Scale 14 from 01/04/2019</td></tr> <tr> <td>-£264.00</td><td>Dixons Memorials - re: Melanie Jayne Sheldon plot 130</td></tr> <tr> <td>£168.00</td><td>Blamphayne Sawmill - Oak Posts see statement</td></tr> <tr> <td></td><td></td></tr> <tr> <td>-£264.00</td><td>Monthly Income</td></tr> </tbody> </table>	Gross	Payee	£5.00	2 x Copies of large Millennium Copse Drawing	£55.72	Playground roundabout screws, misc, etc - Cllr Pratt	£11.64	Parish Monthly Telephone & email Charge	£8.40	Printer paper, Copies	£46.80	Clerks Expenses and Mileage	£589.33	Fluxy's Garden Services - Monthly Maintenance Jan 2020	£1,120.58	R Neave Clerks Monthly new Scale 14 from 01/04/2019	-£264.00	Dixons Memorials - re: Melanie Jayne Sheldon plot 130	£168.00	Blamphayne Sawmill - Oak Posts see statement			-£264.00	Monthly Income
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10	<p>New School Plan Council to hear an update (if applicable) on the latest information available for the implementation of the new School Plan in Uplyme.</p>																						
11	<p>A35 Trunk Road Impact Group Meeting Request – Chideock Parish Council Council is asked to note, discuss and participate in the request from Chideock Parish Council, who would like to arrange a meeting with other parishes to discuss their common issues with the A35 (e.g. speed, volume of traffic both cars and HGVs, air pollution) and to formulate a joint approach to Highways England. (Email circulated 21/02/2020). Councillor Andy Turner has already expressed an interest.</p>																						
12	<p>Carswell Stone Trap – Flood Prevention Councillors are asked to note and approve the purchase of 6 x Oak Sleepers for the maintenance and prevention of flooding at Carswell Stone Traps from Blamphayne Saw Mills at £168.00 including VAT.</p>																						
13	<p>Uplyme Traffic Management Strategy and Highways Council is asked to discuss latest update and progress from the Uplyme Traffic Team to include the latest response from Highways regarding outstanding works and future actions sort.</p> <ul style="list-style-type: none">▪ Update on Footpath 104 Cooks Mead▪ Service Levels and responses on reported issues to/from DCC Highways▪ Lyme Road – Buses/hedges and traffic safety (e.g. Opposite old post office, Lyme Road)▪ Crogg Lane area footpath▪ Tree clearance at the bottom of the Millennium Copse adjacent to Lyme Road (Saturday, 21st March 2020 at 8.30am - Tree cutting working group)▪ Ditch clearance at Roseberry, Harcombe Road at Junction verge with A35																						
14	<p>Affordable Housing and Community Land Trusts Council are to hear an update report from Councillor Trundley to discuss and consider the future and progress of affordable housing in the Uplyme Parish.</p>																						
15	<p>Uplyme Parish Council – New Tender for Grounds Maintenance Contract Council is asked to review and approve a prospective Grounds Maintenance Contractor and costs for five years (April 2020 – March 2025) from a possible three competitive tenders.</p>																						

16	Uplyme Parish Council Insurance 2020/21 Council is asked to review, approve and renew Insurance with Hiscox for the forthcoming year. Total cost of £726.06 including VAT for 2020/21 or take the possible option of a 3 year long term agreement at the cost of £692.26 including VAT. (email circulated 03/03/2020)																																																												
17	X51/X53 Bus Service at Easter Council is asked to discuss and approve contribution to sharing the costs of running a bus service between Bridport and Axminster on the 4 Sundays in April (5th, 12th (Easter), 19th and 26th). The cost if all 8 Parish Councils contribute will be approximately £37.50 each per day, total cost is £300.00 for one day to run the bus. (email circulated 04/03/2020)																																																												
18	Chapter 8 Traffic Extra Signage Council is asked to approve the purchase of 8 extra traffic signs for safety and future works for Uplyme Village at £30.00 + VAT each (TBC). Monies to be drawn down from the dedicated reserves of Locality Funding (£900).																																																												
19	Community Infrastructure Levy, S106 and Funding Request monies Council is asked to hear an update regarding the request of Community Infrastructure Levy, S106 and Funding Request monies for use by Uplyme Parish Council and approve what area they would like to use the S106 Open Spaces monies for, either; allotments, formal parks or youth play.																																																												
20	Emails/Letters to the Council To note Emails and Letters received and sent to Councillors: <table><tr><th>From</th><th>Subject</th><th>Received</th></tr><tr><td>Simon Flux</td><td>Fluxy's Garden Services - February Invoice and 2019-2024 Tender</td><td>05/03/2020</td></tr><tr><td>Democratic Services EDDC</td><td>FW: Climate update for parishes</td><td>05/03/2020</td></tr><tr><td>Chris Noon</td><td>X51/X53 Bus service at Easter</td><td>04/03/2020</td></tr><tr><td>Councillor Ian Hall</td><td>Fwd: Police/Advocate Meeting 28th February</td><td>03/03/2020</td></tr><tr><td>Came and Co - Renewals</td><td>Confidential: Uplyme Parish Council - Hiscox - Insurance Renewal [Contact Ref: 2901875]</td><td>03/03/2020</td></tr><tr><td>simon williams</td><td>Re: Uplyme- Sewer Works - Update 02/03/20 (R&M Ref 101669)</td><td>03/03/2020</td></tr><tr><td>Councillor Ian Hall</td><td>Fwd: Axminster Division Report 2nd March</td><td>03/03/2020</td></tr><tr><td>BOLSOVER Christopher 30413</td><td>Rural Crime Statistics February 2020</td><td>02/03/2020</td></tr><tr><td>Lyme Forward</td><td>LymeForward weekly update w/c 02/03/2020</td><td>02/03/2020</td></tr><tr><td>Lyme Forward</td><td>LymeForward weekly update w/c 24/02/2020</td><td>24/02/2020</td></tr><tr><td>Info - Devon Communities</td><td>Supporting Parish Councils – Devon Communities Together</td><td>19/02/2020</td></tr><tr><td>Chideock Parish Clerk</td><td>A35 Communities</td><td>18/02/2020</td></tr><tr><td>Richard Oaten</td><td>Annual Defibrillator Awareness Sessions.</td><td>17/02/2020</td></tr><tr><td>Lyme Forward</td><td>LymeForward weekly update w/c 17/02/2020</td><td>17/02/2020</td></tr><tr><td>Brian Roper</td><td>RE: Uplyme - Sewer Works - Weekly update for week ending 14/02/20 (R&M Ref 101669)</td><td>13/02/2020</td></tr><tr><td>Jamie Buckley</td><td>FW: Have your say on East Devon’s Public Spaces Protection Orders for dogs, seagulls and anti-social behaviour</td><td>13/02/2020</td></tr><tr><td>highway coordination</td><td>Temporary Traffic Notice - Whalley Lane, Uplyme (TTRO2034735)</td><td>12/02/2020</td></tr><tr><td>David Whelan</td><td>FW: EU Settlement Scheme; support for vulnerable EU citizens</td><td>12/02/2020</td></tr><tr><td>Highway Maintenance Team</td><td>Drainage Maintenance Responsibilities</td><td>07/02/2020</td></tr></table>	From	Subject	Received	Simon Flux	Fluxy's Garden Services - February Invoice and 2019-2024 Tender	05/03/2020	Democratic Services EDDC	FW: Climate update for parishes	05/03/2020	Chris Noon	X51/X53 Bus service at Easter	04/03/2020	Councillor Ian Hall	Fwd: Police/Advocate Meeting 28th February	03/03/2020	Came and Co - Renewals	Confidential: Uplyme Parish Council - Hiscox - Insurance Renewal [Contact Ref: 2901875]	03/03/2020	simon williams	Re: Uplyme- Sewer Works - Update 02/03/20 (R&M Ref 101669)	03/03/2020	Councillor Ian Hall	Fwd: Axminster Division Report 2nd March	03/03/2020	BOLSOVER Christopher 30413	Rural Crime Statistics February 2020	02/03/2020	Lyme Forward	LymeForward weekly update w/c 02/03/2020	02/03/2020	Lyme Forward	LymeForward weekly update w/c 24/02/2020	24/02/2020	Info - Devon Communities	Supporting Parish Councils – Devon Communities Together	19/02/2020	Chideock Parish Clerk	A35 Communities	18/02/2020	Richard Oaten	Annual Defibrillator Awareness Sessions.	17/02/2020	Lyme Forward	LymeForward weekly update w/c 17/02/2020	17/02/2020	Brian Roper	RE: Uplyme - Sewer Works - Weekly update for week ending 14/02/20 (R&M Ref 101669)	13/02/2020	Jamie Buckley	FW: Have your say on East Devon’s Public Spaces Protection Orders for dogs, seagulls and anti-social behaviour	13/02/2020	highway coordination	Temporary Traffic Notice - Whalley Lane, Uplyme (TTRO2034735)	12/02/2020	David Whelan	FW: EU Settlement Scheme; support for vulnerable EU citizens	12/02/2020	Highway Maintenance Team	Drainage Maintenance Responsibilities	07/02/2020
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21	Parish Clerks Delegated Powers LGA 1972 s101 The Clerk will give Council details of any matters dealt with under his delegated powers since the last meeting of Council.
22	Items for Parish Newsletter, Notice Boards and LymeOnline Councillors are asked to inform the clerk the items they wish to publish for the public from the meetings.
23	Notice of items to be taken into consideration at the next meeting in April 2020. Councillors are asked to highlight any further items. Affordable Housing (CLT) advert
24	Date of next meeting The Council is asked to note that Wednesday, 8 th April 2020 is the date of the next regular meeting. Please note that the Parish Council Meeting will start at 7.15pm. All are welcome to attend.