

# Uplyme Parish Council



55 Shearwater Way, Seaton, Devon, EX12 2FT Tel: 07413 947067

Chairman: Councillor Chris James – Vice Chair: Councillor Paulene Frost - Clerk: Ricky Neave

## **Minutes of the virtual digital meeting of Uplyme Parish Council held remotely on Wednesday, 8<sup>th</sup> April 2020 at 7.15pm.**

### **Present: Councillors**

Councillor A Turner, Pratt, Trundley, James (Chair), Pullinger, Frost and **2 members** of the public participated for observation only.

**In attendance:** The Parish Clerk, Ricky Neave

Key: Councillors Hand Vote (For – Against)

### **7.15pm Public Question Time**

Public Bodies (admissions to meetings) Act 1960 s1 extended by the LG Act 972 s 100.

Public were given notice to submit any questions or comments prior to or after the digital meeting as this was for public observation only.

**East Devon District Councillor Ian Thomas** provided an updated report on the latest issues and information from East Devon regarding the Coronavirus epidemic and the latest help from the East Devon Community Hub and funding.

Item	Agenda
20/68	<b>Acceptance of apologies for absence</b> <b>Resolved:</b> Councillor Ostler, Mason, R Turner had sent their apologies due to internet and new technology procedures required for digital meetings. Council resolved their reasons for absence. County Councillor Ian Hall had sent advanced apologies due to alternative meetings. No apologies for absence were received from Councillor Duffin.
20/69	<b>Dispensations</b> <b>Resolved:</b> noted none received by the clerk.
20/70	<b>To receive declarations of interests Local Authorities</b> (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations). <b>Resolved:</b> noted none given.
20/71	<b>Exclusion of the Press and Public</b> Standing Order #1c <b>Resolved:</b> not required.
20/72	<b>Chairman's announcements</b> <b>Resolved:</b> Chairman thanked the gallant efforts from the Uplyme Village Network – Coronavirus community group for doing a wonderful organised voluntary role of looking after and informing Uplyme self isolating residents in this emergency pandemic state. Also, reassured the community group that the Parish Council was fully supportive and in favour of the initiative but urged all to report any breaches of the new Government regulations to the appropriate authorities.
20/73	<b>Planning</b>  Planning: Applications granted or refused by <b>EDDC</b> since 1st March 2020  <div style="border: 1px solid black; padding: 5px;"><p>19/2806/FUL, Chace Haven, Rhode Lane, Uplyme, Lyme Regis, DT7 3TX, Construction of new 5 bedroom detached dwelling with integral garage in replacement of the existing dwelling and garage, EDDC: Approved, 02, Mar, 20</p></div>

19/2838/TRE, The Firs, Pound Lane, Uplyme, Lyme Regis, DT7 3TT, T1 and T2, Ash - Fell; T3, Ash - Fell; T4, unidentified tree on boundary - Fell, EDDC: Approved, 02, Mar, 20
20/0059/FUL, Applegarth, Pound Lane, Uplyme, Lyme Regis, DT7 3TT, Construction of first floor extension to rear, alterations to entrance and replacement garage with annex, EDDC: Approved, 16, Mar, 20
20/0252/FUL, White Wings, Woodhouse Hill, Uplyme, Lyme Regis, DT7 3SL, Construction of a glazed link from workshop to house on north elevation, EDDC: Approved, 05, Mar, 20
19/2806/FUL (Amendment), Chace Haven, Rhode Lane, Uplyme, Lyme Regis, DT7 3TX, Construction of new 5 bedroom detached dwelling with integral garage in replacement of the existing dwelling and garage, EDDC: Approved, 02, Mar, 20
19/0089/TPO, Land at Mrs Ethelstons Primary School, Pound Lane, Uplyme, Devon, I would inform you that the above Tree Preservation Order made in respect of land in your area has been confirmed. EDDC: Approved, 10, Mar, 20

Planning: Applications considered by the **Uplyme Planning Committee** and **not Decided by EDDC** to date

20/0015/CPE, Rhode Hill Farm, Rhode Hill, Uplyme, DT7 3UF, Certificate of Lawfulness to establish substantial completion of a single dwelling without the benefit of planning consent, EDDC Planning Team, Do Not Support
19/2824/FUL, Beech Field, Yawl Hill Lane, Uplyme, Lyme Regis, DT7 3RW, Demolition of existing dwelling and construction of replacement dwelling and garage, Dr & Mrs J Vann, Supported
20/0361/VAR, Harcombe House, Harcombe, Lyme Regis, DT7 3RN, Variation of condition 2 of planning permission 99/P1711 (Alterations and change of use to single dwelling and 8 units of holiday accommodation) to facilitate use of existing holiday lets as unrestricted dwellings, Mr Richard Kiernan, Do Not Support
20/0388/FUL, Carnbrae, Woodhouse Hill, Uplyme, Lyme Regis, DT7 3SL, Erection of general purpose agricultural building, Mr A Turner, Supported
20/0078/CPE, Stream Woodland, NW Of Yawl Cross, St Marys Lane, Uplyme, Certificate of Lawfulness for an existing use and operation consisting of the erection of 2 no buildings and their use for a mixed residential, workshop and storage use in connection with management of surrounding woodland, EDDC Planning Team, Do Not Support
19/2197/MRES (Amended), Land Adjacent To Lyme Road (Adjoining Uplyme Village Hall) Uplyme, Construction of two storey school building; improvements to an existing access off Lyme Road, car parking, all weather play and sports area, grassed playing field and associated infrastructure (Reserved Matters application seeking approval of access, appearance, landscaping, layout and scale), Bestic Ethelston School Foundation, Do Not Support
19/2248/FUL (Appeal-APP/U1105/W/20/3246861), Autowhites Garage, Bluebell Holt, Lyme Road, Uplyme, Lyme Regis, DT7 3TJ, New workshop building for new MOT bay plus associated residential accommodation, Mr & Mrs White, Supported
20/0598/FUL, Briar Rose Cottage, Harcombe, Lyme Regis, DT7 3RN, Removal of garage and erection of two storey side extension, Mr & Mrs Richards, Supported

	20/0343/FUL, Hunters Lodge Inn, Charmouth Road, Axminster, EX13 5SZ, Construction of conservatory, Mr Mark Somers, Supported																																												
	20/0579/FUL, Sunnyside, Pound Lane, Uplyme, Lyme Regis, DT7 3TT, Demolition of existing house and erection of new dwelling house with integral garage and new driveway and associated site works, Mr Simon Fewkes, Supported																																												
	20/0572/FUL, Land At Woodhouse, Lyme Road, Uplyme, Change of use of agricultural land for siting of static caravan and construction of generator housing (retrospective)., Mr J Lacey, Do Not Support																																												
20/74	<p><b>Approval and signing of Parish Accounts for the month of March 2020</b>  <a href="#">Internal Audit Accounts &amp; Audit Regulations 2003 reg 2</a>  <b>Resolved:</b> Council approved the accounts for March 2020. Noted the Clerks report that the Unity Trust Bank balance states <b>£42,448.87</b> as of the 31<sup>st</sup> March 2020. (End of Financial Year 2019/20)  Proposed Councillor A Turner Seconded Councillor Pratt. (6-0)</p> <table border="1"> <thead> <tr> <th></th><th>Receipts and Payments (March 2020)</th></tr> <tr> <th>Gross</th><th>Payee</th></tr> </thead> <tbody> <tr> <td>£8.00</td><td>Uplyme Village Hall -Extra room hire Feb 2020</td></tr> <tr> <td>£1,120.58</td><td>R Neave Clerks Monthly new Scale 14 from 01/04/2019</td></tr> <tr> <td>£589.33</td><td>Fluxy's Garden Services - Monthly Maintenance Feb 2020</td></tr> <tr> <td>£692.26</td><td>Came &amp; Company Insurance 2020/21 (new 3 year agreement)</td></tr> <tr> <td>£6.00</td><td>Cemetery Gate Hinges (Cllr Pratt)</td></tr> <tr> <td>£93.98</td><td>Amazon Printer Cartridges</td></tr> <tr> <td>£11.64</td><td>Parish Monthly Telephone &amp; email Charge</td></tr> <tr> <td>£46.80</td><td>Clerks Expenses and Mileage</td></tr> <tr> <td>£40.00</td><td>ICO - Data Protection Annual Fee 2020/21</td></tr> <tr> <td>£3.00</td><td>Cemetery Compound Shed Lock</td></tr> <tr> <td>£148.80</td><td>Blaze concepts - Website Maintenance 2020</td></tr> <tr> <td>£288.00</td><td>UKSafetyStore - 8 x Traffic signs Chapter 8</td></tr> <tr> <td>£45.00</td><td>LymeOnline - Advert for Tender Garden contract</td></tr> <tr> <td>£270.00</td><td>Axe Skip Hire LTD - Annual environmental Hire</td></tr> <tr> <td>£161.00</td><td>SLCC Annual Membership 2020/21</td></tr> <tr> <td>£18.00</td><td>Unity Trust Service Charge</td></tr> <tr> <td></td><td></td></tr> <tr> <td><b>£0.00</b></td><td><b>Monthly Income</b></td></tr> <tr> <td><b>£3,542.39</b></td><td><b>Monthly Expense</b></td></tr> <tr> <td><b>£3,542.39</b></td><td><b>Monthly Balance</b></td></tr> </tbody> </table>		Receipts and Payments (March 2020)	Gross	Payee	£8.00	Uplyme Village Hall -Extra room hire Feb 2020	£1,120.58	R Neave Clerks Monthly new Scale 14 from 01/04/2019	£589.33	Fluxy's Garden Services - Monthly Maintenance Feb 2020	£692.26	Came & Company Insurance 2020/21 (new 3 year agreement)	£6.00	Cemetery Gate Hinges (Cllr Pratt)	£93.98	Amazon Printer Cartridges	£11.64	Parish Monthly Telephone & email Charge	£46.80	Clerks Expenses and Mileage	£40.00	ICO - Data Protection Annual Fee 2020/21	£3.00	Cemetery Compound Shed Lock	£148.80	Blaze concepts - Website Maintenance 2020	£288.00	UKSafetyStore - 8 x Traffic signs Chapter 8	£45.00	LymeOnline - Advert for Tender Garden contract	£270.00	Axe Skip Hire LTD - Annual environmental Hire	£161.00	SLCC Annual Membership 2020/21	£18.00	Unity Trust Service Charge			<b>£0.00</b>	<b>Monthly Income</b>	<b>£3,542.39</b>	<b>Monthly Expense</b>	<b>£3,542.39</b>	<b>Monthly Balance</b>
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20/75	<p><b>Payments LGA 1972 s150 (5)</b>  <b>Resolved:</b> the Council noted and approved that the income and expense will be consulted, recorded and authorised during <b>April 2020</b> as approved in the scheme of delegation (minute reference 20/6, Extraordinary Meeting) on 23/03/2020 in this emergency situation.</p>																																												
20/76	<p><b>Finance 2019/20 and 2020/21</b>  <b>Resolved:</b> the Council heard a full report from the Clerk regarding the 2019/20 year end accounts and finance.  <b>Summary:</b>  Opening Balance 1 April 2019 = <b>£32016.41</b>    Add: Receipts in the year = <b>£46266.14</b>    Less: Payments in the year = <b>£35833.68</b></p>																																												

	Closing balance per cash book [receipts and payments book] as at 31st March 2020 = <b>£42448.87</b>																																																						
20/77	<b>Uplyme Traffic Management Strategy and Highways</b> <b>Resolved:</b> the Council briefly discussed the latest update and progress from the Uplyme Traffic Team to include the latest response from Highways regarding outstanding works and future actions sort. Work is still ongoing and outstanding, especially the increasing pothole situation around Uplyme.																																																						
20/78	<b>Affordable Housing and Community Land Trusts</b> <b>Resolved:</b> Councillor James proposed that the Affordable Housing and the Community Land Trust initiative are suspended until further notice. Councillor Trundle has exhausted all avenues and recent feedback from residents has been quite negative and at times very opposed to it. The Council agreed to look at it again later in the year.																																																						
20/79	<b>Community Infrastructure Levy, S106 and Funding Request monies</b> <b>Resolved:</b> the Council heard an update regarding the request of Community Infrastructure Levy, S106 and Funding Request monies for use by Uplyme Parish, especially for the recent decision to help fund Uplyme Football Club with the monies. Although the Clerk is following the procedure as set out by East Devon, Councillor James believes we can justify the reasons to release the funds for the beneficiary.																																																						
20/80	<b>Emails/Letters to the Council</b> <b>Resolved:</b> it was noted that emails and letters on the list below were received and sent to Councillors: <table><tr><th>From</th><th>Subject</th><th>Received</th></tr><tr><td>Devon County Council</td><td>1 April 2020 - Latest coronavirus update from Devon County Council</td><td>01/04/2020</td></tr><tr><td>Richenda Oldham</td><td>East Devon residents Coronavirus update 27 March 2020</td><td>27/03/2020</td></tr><tr><td>David Whelan</td><td>FW: Stop Loan Sharks</td><td>26/03/2020</td></tr><tr><td>John Richardson-Dawes</td><td>Local Bus Services</td><td>25/03/2020</td></tr><tr><td>David Whelan</td><td>FW: Victim Care Network Cascade 24/03/2020</td><td>25/03/2020</td></tr><tr><td>Karen Simpkin</td><td>Coronavirus East Devon Residents' Update</td><td>20/03/2020</td></tr><tr><td>COVID Community</td><td>communication re EDDC support for community volunteers</td><td>20/03/2020</td></tr><tr><td>Amanda Coombes</td><td>EDDC upcoming meetings update</td><td>20/03/2020</td></tr><tr><td>National Association of Local Councils</td><td>CORONAVIRUS — INFORMATION FOR PARISH AND TOWN COUNCILS</td><td>18/03/2020</td></tr><tr><td>National Association of Local Councils</td><td>CORONAVIRUS — INFORMATION FOR PARISH AND TOWN COUNCILS</td><td>17/03/2020</td></tr><tr><td>Keep Britain Tidy</td><td>The Great British Spring Clean Has Been Postponed</td><td>17/03/2020</td></tr><tr><td>Recycling and Waste</td><td>Coronavirus - Handling Waste</td><td>17/03/2020</td></tr><tr><td>First Bus</td><td>Important Coronavirus Update</td><td>17/03/2020</td></tr><tr><td>National Association of Local Councils</td><td>CORONAVIRUS — INFORMATION FOR PARISH AND TOWN COUNCILS</td><td>16/03/2020</td></tr><tr><td>Councillor Ian Hall</td><td>Fwd: Coronavirus (COVID-19) advice - Thursday 12 March</td><td>13/03/2020</td></tr><tr><td>A35 Diversion</td><td>FW: NILO - Critical Incident 20200311/0004 Update 4 (Open) - A35 Between A3066 &amp; A37 Both Directions (Dorset)</td><td>11/03/2020</td></tr><tr><td>digital communications - mailbox</td><td>Website accessibility</td><td>11/03/2020</td></tr></table>	From	Subject	Received	Devon County Council	1 April 2020 - Latest coronavirus update from Devon County Council	01/04/2020	Richenda Oldham	East Devon residents Coronavirus update 27 March 2020	27/03/2020	David Whelan	FW: Stop Loan Sharks	26/03/2020	John Richardson-Dawes	Local Bus Services	25/03/2020	David Whelan	FW: Victim Care Network Cascade 24/03/2020	25/03/2020	Karen Simpkin	Coronavirus East Devon Residents' Update	20/03/2020	COVID Community	communication re EDDC support for community volunteers	20/03/2020	Amanda Coombes	EDDC upcoming meetings update	20/03/2020	National Association of Local Councils	CORONAVIRUS — INFORMATION FOR PARISH AND TOWN COUNCILS	18/03/2020	National Association of Local Councils	CORONAVIRUS — INFORMATION FOR PARISH AND TOWN COUNCILS	17/03/2020	Keep Britain Tidy	The Great British Spring Clean Has Been Postponed	17/03/2020	Recycling and Waste	Coronavirus - Handling Waste	17/03/2020	First Bus	Important Coronavirus Update	17/03/2020	National Association of Local Councils	CORONAVIRUS — INFORMATION FOR PARISH AND TOWN COUNCILS	16/03/2020	Councillor Ian Hall	Fwd: Coronavirus (COVID-19) advice - Thursday 12 March	13/03/2020	A35 Diversion	FW: NILO - Critical Incident 20200311/0004 Update 4 (Open) - A35 Between A3066 & A37 Both Directions (Dorset)	11/03/2020	digital communications - mailbox	Website accessibility	11/03/2020
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	Ian Thomas	Parish Council Meeting	11/03/2020
	Councillor Ian Hall	Fwd: Coronavirus Information	10/03/2020
	Information Commissioner's Office	ICO - Renewal confirmation ICO:00013651008	09/03/2020
	highway coordination - mailbox	Temporary Traffic Notice - GORE LANE, Uplyme (TTRO2034914)	09/03/2020
	Lyme Forward	LymeForward weekly update w/c 09/03/2020	09/03/2020
	Councillor Ian Hall	Fwd: VAS signs	07/03/2020
20/81	<b>Parish Clerks Delegated Powers LGA 1972 s101</b> <b>Resolved:</b> please refer to minute reference 20/6 - Scheme of Delegation of the Extraordinary meeting of Uplyme Parish Council held at the Uplyme Village Hall on Monday, 23rd March 2020.		
20/82	<b>Items for Parish Newsletter, Notice Boards and LymeOnline</b> Councillors are asked to inform the clerk the items they wish to publish for the public from the meetings. <b>Resolved:</b> Uplyme Village Network – Coronavirus community group		
20/83	<b>Notice of items to be taken into consideration at the next meeting in May 2020.</b> <b>Resolved:</b> Zoom Video Meeting Conferencing software and management		
20/84	<b>Date of next meeting</b> <b>Resolved:</b> the Council noted that Wednesday, 13 <sup>th</sup> May 2020 is the date of the next regular meeting. Please note that the Virtual Remote Parish Council Meeting will start at 7.15pm. All are welcome to join. The meeting finished at 8.04pm		