

Uplyme Parish Council



55 Shearwater Way, Seaton, Devon, EX12 2FT Tel: 07413 947067

Chairman: Councillor Chris James – Vice Chair: Councillor Paulene Frost - Clerk: Ricky Neave

Minutes of the Extraordinary meeting of Uplyme Parish Council held at the Uplyme Village Hall on Monday, 23rd March 2020 at 5.00pm.

Meeting was held outside in the covered area at the side of the village hall with Social Distancing in place.

Present: Councillors

Councillor A Turner, Pratt, Duffin, James (Chair), Ostler, Pullinger, Frost and **0 members** of the public.

In attendance: The Parish Clerk, Ricky Neave

Key: Councillors Hand Vote (For – Against)

5.00pm Public Question Time

Public Bodies (admissions to meetings) Act 1960 s1 extended by the LG Act 972 s 100.

No public attended

Item	Agenda
20/1	Acceptance of apologies for absence Resolved: Councillors R Turner, Brian Mason and Bill Trundley did not attend due to being at high risk due to the latest Coronavirus pandemic. Council resolved their reasons for absence.
20/2	Dispensations Council is asked to discuss any written requests for dispensation the Clerk may have received from Councillors. Resolved: none received
20/3	To receive declarations of interests Local Authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations). Resolved: noted that the Clerk received no declaration of interests.
20/4	Exclusion of the Press and Public Standing Order #1c Resolved: not required.
20/5	Chairman's announcements Resolved: the Chairman would like to thank the initiative of Councillor Andy Turner and the coordinators who set up the 'Uplyme Village Network – Coronavirus' community group to provide volunteers to help the Uplyme residents in self isolation during this pandemic situation. Also, a big thanks for the volunteers James Booth, Andy Turner, Dave Ostler, Chris James, David Sole, Neil Pullinger, Steve Gardner, Robert Crabb, Ricky Neave, Colin Pratt, John Bowditch and Phil Heath who helped with the felling of the trees at the bottom of the Millennium Copse alongside Lyme Road on Saturday, 21/03/2020.
20/6	Scheme of Delegation Resolved: in light of this current Coronavirus pandemic Urgency, the Parish Clerk and Responsible Finance Officer is authorised and delegated to act on behalf of the Council in cases of urgency or emergency regarding decisions for the Council and Financial transactions. Any such action is to be reported to the next meeting of the Council or relevant committee or subcommittee. The Chair, the Leader of the Council (Councillor James) and the Vice Chair (Councillor Frost) or any relevant committee members are to be consulted before such action is taken. The Council approve to increase the monthly spend by the Clerk to £2000.00 during this unprecedented pandemic outbreak. Financial Payments to be authorised by two signatories as always, Councillor James and Frost. Proposed Councillor A Turner Seconded Councillor Ostler. (7-0)

20/7	<p>Council Meetings and Business Council is asked to discuss and approve a reasonable and controllable continuity plan for future developments and business. Resolved: the Chairman following the advice from National Association of Local Councils (NALC) and The Society of Local Council Clerks (SLCC) is proposing that all Uplyme Parish Council meetings are postponed until the current Coronavirus pandemic safety measures from the Government and Public Health are lifted to protect members and the public for a temporary period. The Parish Council and the Clerk will investigate the best secure methods of holding remote virtual meetings by electronic means to only conduct important business issues, which will be quorate and ratified at a later date, when possible. The remote meetings will be held on the normal days of our monthly meeting where possible, following the same procedure of Summons, Notice, Agenda and Minutes. The public will be informed of this and any important issues or comments by the public will be received by email or the Clerk's phone prior to meetings.</p> <p>Proposed Councillor James Seconded Councillor Duffin. (7-0)</p>
20/8	<p>Planning Committee and Meetings Resolved: (as above) the Chairman following the advice from National Association of Local Councils (NALC) and The Society of Local Council Clerks (SLCC) is proposing that all Uplyme Parish Council meetings are suspended until the current Coronavirus pandemic safety measures from the Government and Public Health are lifted to protect members and the public for a temporary period. The Parish Council and the Clerk will investigate the best secure methods of holding remote virtual meetings by electronic means to only conduct important business issues, which will be quorate and ratified at a later date, when possible. The remote meetings will be held on the normal days of our monthly meeting where possible, following the same procedure of Summons, Notice, Agenda and Minutes. The public will be informed of this and any important issues or comments will be received by email or the Clerk's phone, prior to meetings.</p> <p>Proposed Councillor James Seconded Councillor Duffin. (7-0)</p>
20/9	<p>Parish Clerks Delegated Powers LGA 1972 s101 The Clerk will give the Council details of any matters dealt with under his delegated powers since the last meeting of Council. Resolved: payment for annual environmental skip hire at the cemetery to Axe Skip Hire, £270.00 including VAT</p> <p>Proposed Councillor Ostler Seconded Councillor A Turner. (7-0)</p>
20/10	<p>Notice of items to be taken into consideration at the next meeting in April 2020 (If applicable). Councillors are asked to highlight any further items. Resolved: dogs off leads causing damage in the cemetery.</p>
20/11	<p>Date of next meeting Resolved: the Council noted that the date of the next regular meeting will be determined by the latest information on the Pandemic Coronavirus and by video conferencing or electronic communication on Wednesday, 08/04/2020. Please note that the Parish Council Meeting will in general start at 7.15pm and not attended in person.</p>