

# Uplyme Parish Council



55 Shearwater Way, Seaton, Devon, EX12 2FT Tel: 07413 947067

Chairman: Councillor Chris James – Vice Chair: Councillor Paulene Frost - Clerk: Ricky Neave

## **Minutes of the meeting of Uplyme Parish Council held at the Uplyme Village Hall on Wednesday, 11<sup>th</sup> March 2020 at 7.15pm.**

### **Present: Councillors**

Councillor A Turner, Pratt, Trundley, Mason, Duffin, James (Chair), Ostler, Pullinger, Frost and **8 members** of the public.

**In attendance:** The Parish Clerk, Ricky Neave

Key: Councillors Hand Vote (For – Against)

### **7.15pm Public Question Time**

Public Bodies (admissions to meetings) Act 1960 s1 extended by the LG Act 972 s 100.

Resident highlighted and complained about the state of the potholes and blocked up drainage and ditches adjacent to highways which are pushing the surface water back on to the roads and flooding private land in Uplyme. County Councillor Ian Hall received the complaints and would investigate on why this is happening. Councillor James remarked that drainage and ditches that were initially maintained by Highways, are now suddenly, the responsibility of the landowner.

### **Report from County Councillor – Mr Ian Lloyd Hall**

Councillor Ian Hall updated Uplyme on the continued progress of Community groups in a triangle of towns in East Devon and West Dorset which are proposing to formalise a joint forum to cover all the angles of health and social care for more than 42,000 people living in the catchment area. This will continue to build on the success of community conversations and subsequent surveys carried out by LymeForward, Seaton Area Health Matters and Axminster Health Needs. The forum would aim to secure a model of place-based care to best serve communities within a triangle formed by Axminster to the north, Seaton to the south and Lyme Regis to the east, striving to improve procurement and delivery of all aspects of health and social care, including: GP surgeries, NHS clinics and hospitals, Health hubs, Mental health services, Care for the elderly. The communities that would be served by the new forum are shown in the map above and include the villages and towns of All Saints, Axminster, Axmouth, Beer, Branscombe, Charmouth, Colyford, Colyton, Combpyne & Rousdon, Dalwood, Hawkchurch, Kilminster, Lyme Regis, Marshwood, Membury, Musbury, Northleigh, Seaton, Shute, Southleigh, Stockland and Uplyme. The intention is to ensure that residents within this 'health triangle' are able to access the best possible range of services without being restricted by any of the current artificial boundaries for commissioning health and social care. Cross Border Dorset would also be invited to the forum.

The meeting of the Police Advocate Scheme on Friday, 28th February for Parish Councils in the Axminster Division was well represented with a full discussion on rural policing and ways forward. Councillor Hall asked the Parish to keep him informed of the flooding prevention scheme and any other issues around the village.

If you would like more detail or discuss any other issues, please email [ian.hall@devon.gov.uk](mailto:ian.hall@devon.gov.uk)

### **Report from District Councillor – Mr Ian Thomas**

Councillor Ian Thomas gave advanced apologies due to an alternative meeting and forwarded his latest report by email.

| Item  | Agenda   |
|-------|--|
| 20/44 | <b>Acceptance of apologies for absence</b><br><b>Resolved:</b> Councillor R Turner had sent her advanced apologies due to being unwell. Council resolved his reason for absence. |
| 20/45 | <b>Dispensations</b><br><b>Resolved:</b> noted none received by the clerk.   |

| 20/46  | <p><b>To receive declarations of interests Local Authorities</b><br/>(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</p> <p><b>Resolved:</b> noted none given.</p>  |       |       |       |  |        |  |        |   |       |                       |
|--------|---|-------|-------|-------|--|--------|--|--------|---|-------|-----------------------|
| 20/47  | <p><b>Exclusion of the Press and Public</b> Standing Order #1c</p> <p><b>Resolved:</b> not required.</p>  |       |       |       |  |        |  |        |   |       |                       |
| 20/48  | <p><b>Chairman's announcements</b></p> <p><b>Resolved:</b> the Chairman thanked all the volunteers, to include Councillors who have recently helped with numerous projects around the village.</p>  |       |       |       |  |        |  |        |   |       |                       |
| 20/49  | <p><b>To receive and sign the minutes of the Full Council meeting held on 12<sup>th</sup> February 2020 (Previously circulated)</b><br/>LGA 1972 Sch 12 para 41(1)</p>  |       |       |       |  |        |  |        |   |       |                       |
| 20/50  | <p><b>Planning</b><br/>Planning report and any other planning business.</p> <p>Applications considered by the <b>Planning Committee</b> (see minutes for full details):</p> <ul style="list-style-type: none"> <li>20/0252/FUL, White Wings, Woodhouse Hill, Uplyme, Lyme Regis, DT7 3SL, Construction of a glazed link from workshop to house on north elevation, Supported</li> <li>19/2806/FUL (Amendment), Chace Haven, Rhode Lane, Uplyme, Lyme Regis, DT7 3TX, Construction of new 5 bedroom detached dwelling with integral garage in replacement of the existing dwelling and garage, Supported</li> </ul> <p>Planning application decisions made by <b>EDDC/DCC</b> since last meeting:</p> <ul style="list-style-type: none"> <li>19/2806/FUL, Chace Haven, Rhode Lane, Uplyme, Lyme Regis, DT7 3TX, Construction of new 5 bedroom detached dwelling with integral garage in replacement of the existing dwelling and garage, Approved</li> <li>19/2838/TRE, The Firs, Pound Lane, Uplyme, Lyme Regis, DT7 3TT, T1 and T2, Ash - Fell; T3, Ash - Fell; T4, unidentified tree on boundary - Fell, Approved</li> <li>20/0067/FUL, Mow Barton, Haye Lane, Uplyme, Lyme Regis, DT7 3TP, Construction of balcony, Approved</li> <li>19/2796/FUL, Knoll Cottage, Rocombe, Lyme Regis, DT7 3RR, Construction of replacement conservatory, Approved</li> <li>20/0070/FUL, Glebefields, Whalley Lane, Uplyme, Lyme Regis, DT7 3UP, Construction of porch, timber outbuilding and provision of cladding to front elevation, Approved</li> <li>20/0252/FUL, White Wings, Woodhouse Hill, Uplyme, Lyme Regis, DT7 3SL, Construction of a glazed link from workshop to house on north elevation, Approved</li> <li>19/2806/FUL (Amendment), Chace Haven, Rhode Lane, Uplyme, Lyme Regis, DT7 3TX, Construction of new 5 bedroom detached dwelling with integral garage in replacement of the existing dwelling and garage, Approved</li> </ul> |       |       |       |  |        |  |        |   |       |                       |
| 20/51  | <p><b>Approval and signing of Parish Accounts for the month of February 2020</b><br/>Internal Audit Accounts &amp; Audit Regulations 2003 reg 2</p> <p><b>Resolved:</b> Council approved the accounts for February 2020. Noted the Clerks report that the Unity Trust Bank balance states <b>£45,991.26</b> as of the 29<sup>th</sup> February 2020.</p> <p>Proposed Councillor A Turner Seconded Councillor Pratt. (9-0)</p> <table border="1"> <thead> <tr> <th>Gross</th><th>Payee</th></tr> </thead> <tbody> <tr> <td>£5.00</td><td>2 x Copies of large Millennium Copse Drawing</td></tr> <tr> <td>£55.72</td><td>Playground roundabout screws, misc, etc - Cllr Pratt</td></tr> <tr> <td>£11.64</td><td>Parish Monthly Telephone &amp; email Charge</td></tr> <tr> <td>£8.40</td><td>Printer paper, Copies</td></tr> </tbody> </table>  | Gross | Payee | £5.00 | 2 x Copies of large Millennium Copse Drawing | £55.72 | Playground roundabout screws, misc, etc - Cllr Pratt | £11.64 | Parish Monthly Telephone & email Charge | £8.40 | Printer paper, Copies |
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|           | £46.80  | Clerks Expenses and Mileage                            |       |       |   |           |   |         |  |         |                                  |       |                                   |        |                           |        |   |        |                             |        |  |       |                             |  |
|-----------|---|--|-------|-------|---|-----------|---|---------|--|---------|----------------------------------|-------|-----------------------------------|--------|---------------------------|--------|---|--------|-----------------------------|--------|--|-------|-----------------------------|--|
|           | £589.33   | Fluxy's Garden Services - Monthly Maintenance Jan 2020 |       |       |   |           |   |         |  |         |                                  |       |                                   |        |                           |        |   |        |                             |        |  |       |                             |  |
|           | £1,120.58   | R Neave Clerks Monthly new Scale 14 from 01/04/2019    |       |       |   |           |   |         |  |         |                                  |       |                                   |        |                           |        |   |        |                             |        |  |       |                             |  |
|           | -£264.00  | Dixons Memorials - re: Melanie Jayne Sheldon plot 130  |       |       |   |           |   |         |  |         |                                  |       |                                   |        |                           |        |   |        |                             |        |  |       |                             |  |
|           | £168.00   | Blamphayne Sawmill - Oak Posts see statement           |       |       |   |           |   |         |  |         |                                  |       |                                   |        |                           |        |   |        |                             |        |  |       |                             |  |
|           |   |  |       |       |   |           |   |         |  |         |                                  |       |                                   |        |                           |        |   |        |                             |        |  |       |                             |  |
|           | <b>-£264.00</b>   | <b>Monthly Income</b>                                  |       |       |   |           |   |         |  |         |                                  |       |                                   |        |                           |        |   |        |                             |        |  |       |                             |  |
|           | <b>£2,005.47</b>  | <b>Monthly Expense</b>                                 |       |       |   |           |   |         |  |         |                                  |       |                                   |        |                           |        |   |        |                             |        |  |       |                             |  |
|           | <b>£1,741.47</b>  | <b>Monthly Balance</b>                                 |       |       |   |           |   |         |  |         |                                  |       |                                   |        |                           |        |   |        |                             |        |  |       |                             |  |
| 9         | <b>Payments LGA 1972 s150 (5)</b><br><b>Resolved:</b> reviewed and approved the items of expenditure for <b>March 2020</b> listed below:<br>Proposed Councillor A Turner Seconded Councillor Ostler. (9-0)  |  |       |       |   |           |   |         |  |         |                                  |       |                                   |        |                           |        |   |        |                             |        |  |       |                             |  |
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| £3.00     | Cemetery Compound Shed Lock   |  |       |       |   |           |   |         |  |         |                                  |       |                                   |        |                           |        |   |        |                             |        |  |       |                             |  |
| 20/52     | <b>New School Plan</b><br><b>Resolved:</b> Uplyme Parish Council received the latest update by email from Martin Whitehead (Bestic Trust) on 09/03/2020:<br>“I am writing as agreed with an update on progress and am very pleased to report that the additional paperwork required for the Reserved Matters Application went to EDDC last Friday.<br>While this is being considered by EDDC we will in due course instruct AWP to contact Dave Ostler so that his concerns over the safety issues relating to the filling station can be addressed and then move on to hopefully resolve the second access.”   |  |       |       |   |           |   |         |  |         |                                  |       |                                   |        |                           |        |   |        |                             |        |  |       |                             |  |
| 20/53     | <b>A35 Trunk Road Impact Group Meeting Request – Chideock Parish Council</b><br><b>Resolved:</b> Council noted, discussed and agreed to participate in the request from Chideock Parish Council, who would like to meet with other parishes to discuss their common issues with the A35 (e.g. speed, volume of traffic both cars and HGVs, air pollution) and to formulate a joint approach to Highways England. (Email circulated 21/02/2020). Councillor Andy Turner has already expressed an interest and would be willing to attend.  |  |       |       |   |           |   |         |  |         |                                  |       |                                   |        |                           |        |   |        |                             |        |  |       |                             |  |
| 20/54     | <b>Carswell Stone Trap – Flood Prevention</b><br><b>Resolved:</b> Councillors noted and approved the purchase of 6 x Oak Sleepers for the maintenance and prevention of flooding at Carswell Stone Traps from Blamphayne Saw Mills at £168.00 including VAT.<br>Proposed Councillor Pratt Seconded Councillor A Turner. (9-0)   |  |       |       |   |           |   |         |  |         |                                  |       |                                   |        |                           |        |   |        |                             |        |  |       |                             |  |
| 20/55     | <b>Uplyme Traffic Management Strategy and Highways</b><br><b>Resolved:</b> Council discussed the latest update and progress from the Uplyme Traffic Team to include the latest response from Highways regarding outstanding works and future actions sort, as follows: <ul style="list-style-type: none"><li>Update on Footpath 104 Cooks Mead – There appears to be another car causing parking problems on the entrance to the public footpath (104) Cooks Mead. Clerk to write to the Public Rights of Way and</li></ul>   |  |       |       |   |           |   |         |  |         |                                  |       |                                   |        |                           |        |   |        |                             |        |  |       |                             |  |

|       |   |
|-------|---|
|       | <p>copy in District Councillor Ian Thomas.</p> <ul style="list-style-type: none"> <li>▪ Service Levels and responses on reported issues to/from DCC Highways – Ongoing issues in delays from Highways of reported problems, especially potholes, ditches and roadside maintenance.</li> <li>▪ Lyme Road – Buses/hedges and traffic safety (e.g. Opposite old post office, Lyme Road) – Clerk to send Hedge Letter to trim hedge back.</li> <li>▪ Crogg Lane area footpath – Discussions are ongoing to extend the footpath from the Millennium Copse alongside Lyme Road with Neighbouring properties for safety.</li> <li>▪ Tree clearance at the bottom of the Millennium Copse adjacent to Lyme Road (Saturday, 21st March 2020 at 8.30am - Tree cutting working group) – The Council requested for volunteers to help fell the trees at the bottom of the Millennium Copse in conjunction with Tree Surgeon G B Landscapes</li> <li>▪ Ditch clearance at Roseberry, Harcombe Road at Junction verge with A35 – Clerk to contact resident and explain situation with ditches and drainage work.</li> </ul> |
| 20/56 | <p><b>Affordable Housing and Community Land Trusts</b></p> <p><b>Resolved:</b> Council heard an update report from Councillor Trundley to discuss and consider the future and progress of affordable housing in the Uplyme Parish. Councillor Trundley reported, Unfortunately, there seems to be no interest so far in engaging local residents, public and businesses to form a steering group to move the project forward. We will continue to encourage and advertise for willing volunteers for the project but to date the replies have been quite unenthusiastic. The Council asked the question if the feeling was, is there a need for affordable housing in Uplyme Parish.</p>  |
| 20/57 | <p><b>Uplyme Parish Council – New Tender for Grounds Maintenance Contract</b></p> <p><b>Resolved:</b> Council reviewed and awarded the 5 year contract (April 2020 – March 2025) to Simon Flux (Fluxy's), Uplyme Parish Council's current Grounds Maintenance Contractor, based on value, standards, flexibility and costs.</p> <p>Proposed Councillor A Turner Seconded Councillor Frost. (9-0)</p>  |
| 20/58 | <p><b>Uplyme Parish Council Insurance 2020/21</b></p> <p><b>Resolved:</b> Council reviewed and approved to renew the Insurance with Hiscox for the forthcoming year and to take the option of a 3 year long term agreement at the discounted cost of £692.26 including VAT. (Email circulated 03/03/2020).</p> <p>Proposed Councillor A Turner Seconded Councillor Ostler. (9-0)</p>  |
| 20/59 | <p><b>X51/X53 Bus Service at Easter</b></p> <p><b>Resolved:</b> Council discussed the situation and do not support the contribution to sharing the costs of running a bus service between Bridport and Axminster on the 4 Sundays in April (5th, 12th (Easter), 19th and 26th). The cost if all 8 Parish Councils contribute will be approximately £37.50 each per day, total cost is £300.00 for one day to run the bus. (email circulated 04/03/2020)</p>   |
| 20/60 | <p><b>Chapter 8 Traffic Extra Signage</b></p> <p><b>Resolved:</b> Council approved the purchase of 8 extra traffic signs for safety and future works for Uplyme Village at £30.00 + VAT each (TBC). Monies to be drawn down from the dedicated reserves of Locality Funding (£900). Proposed Councillor James Seconded Councillor Ostler. (9-0)</p>   |
| 20/61 | <p><b>Community Infrastructure Levy, S106 and Funding Request monies</b></p> <p><b>Resolved:</b> Council heard an update regarding the request of Community Infrastructure Levy, S106 and Funding Request monies for use by Uplyme Parish Council and approved to use the S106 Open Spaces monies for youth play as requested by East Devon District Council in their policy guidelines.</p> <p>Proposed Councillor James Seconded Councillor A Turner. (8-0) (1 abstained)</p>   |

20/62

Emails/Letters to the Council

Resolved: it was noted that emails and letters on the list below were received and sent to Councillors:

| From                       | Subject  | Received   |
|----------------------------|--|------------|
| Simon Flux                 | Fluxy's Garden Services - February Invoice and 2019-2024 Tender  | 05/03/2020 |
| Democratic Services EDDC   | FW: Climate update for parishes  | 05/03/2020 |
| Chris Noon                 | X51/X53 Bus service at Easter  | 04/03/2020 |
| Councillor Ian Hall        | Fwd: Police/Advocate Meeting 28th February   | 03/03/2020 |
| Came and Co - Renewals     | Confidential: Uplyme Parish Council - Hiscox - Insurance Renewal [Contact Ref: 2901875]                        | 03/03/2020 |
| simon williams             | Re: Uplyme- Sewer Works - Update 02/03/20 (R&M Ref 101669)   | 03/03/2020 |
| Councillor Ian Hall        | Fwd: Axminster Division Report 2nd March   | 03/03/2020 |
| BOLSOVER Christopher 30413 | Rural Crime Statistics February 2020   | 02/03/2020 |
| Lyme Forward               | LymeForward weekly update w/c 02/03/2020   | 02/03/2020 |
| Lyme Forward               | LymeForward weekly update w/c 24/02/2020   | 24/02/2020 |
| Info - Devon Communities   | Supporting Parish Councils – Devon Communities Together  | 19/02/2020 |
| Chideock Parish Clerk      | A35 Communities  | 18/02/2020 |
| Richard Oaten              | Annual Defibrillator Awareness Sessions.   | 17/02/2020 |
| Lyme Forward               | LymeForward weekly update w/c 17/02/2020   | 17/02/2020 |
| Brian Roper                | RE: Uplyme - Sewer Works - Weekly update for week ending 14/02/20 (R&M Ref 101669)                             | 13/02/2020 |
| Jamie Buckley              | FW: Have your say on East Devon’s Public Spaces Protection Orders for dogs, seagulls and anti-social behaviour | 13/02/2020 |
| highway coordination       | Temporary Traffic Notice - Whalley Lane, Uplyme (TTRO2034735)  | 12/02/2020 |
| David Whelan               | FW: EU Settlement Scheme; support for vulnerable EU citizens   | 12/02/2020 |
| Highway Maintenance Team   | Drainage Maintenance Responsibilities  | 07/02/2020 |

20/63

Parish Clerks Delegated Powers [LGA 1972 s101](#)

The Clerk will give Council details of any matters dealt with under his delegated powers since the last meeting of Council.

Resolved: the Council approved the following retrospective payments made by the Clerk.

Blaze Concepts, Domain and Hosting 6 months urgent invoice - £148.80

UK Safety Signs proforma and approval - £288.00

20/64

Items for Parish Newsletter, Notice Boards and LymeOnline

Councillors are asked to inform the clerk the items they wish to publish for the public from the meetings.

Resolved: Uplyme Community Land Trust advertisement and awareness.

20/65

Notice of items to be taken into consideration at the next meeting in April 2020.

Councillors are asked to highlight any further items.

Resolved: Affordable Housing (CLT) – Church Clock repair – Environmental skip for cemetery

20/66

Date of next meeting

Resolved: the Council noted that Wednesday, 8<sup>th</sup> April 2020 is the date of the next regular meeting. Please note that the Parish Council Meeting will start at 7.15pm. All are welcome to attend. The meeting finished at 8.42pm.