

Uplyme Parish Council

55 Shearwater Way, Seaton, Devon, EX12 2FT Tel: 07413 947067
Chairman: Councillor Chris James, Vice Chair: Councillor Paulene Frost
Clerk: Ricky Neave



All Parish Council Meetings are open to the Public and Press (Virtual Meeting)

Wednesday, 10th June 2020

To All Members of Uplyme Parish Council

Dear Councillor,

You are summoned to a VIRTUAL meeting of Uplyme Parish Council, this will be held online by video conferencing on **Wednesday, 10th June 2020 at 7.15pm**. The meeting will consider the items set out below.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety and Human Rights.

Normally, before the meeting there will be a public session to enable the people of Uplyme to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he/she is present at the meeting of a parish council or its committees but otherwise may:

- Film, photograph or make an audio recording of a meeting;
- use any other means for enabling persons not present to see or hear proceedings at a meeting of a parish council as it takes place or later.
- Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

However, anyone wishing to do so must speak to the clerk prior to the meeting as there is policy which must be followed.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (07413 947067) email (clerk@uplymeparishcouncil.org) at least 24 hours before the meeting so that every effort may be made to provide access.

Ricky Neave
Parish Clerk

Friday 5th June 2020

7.15pm Public Question Time

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s1 extended by the LG Act 972 s 100.

Item	Agenda																				
1	Acceptance of apologies for absence Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.																				
2	Dispensations Council is asked to discuss any written requests for dispensation the Clerk may have received from Councillors.																				
3	To receive declarations of interests Local Authorities Declarations of Interest members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).																				
4	Exclusion of the Press and Public Standing Order #1c The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.																				
5	Chairman's announcements Good Councillors Guide, Communication Importance and direction through the Clerk, Team Work. Potholes. Broadband.																				
6	To receive and sign the minutes of the Full Council meeting held on: 13th May 2020 23rd March 2020 (Extraordinary Meeting) 11th March 2020 (Previously circulated) LGA 1972 Sch 12 para 41(1)																				
7	Planning Planning report and any other planning business.																				
8	Approval and signing of Parish Accounts for the month of May 2020 Internal Audit Accounts & Audit Regulations 2003 reg 2 Council is asked to approve the accounts for May 2020. The Unity Trust Bank balance states £60,716.91 as of the 31 st May 2020. <table border="1"><thead><tr><th>Gross</th><th>Description</th></tr></thead><tbody><tr><td>£12.98</td><td>Groupon Medical gloves UVN</td></tr><tr><td>£653.80</td><td>Fluxys Garden New Monthly Payment</td></tr><tr><td>£90.00</td><td>MC Grass cut</td></tr><tr><td>£60.00</td><td>Chemical spray 17 & 22/04/20</td></tr><tr><td>£11.64</td><td>Parish Monthly Telephone & email Charge</td></tr><tr><td>£18.00</td><td>Clerks Expenses</td></tr><tr><td>£1,112.54</td><td>R Neave Clerks Monthly new Scale 14 from 01/04/2019</td></tr><tr><td>-£689.11</td><td>HMRC VAT Return 2019/20</td></tr><tr><td></td><td></td></tr></tbody></table>	Gross	Description	£12.98	Groupon Medical gloves UVN	£653.80	Fluxys Garden New Monthly Payment	£90.00	MC Grass cut	£60.00	Chemical spray 17 & 22/04/20	£11.64	Parish Monthly Telephone & email Charge	£18.00	Clerks Expenses	£1,112.54	R Neave Clerks Monthly new Scale 14 from 01/04/2019	-£689.11	HMRC VAT Return 2019/20		
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	£1,958.96	Monthly Expense																																													
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	£1,269.85	Monthly Balance																																													
9	Extension of pavement along Lyme Road (Crogg Lane Narrow) Council to discuss, approve and respond to residents offer of land to improve the safety by extending the public footpath adjacent to the Millennium Copse, towards and opposite Crogg Lane. (email circulated 01/06/2020)																																														
10	Uplyme Traffic Management Strategy and Highways Council is asked to discuss latest update and progress from the Uplyme Traffic Team to include the latest response from Highways regarding outstanding works and future actions sort. <ol style="list-style-type: none"> 1. Culvert and gully clearance from Uplyme Garage to Village Hall 2. Response and action towards outstanding repairs from DCC Highways 3. Part 2 - Felling of the remaining tree trunks at the bottom of the Millennium Copse on Saturday, 13/06/2020 at 8.30am (Social Distancing will be in place) 																																														
11	Approve the dates for the Public to exercise their rights (AGAR) Council is asked to note and approve that the External Auditor recommends that the dates to be advertised as Monday 15th June 2020 to Friday 24th July 2020 to publicise the period for the public to inspect the accounts. The Clerk recommends that these dates are used. The Council will need to nominate a Councillor who will be available to meet with electors should the Clerk not be available during these dates. The Council also to note, that the Audit needs to be received by the External Auditor by the 31 st July 2020 and to approve the use of electronic mail to send the Audit papers to PKF LittleJohn.																																														
12	Emails/Letters to the Council To note Emails and Letters received and sent to Councillors: <table border="1"> <thead> <tr> <th>From</th><th>Subject</th><th>Received</th></tr> </thead> <tbody> <tr> <td>Richard Olive</td><td>RE: FW: Broadband Update Ref: Gigaclear Works in Uplyme - Question</td><td>05/06/2020</td></tr> <tr> <td>Sally-Ann Collins</td><td>Councillor Advocate Scheme invite (Office of the Police and Crime Commissioner)</td><td>05/06/2020</td></tr> <tr> <td>Devon Communities Together</td><td>Coronavirus: Update, advice and resources 4th June 2020</td><td>04/06/2020</td></tr> <tr> <td>Devon County Council</td><td>Restrictions eased further, children returning to school and a free business toolkit 2.6</td><td>03/06/2020</td></tr> <tr> <td>Robin Hodges</td><td>Parish News for July</td><td>01/06/2020</td></tr> <tr> <td>Devon Communities Together</td><td>Coronavirus: Update, advice and resources 1st June 2020</td><td>01/06/2020</td></tr> <tr> <td>National Association of Local Councils</td><td>📧 OPEN LETTER TO ALL COUNCILLORS</td><td>29/05/2020</td></tr> <tr> <td>Highway Maintenance Team - Mailbox</td><td>Reallocation of road space for active travel</td><td>27/05/2020</td></tr> <tr> <td>Info - Devon Communities</td><td>Covid 19 Focus Group</td><td>26/05/2020</td></tr> <tr> <td>Andrew Hopkins</td><td>Links to the Residents update and Business update</td><td>22/05/2020</td></tr> <tr> <td>Councillor Ian Hall</td><td>Fwd: Devon County Council Devon Funding News - All news Update</td><td>21/05/2020</td></tr> <tr> <td>Devon Communities Together</td><td>Coronavirus: Update, advice and resources 21st May 2020</td><td>21/05/2020</td></tr> <tr> <td>Lorraine Tolman</td><td>New Green Waste Subscriptions</td><td>21/05/2020</td></tr> <tr> <td>DALC</td><td>DALC Newsletter #31 2020</td><td>20/05/2020</td></tr> </tbody> </table>		From	Subject	Received	Richard Olive	RE: FW: Broadband Update Ref: Gigaclear Works in Uplyme - Question	05/06/2020	Sally-Ann Collins	Councillor Advocate Scheme invite (Office of the Police and Crime Commissioner)	05/06/2020	Devon Communities Together	Coronavirus: Update, advice and resources 4th June 2020	04/06/2020	Devon County Council	Restrictions eased further, children returning to school and a free business toolkit 2.6	03/06/2020	Robin Hodges	Parish News for July	01/06/2020	Devon Communities Together	Coronavirus: Update, advice and resources 1st June 2020	01/06/2020	National Association of Local Councils	📧 OPEN LETTER TO ALL COUNCILLORS	29/05/2020	Highway Maintenance Team - Mailbox	Reallocation of road space for active travel	27/05/2020	Info - Devon Communities	Covid 19 Focus Group	26/05/2020	Andrew Hopkins	Links to the Residents update and Business update	22/05/2020	Councillor Ian Hall	Fwd: Devon County Council Devon Funding News - All news Update	21/05/2020	Devon Communities Together	Coronavirus: Update, advice and resources 21st May 2020	21/05/2020	Lorraine Tolman	New Green Waste Subscriptions	21/05/2020	DALC	DALC Newsletter #31 2020	20/05/2020
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	Andrew Hancock	Social distancing signage in EDDC public spaces and gardens & Public toilets	19/05/2020
	Healthwatch Devon	Healthwatch Devon Weekly E-news	18/05/2020
	National Association of Local Councils	📧 CORONAVIRUS — INFORMATION FOR PARISH AND TOWN COUNCILS	14/05/2020
	Healthwatch Devon	Healthwatch Devon Weekly E-news	14/05/2020
	Councillor Ian Hall	Fwd: Councillor Leadbetter's Members Newsletter: COVID-19	13/05/2020
	Devon Communities Together	Covid-19: Sport & Play Equipment Advice	13/05/2020
	james thomas	KGV	13/05/2020
	Councillor Ian Hall	Fwd: Vulnerable residents should remain at home, emergency financial help available and increased concern about online grooming during lockdown 12.5	12/05/2020
	Lyme Forward	LymeForward weekly update w/c 12/05/2020	12/05/2020
	David Whelan	Modern Slavery Wheel	12/05/2020
	Christopher James	Re: Parish Council meeting - New school update	11/05/2020
	Councillor Ian Hall	Axminster Division Update	11/05/2020
13	Parish Clerks Delegated Powers LGA 1972 s101 The Clerk will give Council details of any matters dealt with under his delegated powers since the last meeting of Council.		
14	Items for Parish Newsletter, Notice Boards and LymeOnline Councillors are asked to inform the clerk the items they wish to publish for the public from the meetings.		
15	Notice of items to be taken into consideration at the next meeting in July 2020. Councillors are asked to highlight any further items.		
16	Date of next meeting The Council is asked to note that Wednesday, 8 th July 2020 is the date of the next regular meeting. Please note that the Virtual Remote Parish Council Meeting will start at 7.15pm. All are welcome to join.		