

Uplyme Parish Council



55 Shearwater Way, Seaton, Devon, EX12 2FT Tel: 07413 947067

Chairman: Councillor Chris James – Vice Chair: Councillor Paulene Frost - Clerk: Ricky Neave

Minutes of the virtual digital meeting of Uplyme Parish Council held remotely on Wednesday, 10th June 2020 at 7.15pm.

Present: Councillors

Councillor A Turner, Pratt, James (Chair), Duffin, Ostler, Pullinger, Frost, R Turner, Trundle and **2 members** of the public.

In attendance: The Parish Clerk, Ricky Neave

Key: Councillors Hand Vote (For – Against)

7.15pm Public Question Time

Public Bodies (admissions to meetings) Act 1960 s1 extended by the LG Act 972 s 100.

N/A

East Devon District Councillor Ian Thomas provided an updated report on the latest issues and information from East Devon regarding the Coronavirus epidemic and the latest help from the Business news and grants, East Devon Community Hub and funding. More detail can be found on <https://trinitymatters.co.uk/>

Devon County Councillor Ian Hall gave an update on the pandemic regarding vulnerable residents shielding and new safety measures being implemented. Cllr Hall reminded the Council that the Covid-19 Prompt Action Fund will be pausing on the 19/06/2020 but a reminder that there are other available grants to be used. Cllr Hall offered his contact details as usual for anyone who wishes to make enquiries individually. Councillor Hall will be meeting representatives of Connecting Devon and Somerset at a meeting on 24/06/2020 to discuss an update on tenders and contracts. Councillor Hall has also asked for Rufus Gilbert (rufus.gilbert@devon.gov.uk) Cabinet Member for Economy and Skills; Committee appointments to be included in any correspondence regarding broadband.

Item	Agenda
20/110	Acceptance of apologies for absence Resolved: Councillor Mason had sent his apologies due to internet and new technology procedures required for digital meetings.
20/111	Dispensations Council is asked to discuss any written requests for dispensation the Clerk may have received from Councillors. Resolved: noted none received by the clerk.
20/112	To receive declarations of interests Local Authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations). Resolved: noted none given.
20/113	Exclusion of the Press and Public Standing Order #1c Resolved: not required.
20/114	Chairman's announcements Resolved: the Chairman reiterated the importance of working as a team and adhering to the Parish Policies for Councillors. Recent situations have brought to light certain aspects of being a Councillor and the role they play, which is a vital part in representing the interests of Uplyme Parish and to serve and improve the quality of life and the local environment. Communication is of the upmost importance and all tasks and projects must be shared, consulted and engaged with the Clerk who provides advice and administrative support, and takes action to implement Council decisions. We have a duty in the manner of which Uplyme Parish Council or an activity is managed or directed and this is done by adhering to Parish Policies.

	<p>Potholes and Ditches – the Council don't feel they are being supported in this area by DCC Highways and a letter is being put together collectively on the situation of problems around the village, which will be sent to representatives of the Government.</p> <p>Broadband – The situation is not improving and is not being resolved in Uplyme by Connecting Devon and Somerset or by Gigaclear. The residents feel let down that the Government's promise together with the funding provided in order to supply rural properties with high speed broadband has failed completely in our Parish. Broadband communication is especially important in these unprecedented times and slow speed still causes local businesses and community groups a great deal of difficulty. The Council has been gathering relevant information and has directed the Chairman to write to the responsible bodies, requesting answers.</p> <p>Uplyme Parish Council Audit 2019/20 - the Chair congratulated the Clerk and Council on a clear audit and all the hard work put in to make this happen.</p> <p>Cycle Ways in Rural Areas Councillor James reminded the Councillors that there is funding available for Uplyme if applicable and practical for the following:</p> <ul style="list-style-type: none"> • widening footways, especially on high streets, to ensure that those walking and queuing for essential goods can keep apart from each other • installing measures to restrict through-traffic from some streets to ensure that physical distancing can occur, especially on access routes to local amenities • installing temporary cycle lanes separated from traffic, particularly on routes where cycle use is high
20/115	<p>To receive and sign the minutes of the Full Council meeting held on: 13th May 2020 23rd March 2020 (Extraordinary Meeting) 11th March 2020 (Previously circulated) LGA 1972 Sch 12 para 41(1) Resolved: the above minutes were approved and that they were a true record of the meeting decisions, proposed Councillor A Turner, seconded Councillor Frost. Vote (9-0)</p>
20/116	<p>Planning Planning report and any other planning business.</p> <p>Planning: Applications considered by the Uplyme Planning Committee since last meeting</p> <ul style="list-style-type: none"> • 20/0908/FUL, The Nest, 1 Cuckoo Lane, Uplyme, Lyme Regis, DT7 3ST, Construction of single storey rear extension, dormer window. Addition of gable roof and cladding to existing rear extension, Mr Matthew Hodges, Supported • 20/0895/FUL, Sapphires Rest, Cathole Lane, Uplyme, Lyme Regis, DT7 3XE, Improve access/engineering operation to create hardcore track with scalping topping into Woodland Plot, Mr Richard Easton, Supported * • 20/0682/FUL (Amended), Kingswood, Launchycroft, Lyme Regis, DT7 3NF, Construction of single storey side and front extension; porch to south west elevation, Ms J Tregellis, Supported <p>*Councillor Pratt commented, although he was absent from the planning meeting, that he could not believe that 20/0895/FUL, Sapphires Rest, was supported by the committee, considering the condition of the site.</p> <p>Planning Applications granted or refused by EDDC since 1st May 2020 to date:</p> <ul style="list-style-type: none"> • 20/0343/FUL, Hunters Lodge Inn, Charmouth Road, Axminster, EX13 5SZ, Construction of conservatory, EDDC: Approved, 06, May, 20 • 20/0572/FUL, Land At Woodhouse, Lyme Road, Uplyme, Change of use of agricultural land for siting of static caravan and construction of generator housing (retrospective)., EDDC: Refused, 12, May, 20 • 20/0713/FUL, Waterside, Mill Lane, Uplyme, Lyme Regis, DT7 3TZ, Conversion & redevelopment of existing garages to studio flat, garage and store, EDDC: Approved, 27, May, 20 • 20/0839/AGR, The Old Mill, Uplyme, Lyme Regis, DT7 3UA, Agricultural storage building, EDDC: Approved, 20, May, 20

20/117 **Approval and signing of Parish Accounts for the month of May 2020**

Internal Audit Accounts & Audit Regulations 2003 reg 2

Resolved: Council approved the accounts for May 2020. Noted the Clerks report that the Unity Trust Bank balance states **£60,716.91** as of the 31st May 2020.

Proposed Councillor A Turner Seconded Councillor Pratt. (9-0)

Gross	Description
£12.98	Groupon Medical gloves UVN
£653.80	Fluxys Garden New Monthly Payment
£90.00	MC Grass cut
£60.00	Chemical spray 17 & 22/04/20
£11.64	Parish Monthly Telephone & email Charge
£18.00	Clerks Expenses
£1,112.54	R Neave Clerks Monthly new Scale 14 from 01/04/2019
-£689.11	HMRC VAT Return 2019/20
£1,958.96	Monthly Expense
-£689.11	Monthly Income
£1,269.85	Monthly Balance

20/118 **Extension of pavement along Lyme Road (Crogg Lane Narrow)**

Resolved: Council discussed and approved in principal the resident's offer of land to improve the safety by extending the public footpath adjacent to the Millennium Copse, towards and opposite Crogg Lane. Councillor James, Ostler, A Turner and the Clerk are to meet the owner on site on Saturday, 13th June 2020 to discuss detail, legal and possible opportunities to make the area safer, especially for crossing Lyme Road.

Proposed Councillor A Turner seconded Councillor Duffin. Vote (9-0)

20/119 **Uplyme Traffic Management Strategy and Highways**

Resolved: Council discussed the latest update and progress from the Uplyme Traffic Team to include the latest response from Highways regarding outstanding works and future actions sort as below:

1. Culvert and gulley clearance from Uplyme Garage to Village Hall

Ownership and responsibility was discussed with culverts and gulley clearing in long detail throughout the village. It was decided to write to all parties concerned to meet and provide a framework and a written contract/statement, clearly stating who is responsible for what and the frequency it should happen, which should be directed through the Clerk.

Proposed Councillor A Turner seconded Councillor Pratt. Vote (8-1)

2. Response and action towards outstanding repairs from DCC Highways

The Council decided that they feel they are not getting the service required from DCC Highways regarding customer service on maintenance, repairs and correspondence on problems around the village and the Council will gather information and write to the appropriate body to escalate the situation.

3. Part 2 - Felling of the remaining tree trunks at the bottom of the Millennium Copse on Saturday, 13/06/2020 at 8.30am (Social Distancing will be in place)

6 Volunteers along with the tree surgeon have been nominated to assist the works to take place on the above date with Social Distancing in place.

20/120	<p>Approve the dates for the Public to exercise their rights (AGAR) Resolved: the Council noted and approved that the External Auditor recommended dates are to be advertised as Monday 15th June 2020 to Friday 24th July 2020 to publicise the period for the public to inspect the accounts. The Council nominated Councillor R Turner who will be available to meet with electors should the Clerk not be available during these dates. The Council also noted that the Audit needs to be received by the External Auditor by the 31st July 2020 and to approve the use of electronic mail to send the Audit papers to PKF LittleJohn. Proposed Councillor James seconded Councillor Pratt. Vote (9-0)</p>
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20/121	<p>Emails/Letters to the Council Resolved: it was noted that emails and letters on the list below were received and sent to Councillors:</p> <table border="1" data-bbox="209 600 1522 2119"> <thead> <tr> <th data-bbox="209 600 639 640">From</th> <th data-bbox="639 600 1374 640">Subject</th> <th data-bbox="1374 600 1522 640">Received</th> </tr> </thead> <tbody> <tr> <td data-bbox="209 640 639 725">Richard Olive</td> <td data-bbox="639 640 1374 725">RE: FW: Broadband Update Ref: Gigaclear Works in Uplyme - Question</td> <td data-bbox="1374 640 1522 725">05/06/2020</td> </tr> <tr> <td data-bbox="209 725 639 810">Sally-Ann Collins</td> <td data-bbox="639 725 1374 810">Councillor Advocate Scheme invite (Office of the Police and Crime Commissioner)</td> <td data-bbox="1374 725 1522 810">05/06/2020</td> </tr> <tr> <td data-bbox="209 810 639 851">Devon Communities Together</td> <td data-bbox="639 810 1374 851">Coronavirus: Update, advice and resources 4th June 2020</td> <td data-bbox="1374 810 1522 851">04/06/2020</td> </tr> <tr> <td data-bbox="209 851 639 936">Devon County Council</td> <td data-bbox="639 851 1374 936">Restrictions eased further, children returning to school and a free business toolkit 2.6</td> <td data-bbox="1374 851 1522 936">03/06/2020</td> </tr> <tr> <td data-bbox="209 936 639 976">Robin Hodges</td> <td data-bbox="639 936 1374 976">Parish News for July</td> <td data-bbox="1374 936 1522 976">01/06/2020</td> </tr> <tr> <td data-bbox="209 976 639 1016">Devon Communities Together</td> <td data-bbox="639 976 1374 1016">Coronavirus: Update, advice and resources 1st June 2020</td> <td data-bbox="1374 976 1522 1016">01/06/2020</td> </tr> <tr> <td data-bbox="209 1016 639 1102">National Association of Local Councils</td> <td data-bbox="639 1016 1374 1102">☑ OPEN LETTER TO ALL COUNCILLORS</td> <td data-bbox="1374 1016 1522 1102">29/05/2020</td> </tr> <tr> <td data-bbox="209 1102 639 1187">Highway Maintenance Team - 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20/122	<p>Parish Clerks Delegated Powers LGA 1972 s101</p> <p>Resolved: none used.</p>
20/123	<p>Items for Parish Newsletter, Notice Boards and LymeOnline</p> <p>Councillors are asked to inform the clerk the items they wish to publish for the public from the meetings.</p> <p>Resolved: Cycle routes and Pavement extensions – Coronavirus group update</p>
20/124	<p>Notice of items to be taken into consideration at the next meeting in July 2020.</p> <p>Councillors are asked to highlight any further items.</p> <p>Resolved: Planning meetings and responses – Trinity Hill report and update -</p>
20/125	<p>Date of next meeting</p> <p>Resolved: the Council noted that Wednesday, 8th July 2020 is the date of the next regular meeting. Please note that the Virtual Remote Parish Council Meeting will start at 7.15pm. All are welcome to join. The meeting finished at 8.37pm</p>