

# Uplyme Parish Council

55 Shearwater Way, Seaton, Devon, EX12 2FT Tel: 07413 947067

Chairman: Councillor Andy Turner

Clerk: Ricky Neave



**Note: (Hybrid Virtual Digital Meeting) under the present coronavirus safety measures, please could the public direct any questions and/or comments to East Devon District Council Planning Team at [csc@eastdevon.gov.uk](mailto:csc@eastdevon.gov.uk) or telephone: 01404 515616**

**Thursday, 16<sup>th</sup> July 2020**

## To All Members of Uplyme Parish Council PLANNING

Dear Councillor,

You are summoned to a Hybrid VIRTUAL meeting of Uplyme Parish Council Planning; this will be held online by video conferencing on **Thursday, 16<sup>th</sup> July 2020 at 5.00pm** and in a covered open area at Brooklands, DT7 3UY. The meeting will consider the items set out below.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety and Human Rights.

Normally, before the meeting there will be a public session to enable the people of Uplyme to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes. Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he/she is present at the meeting of a parish council or its committees but otherwise may:

- Film, photograph or make an audio recording of a meeting;
- use any other means for enabling persons not present to see or hear proceedings at a meeting of a parish council as it takes place or later.
- Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

However, anyone wishing to do so must speak to the clerk prior to the meeting as there is policy which must be followed.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (07413 947067) email ([clerk@uplymeparishcouncil.org](mailto:clerk@uplymeparishcouncil.org)) at least 24 hours before the meeting so that every effort may be made to provide access.

Ricky Neave  
Parish Clerk

Friday, 10<sup>th</sup> July 2020

**5.00pm Public Question Time**

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100.

N/A

Item	Agenda
1	<p><b>Acceptance of apologies for absence</b>            Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act1972, members present must decide whether the reason(s) for a member's absence are accepted.</p>
2	<p><b>Dispensations</b>            Council is asked to discuss any written requests for dispensation the Clerk may have received from Councillors.</p>
3	<p><b>To receive declarations of interests Local Authorities</b>            Declarations of Interest members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</p>
4	<p><b>Exclusion of the Press and Public Standing Order #1c</b>            The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.</p>
5	<p><b>To receive and acknowledge the minutes of the planning meeting held on 24th June 2020 (Previously circulated)</b> LGA 1972 Sch 12 para 41(1)</p>
6	<p><b>Planning</b>            To formulate a response to these planning applications:</p>
6.1	<p>20/1224/LBC, The Old Mill, Uplyme, Lyme Regis, DT7 3UA, Alterations to outbuilding change of use to holiday accommodation and ancillary accommodation, Mr &amp; Mrs Mostyn</p>
6.2	<p>20/1223/FUL, The Old Mill, Uplyme, Lyme Regis, DT7 3UA, Alterations to outbuilding change of use to holiday accommodation and ancillary accommodation, Mr &amp; Mrs Mostyn</p>
6.3	<p>19/2197/MRES (Amended), Land Adjacent To Lyme Road (Adjoining Uplyme Village Hall), Uplyme, Construction of two storey school building; improvements to an existing access off Lyme Road, car parking, all weather play and sports area, grassed playing field and associated infrastructure (Reserved Matters application seeking approval of access, appearance, landscaping, layout and scale), Bestic Ethelston School Foundation</p>
6.4	<p>20/1297/AGR, Higher Silverdale, Land East Of Yawl Cross, Lyme Road, Raymonds Hill, The application is for a new general purpose agricultural building for the storage of feed, forage, plant and equipment, Mr I Knuckey</p>
6.5	<p>20/1338/TRE, Sun House, Pound Lane, Uplyme, Lyme Regis, DT7 3TT, Fell two Ash trees T1 and T2, Mr George Symonds</p>
6.6	<p>20/1325/FUL, Land East Of Holcombe Lane, (South Of Valley View), Woodhouse Lane, Uplyme, Lyme Regis, DT7 3SX, Creation of new access and installation of field gate, Ms Caroline Campbell</p>
6.7	<p>20/1359/FUL, Hillside Cottage, Yawl Hill Lane, Uplyme, Lyme Regis, DT7 3RP, Construction of single storey rear extension, raised decking and replacement garden shed, Kjurste Whittingham</p>

7	<p><b>Covid-19 Risk Assessment for current and future Planning Meetings</b>  Uplyme Planning Council members are asked to note and approve the following:</p> <ul style="list-style-type: none"> <li>• Putting measures in place to allow a 2 metre distance between colleagues, e.g. floor markings and seating spaced as appropriate for 7 people</li> <li>• Adding extra hygiene facilities such as hand sanitiser on site</li> <li>• Keeping doors open where safe to do so and if possible meet in open air space such as a canopy or open double garage</li> <li>• Avoid grouping together on entrance and exit</li> <li>• Providing PPE (Masks) for members and clerk if practical</li> <li>• Avoid transmission during meetings, for example avoiding sharing pens, documents and other objects</li> <li>• Use hybrid meetings using Zoom online conferencing for vulnerable members and guests if appropriate</li> <li>• Under the pandemic situation, the public and planning applicants are advised and notified to contact the East Devon District Council direct with comments and responses at <a href="mailto:csc@eastdevon.gov.uk">csc@eastdevon.gov.uk</a> or telephone: 01404 515616</li> </ul>
8	<p><b>Notice of items to be taken into consideration at the next regular meeting in August 2019.</b>  Councillors are asked to highlight any further items for next meeting.</p>
9	<p><b>Date of next meeting</b>  The Council is asked to note that 26<sup>th</sup> August 2020 is the date of the next regular hybrid digital planning meeting. The Parish Council Planning Meeting will start at 5.00pm.</p>