

Uplyme Parish Council



55 Shearwater Way, Seaton, Devon, EX12 2FT Tel: 07413 947067

Chairman: Councillor Chris James – Vice Chair: Councillor Paulene Frost - Clerk: Ricky Neave

Minutes of the meeting of Uplyme Parish Council held at the Uplyme Village Hall on Wednesday 11th December 2019 at 7.15pm.

Present: Councillors

Councillor A Turner, Pratt, Mason, Duffin, James (Chair), Ostler, Trundley, Pullinger, R Turner, Frost and **7 members** of the public.

In attendance: The Parish Clerk, Ricky Neave

Key: Councillors Hand Vote (For – Against)

7.15pm Public Question Time

Public Bodies (admissions to meetings) Act 1960 s1 extended by the LG Act 972 s 100.

No public questions.

Report from County Councillor – Mr Ian Lloyd Hall

Advanced notice of apologies and report was given from Councillor Hall.

Report from District Councillor – Mr Ian Thomas

Notice of apologies and brief report was given from Councillor Thomas.

Item	Agenda
19/242	Acceptance of apologies for absence Resolved: none received by the Clerk.
19/243	Dispensations Council is asked to discuss any written requests for dispensation the Clerk may have received from Councillors. Resolved: noted none received by the clerk.
19/244	To receive declarations of interests Local Authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations). Resolved: noted none given.
19/245	Exclusion of the Press and Public Standing Order #1c Resolved: not required.
19/246	Chairman's announcements Resolved: Councillor James reminded the Council members on their 'Code of conduct' and integrity to the public, especially when responding to Parish issues. Council members must promote and support high standards of conduct when serving in your public post, in particular as you are accountable for your decisions to the public and you must co-operate fully with whatever scrutiny is appropriate to your office, by leadership, confidentiality and example. Councillor James thanked the Public, Volunteers, Members of the Council who support the Parish and wished them all a Happy Christmas and New Year.
19/247	To receive and sign the minutes of the Full Council meeting held on 13th November 2019 (Previously circulated) LGA 1972 Sch 12 para 41(1) Resolved: the minutes were approved and that they were a true record of the meetings decisions, proposed Councillor Pullinger, seconded Councillor Pratt. Vote (10-0)

19/248

Planning

Planning report and any other planning business.

Applications considered by Planning Committee since last meeting (Full details available in planning minutes)

19/2256/FUL, Land Adjacent 17 Glebelands, Glebelands, Uplyme, Construction of detached dwelling, Mr & Mrs C Buckingham, Supported

19/2284/CPL, Mrs Ethelstons Primary School, Pound Lane, Uplyme, Lyme Regis, DT7 3TT, Certificate of Lawfulness for demolition and replacement of part of boundary wall, Mrs Jane Freestone, Not Supported

Planning: Applications granted or refused by EDDC since last meeting:

19/2062/FUL, Shapwick Grange Farm, Uplyme, Lyme Regis, DT7 3SP, Roofing over yard area to create an agricultural building, Approved

19/2070/FUL, Sunnyside, Pound Lane, Uplyme, Lyme Regis, DT7 3TT, Demolition of existing house and erection of new dwellinghouse and new driveway, Withdrawn

19/2306/FUL, Hazeldene, Lyme Road, Uplyme, Lyme Regis, DT7 3TG, Construction of single storey extension to front, Approved

19/2256/FUL, Land Adjacent 17 Glebelands, Glebelands, Uplyme, Construction of detached dwelling, Approved

19/2284/CPL, Mrs Ethelstons Primary School, Pound Lane, Uplyme, Lyme Regis, DT7 3TT, Certificate of Lawfulness for demolition and replacement of part of boundary wall, Refused

19/2280/FUL, Mylend, Venlake, Uplyme, Lyme Regis, Devon, DT7 3SE, Construction of dormer windows to side and rear, Withdrawn

19/249

Approval and signing of Parish Accounts for the month of November 2019

[Internal Audit Accounts & Audit Regulations 2003 reg 2](#)

Resolved: Council approved the accounts for November 2019. Noted the Clerks report that the Unity Trust Bank balance states **£52,445.61** as of the 30th November 2019. Proposed Councillor A Turner Seconded Councillor R Turner. (10-0)

Gross	Payee
£223.00	Potters refund sent in error (Re: Hulls, bp067)
£15.00	UPC Village Hall Hire October 2019
£1,120.58	R Neave Clerks Monthly new Scale 14 from 01/04/2019
£46.80	Clerks Expenses and Mileage
£11.64	Parish Monthly Telephone & email Charge
£3.50	Printer Paper
£589.33	Fluxy's Garden Services - Monthly maintenance October 2019
£50.00	Fluxy's Garden Services - Grass cut oppo Tappers Knapp/ 2 x War Mem
£90.00	Fluxy's Garden Services - MC Copse cut
£0.00	Monthly Income
£2,149.85	Monthly Expense
£2,149.85	Monthly Balance

19/250	<p>Payments LGA 1972 s150 (5) Resolved: reviewed and approved the items of expenditure for December 2019 listed below: Proposed Councillor Frost Seconded Councillor Trundley. (10-0)</p> <table border="1"> <thead> <tr> <th>Gross</th><th>Payee</th></tr> </thead> <tbody> <tr> <td>£36.00</td><td>UPC Village Hall Hire October 2019 (CLT Meet 20/12/2019, £24.00)</td></tr> <tr> <td>£11.64</td><td>Parish Monthly Telephone & email Charge</td></tr> <tr> <td>£8.40</td><td>4 Posters CLT Meeting 20/11/2019</td></tr> <tr> <td>£39.60</td><td>Clerks Expenses and Mileage</td></tr> <tr> <td>£1,120.58</td><td>R Neave Clerks Monthly new Scale 14 from 01/04/2019</td></tr> <tr> <td>£589.33</td><td>Fluxy's Garden Services - Monthly Maintenance Nov 2019</td></tr> <tr> <td>£90.00</td><td>MCopse Border cut</td></tr> <tr> <td>£325.00</td><td>MCopse main field and machinery costs</td></tr> <tr> <td>£120.00</td><td>Drainage & Ditches (Harcombe rd A35)</td></tr> <tr> <td></td><td></td></tr> <tr> <td>£0.00</td><td>Income</td></tr> <tr> <td>£2,340.55</td><td>Expense</td></tr> </tbody> </table>	Gross	Payee	£36.00	UPC Village Hall Hire October 2019 (CLT Meet 20/12/2019, £24.00)	£11.64	Parish Monthly Telephone & email Charge	£8.40	4 Posters CLT Meeting 20/11/2019	£39.60	Clerks Expenses and Mileage	£1,120.58	R Neave Clerks Monthly new Scale 14 from 01/04/2019	£589.33	Fluxy's Garden Services - Monthly Maintenance Nov 2019	£90.00	MCopse Border cut	£325.00	MCopse main field and machinery costs	£120.00	Drainage & Ditches (Harcombe rd A35)			£0.00	Income	£2,340.55	Expense
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19/251	<p>3 Year Review of Public Spaces Protection Orders (PSPOs) – Control of Dogs (RESPONSE REQUIRED BY 2ND JANUARY 2020.) Resolved: Council consulted and reviewed the latest 3 year review of PSPOs for Uplyme Parish and approved the latest information recorded. Clerk to respond to the Environmental Health for notification.</p>																										
19/252	<p>Appointment of Planning Committee Members LGA 1972 sections 101-106 and schedule 12 Resolved: Council reviewed, discussed and approved a new Planning Committee with delegated authority to respond to EDDC Planning consultations. New members accepted the terms of the Uplyme Planning Policy and the terms of reference, proposed and elected 6 members followed by a nomination for the chair as follows:</p> <p>Six new members – Cllr A Turner, Ostler, Frost, Mason, Pratt and Trundley - proposed Councillor James, seconded Councillor R Turner. Vote (10-0)</p> <p>Appointed Planning Chairman – Cllr A Turner - proposed Councillor James, seconded Councillor Ostler. Vote (10-0)</p>																										
19/253	<p>Latest Uplyme Snow Plan Resolved: Council heard a report from Councillor A Turner on the latest snow plan which was approved and thanked by Council members. Proposed Councillor R Turner seconded Councillor Pullinger. Vote (10-0)</p>																										
19/254	<p>Uplyme Christmas Lights Resolved: Council agreed and approved amount of spend of £432.35 inc VAT, Festive Lights - Christmas trees £80 - new batteries £25.00 - and £50 towards electric for Andrew adjacent to the MC, Total £587.35 inc VAT towards the 2019 Christmas lights from the ear marked reserves. Councillor R Turner or the Clerk can supply a breakdown of costs upon request. Volunteers were requested to help put up the trees and lights starting on Thursday, 12/12/2019 at 12.00pm at the Millennium Copse. Proposed Councillor A Turner seconded Councillor Frost. Vote (10-0)</p>																										
19/255	<p>Millennium Copse Resolved: Council heard the latest update report from the Chair of the Committee, Councillor R Turner after a MC committee meeting recently. Residents and the public have remarked on how tidy and neat the Millennium Copse looks now the main meadow has been cut by our local garden contractor with another due to be done at the end of July 2020. Wooden rakes are to be purchased for the use of volunteers to rake and take away the grass next time. It has been requested to ask for the brambles to be sprayed next May-June 2020 to keep on top of them. Boundary dimensions of the MC are still in discussion with the Millennium Copse Management Committee regarding the placing of the wooden stakes to mark out the boundary. Wildlife is appearing in the meadow, including hedge</p>																										

	hogs (boxes placed on the southern side) and beavers spotted, please report sightings of all wildlife to Terry Sweeney (Volunteer) for monitoring. Wild flower meadows are developing, with the possibility of increased wild flower seeds being planted. Thirty additional trees have been purchased and are due to be planted in the near future.																											
19/256	Complaints Policy/Procedure Resolved: Council discussed, approved, noted and adopted the updated complaints procedure from the Clerk for Uplyme Parish Council. Clerk to disseminate to procedures on website and records. Proposed Councillor A Turner seconded Councillor Trundley. Vote (10-0)																											
19/257	Uplyme Traffic Management Strategy and Highways Resolved: Council discussed the latest update and progress from the Uplyme Traffic Team and talked about the latest responses from Highways regarding outstanding works and future actions sort. <ul style="list-style-type: none">▪ Responsibility and future maintenance of the public footpath outside the village hall entrance adjacent to the tennis court towards the River Lim – Councillors and the Village Hall committee are concerned about the adoption and responsibility of the path by Highways and would like formal correspondence to establish and confirm. Until this is confirmed in writing, the Village Hall committee will fence off the path due to public liability implications.▪ Service Levels and responses on reported issues to/from DCC Highways – Delays and communication are still outstanding with Highways with no responses.▪ Lyme Road – Buses/hedges and traffic safety – Ongoing and public safety issues still a concern.▪ Springhead Road – Council noted future works to be carried out.▪ Crogg Lane area footpath – Ongoing, safety issues around this area are still being sought. Councillor James has suggested crowd funding may be an option if no response is given by Devon County Council.▪ Remedial works to terminated Gigaclear works – Some of the works have been terminated and tidied up but still some issues of the continued future works and broadband services in Uplyme.																											
19/258	Affordable Housing and Community Land Trusts Resolved: Council heard an update report from Councillor Trundley to discuss and consider the future and progress of affordable housing in the Uplyme Parish following a public meeting at the village hall on 20/11/2019. Recruitment is ongoing and although there are 3 volunteers signed up, another 2 are required to create a steering group to move forward and work with the Wessex group. Advertising is to be stepped up with the Clerk emailing businesses to advertise the project and recruit members, also, more meetings and media advertising is going ahead to publicise the project. Councillor Trundley has already negotiated possible land for the Community Land Trust project and working towards recruitment for the steering group.																											
19/259	Emails/Letters to the Council Resolved: it was noted that emails and letters on the list below were received and sent to Councillors: <table><tr><th>From</th><th>Subject</th><th>Received</th></tr><tr><td>Uplyme Clerk</td><td>Tree Site Meeting - The Glen, River Lim, Church Street end (Wednesday, 18/12/2019 at 10.00am)</td><td>05/12/2019</td></tr><tr><td>Planning Policy</td><td>Membury Neighbourhood Plan Consultation</td><td>03/12/2019</td></tr><tr><td>Lyme Forward</td><td>LymeForward weekly update w/c 2/12/2019</td><td>02/12/2019</td></tr><tr><td>Jamie Buckley</td><td>RE: Free crowd funding workshops for community groups and not for profit organisations</td><td>25/11/2019</td></tr><tr><td>Lorraine Tolman</td><td>EDDC - Recycling Team - Christmas Bin Timetable Hanger</td><td>21/11/2019</td></tr><tr><td>Susan Howl</td><td>Notification of Date for Budget Road show - Devon County Council</td><td>19/11/2019</td></tr><tr><td>Councillor Ian Hall</td><td>Axminster Division November 2019</td><td>18/11/2019</td></tr><tr><td>Info - Devon Communities</td><td>Possible article for Parish Magazine - Free Energy Saving Advice to Help Tackle Fuel Poverty from Devon Communities Together</td><td>14/11/2019</td></tr></table>	From	Subject	Received	Uplyme Clerk	Tree Site Meeting - The Glen, River Lim, Church Street end (Wednesday, 18/12/2019 at 10.00am)	05/12/2019	Planning Policy	Membury Neighbourhood Plan Consultation	03/12/2019	Lyme Forward	LymeForward weekly update w/c 2/12/2019	02/12/2019	Jamie Buckley	RE: Free crowd funding workshops for community groups and not for profit organisations	25/11/2019	Lorraine Tolman	EDDC - Recycling Team - Christmas Bin Timetable Hanger	21/11/2019	Susan Howl	Notification of Date for Budget Road show - Devon County Council	19/11/2019	Councillor Ian Hall	Axminster Division November 2019	18/11/2019	Info - Devon Communities	Possible article for Parish Magazine - Free Energy Saving Advice to Help Tackle Fuel Poverty from Devon Communities Together	14/11/2019
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	Environmental Health	3 Year Review of Public Spaces Protection Orders (PSPOs) – Control of Dogs	11/11/2019
	Councillor Ian Hall	Axminster Division 'December 2019 Report'	04/12/2019
19/260	Parish Clerks Delegated Powers LGA 1972 s101 Resolved: not required.		
19/261	Items for Parish Newsletter, Notice Boards and LymeOnline Resolved: Items will be delayed until the January meeting as the Parish News will not be published until the end of January 2020. Councillor Trundley gave advanced apologies for absence for the 8 th January 2020 meeting.		
19/262	Notice of items to be taken into consideration at the next meeting in January 2020. Resolved: no items were received for consideration.		
19/263	Date of next meeting Resolved: the Council noted that Wednesday, 8 th January 2020 is the date of the next regular meeting. Please note that the Parish Council Meeting will start at 7.15pm. All are welcome to attend. The meeting finished at 8.230pm		