

Uplyme Parish Council



55 Shearwater Way, Seaton, Devon, EX12 2FT Tel: 07413 947067

Chairman: Councillor Chris James – Vice Chair: Councillor Paulene Frost - Clerk: Ricky Neave

Minutes of the meeting of Uplyme Parish Council held at the Uplyme Village Hall on Wednesday 10th July 2019 at 7.15pm.

Present: Councillors

Councillor James (Chair), A Turner, Pratt, Duffin, Ostler, Frost, Trundley, Pullinger and **4 members** of the public.

In attendance: The Parish Clerk, Ricky Neave, Clerk.

Key: Councillors Hand Vote (For – Against)

7.15pm Public Question Time

[Public Bodies \(admissions to meetings\) Act 1960 s1](#) extended by the [LG Act 972 s 100](#).

A resident expressed his concerns and the risk to the local area regarding the latest proposal to close local Appledore, Ashburton, Budleigh Salterton, Colyton, Kingston, Porlock, Topsham and Woolacombe fire stations. The Council agreed to write to Devon County Council and the Devon & Somerset Fire & Rescue Authority to object to closures and cuts. Councillor Pullinger reported that there is an online petition for Colyton Fire Station for the public.

Resident asked if the Stafford Mount could be spruced up at a reasonable cost as it is looking scruffy and would like it to be enhanced. Councillor Duffin offered to do an assessment.

Report from County Councillor – Mr Ian Lloyd Hall

Councillor Hall gave his advanced apologies for absence.

Report from District Councillor – Mr Ian Thomas

Not in attendance. (Delayed at alternative meeting)

Item	Agenda
19/151	Acceptance of apologies for absence Resolved: Councillor Brian Mason had sent his apologies due to being unwell. Council resolved his reason for absence. Councillor Rebecca Turner had sent her apologies due to other work commitments. Council resolved her reason for absence.
19/152	Dispensations Council is asked to discuss any written requests for dispensation the Clerk may have received from Councillors. Resolved: noted none received by the clerk.
19/153	To receive declarations of interests Local Authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations). Resolved: noted none given.
19/154	Exclusion of the Press and Public Standing Order #1c Resolved: not required.
19/155	Chairman's announcements Resolved: welcome to new Councillor Bill Trundley – Thanks to Cllr Ostler for clearing the ditch outside the village hall – Thanks to Cllr Pratt for assembling the safety handrails at the steps of the Millennium Copse.
19/156	To receive and sign the minutes of the Full Council meeting held on 12th June 2019 (Previously circulated) LGA 1972 Sch 12 para 41(1) Resolved: the minutes were approved and that they were a true record of the meetings decisions, proposed Councillor Ostler, seconded Councillor Duffin. Vote (8-0)

19/157	<p>Planning</p> <p>Applications considered by the Planning Committee (see minutes for full details):</p> <p>19/1207/FUL, Wild Orchids, Harcombe Road, Axminster, EX13 5TB, Retention of existing track into agricultural paddock, Mr & Mrs R. Ireland, Supported</p> <p>19/1043/OUT, Sunbeams, Rhode Lane, Uplyme, Lyme Regis, DT7 3TX, Erection of 2 storey dwelling (outline application seeking approval of access with matters of appearance, landscaping, scale and layout reserved), Miss Willow Ray, Not Supported</p> <p>19/1253/FUL, Ashlands, Venlake End, Uplyme, Lyme Regis, DT7 3SF, Construction of conservatory to side, Mr C Gould, Supported</p> <p>19/1296/FUL, 26 Whalley Lane, Uplyme, Lyme Regis, DT7 3UR, Construction of first floor extension to rear, insertion of 1st floor side facing window(s) and single storey front extension, Mr & Miss Foxwell & Wason, Supported</p> <p>19/1321/FUL, Woolley House, St Marys Lane, Uplyme, Lyme Regis, DT7 3XH, Construction of single storey side extension and dormer window, Ms A Bonwick, Supported</p> <p>Planning application decisions made by EDDC/DCC since last meeting:</p> <p>19/1012/FUL, Rhode Dene, Harcombe, Lyme Regis, DT7 3RN, Construction of dormer window, balcony, first floor windows to side, and installation of cladding, Approved</p> <p>19/1044/TRE, 11 Yawl Crescent, Uplyme, Lyme Regis, DT7 3XL, (1) Oak - Remove low branches from Oak Tree (2) Oak - Remove Oak tree (3) Ash - Remove 3 ash trees overhanging main Lyme road (B3165) that are dangerous, hitting buses and lorries, Approved</p> <p>19/0009/TPO, Land at 11 Yawl Crescent, Uplyme, Devon, I would inform you that the above Tree Preservation Order made in respect of land in your area has been confirmed, Approved</p>
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19/158	<p>Approval and signing of Parish Accounts for the month of June 2019</p> <p>Internal Audit Accounts & Audit Regulations 2003 reg 2</p> <p>Resolved: approved the accounts for June 2019. Noted the Clerks report that the Unity Trust Bank balance states £45,524.51 as of the 30th June 2019. Proposed Councillor A Turner Seconded Councillor Ostler. (8-0)</p> <table border="1"> <thead> <tr> <th>Gross</th><th>Payee</th></tr> </thead> <tbody> <tr> <td>£7.50</td><td>Uplyme Village Hall Meeting Room May 2019</td></tr> <tr> <td>£25.92</td><td>Blaze concepts - Website Maintenance</td></tr> <tr> <td>£1,403.46</td><td>R Neave Clerks Monthly Salary Arrears and increase to new Scale 14 from 01/04/2019</td></tr> <tr> <td>£103.50</td><td>Onsurface Ltd - Fete Presentation Boards</td></tr> <tr> <td>£29.20</td><td>Seaton Print & Design - Name Badges and Lanyards</td></tr> <tr> <td>£656.83</td><td>Fluxy's Garden Services - Monthly grass, spraying, 2 x war memorial grass cut</td></tr> <tr> <td>£125.00</td><td>Fluxy's Garden Services - M Copse maintenance</td></tr> <tr> <td>£11.64</td><td>Parish Monthly Telephone & email Charge</td></tr> <tr> <td>£3.00</td><td>A4 stationary Dividers</td></tr> <tr> <td>£46.80</td><td>Clerks Expenses and Mileage</td></tr> <tr> <td>£18.00</td><td>Unity Trust Service Charge</td></tr> <tr> <td></td><td></td></tr> <tr> <td>£0.00</td><td>Monthly Income</td></tr> <tr> <td>£2,430.85</td><td>Monthly Expense</td></tr> <tr> <td>£2,430.85</td><td>Monthly Balance</td></tr> </tbody> </table>	Gross	Payee	£7.50	Uplyme Village Hall Meeting Room May 2019	£25.92	Blaze concepts - Website Maintenance	£1,403.46	R Neave Clerks Monthly Salary Arrears and increase to new Scale 14 from 01/04/2019	£103.50	Onsurface Ltd - Fete Presentation Boards	£29.20	Seaton Print & Design - Name Badges and Lanyards	£656.83	Fluxy's Garden Services - Monthly grass, spraying, 2 x war memorial grass cut	£125.00	Fluxy's Garden Services - M Copse maintenance	£11.64	Parish Monthly Telephone & email Charge	£3.00	A4 stationary Dividers	£46.80	Clerks Expenses and Mileage	£18.00	Unity Trust Service Charge			£0.00	Monthly Income	£2,430.85	Monthly Expense	£2,430.85	Monthly Balance
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Note: Councillor Duffin explained the importance of tree planting in the Millennium Copse using the triangle

method for spacing, maximising light, growth and density.

19/159

Payments LGA 1972 s150 (5)

Resolved: reviewed and approved the items of expenditure for **July** and **August 2019** listed below:

July 2019

Gross	Payee
£17.00	Uplyme Village Hall Meeting Room June 2019
£46.80	Clerks Expenses and Mileage
£11.64	Parish Monthly Telephone & email Charge
£24.95	arcrite - Line Road Marking Paint
£587.36	HMRC PAYE NI & Tax Payments 070PL00178480 2003
£1,120.58	R Neave Clerks Monthly new Scale 14 from 01/04/2019
*£639.33	Fluxy's Garden Services - Monthly maintenance June 2019, Tappers Knapp £20 & 2 x £15 War Memorial cuts
*£90.00	Fluxy's Garden Services - M Copse maintenance
*£40.60	Seaton Print & Design - 7 x Planning Policy with Binders B&W
*£600.00	East Devon Dog bin Emptying 2019/20
£0.00	Income
£3,178.26	Expense

*** Note changes and additions just received at the time of meeting.**

August 2019

Gross	Payee
£589.33	Fluxy's Garden Services - Monthly maintenance July 2019
£1,120.58	R Neave Clerks Monthly new Scale 14 from 01/04/2019
£46.80	Clerks Expenses and Mileage
£11.64	Parish Monthly Telephone & email Charge

Note: The items above are estimated, may vary and additional costs may be added but will be authorised by the bank signatories and presented to the Council when finalised. (No meeting in August)

Proposed Councillor R Turner Seconded Councillor Pratt. (8-0)

19/160

D.A.A. Funding Final Update

Resolved: the Council received and accepted a production of the full final spreadsheet report from Councillor Pullinger on behalf of the Trustees of the King George V charity for the detailed breakdown of funds received from the public and other bodies towards the D.A.A. Night Landing Project.

Some Councillors queried the retention of public funds (£1500) that was being held in a reserve/restrictive account.

Along with the Society of Local Council Clerks and the internal auditor, the Clerk advised the Trustees of KGV as the previous meeting on 06/05/2019, that under the Charity Commission and Funding Regulations, if the donors are not consulted under the terms of excessive fundraising the banking of funds are unlawful and illegal and can be seen by the public as obtaining funds by deception, especially by placing excessive public money in a reserve/restrictive account for future use. Careful thought should be given to the terms and wording used in the appeal, if funds that are raised are too much or too little, it can present difficulties which can only be resolved by formal and often time consuming and costly processes. These difficulties can be avoided if proper attention is paid to the wording of appeals. The wording should say clearly what will happen to any surplus funds and what

	<p>will happen to donations if not enough funds are raised.</p> <p>The Council thanked the Trustees for their support for the project and assistance in assuming responsibility for the raising of finance and running the account. The Chair will confirm this by letter to the KGV Trustees.</p> <p>Proposed Councillor James Seconded Councillor Duffin. (7-0) 1 abstained.</p>
19/161	<p>Affordable Housing and Community Land Trusts</p> <p>Resolved: the Council discussed and considered the future of affordable housing in the Uplyme Parish. Councillor James brought everyone up to speed of the work and research that has been done, where we are and what we hope to achieve in the future with a possible meeting of a steering group in October 2019 to move the progress further.</p> <p>The Council received the project positively and agreed to move ahead where possible.</p> <p>Councillor Trundley offered his enthusiasm, experience and knowledge concerning CLTs and it was suggested by the Council that he leads on the future project whilst liaising with the Uplyme Committee.</p> <p>Proposed Councillor A Turner Seconded Councillor Ostler. (7-0) 1 abstained.</p>
19/162	<p>Lyme Regis Development Trust (LRDT) – Funding Request</p> <p>Resolved: the Council heard a report and request for funding from Councillor Trundley.</p> <p>Dorset Council made a grant of £4,500 to help with the running costs of the youth club and grants of £170 per child have been made for the children taking part in the summer activities. Surprisingly, there are 38 children attending the summer activities from Uplyme, compared to just 13 from Lyme Regis and a few more from Charmouth. The trust felt that it would be a reasonable request for £250 from Uplyme PC to help offset the costs of the summer activity programme and an annual payment of £500 towards the running costs of the youth club. The Council agreed to immediately offer a £200 grant towards the 'Summer Camp Activities' and to look at the S137 Community Grants towards the LRDT Youth Club in the September Finance meeting for next year's budget.</p> <p>Proposed Councillor James Seconded Councillor Frost. (8-0)</p>
19/163	<p>KGV Field Land and Covenants</p> <p>Resolved: the Council discussed the issues involving the use of the entrance, the field and Uplyme Cricket Club on Fields In Trust Land, which were highlighted in the recent Uplyme Fete event on Saturday, 8th June 2019. Councillors have also had reports of parishioners using the outside cricket field, only to be told by the cricket club members and shouted at that they are not permitted to use the field for other activities. There have been issues with parking at the village hall with people hiring the hall and not being able to park in the reserved spaces for their events because the cricket club have taken all the spaces. Councillor A Turner has spoke to the FIT committee about the deeds which have clearly stated that the Field is for use of all parishioners to enjoy, albeit that the Cricket Club pay a peppercorn rent for the use of the small rectangular pitch in the middle of the field. Councillor Pratt was concerned with the East Devon District Councillors comments regarding the suspension of the Uplyme fete, the evening before. There have also been reports of unduly rubbish being dumped behind the pavilion which needs to be investigated and monitored.</p> <p>The Chairman will write to KGV Committee to ask that the Cricket Club could be reminded that it is a facility open to all parishioners and not solely theirs.</p>
19/164	<p>Millennium Copse</p> <p>Resolved: the Council noted, discussed and approved the quotation of £3000.00 plus VAT from Western Tree Services to remove large trees adjacent to Lyme Road on the Copse. Two other tree surgeons declined to quote on the basis of the difficulty of the work around cables, etc. Councillor Ostler had spoken to contractor who suggests that work would commence early September 2019.</p> <p>Proposed Councillor A Turner Seconded Councillor Ostler. (8-0)</p>
19/165	<p>Uplyme Village Weed and Litter Clear Up / Great British Clean Up 2019</p> <p>The Council postponed this item to the meeting on 11/09/2019 due to the relevant procedures and organisation required to carry out the activity.</p>

19/166	Uplyme Traffic Management Strategy and Highways Resolved: regarding the overhanging trees and branches, this item was discussed earlier in the meeting and the Council feel that the response from Councillor Hughes, Cabinet Member of Highways Management is still not addressing the safety issue in Lyme Road and was further advised by the Council that he speaks to the bus company. The Parish Council feel that Devon County Council and Highways are unable to accept that there is an issue and strongly advise that they seek further measures to eradicate this serious safety problem.																																							
19/167	Uplyme Annual Garden Maintenance Contract Resolved: the Clerk is to meet up with Fluxy's to discuss the future gardening contract and incorporate the Millennium Copse contract and additional works required throughout the parish to include extra grass cutting, drainage and ditches clearing. The clerk advised that the contract cost would be over the threshold in the Financial Regulations and will need three estimates.																																							
19/168	Uplyme Playground The Council postponed this item to a future meeting as the information and funding is ongoing towards the playground and Councillor R Turner who is taking the lead on this was absent from the meeting.																																							
19/169	Seats and Information Board at the Glen Resolved: the Council declined to adopt the maintenance of the new seats and information board located at the Glen on the River Lym. Proposed Councillor Ostler Seconded Councillor Pratt. (0-6) 2 abstained.																																							
19/170	National Planning Policy Framework Resolved: the Council approved the cost of £40.60 for six hard copied bound versions of the new National Planning Policy Framework for use by the planning team which sets out the Government's planning policies for England and how these should be applied. Proposed Councillor James Seconded Councillor Turner. (8-0)																																							
19/171	Emails/Letters to the Council Resolved: it was noted that emails and letters on the list below were received and sent to Councillors: <table><tr><th>From</th><th>Subject</th><th>Received</th></tr><tr><td>Uplyme Clerk</td><td>FW: NIGHT TIME LANDINGS FOR AIR AMBULANCE AT UPLYME</td><td>03/07/2019</td></tr><tr><td>Uplyme Clerk</td><td>Financial Services Compensation Scheme (FSCS) - Unity Trust/Uplyme Parish Council</td><td>03/07/2019</td></tr><tr><td>Uplyme Clerk</td><td>FW: Temporary Traffic Notice - Springhead Road, Uplyme (TTRO1930757) KR</td><td>02/07/2019</td></tr><tr><td>Uplyme Clerk</td><td>FW: KGV Field and Facilities - attached deeds</td><td>02/07/2019</td></tr><tr><td>Uplyme Clerk</td><td>July 2019 Full Council Meeting Agenda Items - Wednesday, 10/07/2019 @ 7.15pm - LRDT funding Request</td><td>02/07/2019</td></tr><tr><td>Safer Together Programme</td><td>Service Delivery Operating Model Proposal</td><td>21/06/2019</td></tr><tr><td>Jamie Buckley</td><td>Healthy Conversation Skills - Free Training in Devon - please circulate</td><td>21/06/2019</td></tr><tr><td>Jamie Buckley</td><td>Devon Air Ambulance community night landing sites</td><td>17/06/2019</td></tr><tr><td>Susan Howl</td><td>FW: What to do in the event of the death of a key national figure</td><td>17/06/2019</td></tr><tr><td>keithwilliams87@aol.com</td><td>Re: Trees at the Millennial Copse</td><td>13/06/2019</td></tr><tr><td>Uplyme Clerk</td><td>FW: Uplyme Parish Council - Insurance Policy Queries 1891376</td><td>11/06/2019</td></tr><tr><td>Devon County Council</td><td>Find out more about enjoying the summer safely</td><td>03/07/2019</td></tr></table>	From	Subject	Received	Uplyme Clerk	FW: NIGHT TIME LANDINGS FOR AIR AMBULANCE AT UPLYME	03/07/2019	Uplyme Clerk	Financial Services Compensation Scheme (FSCS) - Unity Trust/Uplyme Parish Council	03/07/2019	Uplyme Clerk	FW: Temporary Traffic Notice - Springhead Road, Uplyme (TTRO1930757) KR	02/07/2019	Uplyme Clerk	FW: KGV Field and Facilities - attached deeds	02/07/2019	Uplyme Clerk	July 2019 Full Council Meeting Agenda Items - Wednesday, 10/07/2019 @ 7.15pm - LRDT funding Request	02/07/2019	Safer Together Programme	Service Delivery Operating Model Proposal	21/06/2019	Jamie Buckley	Healthy Conversation Skills - Free Training in Devon - please circulate	21/06/2019	Jamie Buckley	Devon Air Ambulance community night landing sites	17/06/2019	Susan Howl	FW: What to do in the event of the death of a key national figure	17/06/2019	keithwilliams87@aol.com	Re: Trees at the Millennial Copse	13/06/2019	Uplyme Clerk	FW: Uplyme Parish Council - Insurance Policy Queries 1891376	11/06/2019	Devon County Council	Find out more about enjoying the summer safely	03/07/2019
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	Uplyme Clerk	FW: Update from Gigaclear ref: Uplyme Fibre Broadband Network	25/06/2019
	Communications [Communications@wrcic.org.uk]	Wessex Resolutions CIC - East Devon Parish Advert and Editorial	04/07/2019
	simon williams [simonpwilliams@hotmail.co.uk]	Seats and info board at the Glen	04/07/2019
19/172	Parish Clerks Delegated Powers LGA 1972 s101 Resolved: none used.		
19/173	Items for Parish Newsletter, Notice Boards and LymeOnline Councillors are asked to inform the clerk the items they wish to publish for the public from the meetings. Resolved: ash die back information – bonfire controls – litter problem – residents advice and query contact		
19/174	Notice of items to be taken into consideration at the next meeting in September 2019. Resolved: Councillors had no further items to add to the next Full Parish Council meeting that will be on the 11 th September 2019.		
19/175	Date of next meeting Resolved: the Council noted that Wednesday 11 th September 2019 is the date of the next regular meeting. Please note that the Parish Council Meeting will start at 7.15pm. All are welcome to attend. The meeting finished at 9:04pm		