

# Uplyme Parish Council



55 Shearwater Way, Seaton, Devon, EX12 2FT Tel: 07413 947067

Chairman: Councillor Chris James – Vice Chair: Councillor Paulene Frost - Clerk: Ricky Neave

## **Minutes of the meeting of Uplyme Parish Council held at the Uplyme Village Hall on Wednesday 9<sup>th</sup> October 2019 at 7.15pm.**

### **Present: Councillors**

Councillor A Turner, Pratt, Duffin, James (Chair), Ostler, Mason, Trundley, Pullinger, R Turner and **6 members** of the public.

**In attendance:** The Parish Clerk, Ricky Neave

Key: Councillors Hand Vote (For – Against)

### **7.15pm Public Question Time**

Public Bodies (admissions to meetings) Act 1960 s1 extended by the LG Act 972 s 100.

No public comments were given.

### **Report from County Councillor – Mr Ian Lloyd Hall**

Councillor Hall sent an advanced report on:

Highways – Pothole statistics – Winter preparations and Salt supplies – Carbon reductions by using ‘warm asphalt’ – completed surface dressing by Kiely Bros Ltd - The “Doing What Matters” trial work on asset management continues in Okehampton

Adult Social Care and Health Services - The Chancellor announced an extra £1.5 billion extra for social care - Analysis for the development of the Devon Long Term Plan - 31 Primary Care Networks have just been set-up across Devon - Proud to Care Devon will be running a further marketing recruitment campaign to support the recruitment of care workers in Devon from September – December - Allocation of the winter pressures grant money of £3.6M. It is allocated to each locality and used to fund specific projects - Children’s Services and Schools, DCC have 771 children in care, and pressure remains high on the system – School Funding, school budgets will rise by £2.6 billion in 2020-21, £4.8 billion in 2021-22 and £7.1 billion in 2022-23, compared to 2019-20 funding levels.

(Full report available on request)

Councillor James asked what’s happening to the CDS broadband rollout and the mess that have been left by Gigaclear in Uplyme and it will take up to 12 months for procurement and engage a new contractor.

Councillor Hall will investigate and report back.

### **Report from District Councillor – Mr Ian Thomas**

Councillor Thomas reported:

EDDC have announced that statutory advertisement and consultation procedures are actioned with a view to changing car park charges from £1 to £1.20 per hour in high demand car parks.

BT open reach subsidiary program for business and homes - The Gigabit Broadband Voucher Scheme - The Government’s Gigabit Voucher Scheme gives grants to businesses and home owners toward the costs of connecting to full fibre broadband. The scheme provides vouchers for £2,500 for small and medium-sized businesses (SMEs), and £500 for residents to help with the costs of providing Fibre to the Premises (FTTP) to your address. This means that you’ll be able to order gigabit capable connections from the broadest range of suppliers.

You can put these vouchers toward your part of the costs of your Community Fibre Partnership. So if you have a few businesses and residents who are interested, they could all apply for vouchers to put towards the cost.

BT Contact and More information <https://www.openreach.com/fibre-broadband/community-fibre-partnerships/grants-and-funding>

Item	
19/196	<b>Acceptance of apologies for absence</b> <b>Resolved:</b> Councillor Frost had sent her apologies due to another commitment. Council resolved her reason for absence.
19/197	<b>Dispensations</b> Council is asked to discuss any written requests for dispensation the Clerk may have received from Councillors. <b>Resolved:</b> noted none received by the clerk.

19/198	<p><b>To receive declarations of interests Local Authorities</b>  (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).  <b>Resolved:</b> noted none given.</p>
19/199	<p><b>Exclusion of the Press and Public Standing Order #1c</b>  <b>Resolved:</b> not required.</p>
19/200	<p><b>Chairman's announcements</b>  <b>Resolved:</b> the Chairman reminded all Councillors of their duty of care, responsibilities and their code of conduct regarding official duties representing the public, especially in the areas below:</p> <p><b>Councillor Roles and Responsibilities</b>  Members of Uplyme Parish Council are the elected representatives of the people within the Parish and they take decisions on their behalf. The purpose of their roles, responsibilities and code of conduct is to set out the standards expected of Councillors when carrying out their duties and to demonstrate to the public the standards of conduct they can expect from their elected representatives. It has been brought to the Clerks attention that some aspects of the following are not being adhered to:</p> <p><b>Sub Committees, workgroups, etc</b> – Consult, agree and bring final decisions or advice to Full Council as recommendations for voting/decision if applicable. Reference: Policies and Terms of Reference</p> <p><b>Minutes, Important Documentation and Emails</b> – Read, acknowledge and prepare for up and coming meeting/s.</p> <p><b>Council Representatives on outside Bodies</b> – Network, consult and share information to and from the Parish Council where appropriate. (Possible re-introduction of Agenda Item)</p> <p><b>Respect for Colleagues</b> – Pulling Together, diversity often arises because Councillors have different backgrounds, enthusiasms and interests. We should celebrate this. Councillors have different skills and attitudes; for example, some work with ideas while others are very practical; some like accounts while others prefer reports. The local council needs a range of skills to work as a team. We need to challenge but accept democratically majority decisions made by Colleagues.</p> <p>Please refer to 'The Good Councillors Guide 2018' or if you have any queries, do not hesitate to contact the Clerk.</p> <p>Councillors noted, acknowledged and were in full agreement.</p>
19/201	<p><b>To receive and sign the minutes of the Full Council meeting held on 11<sup>th</sup> September 2019 (Previously circulated) LGA 1972 Sch 12 para 41(1)</b>  <b>Resolved:</b> the minutes were approved and that they were a true record of the meetings decisions, proposed Councillor Trundley, seconded Councillor Duffin. Vote (9-0)</p>
19/202	<p><b>Planning</b>  Planning report and any other planning business.</p> <p><b><u>Applications considered by the Planning Committee (see minutes for full details):</u></b></p> <p>19/2013/FUL, Gemini, Wadley Hill, Uplyme, Lyme Regis, DT7 3SU, Two storey side extension, Ms J Wraith, Supported  EH/DCC/4147/2019, Uplyme Quarry, (Shapwick Quarry), Shapwick Grange, Uplyme, DT7 3SP, Variation of conditions 1, 2, 19, 20 and 21 of 14/3018/CM to extend the end date of mineral extraction and restoration, DCC, Planning, Transportation and Environment, Supported</p>

19/1957/FUL, Sea Mist, Rocombe, Lyme Regis, DT7 3RR, Installation of new domestic sewage treatment plant, Mr Tim Buckingham, Supported  
 19/2081/FUL, The Old Chapel, Rocombe, Lyme Regis, DT7 3RR, Installation of a new package treatment plant, Mr Christopher Sellers, Supported  
 19/2062/FUL, Shapwick Grange Farm, Uplyme, Lyme Regis, DT7 3SP, Roofing over yard area to create an agricultural building, Mr N Collier, Supported

**Planning application decisions made by EDDC/DCC since last meeting:**

19/1452/CPE, Land To The East Of Foxwood Woodhouse Lane, Uplyme, Lyme Regis, DT7 3SX, Certificate of Lawfulness for existing use as garden serving Foxwood, Approved  
 19/1499/FUL, 1 Cooks Mead, Uplyme, Lyme Regis, DT7 3XJ, Proposed use of land to site 1 no. yurt (retrospective) and use of adjacent timber building and area of hard standing for holiday accommodation purposes, Approved  
 19/1839/FUL, Sunbeams, Rhode Lane, Uplyme, Lyme Regis, DT7 3TX, Demolition of single garage and construction of replacement double garage with workshop (revision to 18/2470/FUL), Refused  
 19/1918/FUL, Land North of Greentie, Lyme Road, Uplyme, Construction of detached garage, Approved  
 19/1893/FUL, Knoll Cottage, Rocombe, Lyme Regis, DT7 3RR, Installation of sewage treatment plant, Approved

19/203

**Approval and signing of Parish Accounts for the month of September 2019**

[Internal Audit Accounts & Audit Regulations 2003 reg 2](#)

**Resolved:** approved the accounts for September 2019. Noted the Clerks report that the Unity Trust Bank balance states **£54,707.53** as of the 30<sup>th</sup> September 2019. Proposed Councillor R Turner Seconded Councillor A Turner. (9-0)

Gross	Payee
-£18,040.00	East Devon DC Precept
£1,120.58	R Neave Clerks Monthly new Scale 14 from 01/04/2019
£589.33	Fluxy's Garden Services - Monthly maintenance August 2019
£72.50	Fluxy's Garden Services - Spray, Tappers Knapp & War memorial cut
£90.00	Fluxy's Garden Services - Millennium Copse cut
£11.64	Parish Monthly Telephone & email Charge
£18.50	Parish USB data Back up
£32.40	Clerks Expenses and Mileage
£459.95	Western Power - Disconnection of Electricity at MC
£240.00	PKF Littlejohn LLP AGAR Fee 2018/19
£55.00	LymeOnline - Advert for Councillor vacancy
£18.00	Unity Trust Service Charge
<b>-£18,040.00</b>	<b>Monthly Income</b>
<b>£2,707.90</b>	<b>Monthly Expense</b>
<b>-£15,332.10</b>	<b>Monthly Balance</b>

19/204

**Payments** [LGA 1972 s150 \(5\)](#)

**Resolved:** reviewed and approved the items of expenditure for **October 2019** listed below:

Gross	Payee
£1,120.58	R Neave Clerks Monthly new Scale 14 from 01/04/2019
£485.88	HMRC PAYE NI & Tax Payments 070PL00178480 2006
£11.64	Parish Monthly Telephone & email Charge
£46.80	Clerks Expenses and Mileage
£589.33	Fluxy's Garden Services - Monthly maintenance September 2019
£90.00	Fluxy's Garden Services - MC Copse cut

	£35.00	Fluxy's Garden Services - Grass cut
	Proposed Councillor A Turner Seconded Councillor R Turner. (9-0)	
19/205	<p><b>Meeting Agenda Items – Condensed</b></p> <p><b>Resolved:</b> Councillor A Turner stated that the previous and last meeting public forum and outside reports lasted 50 minutes before the parish Council meeting started (Standing Orders). A suggestion would be for limit of 15 minutes for discussion in public forum with 5 minutes allocated to one individual, also, that advanced reports are sent to the Clerk from the District and County Councillor prior to the meeting for questions to be asked back by the members of Uplyme Parish Council to enable full attention to 'Standing Orders' of the meeting of the Parish Council.</p> <p>All members were in agreement.</p>	
19/206	<p><b>Affordable Housing and Community Land Trusts</b></p> <p><b>Resolved:</b> Councillor Trundley reported that he is still recruiting, researching areas for the CLT and possible avenues through networking.</p> <p>Councillor Trundley has arranged for the Public, Uplyme Parish Council along with Wessex Community Land Trust to hold a public meeting on Wednesday, 20th November 2019 at the village Hall Committee Room at 6.30pm to develop the Project.</p> <p>Councillor Pratt voiced his concerns that on a previous similar venture with the current local Guinness Trust that allocations did not go to local people and was worried that this will go the same way.</p>	
19/207	<p><b>Millennium Copse and Footpaths</b></p> <p><b>Resolved:</b> Councillor R Turner reaffirmed the Millennium Copse maintenance plan has already been agreed and approved by the sub-committee and will be implemented as laid out. Councillor R Turner was disappointed that the agreed cut from Councillor Duffin and volunteer had not happened and recommended that we contact our local garden contractor to finish the works as soon as possible. Clerk to contact Fluxy's. Councillor James is to contact the residents of Barnes Meadow adjacent to the Copse to hear their views of the grass verge and pathways, mainly to establish ownership and covenants. It was agreed that the footpath between Barnes Meadow and Whalley Lane will be cut by the Parish Council.</p>	
19/208	<p><b>Meeting Report From Lyme Regis Town Council Meeting</b></p> <p><b>Resolved:</b> Councillor James and the Clerk reported back from the meeting with Mayor Councillor Brian Larcombe and the Town Clerk John Wright from Lyme Regis Town Council. Main topics discussed were shared resources, cross border working together including health, funding and services. Reduced bus fares for local people and businesses with a possible circular Park and Ride service incorporating Lyme Road with the Sidmouth Road P &amp; R no longer in contention. A closer network between Uplyme and Lyme Regis will be established going forward.</p>	
19/209	<p><b>New School Plan and Future Amenities in Uplyme</b></p> <p><b>Resolved:</b> the new school plan was discussed in detail and the main concern of the majority of the Council was the entrance and egress from the same junction positioned on Lyme Road and the safety of the area inside and out to the public. The Council believe the current original plan would cause serious stack up of vehicles and congestion threatening health and safety and the future of the village amenities.</p> <p>The meeting was suspended at 8.24pm to 8.27pm for Martin Whitehead representing the applicant Bestic Trust to explain the alteration and new layout of the revised plan to be submitted.</p> <p>A site meeting on Tuesday, 15/10/2019 has been arranged between the applicant Martin Whitehead (Bestic Ethelston School Foundation), County Councillor Ian Hall, District Councillor Ian Thomas, Jerry Upfield (Senior Highway Development Management Officer) and members of the Council to discuss the matter in more detail.</p>	

19/210	<p><b>Uplyme Traffic Management Strategy and Highways</b></p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>▪ Crogg Lane area footpath – Work will start by felling the large trees on the Millennium Copse side of Lyme Road to improve vision and safety, other work will be ongoing to make this narrow area safe, especially for pedestrians.</li> <li>▪ Cooks Mead Parking/Yellow lines – Unfortunately this is still happening but parking to drop off and pick up (Nursery) is lawful according to Highways and the police. The Council do not feel confident that parking is safe in this area</li> <li>▪ Lyme Road – Unfortunately, Buses and Large Vehicles are still crossing the central reservation road line to avoid overhanging hedges and trees causing hazardous traffic safety</li> <li>▪ Springhead Road – The Council recognise the road surfacing has been completed but no white lines have been replaced and fear that this will not happen as in the reported incident in Lime Kiln Lane.</li> </ul>
19/211	<p><b>King George's Field Update Report</b></p> <p><b>Resolved:</b> Councillor Ostler reported as representative of the Council from the latest King George V meeting that items and actions relevant to the Uplyme Parish Council will be postponed until the next meeting when it can be further discussed. It was confirmed that a letter from the finance side of KGV informing funders and donors towards the Devon Air Ambulance Night Landing project have been informed of the status of their donations.</p>
19/212	<p><b>Finance Meeting - Budget/Precept</b></p> <p><b>Resolved:</b> the Finance Committee agreed a date of Wednesday, 23/10/2019 at 4.00pm at the Village Hall Committee room to hear a report from the Clerk regarding finance actual versus budget (6 months) 2019/20 and to analyse costs, projects, reserves and set budget/precept for 2020/21 to recommend to Full Council at the November Full Council meeting.</p>

19/213

Emails/Letters to the Council

Resolved: it was noted that emails and letters on the list below were received and sent to Councillors:

From	Subject	Received
martin whitehead	Uplyme primary school planning	04/10/2019
BOLSOVER Christopher 30413	Rural Crime Statistics September 2019	04/10/2019
Councillor Ian Hall	Fwd: M&S Community Fund 2019 - Open	01/10/2019
Jamie Buckley	RE: Invitation - FREE voluntary and community group event	27/09/2019
Huw	Devon Community Learning Academy: Upcoming Health & Wellbeing Courses	23/09/2019
David Whelan	FW: Pavement Parking	23/09/2019
Fay Pyne	FW: Empty homes email	23/09/2019
Dean Stewart	Climate Emergency Council Seminar	21/09/2019
laura	Seaton Area Health Matters - help with health survey distribution / completion	18/09/2019
Lucy Barrow	Devon County Council Highways updates	16/09/2019
Councillor Ian Hall	Fwd: CDS Communications -- Gigaclear contracts	14/09/2019
CPRE Devon Director	Fwd: Planning Workshop for Town & Parish Councils. 15th October 2019. Hatherleigh	14/09/2019
PKF Littlejohn LLP	DV0370 2018/19 AGAR Section 3 External Auditor Report	13/09/2019
Safer Together Programme	Fire Service consultation closing soon – please help us promote	13/09/2019
Jamie Buckley	Money available, and free crowdfunding workshops for town and parish councils in East Devon	13/09/2019
Debbie Meakin	IMPORTANT Notice of Strata contact about your emails	13/09/2019
BOLSOVER Christopher 30413	Parish Council meeting, Wednesday, 11th September 2019 - Police Feedback	12/09/2019
Devon County Council - Highways	You're invited to Devon County Council, Highways Parish & Town Council... (3 Oct 2019 - 15 Oct 2019)	09/09/2019

19/214

Parish Clerks Delegated Powers [LGA 1972 s101](#)

Resolved: not required.

19/215

Items for Parish Newsletter, Notice Boards and LymeOnline

Resolved: New School Plan - Hedges - Broadband

19/216

Notice of items to be taken into consideration at the next meeting in November 2019.

Resolved: Playground update – Christmas Lights – Wild Flower Meadows – Ash Die Back – Community Infrastructure Levy and S106 monies

19/217

Date of next meeting

Resolved: the Council noted that Wednesday, 13<sup>th</sup> November 2019 is the date of the next regular meeting. Please note that the Parish Council Meeting will start at 7.15pm. All are welcome to attend. The meeting finished at 8:47pm