



Uplyme Parish Council

55 Shearwater Way, Seaton, Devon, EX12 2FT Tel: 07413 947067

Chairman: Councillor Chris James – Vice Chair: Councillor Paulene Frost -

Clerk: Ricky Neave

Minutes of the virtual digital meeting of Uplyme Parish Council held remotely on Wednesday, 14th October 2020 at 7.15pm

Present: Councillors

Councillor A Turner, Pratt, James (Chair), R Turner, Pullinger, Frost, Duffin, Ostler and **1 member** of the public.

In attendance: The Parish Clerk, Ricky Neave

Key: Councillors Hand Vote (**For – Against**)

7.15pm Public Question Time

Public Bodies (admissions to meetings) Act 1960 s1 extended by the LG Act 972 s 100.

N/A

County Councillor Ian Hall gave advanced apologies of absence.

Minute - Item

20/167 - Acceptance of apologies for absence

Resolved: Councillor Trundley and Mason gave their advanced apologies of absence before the meeting due to an alternative appointment. Council approved their reasons of absence.

20/168 - Dispensations

Resolved: noted none received by the clerk.

20/169 - To receive declarations of interests Local Authorities

(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).

Resolved: noted none given.

20/170 - Exclusion of the Press and Public Standing Order #1c

Resolved: not required.

20/171 - Chairman's announcements

Resolved: the Chairman reiterated that his commitment to the Parish Council will be strengthened with more time available to spend on Council business and to be much more proactive.

20/172 - To receive and sign the minutes of the Full Council meeting held on 9th September 2020 (Previously circulated) LGA 1972 Sch 12 para 41(1)

Resolved: the minutes were approved and they were a true record of the meetings decisions, proposed Councillor A Turner, seconded Councillor Pullinger. Vote (8-0)

20/173 – Planning

September 2020 Planning Report

Applications considered by Planning Committee from 01/09/2020 to 05/10/2020

- 20/1774/FUL, Newcastle Cottage, Woodhouse Lane, Uplyme, Lyme Regis, DT7 3SX, Construction of garden shed, Miss Charlotte Eve, Supported
- 20/1712/FUL, Land Adjacent Dell Cottage, Lime Kiln Lane, Uplyme, Lyme Regis, DT7 3XG, Construction of a four bedroom dwelling and formation of parking/landscaping, Mr David Elford, Supported
- 20/1269/FUL, Harcombe Acres, Land North of Ashcombe Woods, Harcombe, Erection of replacement shed for storage of agricultural equipment and animal feed and laying of hard standing at site entrance, Miss Thomasin Mincham, Does Not Support
- 20/1615/FUL, Land South Of Uplyme Public Footpath 19, Harcombe, Use of shepherds hut and surrounding land for a mixed use comprising agricultural and residential use (overnight accommodation) in association with care of animals on site, Mr Alan Lloyd, Does Not Support
- 20/1883/FUL, The Garage Dwelling, Land North Of Old Woodhouse, Woodhouse Lane, Uplyme, DT7 3XA, Change of use of land to domestic garden to facilitate construction of single storey extension to dwelling and construction of car port, Paul Stratton, Does Not Support
- 20/1900/FUL, Springfield Farm, Harcombe, Lyme Regis, DT7 3RN, Construction of single storey side and rear wrap around extension, Mr R Harvey, Supported
- 20/1297/AGR (Amended), Higher Silverdale, Land East Of Yawl Cross, Lyme Road, Raymonds Hill, (Revised site location plan) The application is for a new general purpose agricultural building for the storage of feed, forage, plant and equipment, Mr I Knuckey, Supported

Applications granted or refused by EDDC since 01/09/2020 to 12/10/2020

- 20/0895/FUL, Sapphires Rest, Cathole Lane, Uplyme, Lyme Regis, DT7 3XE, Improve access/engineering operation to create hardcore track with scalping topping into Woodland Plot, EDDC: Approved, 01-Sep-20
- 20/1224/LBC, The Old Mill, Uplyme, Lyme Regis, DT7 3UA, Alterations to outbuilding change of use to holiday accommodation and ancillary accommodation, EDDC: Approved, 09-Sep-20
- 20/1223/FUL, The Old Mill, Uplyme, Lyme Regis, DT7 3UA, Alterations to outbuilding change of use to holiday accommodation and ancillary accommodation, EDDC: Approved, 09-Sep-20
- 20/1297/AGR, Higher Silverdale, Land East Of Yawl Cross, Lyme Road, Raymonds Hill, The application is for a new general purpose agricultural building for the storage of feed, forage, plant and equipment, EDDC: Approved, 29-Sep-20
- 20/1338/TRE, Sun House, Pound Lane, Uplyme, Lyme Regis, DT7 3TT, fell two Ash trees T1 and T2, EDDC: Approved, 16-Sep-20
- 20/1325/FUL, Land East Of Holcombe Lane, (South Of Valley View), Woodhouse Lane, Uplyme, Lyme Regis, DT7 3SX, Creation of new access and installation of field gate, EDDC: Approved, 03-Sep-20
- 20/1452/FUL, Harcombe House, Harcombe, Lyme Regis, DT7 3RN, Conversion of former swimming pool building to form 3 no. dwellings and associated works, EDDC: Approved, 02-Sep-20
- 20/1654/FUL, Perhams Farm, Harcombe, Lyme Regis, DT7 3RN, Agricultural storage building, EDDC: Approved, 02-Oct-20

- 20/1595/VAR, East Marches, Launchycroft, Lyme Regis, DT7 3NF, Variation of permission 19/2519/FUL (Demolition of existing dwelling and construction of replacement house (including balcony)) to change conditions 2 (approved plans) and 3 (materials) to allow changes to design and approve external surface materials, EDDC: Approved, 15-Sep-20
- 20/1774/FUL, Newcastle Cottage, Woodhouse Lane, Uplyme, Lyme Regis, DT7 3SX, Construction of garden shed, EDDC: Approved, 29-Sep-20
- 20/1297/AGR (Amended), Higher Silverdale, Land East Of Yawl Cross, Lyme Road, Raymonds Hill, (Revised site location plan) The application is for a new general purpose agricultural building for the storage of feed, forage, plant and equipment, EDDC: Approved, 29-Sep-20
- 19/2197/MRES (Amended), Land Adjacent To Lyme Road (Adjoining Uplyme Village Hall), Uplyme, Construction of two storey school building; improvements to an existing access off Lyme Road, car parking, all weather play and sports area, grassed playing field and associated infrastructure (Reserved Matters application seeking approval of access, appearance, landscaping, layout and scale), EDDC: Approved, 09-Oct-20

20/174 - Approval and signing of Parish Accounts for the month of September 2020

Internal Audit Accounts & Audit Regulations 2003 reg 2

Resolved: the Council approved the accounts for September 2020. Noted the Clerks report that the Unity Trust Bank balance states **£72,806.47** as of the 30th September 2020.

Proposed Councillor Pratt Seconded Councillor R Turner. (8-0)

Expense	Description
-£20,332.24	East Devon DC Precept
£36.00	Annual Domain 25/08/20 - Aubergine
£1,112.54	R Neave Clerks Monthly new Scale 14 from 01/04/2019
£11.64	Parish Monthly Telephone & email Charge
£32.40	Clerks Expenses
£90.00	MC Garden Labour
£30.00	Chemical spray August 2020
£653.80	Fluxy's Garden New Monthly Payment
-£1,500.00	Devon Resilience Funding
£18.00	Unity Trust Bank Charge Qtr
-£21,832.24	Month Income
£1,984.38	Month Expense

20/175 - Speed Reduction Solutions (VAS Signs) – Devon County Council

Resolved: the Council discussed the email from County Councillor Ian Hall in regards of the Axminster Proposed Partnership Initiative for solar powered portable VAS signs and agreed that until costs are associated with the scheme, the Council cannot support.

20/176 - Uplyme Traffic Management Strategy and Highways

Council is asked to discuss latest update and progress from the Uplyme Traffic Team to include the latest response from Highways regarding outstanding works and future actions sort.

1. To discuss and approve the letter of dissatisfaction from Uplyme Parish Council regarding the lack of support and breakdown in communications regarding the Devon County Councillor.
Resolved: the Council approved the letter of dissatisfaction and asked the Clerk to send it immediately.
Proposed Councillor Pratt Seconded Councillor R Turner. (8-0)
2. Doing What Matters (DCC Highways) and Customer Service Centre Roads & Transport Team – Council is asked to discuss and respond to latest request/report and approve future actions for Uplyme.
Resolved: the Council agreed to continue reporting incidents and issues to Devon County Council from Uplyme and monitor response and progress.
3. Response and action towards outstanding repairs from DCC Highways.
Resolved: the Council to monitor issues.

20/177 - Uplyme Christmas Lights - 2020

Resolved: the Council heard a report from Councillor Rebecca Turner to ask members who agreed to form a working group to organise works and raise funds for the 2020 lights. Council also approved costs to a value of £600 to be spent on the 2020 lights. The current earmarked reserves for Christmas Lights stands at £322.05, the Council agreed to top up the sum of £277.95 from the general reserves to make £600 available to spend. Councillor R Turner will contact the Clerk when purchasing for the best tax efficient way.

Proposed Councillor James Seconded Councillor A Turner. (8-0)

20/178 - Millennium Copse Update

Resolved: the Council noted an update from Councillor R Turner regarding the maintenance and improvements of the Copse including the planting of the free 60 trees due on 2nd – 20th November 2020, being delivered to Barnes Meadow. Fluxy's, the Council's garden contractor will be cutting the main area of the Copse Mid to late October 2020. Also, the stump left by the bottom of the copse has grown shoots that will need cutting back from Lyme Road for safety.

20/179 - Uplyme Football Club grant and Community Infrastructure Levy

Resolved: the Council noted that finally, the funding payment can be made to Uplyme Football Club (Minute ref: 20/38) for the sum of £3771.00 from the Council's Community Infrastructure Levy reserves as advised by Sulina Tallack, East Devon Planning Obligation Officer. (Email reference 02/10/2020, CIL and S106 monies). Clerk to process payment and will publicise the funding.

20/180 - Finance Meeting – 6 Month Budget/Actuals – 2020/21

Resolved: the Council arranged the date of Wednesday, 18/11/2020 at 6.00pm for a finance committee meeting with members regarding the 6 month actual/budget 2020/21 and next year's 2021/22 forecast/projects. Councillor James kindly offered his premises as the venue.

20/181 - Conclusion of Audit for Uplyme Parish Council 2019/20

Resolved: the Council noted that the Annual Governance & Accountability Return for the year ended 31st March 2020 has been completed by the External Auditors PKF Littlejohn and published on the Uplyme Website for inspection by the public if required. Councillor James thanked the Clerk on behalf of Uplyme Parish Councillors.

20/182 - Uplyme Health and Safety Project

Resolved: the Council discussed and formed a working group to improve the Health and Safety of the village, to include the Crogg Lane narrow area on Lyme Road and other areas that have been

highlighted for upgrading. Also, possible funding avenues which the Parish Council feel to date have been ignored by Devon County Council and Highways. Councillor Ostler was asked to investigate costs of a full traffic survey initially so the Council can proceed with the project and ask the public for their views and ideas.

20/183 - Emails/Letters to the Council

Resolved: it was noted that emails and letters on the list below were received and sent to Councillors:

From	Subject	Received
Healthwatch Devon	Latest news from health and social care for Devon	08/10/2020
Councillor Ian Hall	Fwd: Devon County Council Devon Funding News bulletin - All news Update	07/10/2020
HMRC help and support	COVID-19: Employer support live webinars	06/10/2020
Jamie Buckley	FW: East Devon Rural Community Buildings Fund is now open for applications.	06/10/2020
William Trundley	Re: Uplyme Parish Full Council Zoom Meeting	05/10/2020
Devon Communities Together	Updated Covid-19 Information Sheet for Re-opening Village Halls	05/10/2020
BOLSOVER Christopher 30413	Rural Crime Statistics September 2020	02/10/2020
Jamie Buckley	RE: Update request - Town and Parish Council CIL Query and release of funds hierarchy	02/10/2020
Councillor Ian Hall	Speed Reduction Solutions (VAS Signs) Axminster Division Proposed Partnership Initiative.	01/10/2020
Councillor Ian Hall	Fwd: Councillor Leadbetter's Members Newsletter September 2020	30/09/2020
BOLSOVER Christopher 30413	Invasive Plants - Himalayan Balsam	29/09/2020
Councillor Ian Hall	Fwd: Members' COVID-19 Bulletin: 25 September 2020	25/09/2020
Healthwatch Devon	Latest news from health and social care for Devon	24/09/2020
Wendy Harris	Agenda for Planning Committee, Wednesday, 7th October, 2020, 10.00 am	24/09/2020
Councillor Ian Hall	Fwd: A request to existing OPCC Cllr Advocates	20/09/2020
David Elford	Re: Parish Council Remote Zoom Meetings - 09/09/2020	19/09/2020
Devon County Council	Latest business advice regarding food allergens and Covid-19	18/09/2020
HMRC help and support	Important updates to the Coronavirus Job Retention Scheme	18/09/2020
Devon Communities Together	Latest Covid-19 Updates and Resources from Devon Communities Together!	17/09/2020

Devon County Council	You can adopt!	16/09/2020
David Whelan	FW: Rural Affairs Autumn Newsletter	14/09/2020
National Association of Local Councils	☑ CORONAVIRUS UPDATE	14/09/2020

20/184 - **Parish Clerks Delegated Powers** [LGA 1972 s101](#)

Resolved: none used.

20/185 - **Items for Parish Newsletter, Notice Boards and LymeOnline**

Resolved: Crogg Lane – Health and Safety – Millennium Copse – Uplyme Football Club funding

20/186 - **Notice of items to be taken into consideration at the next meeting in November 2020.**

Resolved: Christmas Lights, agree time for assembly of volunteers – HATOC meeting, Uplyme Parish Council would like to be involved in the discussion regarding the School safety traffic measures.

20/187 - **Date of next meeting**

Resolved: the Council noted that Wednesday, 11th November 2020 is the date of the next regular meeting. Please note that the Virtual Remote Parish Council Meeting will start at 7.15pm. All are welcome to join by zoom. The meeting finished at 8.33pm.