

Uplyme Parish Council

55 Shearwater Way, Seaton, Devon, EX12 2FT Tel: 07413 947067
Chairman: Councillor Chris James – Vice Chair: Councillor Paulene Frost -
Clerk: Ricky Neave



Minutes of the virtual digital meeting of Uplyme Parish Council held remotely on Wednesday, 9th December 2020 at 7.15pm

Present: Councillors

Councillor A Turner, Pratt, James (Chair), Pullinger, Frost, Duffin, Trundle and **1 member** of the public.

In attendance: The Parish Clerk, Ricky Neave

Key: Councillors Hand Vote (**For – Against**)

7.15pm Public Question Time

N/A Public Bodies (admissions to meetings) Act 1960 s1 extended by the LG Act 972 s 100.

Item - Reference

20/205 - Acceptance of apologies for absence

Resolved: Councillor Brian Mason had sent his apologies due to an IT problem with zoom. Councillor Dave Ostler had sent his apologies due to an alternative appointment. Councillor Rebecca Turner had sent her apologies due to an alternative work appointment. Council resolved their reasons for absence.

20/206 - Dispensations

Resolved: noted none received by the clerk.

20/207 - To receive declarations of interests Local Authorities

(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).

Resolved: noted none given.

20/208 - Exclusion of the Press and Public Standing Order #1c

Resolved: not required.

20/209 - Chairman's announcements

Resolved: noted the Chair's speech to thank all of the volunteers who have been involved in putting up the Christmas lights which is another fantastic display.

Also, in line with new and current regulations, the Chair proposed that all Councillors should attend mandatory training to include Code of Conduct, Respect and Integrity, Seven Nolan Principles and Communication.

The training will be organised by Devon Association of Councils (DALC) and will be delivered by zoom in January 2021.

Proposed Councillor James Seconded Councillor Duffin. (7-0)

20/210 - To receive and sign the minutes of the Full Council meeting held on 11th November 2020 (Previously circulated) LGA 1972 Sch 12 para 41(1)

Resolved: that they were a true record of the decisions made at the meeting on the 11th November 2020.

Proposed Councillor Trundley Seconded Councillor Pullinger. (7-0)

20/211 – Planning

Note: the planning Chairman would like to take the opportunity in thanking David Sole (Uplyme Tree Warden) for all his help and input towards Uplyme Planning and his role as a volunteer for the Parish.

November 2020 Planning Report

Applications considered by Planning Committee from last meetings

- 20/1141/FUL (Amended), Higherfold, Whalley Lane, Uplyme, Lyme Regis, DT7 3UP, Construction of 2 no. dwellings and associated works, Mr Paul Daines, **Does Not Support**
- 20/2460/TCA, Woodhyde, The Glen, Uplyme, Lyme Regis, DT7 3TR, T/1 Sycamore. Remove very extended lower limb. When in full leaf it abrades the shed in the picture. About 3 mts in length no cut will exceed 10 cms. T/2 very overgrown and extended Rhododendron. With the full permission of the neighbour Mr Laurence Cole at 16 Glebelands we would like to cut the Rhodo back to the wall and reduce it to approx 5ft so it can be managed as a hedge and will allow more light onto my clients garden area, Mr Peter Earle, **Supported**
- 20/2475/FUL, Sunny View, Lyme Road, Uplyme, Lyme Regis, DT7 3XA, Conversion of existing garage, construction of new garage and car port, Mr and Mrs McCollum, **Supported**
- 20/2381/TRE, Lindens, Mill Lane, Uplyme, Lyme Regis, DT7 3TZ, Ash - large branches ripped off in high winds. Tree Surgeon has suggested this has happened as the tree is very tall and so high winds cause the branches to "whip" about. Two of these have already fallen close to our property. Concern for safety as we adjoin a public footpath / bridleway, Mrs Sally Cuthbert, **Does Not Support**
- CP/DCC/4205/2020, (Shapwick Quarry), Shapwick Grange, Uplyme, Devon, DT7 3SP, Extension of Uplyme Quarry at Uplyme Quarry (Shapwick Quarry), Uplyme Quarry, **Supported**
- CP/DCC/4206/2020, (Shapwick Quarry), Shapwick Grange, Uplyme, Devon, DT7 3SP, Section 73 planning application to vary conditions 1, 2, 3, 7, 19 and 20 of planning permission ref. DCC/4147/2019 to facilitate the extension to Uplyme Quarry, Uplyme Quarry, **Supported**
- 20/2469/FUL, 2 Glebelands, Uplyme, Lyme Regis, DT7 3TB, Raising of ridge height to allow for first floor extension, Mr Stephen Major, **Supported**
- 20/2459/FUL, Hillcrest, Woodhouse Hill, Uplyme, Lyme Regis, DT7 3SL, Construction of single storey extension and terrace and extension to garage, Mr & Mrs Adam Manthorpe, **Supported**
- 20/2568/CM, Uplyme Quarry (Shapwick Quarry), Uplyme, Lyme Regis, DT7 3SP, County matter application for the extension of Uplyme Quarry, David Lush And Son, **Supported**
- 20/2569/CM, Uplyme Quarry (Shapwick Quarry), Uplyme, Lyme Regis, DT7 3SP, County matter application for Section 73 planning application to vary conditions 1, 2, 3, 7, 19 and 20 of planning permission ref. DCC/4147/2019 to facilitate the extension to Uplyme Quarry, David Lush And Son, **Supported**
- 20/2559/FUL, 8 Yawl Crescent, Uplyme, Lyme Regis, DT7 3XL, Extension to side and rear, new front porch and raised decking, Mr & Mrs Fantom, **Supported**
- 20/2423/COU, Lindens, Mill Lane, Uplyme, Lyme Regis, DT7 3TZ, Change of use of ancillary accommodation/home office to holiday let, Mrs Sally Cuthbert, **Supported**
- 20/2453/FUL, Carnbrae, Woodhouse Hill, Uplyme, Lyme Regis, DT7 3SL, Proposed conversion of garage to holiday accommodation and replacement sewerage system, Mr A Turner, **Supported**

- 20/2633/FUL, Rookery View, Lyme Road, Uplyme, Lyme Regis, DT7 3TH, Construction of two storey side extension and front porch, Mr & Mrs A Dare, **Supported**
- 20/2567/ADV, Hartgrove Hill Farm, Trinity Hill Road, Musbury, Axminster, EX13 8TB, 3 x Signs made from aluminium covered in a matte laminated graphic, Mr Oliver Massy-Birch, **Does Not Support**
- 20/2686/FUL, Lawnswood House, Harcombe Road, Axminster, EX13 5TB, Construction of single storey extensions, replacement windows, and application of painted render and timber cladding to existing house, R Farrington, **Supported**

Applications granted or refused by EDDC since 01/11/2020 to Date

- 20/1269/FUL, Harcombe Acres, Land North Of Ashcombe Woods, Harcombe, Erection of replacement shed for storage of agricultural equipment and animal feed and laying of hardstanding at site entrance, **EDDC: Approved, 03-Dec-20**
- 20/1883/FUL, The Garage Dwelling, Land North Of Old Woodhouse, Woodhouse Lane, Uplyme, DT7 3XA, Change of use of land to domestic garden to facilitate construction of single storey extension to dwelling and construction of car port, **EDDC: Approved, 03-Dec-20**
- 20/1783/FUL, Land Adjacent 17 Glebelands, Glebelands, Uplyme, Erection of dwelling (amended scheme to 19/2256/FUL), **EDDC: Approved, 24-Nov-20**
- 20/2114/FUL, The Hawthorns, Rhode Lane, Uplyme, Lyme Regis, DT7 3TX, Installation of new entrance to existing driveway, **EDDC: Refused, 13-Nov-20**
- 20/2056/FUL, The Finches, Harcombe Road, Axminster, EX13 5TB, Construction of two storey rear/side extension and first floor extension above the existing kitchen, **EDDC: Approved, 26-Nov-20**
- 20/1932/FUL, Serin, Yawl Hill Lane, Uplyme, Lyme Regis, DT7 3RP, Retention of shed, **EDDC: Approved, 12-Nov-20**
- 20/1844/FUL, 9 Cooks Mead, Uplyme, Lyme Regis, DT7 3XJ, Alteration to existing access to property to allow for parking inside property boundary, **EDDC: Approved, 04-Dec-20**
- 20/2319/FUL, Spring Acre, Spring Head Road, Uplyme, Lyme Regis, DT7 3RS, Construction of detached garage, **EDDC: Approved, 04-Dec-20**
- 20/1473/FUL (Amended), Sunbeams, Rhode Lane, Uplyme, Lyme Regis, DT7 3TX, Erection of a new two storey house in garden plot, **EDDC: Refused, 11-Nov-20**

20/212 - Approval and signing of Parish Accounts for the month of November 2020

Internal Audit Accounts & Audit Regulations 2003 reg 2

Resolved: approved the accounts for November 2020 and noted that the Unity Trust Bank balance as of the 30th November 2020 was **£62,891.39**.

Proposed Councillor A Turner Seconded Councillor Duffin. (7-0)

Expense	Description
£154.99	Ligo - Motorola Walkie Talkie
£338.00	Buneo - Gazebo x 2
£674.85	Street Solutions - Chapter 8 safety barriers
£457.97	Festive Lights - 2020 xmas lights
£653.80	Fluxys Garden New Monthly Payment
£90.00	MC Garden Labour
£1,112.54	R Neave Clerks Monthly new Scale 14 from 01/04/2019
£12.10	Parish Monthly Telephone & email Charge

£32.40	Clerks Expenses
-£40.00	Xmas Lights Donation from Residents PT(£20)&SB(£20)
£3,526.65	Total Expense
-£40.00	Total Income

20/213 - Uplyme Traffic Management Strategy and Highways

Resolved: the Council discussed the latest update and progress from the Uplyme Traffic Team to include the latest response from the second progress meeting (18/11/2020) with the Devon County Councillor regarding outstanding works and future actions sort.

1. The Council appointed Councillor Andy Turner to represent the Council and to join a forum to discuss Devon County Council and Highway matters within Uplyme on a quarterly basis with the first meeting being aimed at the end of January 2021.
2. Doing What Matters (DCC Highways) and Customer Service Centre Roads & Transport Team – the Council discussed and responded to the latest issues and approve future actions for Uplyme to proceed to the above quarterly meetings with DCC and Highways.

20/214 - Relationship with County and District Councillors

Resolved: the Council heard and noted a statement from Councillor Trundley regarding the Parish Council relationship with East Devon District Councillor and Devon County Councillor following the comments made by a Councillor at the Parish Council meeting last month. The Chair offered for members to comment but none was forthcoming and indicated they wanted to move on with Council business.

20/215 - Uplyme Christmas Lights - 2020

Resolved: Council heard a report from Councillor Andy Turner regarding the 2020 Christmas Lights and to thank all those volunteers again who made this possible. Also, the Council would like to acknowledge and thank two local residents who donated towards the project.

The Council would like to propose a payment of £40.00 to the resident adjacent to the Millennium Copse for the use of electricity from their premises over Christmas for the lights.

Proposed Councillor James Seconded Councillor Pratt. (7-0)

20/216 - Millennium Copse Update

Resolved: Council is asked to note an update from Councillor R Turner regarding the maintenance and improvements of the Copse including the planting of the free 60 trees delivered and the future of surplus saplings if relevant.

20/217 - Budget/Precept Setting 2021/22

Resolved: the Finance Committee recommended to Full Council who approved the following projected costs and to set the Budget/Precept for 2021/22:

Projected Costs (Nov 2020 - Mar 2021)

VAS Signs/Safety	£4,000.00
Clerk's Salary increase to (Scale 15)	£655.20

Total Budget 2021/22

£44,591.03

inflation rate suggested @ 2%

£891.82

£45,482.85

Less Cemetery Income 2021/22

£1,000.00

EDDC Precept Request for 2021/22

£44,482.85

Proposed Councillor A Turner Seconded Councillor Trundley. (7-0)

Resolved: the Finance Committee recommended a salary increment to Scale 15 for the financial year 2020/21 to the Clerk which was approved by Full Council.

Proposed Councillor James Seconded Councillor Frost. (7-0)

20/218 - Community Grants 2021/22

Resolved: the Finance Committee recommended to Full Council who agreed and approved funding (£137) for the Community Grants for 2021/22 of the following payments:

Gross	Description
£300.00	Uplyme Parish Church Magazine - S137 Grant
£520.00	King George's Field - S137 Grant
£250.00	CAB Bridport - S137 Grant
£200.00	Axe Valley Ring & Ride - S137 Grant
£100.00	Uplyme Help at Hand - S137 Grant
£200.00	LymeForward - S137 Grant
£1,570.00	Total

Proposed Councillor A Turner Seconded Councillor Trundley. (7-0)

20/219 - Speed Reduction Solutions (VAS Signs) – Devon County Council

Resolved: the Council heard a report from the Clerk regarding criteria around VAS signs before commitment and approval. The Council agreed to discuss the details further with Devon County Council and Highways at the next forum meeting if the project is viable and economical.

20/220 - Uplyme Health and Safety Project

Resolved: the Council discussed and agreed to form a working group to improve the Health and Safety of the village, this is to include the Crogg Lane narrow area on Lyme Road and other areas that have been highlighted and financially earmarked for upgrading.

20/221 – Guide to Uplyme Parish Council Meetings

Resolved: the Council approved the working document of 'Uplyme Guide to a Parish Council Meeting'.

Proposed Councillor A Turner Seconded Councillor James. (7-0)

20/222 - Emails/Letters to the Council

Resolved: it was noted that emails and letters on the list below were received and sent to Councillors:

From	Subject	Received
Jamie Buckley	Businesses in your town and parish need to have their say	03/12/2020
Uplyme Clerk	FW: Gigaclear/Avonline Work at Mill Lane Uplyme	03/12/2020
Emma Hellier	RE: Gigaclear/Avonline Work at Mill Lane Uplyme	03/12/2020
Healthwatch Devon	Healthwatch Devon E-bulletin 03 December	03/12/2020
Councillor Ian Hall	December 2020 Axminster Division Report	03/12/2020
Uplyme Clerk	Uplyme - Latest Electoral Register Data 02/12/2020	02/12/2020
Devon Communities Together	Important Covid-19 Update from Devon Communities Together - 2nd December	02/12/2020
Councillor Ian Hall	Councillor Leadbetter's Members Newsletter November 2020	02/12/2020
Councillor Ian Hall	COVID-19 Bulletin: Tier 2 - what you need to know	27/11/2020
Rural Services Network	The Rural Bulletin - 24 November 2020	24/11/2020
Devon County Council	We must keep our wits about us as case numbers in Devon continue to rise	20/11/2020
Councillor Ian Hall	Members' COVID-19 Bulletin: 20 November 2020	20/11/2020
Devon County Council	Black Friday online shopping advice video	20/11/2020
Ellie Rowlands	RE: Interim Devon Carbon Plan Consultation Comms Pack	20/11/2020
Nicola Pearce	FW: Avian Influenza Information	12/11/2020
DALC	DALC Newsletter #65	09/11/2020
Alison Stoneham	East Devon Coronavirus Community Support Hub	09/11/2020

Note: the Parish Council discussed and approved another letter of request for possible engagement with the East Devon District Councillor.

20/223 - **Parish Clerks Delegated Powers** LGA 1972 s101

Resolved: none used.

20/224 - **Items for Parish Newsletter, Notice Boards and LymeOnline**

Resolved: VAS Road Signs – Safety at the narrow in Lyme Road at Crogg Lane – Revisit Housing Needs Survey in Uplyme – Surplus sapling trees available for the public.

20/225 - **Notice of items to be taken into consideration at the next meeting in January 2021.**

Resolved: noted none given.

20/226 - **Date of next meeting**

Resolved: the Council noted that Wednesday, 13th January 2021 is the date of the next regular meeting. Please note that the Virtual Remote Parish Council Meeting will start at 7.15pm. All are welcome to join by zoom. The meeting finished at **9.00pm**.