

Uplyme Parish Council

55 Shearwater Way, Seaton, Devon, EX12 2FT Tel: 07413 947067
Chairman: Councillor Chris James – Vice Chair: Councillor Paulene Frost -
Clerk: Ricky Neave



Minutes of the virtual digital meeting of Uplyme Parish Council held remotely on Wednesday, 10th February 2021 at 7.15pm

Present: Councillors

Councillor A Turner, James (Chair), Pullinger, Frost, Duffin, Trundley, R Turner and **5 members** of the public.

In attendance: The Parish Clerk, Ricky Neave

Key: Councillors Hand Vote (**For – Against**)

7.15pm Public Question Time

Public Bodies (admissions to meetings) Act 1960 s1 extended by the LG Act 972 s 100.

Devon County Councillor Ian Hall sent his advanced apologies.

Councillor Andy Turner relayed the thanks from local parishioners to the Clerk for his hard work for the Council upon his resignation.

Item - Motion

21/19 - Acceptance of apologies for absence

Resolved: Councillor Dave Ostler had sent his apologies due to an alternative appointment. Council resolved his reasons for absence.

1a: Resolved: Council noted and approved the extended and ongoing apologies of absence from Councillor Brian Mason due to his future well being and collaboration with colleagues on the Parish Council.

21/20 - Dispensations

Resolved: noted none received by the clerk.

21/21 - To receive declarations of interests Local Authorities

(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).

Resolved: noted none given.

21/22 - Exclusion of the Press and Public Standing Order #1c

Resolved: not required.

21/23 - Chairman's announcements

Resolved: The Chairman thanked the Snow warden and the team for keeping the Uplyme roads and pavements safe during this cold and icy snap of weather.

The Chairman questioned the accuracy of the latest local crime statistics and current policing of the area which is currently administered by Alison Hernandez, the Police and Crime Commissioner.

21/24 - To receive and sign the minutes of the Full Council meeting held on 13th January 2021 (Previously circulated) LGA 1972 Sch 12 para 41(1)

Resolved: That they were a true record of the decisions made at the meeting on the 13th January 2021.

Proposed Councillor Trundley Seconded Councillor Pratt. (7-0)

21/25 - Planning

Report and planning business.

Applications considered by Uplyme Planning Committee from last meeting/s

- **21/0045/COU**, Land West Of Upper Knapps, Shire Lane, Lyme Regis, Change of use for existing mobile home for holiday use and the install underground pipework for a ground source heating system, Mr & Mrs Hindhaugh, **Supported**
- **21/0052/FUL**, West Drive, Whalley Lane, Uplyme, Lyme Regis, DT7 3UP, Construction of side and rear extensions, provision of cladding and alterations to first floor side facing window, Mr Mike Gilderdale, **Supported**
- **21/0122/TRE**, Rhode Hill Lodge, Rhode Lane, Uplyme, Lyme Regis, DT7 3TY, T1 and T2 Lime. Reduce height by approximately 1/3rd , to an approximate height as shown on the accompanying photographs, Mr Lloyd-Jones, **Supported**
- **21/0125/TRE**, 19 Barnes Meadow, Uplyme, Lyme Regis, DT7 3TD, T1. Ash:- Fell. Plant replacement Hawthorns, Mr James, **Supported**
- **20/2822/FUL**, Harcombe Farm, Harcombe, Lyme Regis, DT7 3RN, Conversion and change of use of former agricultural barn to form 4no residential units including construction of new access track and associated works, Mr & Mrs Perry, **Void** (Waiting for amended application)
- **21/0173/FUL**, The Hawthorns, Rhode Lane, Uplyme, Lyme Regis, DT7 3TX, Construction of single storey and first floor extension, detached double garage with associated hard standing - retrospective with amendments to garage and rear extension, Mr & Mrs B Tranter, **Not Supported**

Applications granted or refused by EDDC since 01/01/2021 to Date

- **20/1938/FUL**, Hillside Farm, Harcombe, Lyme Regis, DT7 3RN, Proposed demolition of rear extension and construction of single and two storey rear/side extensions, raised terrace with steps and associated landscaping, **EDDC: Refused, 29-Jan-21**
- **20/1939/LBC**, Hillside Farm, Harcombe, Lyme Regis, DT7 3RN, Proposed demolition of rear extension and construction of single and two storey rear/side extensions, raised terrace with steps and associated landscaping; alterations to the existing house including windows replacement and creation of new opening to kitchen, removal of current porch doors and replacement with windows, **EDDC: Refused, 29-Jan-21**
- **20/2322/FUL**, Rosaven House, Whalley Lane, Uplyme, Lyme Regis, DT7 3UR, Construction of single storey side and rear link extension and raised decking and associated steps. Alteration to roof of existing lean to, **EDDC: Approved , 19-Jan-21**
- **20/2310/FUL**, Ware Barn, Ware, Lyme Regis, DT7 3RH, Construction of proposed greenhouse, **EDDC: Approved, 11-Jan-21**
- **20/2460/TRE**, Woodhyde, The Glen, Uplyme, Lyme Regis, DT7 3TR, T/1 Sycamore. Remove very extended lower limb. When in full leaf it abraids the shed in the picture. About 3 mts in length no cut will exceed 10 cms. T/2 very overgrown and extended Rhododendron. With the full permission of the neighbour Mr Laurence Cole at 16 Glebelands we would like to cut the Rhodo back to the wall and reduce it to approx 5ft so it can be managed as a hedge and will allow more light onto my clients garden area, **EDDC: Approved , 26-Jan-21**
- **20/2381/TRE**, Lindens, Mill Lane, Uplyme, Lyme Regis, DT7 3TZ, Ash - large branches ripped off in high winds. Tree Surgeon has suggested this has happened as the tree is very tall and so high wind causes the branches to "whip" about. Two of these have already fallen close to our property. Concern for safety as we adjoin a public footpath / bridleway, **EDDC: Approved, 26-Jan-21**

- **20/2469/FUL**, 2 Glebelands, Uplyme, Lyme Regis, DT7 3TB, Raising of ridge height to allow for first floor extension, **EDDC: Withdrawn, 06-Jan-21**
- **20/2459/FUL**, Hillcrest, Woodhouse Hill, Uplyme, Lyme Regis, DT7 3SL, Construction of single storey extension and terrace and extension to garage, **EDDC: Approved, 13-Jan-21**
- **20/2559/FUL**, 8 Yawl Crescent, Uplyme, Lyme Regis, DT7 3XL, Extension to side and rear, new front porch and raised decking, **EDDC: Approved, 07-Jan-21**
- **20/2423/COU**, Lindens, Mill Lane, Uplyme, Lyme Regis, DT7 3TZ, Change of use of ancillary accommodation/home office to holiday let, **EDDC: Approved, 11-Jan-21**
- **20/2453/FUL**, Carnbrae, Woodhouse Hill, Uplyme, Lyme Regis, DT7 3SL, Proposed conversion of garage to holiday accommodation and replacement sewerage system, **EDDC: Approved, 11-Jan-21**
- **20/2633/FUL**, Rookery View, Lyme Road, Uplyme, Lyme Regis, DT7 3TH, Construction of two storey side extension and front porch, **EDDC: Approved, 12-Jan-21**
- **20/2567/ADV**, Hartgrove Hill Farm, Trinity Hill Road, Musbury, Axminster, EX13 8TB, 3 x Signs made from aluminium covered in a matte laminated graphic, **EDDC: Withdrawn, 19-Jan-21**
- **20/2686/FUL**, Lawnswood House, Harcombe Road, Axminster, EX13 5TB, Construction of single storey extensions, replacement windows, and application of painted render and timber cladding to existing house, **EDDC: Approved, 19-Jan-21**
- **20/2529/FUL**, High Point, Woodhouse Hill, Uplyme, Lyme Regis, DT7 3SL, Two storey extension and roof alterations, **EDDC: Approved, 11-Jan-21**
- **20/2322/FUL (Amended)**, Rosaven House, Whalley Lane, Uplyme, Lyme Regis, DT7 3UR, Construction of single storey side and rear link extension and raised decking and associated steps. Alteration to roof of existing lean to, **EDDC: Approved, 19-Jan-21**

21/26 - Approval and signing of Parish Accounts for the month of January 2021

Internal Audit Accounts & Audit Regulations 2003 reg 2

Resolved: approved the accounts for January 2021 and noted that the Unity Trust Bank balance states **£58,079.73** as of the 31st January 2021.

Proposed Councillor Trundley Seconded Councillor R Pullinger. (7-0)

Expense	Description
£729.69	HMRC PAYE NI & Tax Payments 070PL00178480 2109
£1,149.58	R Neave Clerks Monthly new Scale 15 from 01/04/2020
£80.00	Hollyhill Nursery 2 x xmas trees (Cash paid to Cllr R Turner)
£653.80	Fluxy's Garden New Monthly Payment
£90.00	MC Garden Labour
£12.10	Parish Monthly Telephone & email Charge
£18.00	Clerks Expenses
-£391.84	DCC Locality Budget (Devon Resilience Funding)
-£391.84	Monthly Income
£2,733.17	Monthly Expense
£2,341.33	Monthly Balance

21/27 - Uplyme Traffic Management Strategy and Highways

Resolved: Council discussed the latest update and progress from the Uplyme Traffic Team.

1. Discussed local issues to join a forum to discuss Devon County Council and Highway matters within Uplyme on a quarterly basis with the first meeting being aimed on the 15th February 2021 at 11.00am on zoom. Which included the ongoing safety improvements to Lyme Road (Crogg Lane narrow)
2. Doing What Matters (DCC Highways) and Customer Service Centre Roads & Transport Team – Council noted, discussed and responded to latest request/report and approve future actions for Uplyme for meeting with DCC as above. This will include the maintenance of Roads, potholes and flooding situations as the latest one at Yawl/Lyme Road, amongst other incidents.

21/28 – Annual Parish Council Insurance 2021/22

Resolved: Council were reminded to note the renewal of the Parish Insurance which is due on the 6th April 2021 for the annual insurance for Uplyme Parish Council.

21/29 – Millennium Copse

Resolved: Council discussed and approved the topping up of earmarked reserves of £168.48 to bring the negative reserves back to zero for the Millennium Copse. It was agreed to agenda for the next Full Council meeting an item to approve the transfer of £1200.00 general funds to reserves for the annual maintenance of the Copse.

Proposed Councillor James Seconded Councillor Pratt. (7-0)

21/30 – Neighbourhood Plan and the Emerging New Local Plan for East Devon – Housing Needs Survey

Resolved: Council approved the implementation of an updated Housing Needs Survey for Uplyme. The Chairman insisted that the covering letter should note the importance of completing the form even if the respondents have no present or future need of social / affordable housing in Uplyme. Clerk to initiate the process of the survey with Janice Alexander (Rural Housing Enabler) of Devon Communities on behalf of EDDC.

21/31 – Resignation of Clerk and Councillor

Resolved: the Council noted and verified the resignation of the Clerk – Ricky Neave and Councillor - John Duffin and initiated the process of recruitment to engage a new Clerk and Councillor.

21/32 - Emails/Letters to the Council

Resolved: it was noted that emails and letters on the list below were received and sent to Councillors:

From	Subject	Received
National Association of Local Councils	☒ NALC CORONAVIRUS UPDATE	05/02/2021
Healthwatch Devon	Healthwatch Devon E-bulletin 04 February 2021	05/02/2021
Councillor Ian Hall	Axminster Division Report 03/02/2021	04/02/2021
Rural Services Network	RSN Rural Funding Digest - February 2021 Edition	03/02/2021

Planning East	PLANNING ENFORCEMENT ACKNOWLEDGEMENT : LAND AND STBLES OPP HILL FARM, UPLYME (21/F0042)	02/02/2021
David Whelan	FW: Please share this email with relevant organisations/networks	02/02/2021
Councillor Ian Hall	Devon Coronavirus Vaccination Briefing - 29 January 2021	29/01/2021
Devon Communities Together	Latest Covid-19 Updates and Resources from Devon Communities Together	28/01/2021
Councillor Ian Hall	Councillor Leadbetter's Members Newsletter January 2021	22/01/2021
David Whelan	FW: Flyer service for parents/carers	19/01/2021
Planning Policy	A new local plan for East Devon	19/01/2021
Jamie Buckley	Census information	18/01/2021
Planning Policy	Dorset Council Local Plan Consultation (3)	18/01/2021
Uplyme Clerk	FW: Parish Council meeting 13.01.2020 - Martin Whitehead (Bestic Trust)	12/01/2021
Lisa and Mary	LymeForward January Newsletter	12/01/2021
Came and Co - Renewals	Uplyme Parish Council - Pre-Renewal Message	12/01/2021

21/33 - **Parish Clerks Delegated Powers** [LGA 1972 s101](#)

Resolved: The Council noted and approved retrospectively the sum of £168.48 from general reserves to bring the negative Millennium Copse earmarked reserves to zero (0.00). The Council will discuss and approve the sum of £1200.00 to top up the Millennium Copse Reserves from the general reserves at the next full council meeting.

21/34 - **Items for Parish Newsletter, Notice Boards and LymeOnline**

Resolved: Housing Needs Survey – Safety Improvements in Uplyme

21/35 - **Notice of items to be taken into consideration at the next meeting in March 2021.**

Resolved: Millennium Copse Reserves

21/36 - **Date of next meeting**

Resolved: The Council noted that Wednesday, 10th March 2021 is the date of the next regular meeting. Please note that the Virtual Remote Parish Council Meeting will start at 7.15pm. All are welcome to join by zoom. The meeting finished at **8.22pm**.