

Uplyme Parish Council

55 Shearwater Way, Seaton, Devon, EX12 2FT Tel: 07413 947067
Chairman: Councillor Chris James – Vice Chair: Councillor Paulene Frost -
Clerk: Ricky Neave



Minutes of the virtual meeting of Uplyme Parish Council held on Wednesday, 11th March 2021 at 7.15pm

Present: Councillors

Councillors C. James (Chairman), Mrs. P Frost (Vice Chairman), A. Turner, N. Pullinger, W. Trundley, C. Pratt, Miss R. Turner.

In attendance: Ricky Neave / Anne-Marie Bates

Key: Councillors Hand Vote (**For – Against**)

Visitors: County.Cllr I Hall and 1 **member** of the public.

7.15pm Public Question Time

Public Bodies (admissions to meetings) Act 1960 s1 extended by the LG Act 972 s 100.

Item - Motion

21/37 - Acceptance of apologies for absence

- (a) **Resolved:** Councillor D. Ostler request for a three month sabbatical has been accepted.
- (b) **Resolved:** Council noted and approved the extended and ongoing apologies of absence from Councillor B. Mason due to his future well being and collaboration with colleagues on the Parish Council.
(proposed Cllr C. James, seconded Cllr A. Turner) Vote (6/0)

21/38 - Dispensations

None received by the clerk.

21/39 - To receive declarations of interests Local Authorities

(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).

Resolved: noted none given.

21/40 - Chairman's announcements

No announcements.

21/41 - To receive and sign the minutes of the Full Council meeting held on 10th February 2021 (Previously circulated) LGA 1972 Sch 12 para 41(1)

Resolved: that they were a true record of the decisions made at the meeting on the 10th February 2021.
(proposed Cllr C. Pratt, seconded Cllr W. Trundley). Vote (6-0)

21/42 – Exclusion of Press and Public (Standing Order #1a)

Resolved: that the Council approves that the press and public are excluded from item 8 on the agenda due to the confidential business under the Public Bodies (Admissions to Meetings) Act 1960, s1 (2)

21/43 – Personnel Matters

- (a) **Resolved:** that the Council approves that the outgoing Clerk is paid holiday / handover pay.
(proposed Cllr C. James, seconded by Cllr W. Trundley) Vote (6-0).
- (b) **Resolved:** that the Council approves the appointment of the new Clerk.
(proposed Cllr C. James, seconded by Cllr N. Pullinger) Vote (6-0).

- (c) **Resolved:** that the Council approves the pay scale and terms of the contract as set out by the SLCC Contract.
(proposed Cllr C. James, seconded by Cllr N. Pullinger) Vote (4-0) 2 abstained.

Chairman resumes Standing Orders.

21/44 - Planning

Report and planning business.

Applications considered by Uplyme Planning Committee from last meeting/s

- 20/2822/FUL (Amended), Harcombe Farm, Harcombe, Lyme Regis, DT7 3RN, amendments relate to Amended design to unit 1 – to remove external staircase, Conversion and change of use of former agricultural barns to 3 no. units of holiday accommodation and 1 no. dwelling, construction of new access track and associated works, Mr & Mrs Perry, **Supported**
- 21/0220/FUL, Millhayne, Harcombe, Lyme Regis, DT7 3RN, Construction of a garden building, Ms. Mary-Ann Swan, **Supported**
- 21/0040/TCA, 20 Barnes Meadow, Uplyme, Lyme Regis, DT7 3TD, T1 Sycamore. Reduction of 4 limbs on the eastern side of the tree by up to 3.0m T2 and T3 Lime. Reduce the height to the historic reduction points and remove the adventitious growth within the whole tree and at the base of the tree. The trimming of the understorey T4 and removal of dead wood from the Oak, T5 do not require the Councils consent., Mr Wilkiins, **Not Supported**
- 21/0280/FUL, Venlake Cottage, Venlake, Uplyme, Lyme Regis, Devon, DT7 3SE, Construction of single storey rear extension, Mr Mark Brimicombe, **Supported**
- 21/0310/FUL, Crickets, Venlake, Uplyme, Lyme Regis, Devon, DT7 3SE, Construction of 2 storey side/rear extension, porch to east side, obscure glazed windows to east and west elevations, replace conservatory with extension with addition of first floor balcony above (revised scheme to approved application 17/1916/FUL)., Mr Simon Ransome-Williams, **Supported**

Applications granted or refused by EDDC since 01/02/2021 to 03/03/2021

- 21/0052/FUL, West Drive, Whalley Lane, Uplyme, Lyme Regis, DT7 3UP, Construction of side and rear extensions, provision of cladding and alterations to first floor side facing window.
EDDC: Approved, 23-Feb-21

Members noted the following updates:

- **21/0220/FUL**, Millhayne, Harcombe, Lyme Regis, DT7 3RN, Construction of a garden building,
EDDC: Approved, 02-Mar-21
- **21/0280/FUL**, Venlake Cottage, Venlake, Uplyme, Lyme Regis, Devon, DT7 3SE, Construction of single storey rear extension,
EDDC: Approved, 09-Mar-21

21/45 - Approval and signing of Parish Accounts for the month of February 2021

Internal Audit Accounts & Audit Regulations 2003 reg 2

Resolved: that the Council approved the accounts for February 2021 and payments for March 2021, also noted that the Unity Trust Bank balance states £52,965.12, as of 28th February 2021.

(proposed Cllr C. James, seconded Cllr N Pullinger). Vote (6-0)

February Payments

Expense	Payee
£653.80	Fluxys Garden New Monthly Payment
£2,160.00	South Western Defibrillator 4 year package
£360.00	DALC Councillor Training
£1,149.78	R Neave Clerks Monthly February
£25.20	Clerks Expenses
£12.10	Parish Monthly Telephone & email Charge
£743.73	Final R Neave Clerks Leave Pay
£5,104.61	TOTAL

March Payments

£1,128.56	Clerks Salary March
£7.50	Mobile Phone DD
£1,176.06	TOTAL

March Receipts

£1,540	Cemetery Fee
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Future Payment (April)

£40.00	Information Commissioners Office
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21/46 - Uplyme Traffic Management Strategy and Highways

Resolved: that the Council discussed the following:

- (a) Cllr C James provided Members with an update regarding his meeting with Mr D. Ashford (DCC) and Cllr I. Hall (C. Cllr) in respect of local highway issues. This included safety improvements to Lyme Road (Crogg Lane narrow).
There are some concerns with the “line of sight and distances” at the Crogg Lane narrow, but all concerned are positive that this project could come into fruition and be part of a good partnership. It is hoped funding is available from Dorset CC, EDDC, DCC and Uplyme Parish Council through CIL and Section 106.
Cllr I. Hall added that he is mindful that if this project is completed that it does not cause other issues, but does agree that children do need a safe passage to school and he will assist with this project.
- (b) Members noted that it is easy to directly report any defects to Devon County Council / Highways online, the Clerk will also provide residents with details how to report a defect.

21/47 – Annual Parish Council Insurance 2021/22

Resolved: that the Council noted and approved the renewal effective 6th April 2021; the total annual premium is £711.53 which is part of the Council’s long term agreement (expiring in 2023).
(proposed Cllr. W. Trundley, seconded Cllr N. Pullinger). Vote (6-0)

21/48 – Millennium Copse

Resolved: that the Council discussed and approved to the transfer of £1200.00 from general reserve to ear marked reserves for the annual maintenance of the Copse.
(proposed Cllr W. Trundley, seconded Cllr Mrs P. Frost). Vote (6-0)

21/49 – Neighbourhood Plan and the Emerging New Local Plan for East Devon – Housing Needs Survey

Resolved: that the Council approved the expenditure of £500 towards the printing of the survey from and letter, also any additional postage costs. It was noted that a Housing Needs Survey only lasts five years. (proposed Cllr C. Pratt, seconded Cllr. W. Trundley) Vote (6/0)

21/50 – Computer / Office 365

Resolved: that the Council approves the purchase of a replacement new laptop and Office 365 (the old one will be kept as a backup) (proposed Cllr Miss R. Turner, seconded Cllr Mrs P. Frost) Vote (6/0)

21/51 – Royal Mail PO. Box as Office address

Resolved: that the Council approves the annual purchase of a PO. Box as the Office address under General Data Protection Regulations and privacy of the Clerk's address. (proposed Cllr C. Pratt, seconded Cllr N. Pullinger) Vote (6/0)

21/52 – King George Playground

Resolved: Cllr A. Turner kindly offered to carry out the Maintenance in King George's playground with assistance from Cllrs C. Pratt and C. James. The playground will be closed for a short period.

21/53 - Emails/Letters to the Council

It was noted that emails and letters on the list below were received and sent to Councillors:

Sender	Topic	Date
Councillor Ian Hall	Prevention measures still vital with highest case numbers, more community testing rolls out and schools prepare to reopen	27/02/2021
Jill Humphreys	Current elections to be held on 6 May 2021	26/02/2021
Place and Prosperity	Town and Parish Council CONSULTATION - East Devon District	25/02/2021
Jamie Buckley	Council Community Asset Transfer (CAT) Procedure	24/02/2021
David Whelan	Census 2021 - further information	24/02/2021
	FW: Update from GOV.UK for: Coronavirus (COVID-19): keeping children safe online	23/02/2021
Councillor Ian Hall	Fwd: Devon County Council Devon Funding News bulletin - All news Update	21/02/2021
Came and Co - Renewals	Confidential: Uplyme Parish Council - Hiscox - Insurance	19/02/2021
Healthwatch Devon	Renewal [Contact Ref: 2901875]	18/02/2021
Planning Policy	Healthwatch Devon E-bulletin 18 February 2021	16/02/2021
Highway Maintenance	A new local plan for East Devon	16/02/2021
	Yellow Warning for Snow	10/02/2021
Councillor Stuart Hughes	Re: Uplyme B3165 Dangerous Highway Issues Near Crogg Lane Junction	09/02/2021
Highway Maintenance Team	Snow Warden - Countywide Snow and Ice Risk	08/02/2021

21/54 - Parish Clerks Delegated Powers [LGA 1972 s101](#)

None to report.

21/55 - Items for Parish Newsletter, Notice Boards and LymeOnline

Resolved: that an article is added on how to report a highways matter to DCC Highways.

21/56 - **Notice of items to be taken into consideration at the next meeting in April 2021.**

21/57 - **Date of next meeting**

Resolved: that the next Parish Council meeting will take place on Wednesday, 14th April 2021.
Please note that this will be a virtual meeting starting at 7.15pm by zoom.

The meeting finished at **8.55pm.**

Chairman Signature: _____ Date: _____

