



# Uplyme Parish Council

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Dear Councillor,

Members of Uplyme Parish Council are hereby summoned to attend the Parish Council meeting on **Wednesday, 9<sup>th</sup> June 2021 at 7.15pm at Uplyme Village Hall** for the purposes of transacting the following business.

Under the Local Government Act 1972 Schedule 12 p10(2), a Council cannot lawfully decide any matter that is not specified on the agenda.

Members of the press and public are welcome to attend, please wear a mask and follow COVID guidelines and Notices/information at the meeting, please note a risk assessment has been carried out.

Mrs. Anne-Marie Bates  
Clerk to the Council

Wednesday 2<sup>nd</sup> June 2021

*The Openness of Local Government Bodies Regulations 2014 allows the filming, photographing or making an audio recording of proceedings at the meeting or providing commentary orally or in writing so that the report or commentary is available as the meeting takes place or later to person(s) not present. Confidential or exempt information excluded.*

## **Parish Council Meeting on Wednesday 9<sup>th</sup> June 2021**

### **AGENDA**

- 1. Apologies for absence**
- 2. Approval of Minutes**
  - (a) To approve, as a true record, the minutes from the meeting dated **5<sup>th</sup> May 2021** (previously circulated).
- 3. To receive member's declarations of interest and dispensations in items on the agenda.**
- 4. Public Participation session**

There will be 15 minutes available for this session where members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker or time as permitted by the Chairman.
- 5. To receive the Clerk's progress report ([appendix 1](#)).**
- 6. To receive reports**
  - (a) Chairman
  - (b) Parish Councillors
  - (c) County Councillor
  - (d) Representatives on Outside Bodies

## FINANCE, BUDGET, FORWARD PLANNING and COUNCIL STRUCTURE

### 7. Finance

- (a) Members to view and agree the payments to be made in June 2021 and those, if any made under delegation. A revised financial breakdown will be circulated at the meeting if there are any further payments to be made.  
**To view the Financial Breakdown** ([appendix 2](#)).
- (b) Members to agree the bank reconciliations for April and May 2021.  
**To view the bank reconciliation** ([appendix 3](#)).
- (c) Members to agree that the credit left on account for the Uplyme village hall hire fee already paid for 2019-2020 due to the cancelled meetings due to COVID is given as a grant.
- (d) Members to agree to move the Millennium Copse earmarked reserve of £1,200 into General Reserves.

### 8. Resignation / Councillor Vacancies / Meeting schedule.

- (a) Members to note that the resignation of Cllr D. Ostler was received on 6<sup>th</sup> May 2021.
- (b) Members to note that an additional Casual Vacancy has occurred due to the sad passing of Cllr B. Mason.
- (c) Members to note that the three Casual Vacancies will be filled by co-option, unless Electors call a poll and a by-election takes place.
- (d) Members to agree schedule of meetings for 2021-2022

## DECISION ITEMS

### 9. Highway issues.

- (a) To receive any Highway issues, including discussing a resident's letter regarding the speeding traffic Mill lane / Spring head Road, agree any action.
- (b) Members to note Temporary Road Traffic Orders. ([appendix 4](#)).
- (c) Members to discuss the lengthsman role (clearing of water courses / stone traps)

### 10. Neighbourhood plan and emerging Local Plan for East Devon

- (a) To receive a report regarding the new local meeting (25.05.2021); ([appendix 5](#))
- (b) To discuss the Housing Needs Survey for Uplyme and agree any action.

### 11. Footpaths / Millennium Copse / Stafford Mount / King George V play area/Trinity Hill

- (a) To receive an update on the footpaths in the Parish and consider any action, including issue with stagnant water under the old railway bridge-Gore Lane;
- (b) To receive an update on the Millennium Copse/Stafford Mount/King George V play area and consider any action.
- (c) Members to note that the rocks are in situ to discourage overnight camping at Trinity Hill, signage has been requested. Members to note the possibility of a food outlet to be located in the car park during summer months has now been withdrawn.

**12. Dog Bin**

Members to consider the purchase of a dog bin The Glen / River Lim Walk

**13. Planning**

([appendix 6](#));

(a) Members to note the planning applications responded to EDDC under delegation to the Clerk.

(b) Members to agree that the Clerk has delegated powers to respond to planning applications when an application falls outside a planning committee meeting or during recess, (Clerk to consult with at least two planning committee members).

**14. Newsletter/ Notice boards/ Lyme Online**

Members to forward any items for the various communication distributions.

**15. Waste Disposal – Cemetery**

Members to consider how the green and black bag waste will be removed.

<b>FOR NOTING</b>
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**16. Committee / Working Groups – Minutes and Reports**

(a) To note the minutes from the following Committee Meetings

Planning Committee : 28<sup>th</sup> April 2021 (draft);

(b) To receive an update report on:

- (i) Grounds maintenance contract
- (ii) Cemetery
- (iii) Working Groups

**17. Correspondence to Members**

([appendix 7](#));

Members to note correspondence received.

**18. Public Forum and to receive Items for next agenda from Members.**

(a) Opportunity for residents to raise any concerns or ideas for future consideration.

(b) Members to forward any agenda items for the next meeting.

**19. Date of future meetings**

The next meeting of the Full Council will be on Wednesday 14<sup>th</sup> July 2021 at the Uplyme Village Hall at 7.15pm.

<b>EXCLUSION OF PRESS AND PUBLIC</b>
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**20.** The Parish Council will resolve to exclude the press and public from the remainder of the meeting due to confidential business under the Public Bodies (Admissions to Meetings) Act 1960, s.1(2).

**21.** Personnel ([appendix 8](#))

**Close Meeting**