



# Uplyme Parish Council

PO Box 259, Exmouth, Devon, EX8 9EA

Tel: 07413 947067 Email: [clerk@uplymeparishcouncil.org](mailto:clerk@uplymeparishcouncil.org)

Website: [www.uplymeparishcouncil.org](http://www.uplymeparishcouncil.org)

Clerk to the Council: Anne-Marie Bates

Dear Councillor,

Members of Uplyme Parish Council are hereby summoned to attend the Parish Council meeting on **Wednesday, 14<sup>th</sup> July 2021 at 7.15pm at Uplyme Village Hall** for the purposes of transacting the following business.

Under the Local Government Act 1972 Schedule 12 p10(2), a Council cannot lawfully decide any matter that is not specified on the agenda.

Members of the press and public are welcome to attend, please wear a mask and follow COVID guidelines and Notices/information at the meeting, please note a risk assessment has been carried out.

Mrs. Anne-Marie Bates  
Clerk to the Council

Wednesday 7<sup>th</sup> July 2021

*The Openness of Local Government Bodies Regulations 2014 allows the filming, photographing or making an audio recording of proceedings at the meeting or providing commentary orally or in writing so that the report or commentary is available as the meeting takes place or later to person(s) not present. Confidential or exempt information excluded.*

## **Parish Council Meeting on Wednesday 14<sup>th</sup> July 2021**

### **AGENDA**

- 1. Apologies for absence**
- 2. Approval of Minutes**
  - (a) To approve, as a true record, the minutes from the meeting dated **9<sup>th</sup> June 2021** (previously circulated).
- 3. To receive member's declarations of interest and dispensations in items on the agenda.**
- 4. Public Participation session**

There will be 15 minutes available for this session where members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker or time as permitted by the Chairman.
- 5. To receive the Clerk's progress report ([appendix 1](#)).**
- 6. To receive reports**
  - (a) Chairman
  - (b) Parish Councillors
  - (c) County Councillor
  - (d) Representatives on Outside Bodies

## **FINANCE, BUDGET, FORWARD PLANNING and COUNCIL STRUCTURE**

### **7. Finance**

- (a) Members to view and agree the payments to be made in July 2021 and those, if any made under delegation. A revised financial breakdown will be circulated at the meeting if there are any further payments to be made.  
**To view the Financial Breakdown** ([appendix 2](#)).
- (b) Members to agree the bank reconciliations for June 2021.  
**To view the bank reconciliation** ([appendix 3](#)).
- (c) Members to consider and agree to have a credit card linked to the Unity Trust Bank.
- (d) Member to formally agree that as per the Clerks Contract the position of “Clerk to the Council” can join the Local Government Pension Scheme.
- (e) Members to agree to virement of £7.45 from earmarked reserves Devon Resilience Funding to General Reserves.

### **8. Co-Option of two vacant seats/ Committee vacancies** ([appendix 4](#)).

- (a) Chairman to invite applicants to address the Council on why they would like to become a Councillor. Members to consider the applicants and vote via a secret ballot.
- (b) Co-opted Members to sign Declaration of Acceptance of Office before taking their seats.
- (c) Members to note that one seat will be filled by co-option in September unless Electors call a poll and a by-election takes place.
- (d) Members to consider nominations for the vacancy on the (a) Planning Committee  
(b) King George’s Field Committee.

## **DECISION ITEMS**

### **9. Highway issues / Lengthsman Role**

- (a) Members to receive and discuss any Highway issues and agree any action.
- (b) Members to discuss the lengthsman role (clearing of water courses / stone traps)

### **10. Neighbourhood plan and emerging Local Plan for East Devon**

- (a) Members to receive an update.

### **11. Purchase of a laminator / shredder** ([appendix 5](#))

- (a) Members to agree to the purchase of a laminator and shredder for Office use.

### **12. Issues with Rubbish / Dog Waste across the village**

- (a) Members to discuss how to resolve the issues around the village and agree action to be taken.

