



# Uplyme Parish Council

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Clerk to the Council: Zishan Adamson-Drage

Dear Councillor,

Members of Uplyme Parish Council are hereby summoned to attend the Parish Council meeting on **Wednesday, 20<sup>th</sup> October 2021 at 7.15pm at Uplyme Village Hall** for the purposes of transacting the following business.

Under the Local Government Act 1972 Schedule 12 p.10(2), a Council cannot lawfully decide any matter that is not specified on the agenda.

Members of the press and public are welcome to attend, please wear a mask and follow COVID guidelines and Notices/information at the meeting, please note a risk assessment has been carried out.

Mrs. Zishan Adamson-Drage  
Clerk to the Council

Wednesday 13<sup>th</sup> October 2021

*The Openness of Local Government Bodies Regulations 2014 allows the filming, photographing or making an audio recording of proceedings at the meeting or providing commentary orally or in writing so that the report or commentary is available as the meeting takes place or later to person(s) not present. Confidential or exempt information excluded.*

## **Parish Council Meeting on Wednesday 20<sup>th</sup> October 2021**

### **AGENDA**

- 1. Apologies for absence**
- 2. Approval of Minutes**
  - (a) To approve, as a true record, the minutes from the meeting dated **8<sup>th</sup> September 2021** (previously circulated).
- 3. To receive member's declarations of interest and dispensations in items on the agenda.**
- 4. Public Participation session**

There will be 15 minutes available for this session where members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker or time as permitted by the Chairman.
- 5. To receive the Clerk's progress report ([appendix 1](#)).**
- 6. To receive reports**
  - (a) Chairman
  - (b) Parish Councillors
  - (c) County Councillor

Chairman: Cllr. C James

Vice Chairman: Cllr. Mrs. P. Frost

Cllrs: B. Mason, P. Oakley, C. Pratt, N. Pullinger, Ms. J Rawlins, B. Trundley, A. Turner, Ms. C. Wiscombe

(d) Representatives on Outside Bodies

## **FINANCE, BUDGET, FORWARD PLANNING and COUNCIL STRUCTURE**

### **7. Finance**

(a) Members to view and agree the payments to be made in September and October 2021 and those, if any made under delegation. A revised financial breakdown will be circulated at the meeting if there are any further payments to be made.

**To view the Financial Breakdown** ([appendix 2](#)).

(b) Members to agree the bank reconciliations for September 2021.

**To view the bank reconciliation** ([appendix 3](#)).

(c) Members to agree payment in lieu of the employers' pensions contributions to the previous Clerk to the Council.

**To view the breakdown of costs** ([appendix 4](#)).

### **8. Budget 2022-23**

(a) Members to consider holding a working party for all Councillors to discuss projects/priorities for inclusion in the forthcoming budget, prior to a public meeting.

### **9. Post Office service**

(a) Members to discuss the ongoing provision of post office services to Uplyme from January 2022, following the decision to close the current sub-office at the Murco garage.

## **DECISION ITEMS**

### **10. Highway issues / Update of quarterly meeting**

(a) Members to discuss any Highway issues to be raised at the next meeting on 29<sup>th</sup> October.

### **11. Neighbourhood plan and emerging Local Plan for East Devon**

(a) Members to receive an update.

### **12. Residents and other correspondence received ([appendix 5](#)).**

(a) Members to receive and discuss the correspondence received and agree any action to be taken, including request for support for the Climate and Ecological Emergency Bill.

### **13. Footpaths / Millennium Copse / Stafford Mount / King George V play area/Trinity Hill**

(a) To receive an update on the footpaths in the Parish and consider any action;

(b) To receive an update on the Millennium Copse/Stafford Mount/King George V play area / Trinity Hill and consider any action;

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**14. Planning**

([appendix 6](#));

(a) Members to receive a report showing all the planning applications considered and EDDC outcomes.

**15. Newsletter/ Notice boards/ Lyme Online**

Members to forward any items for the various communication distributions.

<b>FOR NOTING</b>
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**16. Committee / Working Groups – Minutes and Reports**

(a) To note the minutes from the following Committee Meetings

Planning Committee : 8<sup>th</sup> September 2021 (draft)

(b) To receive an update report on:

- (i) Grounds maintenance
- (ii) Cemetery
- (iii) Working Groups

**17. Public Forum and to receive Items for next agenda from Members.**

(a) Opportunity for residents to raise any concerns or ideas for future consideration.

(b) Members to forward any agenda items for the next meeting.

**18. Date of future meetings**

Members to discuss when the next meeting of the Full Council will be held (Wednesday **10<sup>th</sup> November 2021**) at the Uplyme Village Hall at 7.15pm.