

# Uplyme Parish Council

55 Shearwater Way, Seaton, Devon, EX12 2FT Tel: 07413 947067

Chairman: Councillor Chris James – Vice Chair: Councillor Paulene Frost - Clerk: Ricky Neave



## **Minutes of the virtual digital meeting of Uplyme Parish Council held remotely on Wednesday, 8<sup>th</sup> July 2020 at 7.15pm.**

### **Present: Councillors**

Councillor A Turner, Pratt, James (Chair), Duffin, Ostler, Pullinger, Frost, Trundley and **1 member** of the public.

**In attendance:** The Parish Clerk, Ricky Neave

Key: Councillors Hand Vote (For – Against)

### **7.15pm Public Question Time**

Public Bodies (admissions to meetings) Act 1960 s1 extended by the LG Act 972 s 100.

**N/A**

Item	Agenda
20/126	<b>Acceptance of apologies for absence</b> <b>Resolved:</b> Councillor Mason had sent his apologies due to internet and new technology procedures required for digital meetings. Councillor R Turner had sent her apologies due to alternative commitments. County Councillor Ian Hall sent his apologies due to an alternative meeting.
20/127	<b>Dispensations</b> <b>Resolved:</b> noted none received by the clerk.
20/128	<b>To receive declarations of interests Local Authorities</b> (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations). <b>Resolved:</b> noted none given.
20/129	<b>Exclusion of the Press and Public Standing Order #1c</b> <b>Resolved:</b> not required.
20/130	<b>Chairman's announcements</b> <b>Resolved:</b> Councillor James reiterated the importance of the 'Good Councillors Guide', especially the 'Code of Conduct' and asked the Councillors to follow the procedure throughout their business when representing Uplyme Parish Council. The Council is to note that the amended planning application for 19/2197/MRES, Land Adjacent To Lyme Road (Adjoining Uplyme Village Hall), has been received from the Bestic Ethelston School Foundation and will be consulted at the next planning meeting. The public have been advised to contact EDDC planning direct with their comments during this Covid-19 pandemic. The Council is to note that a letter and email to MP Neil Parish was sent by the Chairman on behalf of Uplyme Parish Council on 24/06/2020 regarding the failure of the Broadband implementation and delays in the village in optimism that support could be forthcoming. Potholes: The Chair and Clerk will be gathering information to send a letter on how the village is experiencing lack of support regarding the reporting and repairing of Potholes and Highways incidents reported on the DCC online reporting system. Clerk to write to Highways Officer for an analysis of reported issues.
20/131	<b>To receive and sign the minutes of the Full Council meeting held on 10<sup>th</sup> June 2020 (Previously circulated)</b> LGA 1972 Sch 12 para 41(1) <b>Resolved:</b> the minutes were approved and that they were a true record of the meetings decisions, proposed Councillor Pullinger, seconded Councillor Pratt. Vote (8-0)
20/132	<b>Planning</b>

Planning report and any other planning business.

Planning: Applications considered by the **Uplyme Planning Committee** since last meeting:

- 20/1033/FUL, Hanjague, Yawl Hill Lane, Uplyme, Lyme Regis, DT7 3RP, Construction of two storey side and rear extensions; 2 no. front dormer windows, 1 no. rear dormer window and side roof light, Mr and Mrs Billington, **Supported**
- 20/1096/FUL, Mrs Ethelstons Primary School, Pound Lane, Uplyme, Lyme Regis, DT7 3TT, Proposed replacement retaining wall, Mrs Jane Freestone, **Supported**
- 20/0034/TPO, Land at The Hawthorns, Rhode Lane, Uplyme, Devon, I would inform you that the above Tree Preservation Order made in respect of land in your area has been confirmed., EDDC Arboricultural Team, **Supported**
- 20/1141/FUL, Higherfold, Whalley Lane, Uplyme, Lyme Regis, DT7 3UP, Construction of 2 no. dwellings and associated works, Mr Paul Daines, **Does Not Support**
- 20/1119/FUL, Wildacre, Woodhouse Hill, Uplyme, Lyme Regis, DT7 3SL, Construction of summerhouse, Mr Gary Fox, **Supported**

Planning Applications granted or refused by **EDDC** since 1st June 2020 to date:

- 20/0078/CPE, Stream Woodland, NW Of Yawl Cross, St Marys Lane, Uplyme, Certificate of Lawfulness for an existing use and operation consisting of the erection of 2 no buildings and their use for a mixed residential, workshop and storage use in connection with management of surrounding woodland, **EDDC: Refused, 30, Jun, 20**
- 19/2248/FUL (Appeal-APP/U1105/W/20/3246861), Autowhites Garage, Bluebell Holt, Lyme Road, Uplyme, Lyme Regis, DT7 3TJ, New workshop building for new MOT bay plus associated residential accommodation, **EDDC: Appeal Dismissed, 11, Jun, 20**
- 20/0579/FUL, Sunnyside, Pound Lane, Uplyme, Lyme Regis, DT7 3TT, Demolition of existing house and erection of new dwelling house with integral garage and new driveway and associated site works, **EDDC: Approved, 30, Jun, 20**
- 20/0683/FUL, Hamacre, Lyme Road, Uplyme, Lyme Regis, DT7 3XA, To demolish existing dwelling and replace with a new bungalow, **EDDC: Approved, 15, Jun, 20**
- 20/0682/FUL, Kingswood, Launchycroft, Lyme Regis, DT7 3NF, Construction of single storey side and front extension; porch to south west elevation, **EDDC: Approved, 06, Jul, 20**
- 20/0698/FUL, Beeches, Trinity Hill Road, Axminster, EX13 5SL, New build replacement dwelling, **EDDC: Approved, 30, Jun, 20**
- 20/0799/FUL, Weavers Cottage, Mill Lane, Uplyme, Lyme Regis, DT7 3TZ, Proposed replacement dwelling, **EDDC: Approved, 10, Jun, 20**
- 20/0892/FUL, Serin, Yawl Hill Lane, Uplyme, Lyme Regis, DT7 3RP, Construction of single storey rear extension and alterations to associated hard standing, **EDDC: Approved, 30, Jun, 20**
- 20/0908/FUL, The Nest, 1 Cuckoo Lane, Uplyme, Lyme Regis, DT7 3ST, Construction of single storey rear extension, dormer window. Addition of gable roof and cladding to existing rear extension, **EDDC: Approved, 18, Jun, 20**
- 20/0682/FUL (Amended), Kingswood, Launchycroft, Lyme Regis, DT7 3NF, Construction of single storey side and front extension; porch to south west elevation, **EDDC: Approved, 06, Jul, 20**
- 20/0034/TPO, Land at The Hawthorns, Rhode Lane, Uplyme, Devon, I would inform you that the above Tree Preservation Order made in respect of land in your area has been confirmed, **EDDC: Approved, 11, Jun, 20**

20/133

**Approval and signing of Parish Accounts for the month of June 2020**

Internal Audit Accounts &amp; Audit Regulations 2003 reg 2

**Resolved:** Council approved the accounts for June 2020. Noted the Unity Trust Bank balance states **£58,404.93** as of the 30<sup>th</sup> June 2020.

Proposed Councillor Pratt Seconded Councillor Trundley. (8-0)

Gross	Description
£653.80	Fluxys Garden New Monthly Payment
£90.00	MC Garden Labour
£408.00	Auditing Solutions Internal Audit 2019/20
£1,112.54	R Neave Clerks Monthly new Scale 14 from 01/04/2019
£18.00	Clerks Expenses
£11.64	Parish Monthly Telephone & email Charge
£18.00	Unity Trust Bank Charge Qtr
<b>£2,311.98</b>	<b>Monthly Expense</b>
<b>£0.00</b>	<b>Monthly Income</b>

20/134

**Uplyme Maintenance Responsibilities (Flood Management) – Devon County Council**

**Resolved:** Council reviewed, discussed and unanimously rejected the Devon County Council proposed maintenance drawing and associated responsibilities sent by County Councillor Ian Hall for the future maintenance of works in the Flood Management of Uplyme Parish. The Clerk will respond by email the member's comments and request that a meeting should be set up between Devon Flood Management, DCC Highways relevant personnel and Uplyme Parish Council representatives to finalise a viable sustainable solution acceptable to all parties.

Proposed Councillor A Turner seconded Councillor Ostler. Vote (8-0)

20/135

**Uplyme Traffic Management Strategy and Highways****Resolved:**

1. Culvert and gully clearance from Uplyme Garage to Village Hall:  
*Council discussed in detail previous item – minute reference 20/134*
2. Response and action towards outstanding repairs from DCC Highways:  
*The Council feel that safety areas identified by residents of Uplyme are not supported by DCC and the County Councillor*  
*The Council is asked to note and support the latest Residents email that outlines the ongoing health and safety issue for the Crogg Lane area that was sent to the Devon County Councillor for support.*
3. Overgrown Hedges – Update on Hedge Letters, Outstanding works and responsibilities:  
*The Clerk has sent out hedge letters to Myrtle Cottage, Old Forge Cottage and Hartgrove Hill Farm to cut overgrown vegetation back for safety and vision on our local roads. The Council and public continue to update the <https://www.devon.gov.uk/roadsandtransport/report-a-problem/> with incidents in line with procedure and safety for DCC Highways to maintain our environment. The Council feel that the service is mainly cumbersome, slow and inadequate with repeated logs to the system to complete the same job.*

20/136	<p><b>Trinity Hill Nature Reserve – Forestry Commission</b></p> <p><b>Resolved:</b> Council heard an update report from Councillor A Turner in connection with future works and safety at the reserve. The Clerk was asked to write to the Forestry Commission to outline the Council's concerns on safety and security for the entrance of the reserve to include a restricted high lockable bar gate entrance to stop mobile homes, caravans, etc from entering the site. Also, to minimise the risk of fire hazards regarding recent stolen burnt out vehicles close to the site by locking the gate to stop access.</p> <p>Proposed Councillor A Turner seconded Councillor Ostler. Vote (8-0)</p>
20/137	<p><b>Defibrillator Agreement - South Western Ambulance</b></p> <p><b>Resolved:</b> Council discussed, agreed and approved the extension of the contract for 4 years between Uplyme Parish Council and SWAST which is due to expire in April 2021. The approximate cost of a four year assisted package is £2160.00 inc VAT. If agreed this item will be added to our budget for the year 2021/22 at our next finance meeting.</p> <p>Proposed Councillor A Turner seconded Councillor Ostler. Vote (8-0)</p>
20/138	<p><b>Devon Emergency Resilience Fund Extension – Uplyme Emergency Plan</b></p> <p><b>Resolved:</b> Council heard a report from Councillor A Turner which was approved to apply for the extension of funding for the Uplyme Emergency Plan. Uplyme community has completed an emergency flood plan and Devon Communities are contacting us about a one-off temporary extension to the parameters of our Devon Emergency Resilience Fund. This extension has been made in recognition that other emergencies may still arise during the pandemic and we want to ensure that if you have to activate your plan in the event of an emergency, that you can maintain safe distancing in any rest centre sites. This extension therefore allows those communities who have a specified rest centre in their plan to purchase signage for that rest centre to ensure social distancing. Clerk to apply for funding.</p> <p>The Chairman took this opportunity to again thank all the volunteers of the Uplyme Village Network – Coronavirus community group on their help towards the Uplyme residents.</p> <p>Proposed Councillor A Turner seconded Councillor Pratt. Vote (8-0)</p>
20/139	<p><b>Earmarked Reserves - Laptop &amp; Software IT cover</b></p> <p><b>Resolved:</b> Council reviewed and approved the top up and transfer from general reserves to a total of £1435.10 to re-instate the earmarked reserves for the Laptop and software section project after the monies are to be used to pay for the new Uplyme WCAG accessibility website (Minute Ref: May 2020 - 20/96)</p> <p>Proposed Councillor James seconded Councillor Ostler. Vote (8-0)</p>
20/140	<p><b>Broadband - Uplyme</b></p> <p><b>Resolved:</b> Council noted and acknowledged written letter from the Chairman Chris James on behalf of Uplyme Parish Council in respect of continual failure of installation of Broadband in Uplyme, which was sent to Member of Parliament Neil Parish to gain support of provision of fibre broadband to the whole of Uplyme Parish. (email circulated 25/06/2020)</p>
20/141	<p><b>Uplyme Playground – Covid-19</b></p> <p><b>Resolved:</b> Council heard an update from the Clerk regarding the safety to approve the re-opening of the Uplyme Playground and to approve the update to the Playground Risk Assessment and the future purchase of safety equipment to include signage in line with Government guidelines.</p> <p>The Clerk will aim to open the playground on Saturday, 11/07/2020, once the safety checks and signs are in place.</p> <p>Proposed Councillor Frost seconded Councillor Pratt. Vote (8-0)</p>

**Emails/Letters to the Council**

To note Emails and Letters received and sent to Councillors:

<b>From</b>	<b>Subject</b>	<b>Received</b>
Christopher James	Re: CORONAVIRUS — INFORMATION FOR PARISH AND TOWN COUNCILS	03/07/2020
Uplyme Village Hall	Uplyme Village hall	03/07/2020
National Association of Local Councils	CORONAVIRUS — INFORMATION FOR PARISH AND TOWN COUNCILS	02/07/2020
Association of Local Council Clerks	Recent News from ALCC	01/07/2020
SLCC Membership	SLCC Letter to Secretary of State - 30th June 2020	30/06/2020
Devon Communities Together	Coronavirus: Re-opening Village Halls Advice	30/06/2020
Councillor Ian Hall	Uplyme maintenance drawing	29/06/2020
Kerry Weekley	Mayoral details	29/06/2020
Councillor Ian Hall	Fwd: Councillor Leadbetter's Members Newsletter: COVID-19	26/06/2020
HMRC Business Help and Support Emails	COVID-19 online support more webinar dates added	24/06/2020
Came & Company Local Council Insurance	Important Update regarding your Hiscox Policy Coverage	24/06/2020
Devon Communities Together	Coronavirus: Update, advice and resources 22nd June 2020	22/06/2020
Info - Devon Communities	Extension to Devon Emergency Resilience Funding	22/06/2020
Councillor Ian Hall	Fwd: Devon County Council Devon Funding News - All news Update	21/06/2020
simonpwilliams@hotmail.co.uk	Re: Highways Works In Uplyme	21/06/2020
Alison Stoneham	FW: East Devon Cabinet decide to re-open more toilets across the district for public health and to support economic recovery	19/06/2020
Devon Communities Together	Coronavirus: Update, advice and resources 18th June 2020	18/06/2020
Councillor Ian Hall	DCC Axminster Division report 15th June 2020	17/06/2020
Lyme Forward	LymeForward weekly update w/c 16/06/2020	16/06/2020
David Whelan	FW: DA IOM Management meeting	15/06/2020
Maria Pearce	Covid 19 Prompt Action Fund and Discretionary Business Grant Support	15/06/2020
First Bus	Important News - You Must Wear A Face Covering or Mask on Public Transport from 15th June	10/06/2020
John Richardson-Dawes	Local Bus Services Update	09/06/2020
Lyme Forward	LymeForward weekly update w/c 09/06/2020	09/06/2020
Councillor Ian Hall	Fwd: Test and trace scam warning, active travel improvements, antibody testing begins and library loans extended	06/06/2020
BOLSOVER Christopher 30413	RE: Rural Crime Statistics May 2020	06/06/2020

20/143	<b>Parish Clerks Delegated Powers</b> <a href="#">LGA 1972 s101</a> <b>Resolved:</b> none used.
20/144	<b>Items for Parish Newsletter, Notice Boards and LymeOnline</b> Councillors are asked to inform the clerk the items they wish to publish for the public from the meetings. <b>Resolved:</b> opening of Uplyme Playground
20/145	<b>Notice of items to be taken into consideration at the next meeting in September 2020.</b> <b>Resolved:</b> no items put forward from the Councillors.
20/146	<b>Date of next meeting</b> <b>Resolved:</b> the Council noted that Wednesday, 9th September 2020 is the date of the next regular meeting. Please note that the Virtual Remote Parish Council Meeting will start at 7.15pm. All are welcome to join. The meeting finished at <b>8.15pm</b> .

East Devon District Councillor Ian Thomas provided an update on the latest issues and information from East Devon regarding the Coronavirus epidemic and the latest links and help from the Business news and grants, East Devon Community Hub and funding, the Greater Exeter Strategic Plan to include housing in a plan for the future of the area and an update on social distancing, including signage removal in local superstore. More details can be found on <https://trinitymatters.co.uk/>