



Uplyme Parish Council

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Minutes of the Meeting of the Council held on Wednesday 10th November 2021 at Uplyme Village Hall at 7.15pm

Present: Chairman: Cllr. C. James Vice Chairman: Cllr. Mrs. P Frost
 Councillors: Cllrs. P.Hackett, P. Oakley, C. Pratt, W. Trundley, A .Turner,
 N. Pullinger, Mrs. C. Wiscombe
 Officer: Zishan Adamson-Drage, Clerk to the Council / RFO
 Members of the Public: Twelve. No members of the press.

FC21/109 Apologies for Absence

Apologies for Absence received from Cllr. Ms. J. Rawlins and County Cllr. I. Hall which were accepted.

FC21/110 Approval of Minutes

The numbering for the final two minute references needed to be changed.

RESOLVED that, accepting those two amendments, the minutes from the Meeting of the Council held on **20th October 2021** be approved as a correct and true record and signed by the Chairman.

Proposed Cllr. A. Turner and seconded by Cllr. N. Pullinger.

FC21/111 Declarations of Interest and Dispensations

None received

FC21/112 Public Participation Session on items on the agenda

Councillor contact details – A resident requested a list of names and contact details of Councillors be put on the village noticeboard. Cllr. C James advised on the legal GDPR requirements, however, permission was being sought from Councillors, and once received the Clerk would prepare this information for the noticeboard.

Post office closure –The resident had noted the carbon neutrality of the new school

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design, but asked whether parents driving into the village had been factored into the carbon neutral figures. Had the Parish Council considered if the garage plot was sold, there was a need to keep the shop?

Cllr. C James advised that the Council has always been in favour of the new school being built and that full planning had now been granted. However, the Bestic Trust could request an amendment for access/egress.

Another resident asked how they could find out more about the Bestic Trust, as they would need the village's support to get behind the project.

Cllr. A Turner replied the school project had been going on for a long time. Cllr. C James added that the Council had tried to have an open dialogue with the Bestic Trust, but there had been little co-operation. Cllr Turner continued by reporting that the garage owner, Mr Ostler, had previously complained about the access/exit layout and that it was dangerous and would cause the garage to close. Mr Ostler had invested in professional services to assess the feasibility of an exit through Masters Close.

A resident asked if it was inevitable that the new school would be built. Cllr. James distinguished between the two organisations involved, the Bestic Trust and Acorn Academy – the Bestic Trust are responsible for the real estate. He advised that the Bestic Trust had been mentioned in the Parish Neighbourhood Plan, as originally the Trust had planned to sell the old school site to fund the building of the new school.

RESOLVED to suspend Standing Orders to bring item 4. Post Office Service forward. Cllr. C James proposed, seconded by Cllr. Mrs C. Wiscombe.

FC21/113 Post Office Service

Cllr. C James outlined the background to the planning application submitted by the Bestic Trust and the promise made to the Council to submit an amendment once outline planning permission had been received. However, Highways had been out to assess the site for separate access and egress to the new school and had advised that the Masters Close option was too steep and the sight lines were not suitable.

A resident asked whether the lease was only ending for the Post Office service or also for the shop and garage too. Another resident added that the current lessee no longer wanted to operate the service, and the owner Mr. Ostler did not want to take it on. Cllr. C James informed the resident that a licence was required to run a Post Office, which required much training and a qualification, so it wasn't just a simple case of taking on the lease. Cllr. A Turner added that it was all too late to undertake this in time for the closure date of 14th January 2022.

A resident asked for more information about the Bestic Trust, as she was not aware of the organisation. Cllr. Mrs P. Frost advised that she was the Parish Council representative on the Trust and that the organisation had representatives from the Council, School and Church. She directed members of the public to the Bestic Trust website (<https://www.bestic-trust.org.uk/>) for more information. Meetings were not public, but Cllr. Frost would request whether the minutes could be made publicly available. Cllr. N Pullinger added that the Bestic Trust was now a registered charity,

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and so the Charity Commission website would give more details of the Trust like membership, objectives and some financial details.

A resident asked whether, if the Parish Council and residents pulled in the same direction, whether there was a possibility of the Trust holding a public meeting. Cllr. Mrs Frost advised that, as the representative of the Council on the Trust, she has consistently requested the one way system to be considered for the new school layout. Cllr. Pullinger added that Highways have always insisted that the one access/exit was better.

Cllr. W. Trundley stated that because there were no publicly available minutes of the Trust's meetings residents were unaware of what had been discussed regarding options for the new school.

RESOLVED Cllr. C James to write a letter to the Bestic Trust asking for them to re-engage with the Parish Council regarding the access/egress from the proposed school development. Cllr. C James proposed, seconded by Cllr. W. Trundley.

Standing Orders were reinstated.

FC21/114 Clerks Progress Report

Members received the below Clerk's Report which was noted.

Meeting date	Task Name	Minute reference and details	Action taken (text)
Meeting 10.03.2021	New computer / Microsoft 365	21/50	In progress
Meeting 05.05.2021	Facebook Parish Council page	21/14	Created on 2 nd Nov and subsequent meetings have been promoted through there and shared to the Village Noticeboard page.
Meeting 14.06.2021	Highways issues	21/36	Highways quarterly meeting told about the 20mph speed limit through village.
Meeting 14.06.2021	Cemetery – Waste Bin	21/43-64	Clerk arranging with EDDC, awaiting confirmation from dept. As difficulty finding location – replacement received with previous clerk, local delivery being arranged.
Meeting 14.07.2021	Lengthsman	21/57	Cllr A Turner to speak to a possible Contractor. EDDC – no Service Level Agreement.
Meeting 14.07.2021	Shredder / laminator	21/59	In progress
Meeting 20.10.21	Pension payment	21/97	Previous Clerk has been paid the agreed payment in lieu of pension.

FC21/ 115 To receive reports

Chairman - Cllr. C. James advised that former Councillor, Mr. D. Ostler, had emptied the bins and had offered to walk the Clerk around the Cemetery to acquaint her with the layout and will mark the grave plots for burial on an ongoing basis.

County Councillor – C.Cllr. I. Hall sent his apologies and submitted his report which

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was circulated to Members and noted.

Outside Bodies – Nothing to report.

PC21/116 Finance

(a) **RESOLVED** that the following payments were /will be settled:

Payments October

Name	Details	Amount	VAT
Employment	Salary PAYE/NI	£554.05	£0.00
Clerks expenses	Travel/Expenses	£58.50	£0.00
Pay in lieu of pension	Pensions	£1,367.55	£0.00
Clerks expenses	Travel/Expenses	£20.25	£0.00
Employment	Salary PAYE/NI	£897.41	£0.00
	TOTAL	£2,897.76	£0.00

Payments November

Name	Details	Amount	VAT
Christmas lights 2021	Uplyme Christmas Lights Project	£385.86	£77.17
Uplyme Village Hall	Room Hire	£68.50	£0.00
Clerks expenses	Stationery	£58.27	£69.92
DALC	Training AMB	£30.00	£6.00
	TOTAL	£542.63	£153.09

Income

Name	Details	Amount
Wakely & Sons	Cemetery Fees	-£220.00
CIL	CIL Community Infrastructure Levy	-£422.14

(b) Members noted the bank reconciliation for October 2021:

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Monthly Balance Sheet	Aug-21	Sep-21	Oct-21
Expense (Cashbook)	2,984.00	£2,433.91	£3,913.13
Income (Cashbook)	0.00	-22,351.42	-642.14
Monthly Balance (Cashbook)	2,984.00	-19,917.51	3,270.99
Bank Statement (First DOM)	58,578.37	55,594.37	75,511.88
Bank Statement (Last DOM)	55,594.37	75,511.88	72,240.89
Bank Monthly Balance	-2,984.00	19,917.51	-3,270.99

FC21/117 Budget

Members noted the progress against budget for the earmarked reserves.

FC21/118 Dog bin

Members considered the request for the Parish Council to fund emptying of a proposed additional dog bin to be purchased by a resident. Councillors discussed the need for the bin in this area, given the nearby location of an existing dog bin. Councillors were not in favour of paying the ongoing costs and did not wish to set a precedent for requests of this type. **RESOLVED** Cllr. A. Turner proposed that the request be refused, Cllr. C. Pratt seconded. Unanimous vote.

FC21/119 Remembrance Day memorial

RESOLVED to purchase and place a wreath on Remembrance Sunday. Cllr. C James proposed, seconded by Cllr. Mrs P Frost.

FC21/120 Christmas Lights

As the expenditure was previously approved (minute reference FC21/116), members noted that the decorations would be put up commencing 20th November 2021.

FC21/121 Tree Warden

A secret ballot was undertaken. **RESOLVED** the successful applicants were Mr. J Duffin and Mr. T Sweeney who would job share the role. The Parish Council wished to thank all those who had taken the time to apply.

FC21/122 Committee Membership

Councillors chose the Committees they wished to take part in, as follows:

Chairman: Cllr C James

Vice Chairman: Mrs P Frost

Cllrs: P. Hackett, P. Oakley, C. Pratt, N. Pullinger, Ms. J. Rawlins, W. Trundle, A. Turner, Mrs. C. Wiscombe

Committee Membership

Planning Committee	
A. Turner (Chairman)	C. James
W. Trundley	P. Frost
C. Pratt	P. Oakley

Finance committee:	
C. James	C. Pratt
P. Oakley	N. Pullinger
Mrs. P. Frost	

Personnel and Estates Committee:	
C. James	A Turner
C. Pratt	N. Pullinger
P. Frost	

Footpaths working party:	
C. James	Mr J Fowler
Mr T Sweeney	

Emergency plan working party:	
Mrs. P Frost	A. Turner
Mrs. C. Wiscombe	plus members of public

Flood working party:	
A. Turner	P. Hackett
Mrs C. Wiscombe	Clerk

Millennium Copse Sub-Committee:	
(Chair) vacancy	Mr David Sole
P. Hackett	Mr Terry Sweeney

Maintenance supervisor: Councillor C. Pratt

Playground supervisor: Councillor Mrs P. Frost

Lengthsman supervisor: Cllr C.Pratt and Mr John Fowler

Emergency contact point during flooding etc: Cllr A. Turner or the Clerk

Outside Committees

Uplyme Neighbourhood Plan Group:	
C. James	N. Pullinger
Mrs C. Wiscombe	A. Turner
W. Trundley	

King George V Field representative: Cllr.P. Hackett and Cllr. W. Trundley

Police Liaison: Cllr. W. Trundley

School Trustee: Cllr. Mrs P. Frost

Seaton Coastal Traffic Group representative: Volunteer when required

Uplyme Charities representative: Cllr. N. Pullinger

Village Hall Committee representative: Cllr. C. Pratt

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FC21/123 Highway Issues / Quarterly Meeting

(a) Members noted that the stone traps in Cooks Mead had been kindly emptied by volunteers and residents. Cllr. Mrs C. Wiscombe gave thanks to a resident, Mr. M Trafford, who cleared a stone trap by hand.

(b) Cllr. James advised that the £60,000 set aside by Devon County Council Highways for the work to Crogg Lane is not enough. However, a count on the number of crossings over Lyme Road from the Village Hall was undertaken, and the result was over 5 million per year. This number makes the road eligible for a zebra crossing, so those funds will be diverted to this work.

Cllr. James added that the Parish Council are allowed to crowdfund for projects that the principal authorities cannot afford, so the Crogg Lane work could be partially funded by this. As a large number of Woodroffe students used this route to walk to and from school, the Headteacher was supportive of the work being done.

(c) Cllr. A. Turner mentioned that the on-road parking past Gore Lane up to Crogg Lane was becoming more congested. **RESOLVED** the Clerk will raise with DCC Highways.

FC21/124 Neighbourhood Plan and emerging Local Plan for East Devon

Members noted that the review of the Plan had taken place and once Cllr. James had completed the amendments, the revised Plan would be sent to East Devon District Council.

FC21/125 Residents and other correspondence received

(a) CEE bill – no active support for this was given.

FC21/126 Footpaths/Millennium Copse/Stafford Mount/King George V Play Area/Trinity Hill

(a) Standing orders were suspended to talk to a resident. The resident reported that the grass had been overcut – a new mower was being awaited by the contractor. Care should be taken with the saplings when cutting the grass – this would be discussed at the next Millennium Copse committee, but meanwhile the contractor would be advised.

(b) Members noted that the footpath in Rocombe from Carswell Lane to Yawl Hill remained diverted. **RESOLVED** to notify the Rights of Way Officer at East Devon District Council of the situation.

(c) Play area – Cllr Mrs P Frost advised that there was still debris remaining in the play area following recent flooding.

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FC21/127 Planning

Cllr. A. Turner advised Members of the recent applications received and considerations made by the Committee. Members were provided with a spreadsheet of applications now being considered by EDDC.

FC21/128 Newsletter / Noticeboards / LymeOnline

Members noted that the deadline for comments on the draft article supplied by the Clerk was 11th November at 2.30pm.

FC21/129 Flooding

The Councillors passed on their thanks and gratitude to those volunteers, residents and Councillors who worked tirelessly during the flooding on the evening of 20th October, and also those who cleared up the debris and damage afterwards.

FC21/130 Cemetery

Members were grateful to Mr D Ostler who had volunteered to walk the Clerk round the Cemetery and continue to mark graves for burial.

FC21/131 Public Forum

A resident asked what the Parish Council were planning for HM the Queen's Platinum Jubilee in 2022. The resident suggested planting some trees in the parish, in line with Her Majesty's project The Green Canopy. Cllr. James confirmed there were funds in the Millennium Copse earmarked reserve for this.

FC21/132 Date of future meetings

The next meeting of the Full Council will be on Wednesday **8th December 2021** at Uplyme Village Hall at 7.15pm.

Meeting Closed 9.10pm

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Signed by Chairman:

Date:

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