



Uplyme Parish Council

PO Box 259, Axminster, Devon, EX13 5SX

Tel: 07413 947067 Email: clerk@uplymeparishcouncil.org

Website: www.uplymeparishcouncil.org

Clerk to the Council: Zishan Adamson-Drage

Dear Councillor,

Members of Uplyme Parish Council are hereby summoned to attend the Parish Council meeting on **Wednesday, 12th January 2022 at 7.15pm at Uplyme Village Hall** for the purposes of transacting the following business.

Under the Local Government Act 1972 Schedule 12 p.10(2), a Council cannot lawfully decide any matter that is not specified on the agenda.

Members of the press and public are welcome to attend, please wear a mask and follow COVID guidelines and Notices/information at the meeting, please note a risk assessment has been carried out.

Mrs. Zishan Adamson-Drage
Clerk to the Council

Thursday 6th January 2022

The Openness of Local Government Bodies Regulations 2014 allows the filming, photographing or making an audio recording of proceedings at the meeting or providing commentary orally or in writing so that the report or commentary is available as the meeting takes place or later to person(s) not present. Confidential or exempt information excluded.

Parish Council Meeting on Wednesday 12th January 2022

AGENDA

1. Apologies for absence

2. Approval of Minutes

(a) To approve, as a true record, the minutes from the meeting dated **8th December 2021** (previously circulated).

3. To receive member's declarations of interest and dispensations in items on the agenda.

4. Public Participation session

There will be 15 minutes available for this session where members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker or time as permitted by the Chairman.

5. To receive the Clerk's progress report ([appendix 1](#)).

6. To receive reports

- a. Chairman to include:
- b. Parish Councillors
- c. County Councillor

Chairman: Cllr. C James

Vice Chairman: Cllr. Mrs. P. Frost

Cllrs: P. Oakley, C. Pratt, N. Pullinger, W. Trundley, A. Turner, Ms. C. Wiscombe

- d. Representatives on Outside Bodies

FINANCE, BUDGET, FORWARD PLANNING and COUNCIL STRUCTURE

7. Finance

(a) Members to view and agree the payments to be made in January 2022 and those, if any made under delegation in December 2021. A revised financial breakdown will be circulated at the meeting if there are any further payments to be made. **To view the Financial Breakdown ([appendix 2](#)).**

(b) Members to agree the bank reconciliations for December 2021. **To view the bank reconciliation ([appendix 3](#)).**

8. Pension membership

(a) Members to approve the Clerk to the Council joining the Devon County Council pension scheme, as contracted.

(b) Members to appoint an IDRPs Officer to resolve internal disputes relating to pension provision ([appendix 4](#))

9. Review of Register of interests

(a) Members to review their current Register of Interests, and complete a new form if those interests have changed, or new interests should be added. [View the register of interests by clicking here.](#)

10. Play park repairs

(a) Members to receive an update on quotations received for the repairs to the play park.

11. Post Office Service

(a) Members to discuss the ongoing provision of post office services to Uplyme from March 2022, following the decision to close the current sub-office at the Murco garage.

DECISION ITEMS

12. Office Premises

(a) Members to consider renting a permanent office/storage in the Village Hall, thereby using the Village hall as a business address.

13. Airband fibre installation

(a) Members to appoint a representative from the Council to liaise with Airband.

(b) Members to consider holding a consultation meeting with Airband.

14. Operation London Bridge

(a) Members to discuss arrangements regarding acceptance of floral tributes, books of condolence and whether any public addresses would be appropriate in the event of the passing of HM The Queen.

(b) Members to approve a budget requirement, if appropriate, for official photographs, mourning wear, books of condolence and hall hire. ([appendix 5](#))

15. Highway issues / Update of quarterly meeting

(a) Members to discuss any Highway issues to be raised at the next quarterly meeting, due to take place in late January/early February 2022.

Chairman: Cllr. C James

Vice Chairman: Cllr. Mrs. P. Frost

Cllrs: P. Oakley, C. Pratt, N. Pullinger, W. Trundle, A. Turner, Ms. C. Wiscombe

