

Website: [www.uplymeparishcouncil.org](http://www.uplymeparishcouncil.org)

Cllrs: P. Hackett, P. Oakley, C. Pratt, N. Pullinger, Ms. J. Rawlins, W. Trundley, A. Turner , Mrs. C. Wiscombe

Meeting date	Task Name	Minute reference and details	Action taken (text)
Meeting 10.03.2021	New computer / Microsoft 365	21/50	In progress
Meeting 14.06.2021	Cemetery – Waste Bin	21/43-64	Sign received with previous clerk, local delivery still being arranged.
Meeting 14.07.2021	Lengthsman	21/57	Moved from earmarked reserve and additional monies budgeted for in 2022-23 to actively recruit.
Meeting 14.07.2021	Shredder / laminator	21/59	In progress
Meeting 10.11.21	Cllr List - Noticeboard	21/112	Clerk sent out Privacy notices – once all received a notice will be prepared for public use. Awaiting some forms

Cllr. James advised that Mr D Ostler had emptied the Cemetery bins and will continue to until East Devon DC start their collections. Councillors thanks Mr Ostler for his assistance.

### **FC21/138    To receive reports**

**Chairman** - Cllr. C. James advised that Councillor Ms. J. Rawlins had regretfully resigned as a Councillor on the Council, due to ongoing commitments. The Clerk advised that East Devon DC had been informed and details on how to apply for the vacancy would be made available in due course.

a) Cllr. James wished to incorporate this item into the later agenda item regarding the post office closure, and so brought item 10. on the agenda forward. With regards to the traffic system for the new school building changes proposed, road marking alterations were discounted as not being viable in the village for traffic control. Cllr. James suspended standing orders in order for members of the public to speak.

A resident asked whether the progress made was with the road markings or a change in the layout. Cllr. James advised that once the Bestic Trust had spoken to Hydroc again, they would have better information about whether an exit could be built off of Masters Close. The land to be utilized belongs to the Housing Trust.

Cllr. James advised he has written to Mr Jamie Hulland, Devon County Council Highways officer to ask about redistributing the £60,000 funds allocated to improving the Crogg Lane area, which after being surveyed were insufficient funds to carry out the improvement works.

Cllr. James advised that a survey had shown that 5.3 million road crossings take place from the village hall. The threshold to be eligible for a funded zebra crossing is 4 million. The cost of a zebra crossing is estimated at £20,000, so the remaining £40,000 from the allocated funds could be used to clear the site, or lay some road. Cllr James said he would let the Bestic Trust know once a response was received.

Mr D. Ostler, the owner of the Murco garage, advised that he had reconsidered and was keeping the post office, shop and garage open until March 2022 to allow time for

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the discussions with Devon Highways to conclude.

A resident asked for Cllr. James to read out the letter from the Chairman of the Bestic Trust to the Chairman of the Parish Council. Cllr. James duly read the letter out.

A resident asked about the proposals for the rear village hall car park. Cllr. James advised that virtually all the car park was being redeveloped under the new school plans. A resident advised their understanding was that only 2 car parking spaces would be left for general use. Another resident asked whether an extended front car park could be developed for village use, perhaps extending down to the tennis court.

A resident asked whether the Bestic Trust had been invited to attend the Council meeting. Cllr James confirmed they had, but the Chairman had a valid reason for not attending.

A resident asked about the location of the zebra crossing. Cllr. Pullinger advised that the location was featured in the Neighbourhood Plan. Cllr. James confirmed that the Parish Council only need to approve the zebra crossing and it would go ahead. Another resident was concerned that by installing the zebra crossing, this would commence the planning as applied for by the Bestic Trust and they would not reapply for alterations.

Cllr James noted that the post office would remain open in it's current location until the end of March 2022, but that work was taking place behind the scenes to ensure continued post office provision in the village.

A resident suggested a public meeting with the Bestic Trust and other stakeholders, including parish Councillors. The meeting was set for 20<sup>th</sup> December 2021 at 6pm in the village hall.

Standing orders were reinstated.

**County Councillor** – C.Cllr. I. Hall sent his apologies due to continued health issues.

**Outside Bodies** – Nothing to report.

## **PC21/139     Finance**

(a) **RESOLVED** that the following payments were /will be settled:

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**Payments November**

Name	Details	Amount	VAT
Christmas lights 2021	Uplyme Christmas Lights Project	463.03	£0.00
Uplyme Village Hall	Room Hire	68.50	£0.00
DALC training	Registration/Subscriptions/Training	30.00	£6.00
Amazon - reimburse Clerk	Stationery/Misc	58.27	£11.65
Fluxy's Maintenance	Grounds Maintenance	743.80	£0.00
Employment	Salary PAYE/NI	1,077.01	£0.00
Clerks expenses	Travel/Expenses	54.17	£0.00
	<b>TOTAL</b>	<b>£2,512.43</b>	<b>£17.65</b>

**Payments December**

Name	Details	Amount	VAT
Uplyme Village Hall	Room Hire	£72.50	£0.00
	<b>TOTAL</b>	<b>£72.50</b>	<b>£0.00</b>

**Income November**

Name	Details	Amount
N/A		
	<b>Total</b>	

(b) Members noted the bank reconciliation for November 2021:

**Bank reconciliation – November**

Monthly Balance Sheet	Sep-21	Oct-21	Nov-21
Expense (Cashbook)	£2,433.91	£3,913.13	£2,512.43
	-		
Income (Cashbook)	22,351.42	-642.14	0.00
Monthly Balance (Cashbook)	19,917.51	3,270.99	2,512.43
Bank Statement (First DOM)	55,594.37	75,511.88	72,240.89
Bank Statement (Last DOM)	75,511.88	72,240.89	69,728.46
Bank Monthly Balance	19,917.51	-3,270.99	-2,512.43

Bank Statement Balance as at 30<sup>th</sup> November £69,728.46

**FC21/140 Grant Request**

Cllr. Pullinger had declared a non-pecuniary interest so left the room.

(a) Cllr. Pratt noted that the King George IV Field Committee had received £1,000 towards the drainage works proposed by the Horticultural Society. Cllr. Mrs Wiscombe advised that the Cricket Club did not contribute towards the maintenance

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of the field. Cllr. Hackett agreed that the Cricket Club should be approached for some funds. **RESOLVED** Cllr. Pratt proposed that the request be denied, Cllr. Hackett seconded. Agreed.

(b) Cllr. Hackett noted that the croquet club ground does get very flooded. Cllr. Pratt advised that the works were included in the works for King George IV Field.

**RESOLVED** Cllr. Pratt proposed that the request be denied, Cllr. Hackett seconded. Agreed.

Cllr. Pullinger rejoined the meeting.

#### **FC21/141     Setting the 2022-23 Budget/Precept**

(a) Members considered the spreadsheet outlining recommendations for budget amounts made by the Finance Committee. Cllr. James added that Mr D. Ostler and Mr J Booth had spent 3 days clearing the stone traps on behalf of the village. The Finance Committee had allocated £4,000 to creating a new post of Lengthsman in the new financial year. Cllr. Pratt had confirmed he had spoken to Mr Booth who had expressed interest in the Lenthsmen position. **RESOLVED** Cllr. Trundley proposed that the draft budget be approved, Cllr. Pratt seconded. Agreed.

(b) Members considered the draft precept of £51,051. **RESOLVED** Cllr Oakley proposed setting the precept at the planned figure of £51,051, Cllr. Pratt seconded. Agreed.

#### **FC21/142     Remedial work to Playpark**

Cllr. Mrs Frost confirmed that the moles had returned and one or two items of equipment may need to be replaced soon. Former Councillor, Mr Ostler advised that spare chains for the swings were in the Cemetery compound. Cllr. James advised that Cllr. Turner would deal with the mole issue. Cllr. Mrs Wiscombe advised that the report had to be acted upon. **RESOLVED** The Clerk requested to obtain quotes for remedial work highlighted in the report.

#### **FC21/143     Emails**

Members noted the costs provided by the Clerk on a dedicated Council email provision. Members felt the costs were too high and the project should not be pursued.

#### **FC21/144     Highway Issues / Quarterly Meeting**

(a) No major issues to report.

(b) Members noted the update given under the Chairman's report.

(c) No update provided.

**FC21/145     Neighbourhood Plan and emerging Local Plan for East Devon**

Members noted the information received by A. King, Neighbourhood Planning Officer, East Devon District Council. Cllr. James advised the update to the Neighbourhood Plan was ongoing.

**FC21/146     Residents and other correspondence received**

(a) Yawl Cross Wood Trail – members noted the correspondence received by a resident. Members agreed this was the responsibility of Devon County Council highways, but they had no objection to the proposal of a gate being fitted.

**FC21/147     Footpaths/Millennium Copse/Stafford Mount/King George V Play Area/Trinity Hill**

No major issues were reported.

**FC21/148     Planning**

In the absence of Cllr. Turner, Cllr. James advised Members of the recent applications received, appeals made and where the Committee were pursuing details of a contentious application which had been passed and considerations made by the Committee. Members were provided with a spreadsheet of applications now being considered by EDDC.

**FC21/149     Newsletter / Noticeboards / LymeOnline**

Members requested that the Clerk notify Lyme Online of the public meeting on 20<sup>th</sup> December, and extend an invitation to the press to attend.

**FC21/150     DCC Conference**

The Clerk briefed Members on the sessions attended at the conference and the reference information regarding funding streams for the future.

**FC21/151     Committee/Working Groups**

(a) Members noted the minutes from the Planning Committee on 10<sup>th</sup> November, and the Finance Committee minutes on 24<sup>th</sup> November.

(b) Nothing significant to report.

**FC21/152     Public Forum/Members items**

None put forward.

**FC21/132     Date of future meetings**

The next meeting of the Full Council will be on Wednesday **12<sup>th</sup> January 2022** at Uplyme Village Hall at 7.15pm. **Meeting Closed 9.05pm**

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Signed by Chairman:

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Date:

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