

# Uplyme Parish Council

55 Shearwater Way, Seaton, Devon, EX12 2FT Tel: 07413 947067

Chairman: Councillor Chris James – Vice Chair: Councillor Paulene Frost - Clerk: Ricky Neave

## **Minutes of the meeting of Uplyme Parish Council held at the Uplyme Village Hall on Wednesday 9<sup>th</sup> January 2019 at 7.15pm.**

### **Present: Councillors**

Councillor A Turner, Mason, R Turner, Pullinger, Kidson, Duffin, Frost, Ostler, James (Chair) and 8 members of the public.

**In attendance:** The Parish Clerk, Ricky Neave

Key: Councillors Hand Vote (For – Against)

### **7.15pm Public Question Time**

**Public Bodies (admissions to meetings) Act 1960 s1 extended by the LG Act 972 s 100.**

Residents of Uplyme liked and thanked the committee for the Christmas lights shown over the festive period.

A parishioner reported that the Trinity Hill Local Nature Reserve site is currently being managed and has recently been maintained, including dredging of the 'Crow's Nest' pond to support a wide range of wildlife and to restore a structurally diverse heath land landscape.

### **Report from County Councillor – Mr Ian Lloyd Hall**

Councillor Hall thanked the local community for assistance on the recent Highways issues. Highways are to investigate the condition on the road between Barnes Meadow and Crogg Lane in Uplyme. Councillor Hall took a bus ride in the area of Lyme Road, Uplyme to see firsthand of the overhanging trees and branches causing damage to buses on route, after discussions with Dave Ashford (DCC Highways Officer), Lyme Road is classed as a category 5 and is inspected every month for safety issues including overhanging branches and trees, the Highways Officer being an ex bus driver believed there is no significant problem and is quite the normal for buses to manoeuvre through roads like this. Councillor Hall is to make contact with the bus company and asked the Clerk for the company contact details. Most Parish Councillors disagreed with the Highways comments on the safety of the road and the fact that buses have had windows smashed with low hanging branches, with one recently being close to a passenger on the top deck and the problem of safety with the buses pulling out over the middle of the road to oncoming traffic to avoid the branches. Councillor Hall reiterated the importance of logging pothole incidents online or by phone, so the Highways Department can do something about it and will look into why the current pothole at 'Burrowshot', Lyme Road took so long to complete the repair after being reported and if the repair was adequate. All County Councillors have been busy with budgets recently.

### **Report from District Councillor – Mr Ian Thomas**

East Devon District Council have agreed a £1.1m investment in a new building at Exeter Science Park which will create 158 high value jobs and boost the local economy. East Devon District Council's Cabinet agreed to invest £1.1m in the development of a new Open Innovation Building at Exeter Science Park, in the Exeter and East Devon Enterprise Zone. Funding has been raised against future business rates income from the growing list of businesses seeking to establish offices and laboratories alongside leading regional science and tech companies already based at Exeter Science Park. The Exeter and East Devon Enterprise Zone is a significant and strategically important development site for the area, with the potential to create over 10,000 jobs. The new headquarters for East Devon District Council, Blackdown House, Border Road, Heathpark Industrial Estate, Honiton, EX14 1EJ is on course for opening in February 2019. There will also be better facilities for all members including a fully functional council chamber, better equipped with audio/visual equipment to support council business and the democratic process. Dorset National Park – The Glover review should look very carefully at what the DNP are trying to achieve, there has been no involvement with East Devon parties at all, Councillor Thomas claimed that this may fit for Dorset but East Devon have their own teams. Councillor James asked the question again, "why is it so difficult to get cross-border funding (Dorset/Devon) and why the system doesn't allow for this".

Item	
19/1	<b>Acceptance of apologies for absence</b> <b>Resolved:</b> Councillor Colin Pratt had sent his apologies due to another commitment. Council resolved his reason for absence.
19/2	<b>Dispensations</b> Council is asked to discuss any written requests for dispensation the Clerk may have received from Councillors. <b>Resolved:</b> noted none received by the clerk.

19/3	<p><b>To receive declarations of interests Local Authorities</b> (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</p> <p><b>Resolved:</b> noted none given.</p>
19/4	<p><b>Exclusion of the Press and Public Standing Order #1c</b> The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.</p> <p><b>Resolved:</b> not required.</p>
19/5	<p><b>Chairman's announcements</b></p> <p><b>Resolved:</b> noted none given.</p>
19/6	<p><b>To receive and sign the minutes of the Full Council meeting held on 12<sup>th</sup> December 2018 (Previously circulated) LGA 1972 Sch 12 para 41(1)</b></p> <p><b>Resolved:</b> agreed that they were a true record of the decisions made. Proposed Councillor Neil Pullinger Seconded Councillor Rebecca Turner. (9-0)</p>
19/7	<p><b>Planning</b> Planning report and any other planning business.</p> <p>Applications considered by the <b>Planning Committee</b> (see minutes for full details):</p> <p>18/2632/FUL, Quarry House, Lime Kiln Lane, Uplyme, Lyme Regis, DT7 3XG, Demolition of existing outbuilding and construction of replacement building for holiday accommodation, Mr &amp; Mrs Matthew and Angela Morgan, Supported</p> <p>18/2614/FUL, Whitty Hill Copse, Harcombe, Creation of new access track and gate, Mr Nick Gibbs, Not Supported</p> <p>18/2652/VAR, Crosstrees, Rhode Lane, Uplyme, Lyme Regis, DT7 3TX, Variation of Conditions 2 and 6 (plans list and samples of materials) of planning permission 16/2940/FUL for the demolition of existing dwelling and erection of detached dwelling and detached garage, Mr Martin Boggan, Supported</p> <p>18/2774/FUL, Summerlands, Harcombe, Lyme Regis, DT7 3RN, Construction of summerhouse, Ingrem, Supported</p> <p>Planning application decisions made by <b>EDDC/DCC</b> since last meeting:</p> <p>18/2420/TRE, Uplyme Cricket Club, King Georges Playing Field, Lyme Road, Uplyme, T/1 Weeping Willow damaged in the high winds at the beginning of October. Clean up the leader on the left of the tree (roadside) and thin the pendulous very slightly, 5%. Reduce the right hand leader to correspond with the height of the left hand and also give the pendulous a slight thin 5%, Mr Jim Thomas, Approved</p> <p>18/2446/VAR, Harcombe House, Harcombe, Lyme Regis, DT7 3RN, Variation of Condition 2 of planning permission 99/P1711 (Alterations and change of use to single dwelling and 8 units of holiday accommodation) to allow use of the 8 holiday units as dwellings, Mr Richard Kiernan, Refused</p> <p>18/2571/TRE, Land Adjacent Barnes Meadow, Uplyme, Ash tree to be felled to hedge bank level, Barnes Meadow Management Ltd, Approved</p> <p>18/2633/FUL, Quarry House, Lime Kiln Lane, Uplyme, Lyme Regis, DT7 3XG, Replacement of existing conservatory with sun room and installation of a Juliet balcony, Mr &amp; Mrs Matthew and Angela Morgan, Approved</p>

- 19/8 **Approval and signing of Parish Accounts for the month of December 2018**  
Internal Audit Accounts & Audit Regulations 2003 reg 2  
**Resolved:** approved the accounts for December 2018. Noted the Clerks report that the Unity Trust Bank balance states **£38,782.80** as of the 31<sup>st</sup> December 2018. Proposed Councillor R Turner Seconded Councillor A Turner. (9-0)

Gross	Payee
£1,061.05	Festive lights - Icicle Lights Outdoor
£164.94	Festive lights - 2m Outdoor Battery xmas Teepee
£27.75	Battery station - Duracell Batteries
£54.98	Festive lights - 2m Outdoor Battery xmas Teepee
£604.33	Fluxy's Garden Services (November 2018) plus oppo war memorial
£10.80	Parish Monthly Telephone & email Charge
£42.92	Postage Parish Council Administration
£54.00	Clerks Expenses and Mileage
£5.00	Batteries
£1,041.23	Clerks Salary scale pt 22 from 01/04/2018 (24 hrs)
£18.00	Unity Trust Bank Service charge
£195.30	EDDC Dog bin installation and Emptying 2018/19
£393.86	Robbie Roskell Re: Agent for DAA planning application
<b>£0.00</b>	<b>Monthly Income</b>
<b>£3,674.16</b>	<b>Monthly Expense</b>
<b>£3,674.16</b>	<b>Monthly Balance</b>

- 19/9 **Payments LGA 1972 s150 (5)**  
To review and approve the items of expenditure for January 2019.  
**Resolved:** reviewed and approved the items of expenditure listed below:

Gross	Payee
£1,041.23	Clerks Salary scale pt 22 from 01/04/2018 (24 hrs)
£398.26	HMRC PAYE NI & Tax Payments 070PL00178480 1909
£10.80	Parish Monthly Telephone & email Charge
£32.40	Clerks Expenses and Mileage
<del>£589.37</del> *	Fluxy's Garden Services (December 2018) *
£240.00	Fluxy's Lengthsman Drainage & Ditches 1 day x 2 people

\*note: correction by the Clerk to £589.33

Proposed Councillor A Turner Seconded Councillor B Kidson. (9-0)

- 19/10 **Budget/Precept 2019/20**  
Council is asked to note, discuss and approve the recommendation of the finance committee (minutes attached for full details), total **budget** for 2019/20 set at **£37,080.00** and the total **precept** request for 2019/20 at **£36,080.00**.  
**Resolved:** the Council approved the precept to be set and requested at **£36,080.00** for 2019/20. (Proposed Councillor Duffin seconded Councillor Frost). (9-0)

19/11	<p><b>Uplyme Parish Council Earmarked Reserves</b></p> <p><b>Resolved:</b> the Council noted, discussed and approved the recommendation of the finance committee to adjust and add new reserves of the following:</p> <p>May 2019 Election Costs - (£1200.00 TBC)  Annual Christmas Lights 2018 - (£1300.00)  Clerks Laptop &amp; Software/Maintenance - (£1000.00)</p> <p>Proposed Councillor R Turner Seconded Councillor N Pullinger. (9-0)</p>
19/12	<p><b>Uplyme Traffic Management Strategy</b></p> <p><b>Resolved:</b> Councillor James reported that after several efforts of communication to DCC Highways of trying to improve the safety of traffic in Uplyme, especially the one way system and the chicane stretch between Crogg Lane and Barnes Meadow, there seems to be a disinclination in help and obstacles from DCC, who also replied that the cost will be in the region of £10,000 to set up Traffic Regulation Orders from the authority. Councillor James agreed with the Council to go ahead with the felling of the two trees and repair of the wall at the bottom of the Millennium Copse for vision and safety. Councillor Ostler to chase quote from Western Tree Services for the felling of trees.</p>
19/13	<p><b>Affordable Housing 'Exception Sites' – Community Land Trusts (CLT)</b></p> <p><b>Resolved:</b> Councillor James is still actively seeking experiences and advice from several housing associations and professional bodies to compare the possibility of setting up an Uplyme Community Land Trust or to contract the work out for affordable housing. Councillor James will report back in February 2019 Full Council meeting on progress.</p>
19/14	<p><b>Millennium Copse Maintenance</b></p> <p><b>Resolved:</b> Councillor R Turner reported that she has received quotes of £400 in the first year for spraying, mainly the brambles from the regular garden contractor Simon Flux. Councillor Duffin thought this was excessive and said he would seek a more competitive quote. Replacement finger posts were requested at a cost of approximately £140. The Clerk reported that the Millennium Copse reserves are holding £1983.66 to date. A full quote from Simon Flux regarding the grass/brush cutting annual maintenance is expected imminently. Councillor Duffin informed the council that he will be purchasing trees for planting and there would be a small cost for building materials for repairing the MC steps. The Council has already approved this payment.</p>
19/15	<p><b>Devon Air Ambulance (DAA) Night Landing Project</b></p> <p><b>Resolved:</b> Councillor Pullinger reported that the Uplyme Planning committee have approved the planning for the DAA Night landing project and are waiting for the final decision by EDDC. The Council would like to thank everyone who have responded and contributed so far towards this emergency service, to include a generous donation of £2000 raised by the Lyme Regis Regatta and Carnival committee. The Clerk is to meet with Councillor Pullinger to finalise and apply for the remainder of the funding from EDDC before the deadline on Wednesday, 16/01/2019. On a sad note, Councillor A Turner reported that unfortunately, in the Parish there was a fatality with a local resident in the Woodhouse Hill area, whilst the emergency services in which the ambulance crew were lost due to their mapping/navigation system, Councillor A Turner with his local knowledge, escorted the emergency services to the correct address.</p>
19/16	<p><b>Overhanging Trees and Hedges</b></p> <p><b>Resolved:</b> the Council discussed this in full detail with County Councillor Ian Hall's report earlier and would like to thank the residents who have responded and the local hedge cutter who has offered to address the hedges at a minimum charge for residents who cannot cut the trees and branches back. The Council still have concerns over some of the overhanging trees/branches that are adjacent to the B3165 which seem to be the responsibility of DCC Highways. The Council have been informed that if the dangerous overhanging branches are not addressed, it may affect the service of the bus route and residents in Uplyme who are reliant on this service. County Councillor Ian Hall will make contact with First Wessex bus group.</p>

19/17	<b>Uplyme Playground Equipment</b> <b>Resolved:</b> Councillor Frost asked the committee what they would like to do about the ageing playground equipment, repair the roundabout and/or look into replacing the whole playground. Councillor Ostler apologised for the delay in fixing the roundabout because of other commitments. The Council agreed for the Clerk to seek a local carpenter to fix the roundabout as the part has already been ordered and to liaise with Councillor Ostler. The Clerk is to research costs and funding for a new playground and report back to the Council.															
19/18	<b>Harcombe Road Notice Board Request</b> <b>Resolved:</b> the Council discussed a request from a resident in the Harcombe area of Uplyme Parish to re-establish a notice board to display notices in Harcombe Road, remote from the main village. The main areas discussed were the placement of the notice board (on Parish Land and accessible legally), implementation costs, construction, purchase, maintenance, service and extra resources for the Clerk. The Clerk reported with advice from the Society of Local Council Clerks that we have to consider not to discriminate against other settlements within the Parish and consider the costs involved whilst keeping the residents informed where possible of information throughout the Parish. The Council agreed before further progress they will wait for the requestor to advise of a suitable location for the notice board.															
19/19	<b>Dorset National Park</b> <b>Resolved:</b> the Council agreed that they are in opposition to a national park covering Dorset and Devon in the mapped area to include Uplyme Parish and are quite happy with the current arrangements with Devon’s Area of Natural Beauty (AONB) and believe it is adequate and works well being designated for conservation due to its significant landscape value. It was pointed out that the DNP project was discovered by accident and at no time have the Parish Council been contacted or consulted on this project. Several Councillors have completed the Glover review survey online with this opinion.															
19/20	<b>Uplyme Flood Management</b> <b>Resolved:</b> Councillor Ostler met with John Galt Flood Risk Project Engineer at Devon County Council and inspected several local culvert/drains in Uplyme, including the culvert off Cuckoo Lane on riparian land which was reported by the residents close by recently as at a risk of flooding their properties. Although, this culvert was reported as being cleared recently their findings discovered that the clearance and maintenance had not been done adequately. The Council added that this situation has been going on too long and after several emergency call outs and communication from the Parish Flood working party, there has been no self help to alleviate the problem and feel strongly that we should write to the riparian owner to finally resolve this problem before there is serious flood damage, which could prove costly. The Clerk will correspond to try and resolve the situation.															
19/21	<b>Replacement LED Lamps in Lyme Road</b> <b>Resolved:</b> the Council noted and discussed the resident’s complaint about the glare of the new LED street lamps replacing the subtle old yellow lamps. Councillor Pullinger reported that the lamps are out of sight and not in line strapped to telegraph poles and look very unsightly. Councillor Pullinger will research this further by taking the reference number of each light and reporting back to the Clerk to forward on to the DCC Area Light Engineer.															
19/22	<b>Emails/Letters to the Council</b> <b>Resolved:</b> it was noted that emails and letters on the list below were received and sent to Councillors: <table><tr><th>From</th><th>Subject</th><th>Received</th></tr><tr><td>Uplyme Clerk</td><td>Dorset and Devon National Park - Their response to the Glover Review Dec 2018</td><td>02/01/2019</td></tr><tr><td>Uplyme Clerk</td><td>Dorset National Park News</td><td>19/12/2018</td></tr><tr><td>Customer Service Centre Roads &amp; Transport Team - Mailbox</td><td>Devon Highways Parish &amp; Town Council Update</td><td>13/12/2018</td></tr><tr><td>Keep Britain Tidy</td><td>The Great British Spring Clean 2019</td><td>11/12/2018</td></tr></table>	From	Subject	Received	Uplyme Clerk	Dorset and Devon National Park - Their response to the Glover Review Dec 2018	02/01/2019	Uplyme Clerk	Dorset National Park News	19/12/2018	Customer Service Centre Roads & Transport Team - Mailbox	Devon Highways Parish & Town Council Update	13/12/2018	Keep Britain Tidy	The Great British Spring Clean 2019	11/12/2018
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Uplyme Clerk	Dorset National Park News	19/12/2018														
Customer Service Centre Roads & Transport Team - Mailbox	Devon Highways Parish & Town Council Update	13/12/2018														
Keep Britain Tidy	The Great British Spring Clean 2019	11/12/2018														

19/23	<b>Parish Clerks Delegated Powers</b> <a href="#">LGA 1972 s101</a> <b>Resolved:</b> none used.
19/24	<b>Items for Parish Newsletter &amp; Notice Boards</b> <b>Resolved:</b> trees and contact to residents regarding overhanging branches and hedges in Lyme Road on Bus Route – Potholes – Devon Air Ambulance
19/25	<b>Notice of items to be taken into consideration at the next meeting in February 2019.</b> <b>Resolved:</b> river Lim and adjacent trees – moving of the hazardous bus stop opposite the Talbot Arms – Drainage and Ditches (Lengthsman) Councillors Ostler and A Turner to join Councillor Pratt as contacts – S137 community grants approval.
19/26	<b>Date of next meeting</b> The Council noted that Wednesday 13 <sup>th</sup> February 2019 is the date of the next regular meeting. Please note that the Parish Council Meeting will start at 7.15pm. All are welcome to attend. The meeting finished at 20:48pm