

# **Uplyme Parish Council**

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# Minutes of the Finance Committee Meeting held on Wednesday 24<sup>th</sup> November at 7.15pm in Uplyme Village Hall

Present: Chairman: Vacant

Councillors: Cllr. Mrs. P Frost (PF), Cllr. C. James (CJ), Cllr. C. Pratt and

Cllr. N. Pullinger

Officer: Zishan Adamson-Drage, Clerk to the Council

Members of the Public: None

FC21/01 Election of Chairman

**RESOLVED** Proposed by PF, and seconded by NP, Cllr. C James was duly elected

Chairman of the Finance Committee.

FC21/02 Apologies for Absence

Cllr. P Oakley (PO) tendered his apologies.

FC21/03 Approval of Minutes

CJ had a query regarding the accuracy of the s137 Community Grants awarded. The Clerk was able to confirm from the cashbook the payments were made as per the figures in the minutes. That being accepted, it was **RESOLVED** that the minutes from the Finance Committee meeting held on **18**<sup>th</sup> **November 2020** be approved as

a correct and true record and were signed by the Chairman.

PC21/04 <u>Declarations of Interest and Dispensations</u>

None.

PC21/05 Public Participation Session

None.

Chairman: Cllr C James Vice Chairman: Mrs P Frost

#### FC21/06 Banking

- (a) **RESOLVED** that the Clerk/RFO become an authorized person on the Council's Unity Trust Bank mandate. CJ proposed, and seconded by NP.
- (b) The request for more authorized signatories was deferred to the next full Parish Council meeting on 8<sup>th</sup> December 2021.

#### FC21/07 Earmarked Reserves

**RESOLVED** to actively recruit a Lengthsman for 5 hours per week and for the funds in the earmarked fund for this to be transferred to general reserves. Also, an additional £4,000 was to be budgeted for 2022-23 for this post.

**RESOLVED** that the following earmarked funds be replenished for 2022-23 to the amounts given: Millenniuum Copse & MTF (£200); Uplyme Christmas Lights project (£250); Devon Resilience Funding (£400); Devon Air Ambulance project (£30).

#### FC21/08 Community Grants

- (a) Members noted the grants paid during 2021-22.
- (b) Cllr. N Pullinger declared an interest as Treasurer for King George's Field, so did not participate in discussions regarding that earmarked fund. **RESOLVED** that the following annual grants be paid in 2022-23 to the sums agreed: Church Magazine (£350); King George's Field (£550); CAB Bridport (£250); Uplyme Help at Hand (£100). **RESOLVED** that £1,000 s.137 monies be allocated to in-year grant applications and the annual grants to Axe Valley Ring & Ride (£200) and to Lyme Forward (£200) organisations cease. Total budget for s.137 in 2022-23 of £2,250 was proposed by CJ, seconded by CP.

### FC21/09 Budget/Precept 2022-23

- (a) Members recommended that the Lengthsman post be precepted for and the funds currently in reserves for the post should be transferred to general reserves for use against the running costs. An item which required further research were any costs for maintenance of the post office provision in the village. **RESOLVED** that the Clerk and Chairman would meet prior to the full Council meeting to finalise the figures once further information had been received.
- (b) Members recommended that the item to be split between precept and reserves was the Lengthsman fund comprising £1357.70 from reserves and £4,000 to be precepted for in 2022-23.

Chairman: Cllr C James Vice Chairman: Mrs P Frost

## FC21/10 Date of the next meeting

The next meeting of the Finance Committee will be on 30 <sup>th</sup> March 2022. <b>The meeting closed at 9.15pm.</b>	
Signed: Chairman of Finance Committee	
Date:	

Chairman: Cllr C James Vice Chairman: Mrs P Frost