



Uplyme Parish Council

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Minutes of the Meeting of the Council held on Wednesday 12th January 2022 at Uplyme Village Hall at 7.15pm

Present: Chairman: Cllr. C. James Vice Chairman: Cllr. Mrs. P Frost
Councillors: Cllrs. P.Hackett, P. Oakley, C. Pratt, W. Trundley, N. Pullinger,
Mrs. C. Wiscombe
Officer: Zishan Adamson-Drage, Clerk to the Council / RFO
Members of the Public: Seven present. No members of the press.

FC22/1 Apologies for Absence

None.

FC22/2 Approval of Minutes

RESOLVED that the minutes from the Meeting of the Council held on **8th December 2021** be approved as a correct and true record and signed by the Chairman.

Proposed Cllr. W. Trundley and seconded by Cllr. N. Pullinger.

FC22/3 Declarations of Interest and Dispensations

None.

FC22/4 Public Participation Session on items on the agenda

Platinum Jubilee village party - A resident advised Councillors that a group had been established to plan a village party on 5th June 2022. The Clerk offered to send information regarding possible funding streams for such events to the group.

Cllr. Mrs P. Frost advised that the Church were organising a flower festival during the Jubilee weekend.

Christmas lights – A resident thanks the landlords of The Talbot Arms for raising £146 towards the Christmas lights. Councillors were requested to assist in taking down the lights on 16th January for safe storage.

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FC22/5 **Clerks Progress Report**

Members received the below Clerk's Report which was noted.

Meeting date	Task Name	Minute reference and details	Action taken (text)
Meeting 10.03.2021	New computer / Microsoft 365	21/50	In progress
Meeting 14.06.2021	Cemetery – Waste Bin	21/43-64	Chased up with previous Clerk. Sign has arrived locally, but need to arrange handover.
Meeting 14.07.2021	Lengthsman	21/57	Need to officially appoint a contractor in April 2022. Terms of the contract to be discussed in the February meeting.
Meeting 14.07.2021	Shredder / laminator	21/59	In progress
Meeting 10.11.21	Cllr List - Noticeboard	21/112	Completed. Noticeboard now has authorised contact details for each Cllr, and a list of Committee membership.

FC22/6 **To receive reports**

Chairman - Cllr. James wished to incorporate this item into a later agenda item.

Parish Councillors – Nothing to report.

County Councillor – C.Cllr. I. Hall sent his apologies due to continued health issues.

Outside Bodies – Nothing to report.

FC22/7 **Finance**

(a) **RESOLVED** that the following payments were /will be settled:

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Vice Chairman: Mrs P Frost

Cllrs: P. Hackett, P. Oakley, C. Pratt, N. Pullinger, W. Trundle, A. Turner, Mrs. C. Wiscombe

Payments December

Name	Details	Amount	VAT
Fluxy's Maintenance	Fluxy's Maintenance	£743.80	£0.00
Z A-D	Z A-D	£1,939.56	£0.00
HMRC	HMRC	£582.15	£0.00
AM Bates Clerks expenses	AM Bates Clerks expenses	£13.36	£0.00
Westcrete	Westcrete	£57.90	£9.65
Clerks expenses	Clerks expenses	£54.82	£0.00
Unity Trust Bank	Unity Trust Bank	£18.00	£0.00
	TOTAL	£3,409.59	£9.65

Payments January

Name	Details	Amount	VAT
Uplyme Village Hall	Room Hire	£43.00	£0.00
	TOTAL	£43.00	£0.00

Income December/January

Name	Details	Amount
Wakely & Sons	Wakely & Sons	-£1,100.00
Country Memorials	Cemetery Fees	-£132.00
	Total	(£1,232.00)

(b) Members noted the bank reconciliation for December 2021:

Bank reconciliation – December

Monthly Balance Sheet	Oct-21	Nov-21	Dec-21
Expense (Cashbook)	£3,913.13	£2,512.43	£3,482.09
Income (Cashbook)	-642.14	0.00	-£ 1,100.00
Monthly Balance (Cashbook)	3,270.99	2,512.43	2,382.09
Bank Statement (First DOM)	75,511.88	72,240.89	71,158.46
Bank Statement (Last DOM)	72,240.89	69,728.46	68,776.37
Bank Monthly Balance	-3,270.99	-2,512.43	-2,382.09

Bank Statement Balance as at 31st December £68,776.37

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FC22/8 Pension Membership

(a) Councillors approved the Clerk to the Council becoming a member of the Devon County Council pension scheme with immediate effect. **RESOLVED** Cllr. James proposed that the request be approved, Cllr. Hackett seconded. Agreed.

(b) Cllr. James volunteered to become Uplyme Parish Council's Internal Dispute Resolution Procedure Officer. **RESOLVED** Cllr. Turner seconded. Agreed.

FC22/9 Review of Register of interests

(a) Members noted the request to review the Register of Interest on the East Devon DC website, and to complete a new form if an update was required.

FC22/10 Remedial work to Playpark

(a) The Clerk updated Councillors regarding attempts to obtain quotes for repairs. Mr D Cook, Senior Engineer at EDDC is providing assistance with this. Information on CIL and Open Space funding available was also provided.

FC22/11 Post Office Service

Councillors received an update from Cllr. C. James. Jamie Hulland (Highways Officer, DCC) had suggested an entrance to the proposed School site from the mini roundabout with the exit as planned from the current access/exit point. The only caveat had been a clear access past buses, however, Cllr. James advised there was a bus layby clearly marked on the current plans. Mr Hulland was also going to organise an average speed check in the area to advise further on solutions.

Cllr. James undertook to send the email correspondence to all Councillors for information.

Cllr. A. Turner requested the timeframes for obtaining permissions.

Cllr. Mrs P. Frost, in her capacity as the Parish Council representative on the Bestic Trust, advised that the renewed plans would be fed into the HATOC and the Trustees would hold surgeries to discuss ongoing issues/queries with members of the public. Cllr. W. Trundley asked why a meeting could not be convened to impart news to the whole village at once.

Cllr. N. Pullinger read the following message from Mr M. Whitehead, Chairman of the Bestic Trust, out:

"You will have seen that Brian and I attended the SOS meeting last week and Lyme Online published a good report. I sent you a copy as well as minutes of the meeting although the minutes don't look to have been published yet.

The meeting was very supportive and what I said we are doing to try to resolve the

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shop problem was well received ie revisiting the Masters Close access and getting a group together shortly to look at road safety generally in view of the fact that the optimistic target date for opening the school is September 2024. The idea is for SOS group, Bestic Trust, our two elected councillors, AWP and hopefully Dave Ostler, a representative from the PC and one from the VH to set up a round table discussion to look at the possible Zebra crossing, mini roundabout improvements, making the pinch point safer, possible 20mph speed limit etc with a view to trying to slow traffic down and reduce risks between now and when the school gets built. This would feed into HATOC once a plan was agreed. Brian and I will be running a weekly surgery for members of the community to come to talk about the new school, the Bestic Trust, progress with the access issue and the round table discussions but due to other commitments these probably won't begin until February.

Feel free to report this at a suitable point tonight – hopefully councillors will know about the progress being made through the SOS group and will have seen Lyme Online.”

Cllr. James expressed his disappointment that the Parish Council were being overlooked in the process, as they were the elected representatives of the village. With regards to the press article mentioned by Mr Whitehead, Cllr. James advised that the Parish Council had always registered their concerns with the traffic arrangements from the commencement of the proposed school plans.

Cllr. W. Trundley, who was present at the recent village SOS meeting which took place on 5th January, advised that the attendees from the Bestic Trust had failed to read the room and understand that the village would prefer to keep the Post Office and garage rather than have the new school.

Cllr. James suspended standing orders for a member of the public to speak.

Mr D. Ostler, owner of the garage, stated that he did not object to the original application. He also advised that no-one could make the Trust amend their planning application.

Cllr. James reinstated standing orders.

Discussion took place regarding ownership of the land to the rear of the village hall. Cllr. Mrs C. Wiscombe requested that a timescale be given for when the meetings were occurring, and that the Council write to request further information. Cllr. Oakley also asked for confirmation that the Trust intended to submit an amended planning application to resolve the traffic issues. **RESOLVED** Cllr. James would reply to Mr Whitehead on behalf of the Council to answer those queries. Cllr. Turner proposed, seconded by Cllr Oakley. Agreed unanimously.

FC22/12

Office Premises

Councillors agreed in principle to rent the upstairs office space in the village hall and use the address as a post restante for correspondence. The Clerk advised she would update the Council with likely costs once the Village Hall Committee had had an opportunity to discuss it.

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FC 22/13 Airband Fibre Installation

Cllr. A. Turner updated Council that he had spoken to the Regional Manager of Airband. The Manager had confirmed that the cabling would not go underground, thereby causing less disruption to the village. They had some work to do on wayleaves, but the surveys were scheduled to commence soon, with the target completion date of March 2023, with the outlying areas of the parish becoming connected first.

- (a) Cllr. Turner agreed to become the Council liaison with Airband on this project.
- (b) Cllr. Turner advised that a meeting with Airband would be most useful during the Summer 2022 in order to obtain a progress report.

FC22/14 Operation London Bridge

(a) Council postponed this item until after a discussion with the Parochial Church Council had taken place in order that efforts could be co-ordinated.

FC22/15 Highway Issues

(a) The Council wished to thank the new Lengthsman contractor, James Booth, who had already made a difference in clearing the traps etc. in the village.

FC22/16 Neighbourhood Plan and emerging Local Plan for East Devon

Members noted the update received by Cllr. James. Cllr. A. Turner had attended a meeting on the Local Plan, but advised Council that there wasn't a great deal which was relevant to Uplyme.

FC22/17 Residents and other correspondence received

(a) Springhead Rd/Tappers Knapp – members noted the correspondence received by a resident. Members advised that this had been discussed by Council many times. It had also been discussed with Devon County Council Highways department, and more signs have been installed. No other solutions were deemed suitable for this area.

FC22/18 Footpaths/Millennium Copse/Stafford Mount/King George V Play Area/Trinity Hill

- (a) Councillors were to split walking the parish footpaths between them in April 2022 in order to prepare a maintenance report for the Parish Paths Partnership scheme. Cllr. Mrs C. Wiscombe gave her apologies in advance of this meeting.
- (b) Nothing to report.

FC22/19 Planning

Cllr. Turner advised Members of the recent applications received, appeals made and considerations made by the Committee. Members were provided with a spreadsheet of applications now being considered by EDDC and recent approvals/refusals.

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FC22/20 **Newsletter / Noticeboards / LymeOnline**

Members noted the extended deadline to 14th January for information to submit the monthly article for the Parish Newsletter.

FC22/21 **Proposed Change in legislation on Cemeteries**

The Clerk briefed Members on the consultation which had taken place regarding increases to proposed grave sizes and reductions in the depth of graves which would have a detrimental effect on Uplyme Cemetery. **RESOLVED** the Clerk will write a letter to MP Neil Parish supporting the NALC concerns over this proposed change in legislation.

FC22/22 **Committee/Working Groups**

(a) Members noted the minutes from the Planning Committee on 8th December 2021 and 5th January 2022.

(b) A member of the public reported that one of the new graves had sunk. The Clerk undertook to report this to the gravedigger. Cllr. A. Turner advised that a member of the public had reported that the grid covers were slippery again and need to be cleaned off.

FC22/23 **Public Forum/Members items**

None put forward.

FC22/24 **Date of future meetings**

Councillors discussed whether to cancel the February meeting given the upsurge in Coronavirus numbers locally. Most Councillors advised they would be comfortable attending the meeting. **RESOLVED** The next meeting of the Full Council will be on Wednesday **9th February 2022** at Uplyme Village Hall at 7.15pm. **Meeting Closed 8.45pm**

Signed by Chairman: _____

Date: _____