



# Uplyme Parish Council

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Clerk to the Council: Zishan Adamson-Drage

Dear Councillor,

Members of Uplyme Parish Council are hereby summoned to attend the virtual Annual Meeting of the Council on **Wednesday, 8<sup>th</sup> June 2022 at 7.15pm** for the purposes of transacting the following business.

Under the Local Government Act 1972 Schedule 12 p10(2), a Council cannot lawfully decide any matter that is not specified on the agenda.

Mrs. Zishan Adamson-Drage  
Clerk to the Council

Tuesday 31<sup>st</sup> May 2022

*The Openness of Local Government Bodies Regulations 2014 allows the filming, photographing or making an audio recording of proceedings at the meeting or providing commentary orally or in writing so that the report or commentary is available as the meeting takes place or later to person(s) not present. Confidential or exempt information excluded.*

## **Annual Meeting of the Council on Wednesday 8<sup>th</sup> June 2022**

### **AGENDA**

- 1. Apologies for absence**
- 2. Approval of Minutes**
  - (a) To approve, as a true record, the minutes from the meeting dated **4<sup>th</sup> May 2022** (previously circulated).
- 3. To receive member's declarations of interest and dispensations in items on the agenda.**
- 4. Public Participation session**

There will be 15 minutes available for this session where members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker or time as permitted by the Chairman.
- 5. To receive the Clerk's progress report ([appendix 1](#)).**
- 6. To receive reports**
  - (a) Chairman
  - (b) Parish Councillors
  - (c) County Councillor
  - (d) Representatives on Outside Bodies

7. **Election of Committees, Working Parties and Representatives/Reps. on Outside Bodies**  
(a) Members to review and agree the Committees and Terms of Reference;

## FINANCE, BUDGET, FORWARD PLANNING and COUNCIL STRUCTURE

### 8. Finance

- (a) Members to view and agree the payments to be made in June 2022 and those made under delegation. A revised financial breakdown will be circulated at the meeting if there are any further payments to be made. ([appendix 2](#)).
- (b) Members to agree the bank reconciliation for May 2022 ([appendix 3](#)).

### 9. Internal Audit Recommendations

- (a) Members to receive an update on recommendations already acted upon.
- (b) Members to review the earmarked funds in line with the JPAG practitioners guidance ([appendix 4](#)).
- (c) Members to review the risk register and make any necessary amendments ([appendix 5](#)).

## DECISION ITEMS

### 10. The late Cllr. Neil Pullinger

- (a) Members to consider making a donation (under s.137 LGA 1972) to Weldmar Hospicecare in line with the Pullinger family's wishes in tribute to Cllr. Pullinger.

### 11. Highway issues

- (a) To receive any Highway issues for discussion by members.

### 12. Residents and other correspondence received

- a) Members to note provisional date of Saturday, 12<sup>th</sup> November 2022 for the community defibrillator training.
- b) Members to note thanks from Bridport CAB upon receipt of the grant made by the Council for £250.
- (c) Members to receive and discuss the correspondence received and agree any action to be taken.

### 13. Footpaths / Millennium Copse / Stafford Mount / King George V play area

- (a) Members to assign footpaths on the sheet to those who wish to volunteer to walk them. Also to receive to receive a code sheet, and where appropriate, report on the footpaths in the Parish already walked;
- (b) To receive an update on the forthcoming Stafford Mount design project and timelines to commence the work.
- (c) To receive an update on the recent upgrading of the King George V play area
- (d) To receive an update on Millenium Copse and consider any action.

### 14. Planning

([appendix 6](#))

- (a) Members to receive a report showing all the planning applications considered and EDDC outcomes.

### 15. Newsletter/ Notice boards/ Lyme Online

Members to forward any items for the various communication distributions.

## FOR NOTING

### 16. Licensing

- (a) Members to discuss concerns over the licensing arrangements of the Uplyme & Lyme Regis Cricket Club for events ([appendix 7](#)).

### 17. Committee / Working Groups - Minutes and Reports

- (a) To note the minutes from the following Committee Meetings  
    Planning Committee :     4<sup>th</sup> May 2022  
                                      25<sup>th</sup> May 2022
  
- (b) To receive an update report on:
  - (i)     Grounds maintenance
  - (ii)    Cemetery
  - (iii)   Working Groups

### 18. Public Forum and to receive Items for next agenda from Members.

- (a) Opportunity for residents to raise any concerns or ideas for future consideration.
- (b) Members to forward any agenda items for the next meeting.

### 19. Date of future meetings

The next meeting of the Full Council will be the Annual meeting held on Wednesday 13<sup>th</sup> July 2022 at the Uplyme Village Hall at 7.15pm