



Uplyme Parish Council

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Clerk to the Council: Zishan Adamson-Drage

Dear Councillor,

Members of Uplyme Parish Council are hereby summoned to attend the virtual Annual Meeting of the Council on **Wednesday, 13th July 2022 at 7.15pm** for the purposes of transacting the following business.

Under the Local Government Act 1972 Schedule 12 p10(2), a Council cannot lawfully decide any matter that is not specified on the agenda.

Mrs. Zishan Adamson-Drage
Clerk to the Council

Thursday 7th July 2022

The Openness of Local Government Bodies Regulations 2014 allows the filming, photographing or making an audio recording of proceedings at the meeting or providing commentary orally or in writing so that the report or commentary is available as the meeting takes place or later to person(s) not present. Confidential or exempt information excluded.

Meeting of the Council on Wednesday 13th July 2022

AGENDA

- 1. Apologies for absence**
- 2. Approval of Minutes**
 - (a) To approve, as a true record, the minutes from the meeting dated **8th June 2022** (previously circulated).
- 3. To receive member's declarations of interest and dispensations in items on the agenda.**
- 4. Public Participation session**

There will be 15 minutes available for this session where members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker or time as permitted by the Chairman.
- 5. To receive the Clerk's progress report ([appendix 1](#)).**
- 6. To receive reports**
 - (a) Chairman
 - (b) Parish Councillors
 - (c) County Councillor
 - (d) Representatives on Outside Bodies

7. Terms of Reference for committees

- (a) Members to review and agree Terms of Reference for Committees (previously circulated)

FINANCE, BUDGET, FORWARD PLANNING and COUNCIL STRUCTURE

8. Finance

- (a) Members to view and agree the payments to be made in July 2022 and those made under delegation. A revised financial breakdown will be circulated at the meeting if there are any further payments to be made ([appendix 2](#)).
- (b) Members to agree the bank reconciliation for June 2022 ([appendix 3](#)).

9. Amenities

- (a) Members to approve virement of funds to cover £353.73 shortfall in cost of recent repairs to playground.
- (b) Members to consider, and if thought appropriate, approve quote for repairs to the Playground gate.
- (c) Members to note the unauthorised removal of bin from Church Street and to receive an update on the re-siting of litter bin.
- (d) Members to consider, and if thought appropriate, approve £100 + VAT p.a. for an extra collection of the public litter bin at the Village Hall.
- (e) Members to consider quote for repairs to benches around the parish. ([appendix 4](#)).

10. Internal Audit Recommendations

- (a) Members to review the earmarked funds in line with the JPAG practitioners guidance ([appendix 5](#)) including whether to vire the Coronavirus fund to another project or general reserves.
- (b) Members to consider, and if thought appropriate, approve the Clerk attending Risk Management training run by SLCC (cost £30).

11. Budget

- (a) Member to note progress against budget for Quarter 1 of 2022-23 ([appendix 6](#)).

DECISION ITEMS

12. EDDC Members' Code of Conduct

- (a) Members to consider adoption of the revised Code of Conduct issued by East Devon District Council (circulated separately).

13. Highway issues

- (a) To receive any Highway issues for discussion by members.

14. Residents and other correspondence received

- (a) Members to consider, and if thought appropriate, approve a donation of £250 to a Ukrainian Hardship Fund being set up by LRTC to assist local Ukrainian refugees. ([appendix 7](#))
- (b) Members to note the invitation to a public consultation from Leaperland Promotions regarding a proposed affordable housing development.
- (c) Members to receive and discuss the correspondence received and agree any action to be taken.

