



Uplyme Parish Council

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Clerk to the Council: Zishan Adamson-Drage

Dear Councillor,

Members of Uplyme Parish Council are hereby summoned to attend the virtual Annual Meeting of the Council on **Wednesday, 12th October 2022 at 6.45pm** for the purposes of transacting the following business.

Under the Local Government Act 1972 Schedule 12 p10(2), a Council cannot lawfully decide any matter that is not specified on the agenda.

Mrs. Zishan Adamson-Drage
Clerk to the Council

Thursday 6th October 2022

The Openness of Local Government Bodies Regulations 2014 allows the filming, photographing or making an audio recording of proceedings at the meeting or providing commentary orally or in writing so that the report or commentary is available as the meeting takes place or later to person(s) not present. Confidential or exempt information excluded.

Meeting of the Council on Wednesday 12th October 2022

AGENDA

- 1. Confirmation of co-option of David Ostler to the Councillor vacancy made on 13th July 2022.**
- 2. Apologies for absence**
- 3. Approval of Minutes**
 - (a) To approve, as a true record, the minutes from the meetings dated **13th July 2022** (previously circulated).
- 4. To receive member's declarations of interest and dispensations in items on the agenda.**
- 5. Public Participation session**

There will be 15 minutes available for this session where members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker or time as permitted by the Chairman.
- 6. To receive the Clerk's progress report ([appendix 1](#)).**
- 7. To receive reports**
 - (a) Chairman
 - (b) Parish Councillors
 - (c) County Councillor
 - (d) Representatives on Outside Bodies

Chairman: Cllr. C James

Vice Chairman: Cllr. A. Turner

Cllrs: P. Hackett, P. Oakley, C. Pratt, W. Trundley, Mrs. P. Frost, Ms. C. Wiscombe

FINANCE, BUDGET, FORWARD PLANNING and COUNCIL STRUCTURE

8. Finance and Budget

- (a) Members to view and agree the payments to be made in October 2022 and those made under delegation during July, August and September. A revised financial breakdown will be circulated at the meeting if there are any further payments to be made ([appendix 2](#)).
- (b) Members to note the bank reconciliation for July, August and September 2022 ([appendix 3](#)).
- (c) Members to note progress against budget for Quarter 2 of the 2022-23 financial year ([appendix 4](#))

9. Grant Requests

- (a) Members to consider a grant request from Dream-a-Way.
- (b) Members to consider a grant request from Flamingo Pool.

10. Uplyme Action Plan

- (a) Members to discuss whether to implement an action plan for 2023-24 (or longer term)
- (b) And if thought appropriate, to consider forming a working party to recommend items for inclusion on such a plan.

11. Repairs and Maintenance to assets

- (a) Members to note the safety repairs on the wooden gates and benches located in the Cemetery and Stafford Mount, completed by Cllr. Hackett.
- (b) Members to discuss repairs/maintenance/replacement of assets such as the benches at Stafford Mount, the noticeboard, cemetery wooden and wrought iron gates, and bus shelters at the Talbot public house and Stafford Mount.

DECISION ITEMS

12. Christmas Lights

- (a) Members to consider arrangements for the 2022 Christmas lights ([appendix 4](#))

13. Public Bins

- (a) Members to decide where to site the replacement Church Street bin
- (b) Members to receive an update on the collection of refuse at the Cemetery

14. National matters

- (a) Members to consider joining environmental group, Turn Lyme Green ([appendix 5](#)).
- (b) Members to consider whether to offer a 'warm space' this winter to alleviate the cost of living crisis for vulnerable parishioners or to support appropriate community organisations.

15. Affordable Housing

- (a) Members to discuss involvement of Lyme Regis CLT in the Venlake affordable housing proposal.

16. Highway issues

- (a) Proposal for a meeting relating to "planning issues" at Harcombe by A35 and Gore Lane.
- (b) To receive any Highway issues for discussion by members.

17. December Parish Council meeting

- (a) Members to consider request from Village Hall Committee to move their meeting from 14th to 7th December.

18. Residents and other correspondence received

- (a) Members to discuss the EDDC Emerging Local Plan and the Council response.
- (b) Members to note the organised Community Defibrillator Training to take place at the Scout Hut on Saturday 12th November, 11am – 1pm, with SW Ambulance Service.
- (c) Members to receive and discuss the correspondence received and agree any action to be taken.

19. Footpaths / Millennium Copse / Stafford Mount / King George V play area

- (a) To receive a report on footpaths in the Parish already inspected.
- (b) To receive an update on Stafford Mount design project:
 - i. to discuss the donation of crocus corms from the Rotary Club
 - ii. update on the clearance of site
 - iii. to arrange a meeting for nominated Councillors to judge the designs.
- (c) To receive an update on the Playground and consider any action.
- (d) To receive an update on Millennium Copse and consider any action.

20. Cemetery

- (a) Council to appoint a named Councillor as a point of contact for the Cemetery.

21. Planning (appendix 5)

- (a) Members to consider the membership of the Planning Committee.
- (b) Members to receive a report showing all the planning applications considered and EDDC outcomes.

22. Newsletter/ Notice boards/ Lyme Online

- (a) Members to forward any items for the various communication distributions.

FOR NOTING

23. Committee / Working Groups - Minutes and Reports

- (a) To note the minutes from the following Committee Meetings
 - Planning Committee : 27th July 2022
 - 24th August 2022
 - 26th September 2022
- (b) To receive an update report on:
 - (i) Grounds maintenance
 - (ii) Cemetery
 - (iii) Working Groups

24. Public Forum and to receive Items for next agenda from Members.

- (a) Opportunity for residents to raise any concerns or ideas for future consideration.
- (b) Members to forward any agenda items for the next meeting.

25. Date of future meetings

The next meeting of the Council will be held on Wednesday 9th November 2022 at the Uplyme Village Hall at 7.15pm