



Uplyme Parish Council

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Dear Councillor,

Members of the Finance Committee are hereby summoned to attend the meeting on **Wednesday 23rd November 2022 in the Meeting Room at Uplyme Village Hall at 6.30pm** for the purposes of transacting the following business.

Under the Local Government Act 1972 Schedule 12 p10(2), a Council cannot lawfully decide any matter that is not specified on the agenda.

Mrs. Zishan Adamson-Drage
Clerk to the Council

17th November 2022

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Parish Clerk. Data Protection, Names of those participating in the meeting may be recorded, minuted and made public.

Finance Committee Meeting on Wednesday 23rd November 2022

Chairman Vacant

Committee Members – Cllrs. C. James, Mrs. P. Frost, P. Oakley, C. Pratt.

AGENDA

1. Election of Chairman

(a) To elect the Chairman of the Committee.

2. Apologies for absence

3. Approval of Minutes

(a) To approve, as a true record, the minutes from the meeting dated **24th November 2021** (to be circulated).

4. To receive member's declarations of interest and dispensations in items on the agenda.

5. Public Forum - Public Participation session

There will be 15 minutes available for this session where members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker or time as permitted by

Chairman: Cllr C James

Vice Chairman: Cllr. A. Turner

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Cllrs: C. Pratt, Mrs P Frost, P. Oakley, B. Trundley, Mrs C Wiscombe, P. Hackett, D. Ostler.

the Chairman.

DECISION ITEMS

6. Review of Financial Internal Control

- (a) Members to consider draft Financial Internal Control policy, and if thought appropriate, approve the policy. (appendix 1)
- (b) Members to consider the draft System of Internal Control, and if thought appropriate, approve the procedure. (appendix 2)
- (c) Members to review the 2022-23 financial internal control procedures to assess suitability and to discuss if any amendments are required.

7. Risk Assessment

- (a) Members to consider draft war memorial risk assessment, and if thought appropriate, approve adding it to the Risk Management Schedule.

8. Earmarked Reserves

(a) Members to consider the existing earmarked reserve funds and funds required therein, and whether to transfer monies into general reserves or to replenish the funds as required. Current earmarked reserves are as follows:

9. Community Grants

- (a) Members to note the grants paid under s.137 during the 2022-23 financial year (appendix.
- (b) Members to consider grants (s.137) required for the 2022-23 financial year.

10. Budget/Precept 2023-24

- (a) Members to draft the budget for 2023-24. (Report to follow)
- (b) Members to consider and recommend how much of the budget to precept for, and how much should be funded from general reserves. (Final precept will be agreed at full Council on 7 December 2022)

11. Date of the Next Meeting

The next meeting is scheduled for 29th March 2023.