



Uplyme Parish Council

c/o Uplyme Village Hall, Lyme Road, Uplyme, Lyme Regis DT7 3UY
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Website: www.uplymeparishcouncil.org
Clerk to the Council: Zishan Adamson-Drage

Dear Councillor,

Members of Uplyme Parish Council are hereby summoned to attend the Parish Council meeting on **Wednesday, 11th January 2023 at 7.15pm at Uplyme Village Hall** for the purposes of transacting the following business.

Under the Local Government Act 1972 Schedule 12 p.10(2), a Council cannot lawfully decide any matter that is not specified on the agenda.

Mrs. Zishan Adamson-Drage
Clerk to the Council

Thursday 5th January 2023

The Openness of Local Government Bodies Regulations 2014 allows the filming, photographing or making an audio recording of proceedings at the meeting or providing commentary orally or in writing so that the report or commentary is available as the meeting takes place or later to person(s) not present. Confidential or exempt information excluded.

Parish Council Meeting on Wednesday 11th January 2023

AGENDA

- 1. Apologies for absence**
- 2. Approval of Minutes**
 - (a) To approve, as a true record, the minutes from the meeting dated **7th December 2022** (previously circulated).
- 3. To receive member's declarations of interest and dispensations in items on the agenda.**
- 4. Public Participation session**

There will be 15 minutes available for this session where members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker or time as permitted by the Chairman.
- 5. To receive the Clerk's progress report ([appendix 1](#)).**
- 6. To receive reports**
 - 1) Chairman
 - 2) Parish Councillors
 - 3) County Councillor
 - 4) Representatives on Outside Bodies

Chairman: Cllr. C James

Vice Chairman: Cllr. A Turner

Cllrs: Mrs. P. Frost, C. Pratt, P. Oakley, B. Trundle, D. Ostler, P. Hackett, Mrs. C. Wiscombe

FINANCE, BUDGET, FORWARD PLANNING and COUNCIL STRUCTURE

7. Finance

- (a) Members to view and agree the payments to be made in January 2023 and those, if any made under delegation in December 2022. A revised financial breakdown will be circulated at the meeting if there are any further payments to be made. ([appendix 2](#)).
- (b) Members to note the bank reconciliations for December 2022. ([appendix 3](#)).
- (c) Members to note the level of earmarked funds held by Council. ([appendix 4](#))

8. Grant Requests

- (a) Members to consider further information received on the grant application from Uplyme Pre-school.
- (b) Members to consider making a grant to Uplyme Community Fund. ([appendix 5](#))

9. Setting the 2023-24 Budget/Precept

- (a) Members to consider how much of the 2023-24 budget to precept for, using the tax base as received, and to approve the request to East Devon District Council for that amount. (Circulated separately - active spreadsheet to be displayed at meeting)

10. Replacement Noticeboard

- a) Members to consider, and if thought appropriate, agree to purchase a new noticeboard to display the public rights of way map at the entrance to King George V field. ([appendix 6](#))

DECISION ITEMS

11. Update on Ash Tree in Venlake Lane

- a) Members to receive an update on the diseased tree and its cutback/removal.

12. Highway issues for quarterly meeting

- (a) Members to discuss any Highway issues to be raised at the next meeting on 13th February 2023.
- (b) Report by Chair on Highways matters to include Crogg Lane, proposed zebra crossing and the removal of the traffic island at the junction of B3165 and Whalley Lane.

13. Residents and other correspondence received

- a) Members to receive and discuss the correspondence received and agree any action to be taken.

14. Footpaths / Millennium Copse / Stafford Mount / King George V play area/Trinity Hill

- a) To discuss options for improvement of the Permissive Path which runs along the bottom of the KG5 field between the Playing Field and Venlake. ([appendix 7](#))
- b) To consider any projects to include on the funding request to the Parish Paths Partnership;
- c) To acknowledge the £250 granted to the Council towards the Stafford Mount project from Candles on the Cobb.
- d) To consider whether to apply to EDDC for the Uplyme Open Spaces fund to refurbish the hard surfacing at Stafford Mount, and if thought appropriate, to discuss how much to request from the £5,454 available.
- e) To receive an update on the Millennium Copse/King George V play area / Trinity Hill and consider any action;

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Vice Chairman: Cllr. A Turner

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15. Planning

([appendix 8](#))

(a) Members to receive a report showing all the planning applications considered and EDDC outcomes.

16. Newsletter/ Notice boards/ Lyme Online

Members to forward any items for the various communication distributions. N.B. Parish News deadline is 14th January 2023.

FOR NOTING

17. Committee / Working Groups – Minutes and Reports

(a) To note the minutes from the following Committee Meetings

Planning Committee: 21st December 2022

(b) To receive an update report on:

- (i) Grounds maintenance
- (ii) Cemetery
- (iii) Working Groups

18. Public Forum and to receive Items for next agenda from Members.

(a) Opportunity for residents to raise any concerns or ideas for future consideration.
(b) Members to forward any agenda items for the next meeting.

19. Date of future meetings

The next meeting of the Full Council will be held on Wednesday **8th February 2023** at the Uplyme Village Hall at 7.15pm.

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