



# Uplyme Parish Council

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Clerk to the Council: Zishan Adamson-Drage

Dear Councillor,

Members of Uplyme Parish Council are hereby summoned to attend the Parish Council meeting on **Wednesday, 8<sup>th</sup> March 2023 at 7.15pm at Uplyme Village Hall** for the purposes of transacting the following business.

Under the Local Government Act 1972 Schedule 12 p.10(2), a Council cannot lawfully decide any matter that is not specified on the agenda.

Mrs. Zishan Adamson-Drage  
Clerk to the Council

Thursday 2<sup>nd</sup> March 2023

*The Openness of Local Government Bodies Regulations 2014 allows the filming, photographing or making an audio recording of proceedings at the meeting or providing commentary orally or in writing so that the report or commentary is available as the meeting takes place or later to person(s) not present. Confidential or exempt information excluded.*

## **Parish Council Meeting on Wednesday 8<sup>th</sup> March 2023**

### **AGENDA**

- 1. Apologies for absence**
- 2. Approval of Minutes**
  - a) To approve, as a true record, the minutes from the meeting dated **8<sup>th</sup> March 2022** (previously circulated).
- 3. To receive member's declarations of interest and dispensations in items on the agenda.**
- 4. Public Participation session**

There will be 15 minutes available for this session where members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker or time as permitted by the Chairman.
- 5. To receive the Clerk's progress report ([appendix 1](#)).**
- 6. To receive reports**
  - a) Chairman
  - b) Parish Councillors
  - c) County Councillor
  - d) Representatives on Outside Bodies

Chairman: Cllr. C James

Vice Chairman: Cllr. A Turner

Cllrs: Mrs. P. Frost, C. Pratt, P. Oakley, B. Trundle, D. Ostler, P. Hackett, Mrs. C. Wiscombe

**7. Finance**

- (a) Members to view and agree the payments to be made in March 2023 and those, if any made under delegation in February 2022. A revised financial breakdown will be circulated at the meeting if there are any further payments to be made. ([appendix 2](#)).
- (b) Members to note the bank reconciliations for February 2023. ([appendix 3](#)).
- (c) Members to note the level of earmarked funds held by Council. ([appendix 4](#))

**8. Grant Request**

- a) Members to consider the request from TRIP Community Transport Assoc. ([appendix 5](#))

**9. Insurance**

- a) Members to consider both short- and long-term quotes for insurance renewal and to resolve on which insurance provider to use from 6<sup>th</sup> April 2023. ([appendix 6](#))

**10. Coronation of King Charles III**

- a) To consider the funding application for £500 from the community group organising the Coronation celebrations budgeted for the 2023-24 financial year. ([appendix 9](#))

**11. Section 137 2023-24**

- a) Members to note the sum for the purpose of section 137(4)(a) of the Local Government Act 1972 for parish and town councils in England for 2023-24 is £9.93 per elector.

**DECISION ITEMS**

**10. Schedule of meetings 2023-24**

- a) Members to agree the proposed Schedule of Meetings 2023-24 ([appendix 7](#))

**11. Social Media Policy**

- a) Deferred item from February meeting: Members to consider the draft Social Media Policy, and if thought appropriate, approve and adopt the policy. ([appendix 8](#))

**12. Highway issues**

- a) Cllr. Turner to outline safety issues of pedestrians crossing and parked vehicles adjacent to the A35 to access the land at Harcombe.
- b) Cllr. Turner to speak about HGV's travelling from Trinity Hill Road to Uplyme via minor lanes.
- c) Members to consider the correspondence sent from a resident of Whalley Lane regarding the condition of the highway and residents car park.
- d) Members to discuss any Highway issues discussed at the recent meeting on 13th February 2023.

**13. Residents and other correspondence received**

- a) Members to acknowledge the thank you letter received from Uplyme Preschool for the grant received from the Council. ([appendix 9](#))
- b) Members to receive and discuss the correspondence received and agree any action to be taken.

**14. Footpaths / Millennium Copse / Stafford Mount / King George V play area/Trinity Hill**

- a) To receive a report on footpaths in the Parish.
- b) To receive an update on the Millennium Copse/Stafford Mount/King George V play area/Trinity Hill and consider any action.

**15. Planning**

[\(appendix 10\)](#)

- a) Members to receive a report showing all the planning applications considered and EDDC outcomes.

**16. Newsletter/ Notice boards/ Lyme Online**

- (a) Members to forward any items for the various communication distributions.

<b>FOR NOTING</b>
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**17. Committee / Working Groups – Minutes and Reports**

- a) To note the minutes from the following Committee Meetings  
Planning Committee : 22<sup>nd</sup> February 2022
- b) To receive an update report on:
  - (i) Grounds maintenance
  - (ii) Cemetery
  - (iii) Working Groups

**18. Public Forum and to receive Items for next agenda from Members.**

- a) Opportunity for residents to raise any concerns or ideas for future consideration.
- b) Members to forward any agenda items for the next meeting.

**19. Date of future meetings**

The next meeting of the Full Council will be held on Wednesday **12<sup>th</sup> April 2023** at the Uplyme Village Hall at 7.15pm.

Chairman: Cllr. C James

Vice Chairman: Cllr. A Turner

Cllrs: Mrs. P. Frost, C. Pratt, P. Oakley, B. Trundle, D. Ostler, P. Hackett, Mrs. C. Wiscombe