



Uplyme Parish Council

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Dear Councillor,

Members of the Estates & Personnel Committee are hereby summoned to attend the meeting on **Wednesday 8th March 2023 at Uplyme Village Hall at 6.10pm** for the purposes of transacting the following business.

Under the Local Government Act 1972 Schedule 12 p10(2), a Council cannot lawfully decide any matter that is not specified on the agenda.

Mrs. Zishan Adamson-Drage
Clerk to the Council

2nd March 2023

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Parish Clerk. Data Protection, Names of those participating in the meeting may be recorded, minuted and made public.

Estates & Personnel Committee Meeting on **Wednesday 8th March 2023**

Chair – Cllr. C James

Committee Members – Cllrs. A. Turner, C. Pratt, Mrs. P. Frost

AGENDA

- 1. Apologies for absence**
- 2. Approval of Minutes**
 - (a) To approve, as a true record, the minutes from the last meeting on 9th November 2022. (previously circulated)
- 3. To receive member's declarations of interest and dispensations in items on the agenda.**
- 4. Public Forum - Public Participation session**

There will be 15 minutes available for this session where members of the public may

speak regarding items on the agenda. A maximum of 3 minutes per speaker or time as permitted by the Chairman.

DECISION ITEMS

5. War Memorial – risk assessment

(a) Deferred from last meeting: Members to note the risk assessment for the war memorial, and if thought appropriate, to add it to the risk register ([appendix 1](#)).

6. Stafford Mount project

(a) Members to consider funding sources for the hard landscaping element of the project, including the use of community infrastructure levy income.

7. Cemetery matters

(a) Members to decide upon a request from a non-Uplyme resident to be considered eligible to discounted fees in the Cemetery. ([appendix 2](#))

(b) Members to consider the request for an unorthodox designed memorial in the Cemetery. ([appendix 3](#))

(c) Members to review the Cemetery Regulations to include the following clauses:

- i. The placing of personal items, mementoes and ornaments on graves is permitted, but must only be placed on the plinth of the memorial and not on the grass. Uplyme Parish Council bears no responsibility for the damage or misappropriation of such items.
- ii. Ashes interments in full burial plots: A total of 3 sets of ashes can be interred in any one full burial plot in the following order; first set at the head of the grave, second set in the middle of the grave and third set at the foot of the grave. Once ashes are interred after a full interment, no further full interments are permitted.

8. Policies

(a) Members to consider the questions posed in the draft Pensions Discretions Policy, and to determine on the appropriate Council strain costs. ([appendix 4](#))

(b) Members to consider, and if thought appropriate, approve the draft Homeworking Policy. ([appendix 5](#))

9. Date of the Next Meeting

The date for the next meeting is to be considered at the Council meeting on 8th March.