

Meeting date	Task Name	Minute reference and details	Action taken (text)
Meeting 13.07.22	Contact Lyme Regis TC to arrange Hardship Fund	22/136	Awaiting an invoice for £250 to be raised from LRTC for Ukrainian refugees.
Meeting 12.10.22	Diseased Tree – Venlake Lane	22/167	Tree due to be felled in April 2023.
Meeting 9.11.22	War Memorial refurbishment	22/182	Informed contractor that they have won the contract to clean the war memorial. Awaiting contractor to do work.
Meeting 7.12.22	Footpath Noticeboard	22/216	Noticeboard has been ordered.
Meeting 11.1.23	Grants	23/10	Grants of £200 to Uplyme Community Fund and £250 to Uplyme Preschool have been paid.
Meeting 11.1.23	Precept	23/11	The approved 2023/4 precept of £51,515 requested from EDDC.
Meeting 11.1.23	Stafford Mount donation	23/15	Letter of thanks to be written to Candles on the Cobb for £250 donation to project – in progress.
Meeting 11.1.23	Newsletter/Lyme Online	23/17	Statement on the budget/precept for 2023/4 prepared and sent to both publications.

FC23/26 To receive reports

Chairman – Cllr. James updated the Council on information he had received that District Cllr. Ian Thomas did not intend to stand for election in May 2023. Furthermore, Cllr. James hoped that whoever becomes the Trinity District Councillor will attend the Parish Council meetings.

Cllr. James advised Councillors that the bollards on Lyme Road/Whalley Lane had been reinstated by Devon County Highways. He confirmed that he would reiterate the reasons why they had been removed by the Parish Council at the forthcoming Highways Forum meeting, namely that emergency vehicles could not turn left out of Whalley Lane and that arctics could not stay on the southbound carriageway to get around the chicane.

Parish Councillors – Cllr. Mrs Frost advised that the moles had returned to the Playpark. **RESOLVED** The Clerk to appoint a contractor to resolve the issue.

County Councillor – County Cllr. I. Hall highlighted the key areas for consideration in the Devon County Council budget-setting; advised that money would still be available for pothole repair and advised those wishing to hold a community party to apply for a road closure, if necessary, without delay.

Outside Bodies – Nothing to report.

FC23/27 Finance

(a) **RESOLVED** that the following payments were/will be settled:

Chairman: Cllr C James

Vice Chairman: Cllr. A. Turner

Cllrs: P. Hackett, D. Ostler, P. Oakley, C. Pratt, Mrs P Frost, W. Trundle, Mrs. C. Wiscombe

Payments January

Name	Details	Amount	VAT
Uplyme Village Hall	Room Hire	£78.25	£0.00
Fluxy's Maintenance	Millennium Copse & MTF	£90.00	£0.00
Fluxy's Maintenance	Grounds Maintenance	£653.80	£0.00
HMRC PAYE	HMRC Tax / NI	£1,155.32	£0.00
Uplyme Community Fund	Grant (S137)	£200.00	£0.00
Uplyme Preschool	Grant (S137)	£250.00	£0.00
Staff Costs	Salary PAYE/NI	£1,403.44	£0.00

Payments February

Name	Details	Amount	VAT
Devon Pension Fund	Pensions	£452.10	£0.00
Google Email	Telephone/Communication	£4.60	£0.00
O2	Telephone/Communication	£8.74	£1.45
Z A-D	Travel/Expenses	£25.31	£0.00
Advantage Ink Supplies	Stationery/Misc	£32.99	£5.50
Axminster Printing	Stationery/Misc	£15.90	£2.65

FC23/28 (b) Members noted the bank reconciliation for January 2023:

Monthly Balance Sheet	Nov-22	Dec-22	Jan-23
Expense (Cashbook)	£5,261.29	£4,222.17	£3,930.81
Income (Cashbook)	-£3,754.52	- 250.00	-
Monthly Balance (Cashbook)	1,506.77	3,972.17	3,930.81
Bank Statement (First DOM)	87,249.09	85,742.32	81,770.15
Bank Statement (Last DOM)	85,742.32	81,770.15	77,839.34
Bank Monthly Balance	1,506.77	3,972.17	3,930.81

FC23/29 (c) Cllr. James proposed that the funds within the Corona virus Prompt Action fund be vired to the Playground fund. Seconded by Cllr. Hackett. Approved.
RESOLVED Members noted the following earmarked funds currently held by the Council:

Chairman: Cllr C James

Vice Chairman: Cllr. A. Turner

Cllrs: P. Hackett, D. Ostler, P. Oakley, C. Pratt, Mrs P Frost, W. Trundley, Mrs. C. Wiscombe

Reserves	Mar	Apr	Oct	Nov	Dec	Jan	Feb	Mar	TOTALS
Footpath Funds	2,356.34	300.00							2,656.34
Playground funds	1,998.03	500.00							-325.00
Millennium Copse & MTF	0.00	200.00							200.00
Locality funding	660.00								660.00
Uplyme Village Safety project	3,000.00	100.00							3,100.00
Neighbourhood Plan	71.02	100.00							171.02
Emergency fund	1,987.15								1,987.15
Community Infrastructure Levy	533.37								533.37
Uplyme Xmas Lights Project	0.00	500.00	500.00	-540.52	-80.00	-100.00			279.48
UVN - Coronavirus Prompt Action Fund	448.98								448.98
War Memorial refurbishment				2,000.00					2,000.00
Devon Resilience Funding	0.00	400.00		-54.18					345.82
General (Bank less Reserves)		70,242.01	75,191.93	73,685.16	69,712.99	65,782.18	12,057.16	12,057.16	
Total Reserves	11,054.89								12,057.16

FC23/30 Residents Newsletter

Cllr. James reported that he had been pleasantly surprised to hear that the Uplyme residents had now been included in the Gateway card scheme, albeit without Town Council-related discounts. He continued that Uplyme wanted to show willing in collaborating with Lyme Regis Town Council. Cllr. Trundley shared his opinion that the joint newsletter was a good idea. Cllr. James proposed that Uplyme collaborate with Lyme Regis in a newsletter, Cllr. Mrs Frost seconded. With Cllr. Ostler against, majority agreed. Approved. **RESOLVED** The Clerk to contact the Support Services Manager to make arrangements for an Uplyme submission and to obtain exact costings.

FC23/31 Stafford Mount

Cllr. Pratt advised that Cllr. Turner was obtaining the costs for new flagstones and would update Council in due course. The cost of marine plyboard was prohibitively expensive, and so Cllr. Pratt proposed that one sheet of the recycled plastic Stormboard be purchased to be divided into 3 for the mosaic designs. **RESOLVED** The Clerk to arrange to purchase the Stormboard from Devon Contract Waste.

FC23/32 Election Details

Cllr. James explained the process of nominations and encouraged existing Councillors to reapply. He thanked the Councillors for the voluntary work that they had done for Uplyme over the past term, and expressed his intention to reapply. **RESOLVED** The Clerk to promote the elections and becoming a Councillor on social media platforms and the website.

FC23/33 Social Media Policy

This item was deferred to the March meeting to enable Councillors to read the policy.

FC23/34 Coronation of King Charles III

Cllr. James suspended Standing Orders to enable a resident to speak. Mrs Wendy Gardner advised that the coronation community party had been arranged to take place

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on Sunday 7th May 2023. A meeting to confirm arrangements was due to take place before the end of February. Cllr. James advised that if the project required Council funding, that the information would be required by the March meeting. Standing orders were reinstated.

FC 23/35 Licensing (Street Trading) Consultation

RESOLVED Members to pass any comments onto the Clerk to be forwarded to East Devon District Council's Licensing department.

FC23/36 Cemetery

- (a) The Clerk notified Members of a fallen memorial in the Cemetery and recommended that a trained contractor be appointed to carry out a memorial audit and movement test. After consideration, the Council **RESOLVED** that Members (later identified as Cllrs. James and Ostler) will carry out the movement test and lay any memorials down which are unsafe.
- (b) **RESOLVED** The Clerk to request the grounds maintenance contractor to remove the bramble patch.

FC23/37 Highways issues for quarterly meeting

Cllr. Hackett requested that the re-painting of the roundabout at Masters Close be requested at the forthcoming meeting.

FC23/38 Residents and other correspondence received

- (a) The topic of reinstatement of the bollards has been covered within a previous item.
- (b) Cllr. James summarised a report received from the Chair of the Bestic Trust about the commencement of the new school development. Services were shortly due to be installed for the multi-use games area to be constructed.
- (c) Members acknowledged the thank you card received from the Flamingo Pool for the grant they received from the Council.
- (d) An email was read out from a resident, who wished to donate the £80 payment for use of their electricity to power the Christmas lights to the Stafford Mount project. **RESOLVED** The Clerk to send a note of thanks to Mr and Mrs Dare.

FC23/39 Footpaths/Millennium Copse/Stafford Mount/King George V Play Area/Trinity Hill

- (a) Nothing to report on footpaths.
- (b) Nothing to report on Millennium Copse/Stafford Mount/King George V Play Area/Trinity Hill areas.

FC23/40 Planning

- (a) Cllr. Turner was not in attendance, so Members noted the developments on existing applications which had been decided by EDDC and any new applications which had been submitted.

FC23/41 Newsletter / Noticeboards / LymeOnline

No items were put forward.

FC 23/42 Lyme Regis Gateway Card

Members noted the extension of the card to Uplyme residents, as reported in the local press. **RESOLVED** The Clerk to establish from the Lyme Regis Clerk whether this is confirmed, and if so, to thank the Lyme Regis Councillors for reconsidering their position on this in response to residents wishes.

FC23/43 Objectives for Clerk

Members noted the annual objectives set with the Clerk during the performance management process.

FC23/44 Committee/Working Groups

Nothing to report.

FC23/45 Public Forum/Members items

(a) No items were raised.

(b) None put forward.

FC23/46 Date of future meetings

RESOLVED The next meeting of the Full Council will be on Wednesday **8th March 2023** at Uplyme Village Hall at 7.15pm.

Meeting Closed 8.00pm

Signed by Chairman: _____

Date: _____