

applications to disclose the true purpose of plans for the site.

Ms. Strickland advised that she was not aware of the planning applications, but was one of a few volunteers who had offered to clear the land which was eventually to be put into a community trust. She reiterated the invitation for Members to visit and offered to leave some leaflets giving more information about the Common Ground project, which were received by the Clerk.

FC23/05 Clerks Progress Report

Members received the below Clerk's Report which was noted.

Meeting date	Task Name	Minute reference and details	Action taken (text)
Meeting 9.3.2022	Advertising Councillor co-option vacancy	22/51	Put a hold on active advertising.
Meeting 13.07.22	Contact Lyme Regis TC to arrange Hardship Fund	22/136	Awaiting an invoice for £250 to be raised from LRTC for Ukrainian refugees.
Meeting 12.10.22	Diseased Tree – Venlake Lane	22/167	Guinness Partnership replied to advise tree not on their land.
Meeting 9.11.22	War Memorial refurbishment	22/182	Informed contractor that they have won the contract to clean the war memorial. Awaiting contractor to do work.
Meeting 7.12.22	East Devon Local Plan	22/205	Completed the consultation survey with the comments that the PC are satisfied that EDDC shared their view regarding the unsuitability of the Sidmouth Road site.
Meeting 7.12.22	Bollards on traffic island – Whalley Lane	22/209	Formal DCC permission requested and given for the PC to remove and return the bollards.
Meeting 7.12.22	Footpath Noticeboard	22/216	Quotes sought to be presented at the January 2023 PC meeting for consideration.

FC23/06 To receive reports

Chairman – Cllr. James stated that, due to the election being held in May 2023, there would be a hold on recruiting for a Councillor to fill the vacancy on the Council.

Parish Councillors – Cllr. James brought forward item 11 on the agenda to discuss the tree on Guinness Partnership land at Venlake. Cllr. Turner advised he had been in touch with the Guinness Partnership who had carried out an investigation and were arranging to fell the tree.

County Councillor – County Cllr. I. Hall summarized the Devon County Council budget-setting process which is currently being carried out. In response to a query from a member of the public, Cllr. Hall confirmed that although many areas were being cut, there would still be a budget for pothole repair. He also highlighted the increasing number of COVID and flu cases locally.

Cllr. Hall directed Members to a new Facebook profile he has set up called 'Councillor Ian Hall for Axminster and the Parishes' which he will be posting relevant updates on.

Outside Bodies – Nothing to report.

Chairman: Cllr C James

Vice Chairman: Cllr. A. Turner

Cllrs: P. Hackett, D. Ostler, P. Oakley, C. Pratt, Mrs P Frost, W. Trundley, Mrs. C. Wiscombe

FC23/07 Finance

(a) **RESOLVED** that the following payments were/will be settled:

Payments December

Name	Details	Amount	VAT
DCC Pension Scheme	Pensions	£1,211.68	£0.00
Uplyme Village Hall	Uplyme Christmas Lights Project	£80.00	£0.00
Auditing Solutions Ltd	Audit Fee	£288.00	£48.00
Fluxy's Maintenance	Grounds Maintenance	£653.80	£0.00
Fluxy's Maintenance	Millennium Copse & MTF	£390.00	£0.00
Uplyme Village Hall	Room Hire	£102.00	£0.00
Google Email	Telephone/Communication	£4.60	£0.00
O2	Telephone/Communication	£8.74	£1.45
Travel/Expenses	Travel/Expenses	£61.91	£0.00
Staff Costs	Salary PAYE/NI	£1,403.44	£0.00
Unity Trust Bank	Bank Charges	£18.00	£0.00

Payments January

Name	Details	Amount	VAT
Miss R Turner	Uplyme Christmas Lights Project	£100	£0.00
Uplyme Village Hall	Room Hire	£81.50	£0.00

FC23/08 (b) Members noted the bank reconciliation for December 2022:

Monthly Balance Sheet	Oct-22	Nov-22	Dec-22
Expense (Cashbook)	£3,516.65	£5,261.29	£4,222.17
Income (Cashbook)	- 1,499.00	-£3,754.52	- 250.00
Monthly Balance (Cashbook)	2,017.65	1,506.77	3,972.17
Bank Statement (First DOM)	89,266.74	87,249.09	85,742.32
Bank Statement (Last DOM)	87,249.09	85,742.32	81,770.15
Bank Monthly Balance	2,017.65	1,506.77	3,972.17

FC23/09 (c) Cllr. Trundley requested more information about the Uplyme Safety Project earmarked fund. Cllr. Mrs Frost advised that the fund was originally set up to purchase a speed camera. Cllr. James confirmed that the funds had subsequently been vired to contribute to Devon County Council's budget for the Crogg Lane improvements. **RESOLVED** Members noted the following earmarked funds currently held by the Council:

Chairman: Cllr C James

Vice Chairman: Cllr. A. Turner

Cllrs: P. Hackett, D. Ostler, P. Oakley, C. Pratt, Mrs P Frost, W. Trundley, Mrs. C. Wiscombe

Reserves	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	TOTAL
Footpath Funds	2,356.34	300.00									2,656.34
Playground funds	1,998.03	500.00		-2,498.03			-325.00				-325.00
Millennium Copse & MTF	0.00	200.00									200.00
Quality funding	660.00										660.00
Uplyme Village Safety project	3,000.00	100.00									3,100.00
Neighbourhood Plan	71.02	100.00									171.02
Emergency fund	1,987.15										1,987.15
Community Infrastructure Levy	533.37										533.37
Uplyme Xmas Lights Project	0.00	500.00						500.00	-540.52	-80.00	379.48
19/20 - Coronavirus Prompt Action Fund	448.98										448.98
War Memorial refurbishment									2,000.00		2,000.00
Upland Resilience Funding	0.00	400.00							-54.18		345.82
General (Bank less Reserves)		70,142.01	66,199.84	61,315.49	60,119.67	55,752.76	77,109.58	75,091.93	73,585.16	69,612.99	
Total Reserves	11,054.89										12,157.00

FC23/10 Grant Applications

- (a) Members discussed the request from the preschool for funding for the sum of £500. Cllr. Turner asked whether £500 was affordable with the current budget. The Clerk showed Members that £1,500 had been spent during 2022-23, and £650 remained within the budget.

In order to allow County Cllr. Hall to speak, Cllr. James suspended Standing Orders. Cllr. Hall offered to fund all of the request or in partnership with the Parish Council. **RESOLVED** Cllr. Turner proposed granting £250 from Parish Council funds, with the remaining £250 to be applied for through Cllr. Hall's locality fund. Seconded by Cllr. Mrs Frost. Approved.

- (b) A grant to Uplyme Community Fund was considered concurrently with the Preschool request. Cllr. Turner proposed a grant of £200 be made to Uplyme Community Fund, seconded by Cllr. Mrs Frost. Approved. **RESOLVED** The Clerk to contact the applicant organisations and arrange payment of the grants.

FC23/11 Setting the 2023-24 Budget

Cllr. James advised that the Council finances had been kept on a tight rein this year enabling the Council to leave the tax cost to each household the same as 2022-23. Cllr. Turner proposed that the precept for 2023-24 be set at £51,515 with a Band D Household's annual council tax remaining at £58.34. Seconded by Cllr. Oakley. **RESOLVED** The Clerk to submit a request for Uplyme Parish Council's precept to EDDC for £51,515 for 2023-24. Also to prepare a statement for review by the Chair to the Parish Newsletter about the budget.

FC23/12 Replacement Noticeboard

Members considered the quotes supplied by the Clerk. Cllr. Turner proposed to purchase the NoticeMe - A1 Magnetic lockable noticeboard at a cost of £149.95 + VAT. Seconded by Cllr. Hackett. Approved. **RESOLVED** The Clerk to arrange for the purchase and delivery of the noticeboard.

FC23/13 Highways Issues

- (a) Cllr. James elaborated on the Uplyme Safety project earmarked fund for Crogg Lane. If the DCC funding could not be used for Crogg Lane, Cllr. James had been advised by DCC Officers that these funds would be transferred to funding the

Chairman: Cllr C James

Vice Chairman: Cllr. A. Turner

Cllrs: P. Hackett, D. Ostler, P. Oakley, C. Pratt, Mrs P Frost, W. Trundle, Mrs. C. Wiscombe

- creation of a zebra crossing. This would be discussed further at the Highways Forum meeting due to take place on 13th February 2023.
- (b) Cllr. James had nothing further to add.

FC23/14 Residents and other correspondence received

None raised.

FC23/15 Footpaths/Millennium Copse/Stafford Mount/King George V Play Area/Trinity Hill

- (a) Cllr. James outlined the background regarding the permissive path. The field was owned by a family who had already gifted land to the parish, but the field in question was leased to a farmer. In order to make any alterations to the path, Cllr. James advised that agreement would be needed from both the landowner and lessee, and he did not believe that agreement would be forthcoming.

He continued by giving an example of a public right of way which was continually muddy, but which had not been improved and which only required suitable footwear. Cllr. Hackett mentioned that there was an alternative path in the same field which was less muddy which could be used to get to Venlake Lane.

RESOLVED to take no further action.

- (b) Members considered funds already earmarked for footpaths, the budgetary position of Devon County Council and any outstanding works required.
RESOLVED no submission to be made for the 2023-24 financial year.
- (c) **RESOLVED** The Clerk to write to Candles on the Cobb to pass on the thanks of the Parish Council for the donation of £250 towards the Stafford Mount project.
- (d) Cllr. James commenced discussions by passing on the Council's thanks to Cllr. Pratt and his partner, Annie, for planting the crocuses in Stafford Mount on behalf of the Council. Cllr. Pratt confirmed that the hardstanding area to be replaced by paving slabs was 103sqm. **RESOLVED** Cllr. Turner would obtain costings for the materials required and the Clerk would apply for funding from the Open Spaces fund for that amount.
- (e) No updates available.

FC23/16 Planning

- (a) Cllr. Turner advised Members that no new applications had been decided by EDDC. **RESOLVED** Cllr. James to write to the EDDC Planning department to complain about Councillors having to give up their time to hold an extraordinary meeting to comply with consultation deadlines, when no decisions had been made by EDDC in the intervening period.

FC23/17 Newsletter / Noticeboards / LymeOnline

The Clerk would prepare a statement on the 2023-24 precept for the Parish Newsletter and Lyme Online.

Chairman: Cllr C James

Vice Chairman: Cllr. A. Turner

Cllrs: P. Hackett, D. Ostler, P. Oakley, C. Pratt, Mrs P Frost, W. Trundley, Mrs. C. Wiscombe

FC23/18 Committee/Working Groups

- (a) Members noted the minutes from the Planning Committee on 21st December 2022.
- (b) Cllr. Turner updated the Council that Cllr. Ostler and he, with assistance from Mr John Fowler had repaired a leaking tap in the Cemetery.

FC23/19 Public Forum/Members items

- (a) A resident raised King Charles’s Coronation on 6th May 2023 and the possibility of organising a party for the parish. Cllr. James confirmed that £500 had been allocated for the Coronation in the Council’s 2023-24 budget. The resident would convene a committee to check dates and begin preparations.
- (b) None put forward.

FC23/20 Date of future meetings

RESOLVED The next meeting of the Full Council will be on Wednesday **8th February 2023** at Uplyme Village Hall at 7.15pm.

Meeting Closed 8.26pm

Signed by Chairman: _____

Date: _____