



# Uplyme Parish Council

c/o Uplyme Village Hall, Lyme Road, Uplyme, Lyme Regis DT7 3UY  
Tel: 07413 947067 Email: [clerk@uplymeparishcouncil.org](mailto:clerk@uplymeparishcouncil.org)  
Website: [www.uplymeparishcouncil.org](http://www.uplymeparishcouncil.org)  
Clerk to the Council: Zishan Adamson-Drage

Dear Councillor,

Dear Councillor,

Members of Uplyme Parish Council are hereby summoned to attend the Parish Council meeting on **Wednesday, 12<sup>th</sup> April 2023 at 7.15pm at Uplyme Village Hall** for the purposes of transacting the following business.

Under the Local Government Act 1972 Schedule 12 p.10(2), a Council cannot lawfully decide any matter that is not specified on the agenda.

Mrs. Zishan Adamson-Drage  
Clerk to the Council

Wednesday 5<sup>th</sup> April 2023

*The Openness of Local Government Bodies Regulations 2014 allows the filming, photographing or making an audio recording of proceedings at the meeting or providing commentary orally or in writing so that the report or commentary is available as the meeting takes place or later to person(s) not present. Confidential or exempt information excluded.*

## **Parish Council Meeting on Wednesday 12th April 2023**

### **AGENDA**

#### **1. Apologies for absence**

#### **2. Approval of Minutes**

- a) To approve, as a true record, the minutes from the meeting dated **8<sup>th</sup> March 2023** (previously circulated).

#### **3. To receive member's declarations of interest and dispensations in items on the agenda.**

#### **4. Public Participation session**

There will be 15 minutes available for this session where members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker or time as permitted by the Chairman.

#### **5. To receive the Clerk's progress report ([appendix 1](#)).**

#### **1. To receive reports**

- a) Chairman  
b) Parish Councillors  
c) County Councillor

Chairman: Cllr. C James

Vice Chairman: Cllr. A Turner

Cllrs: Mrs. P. Frost, C. Pratt, P. Oakley, B. Trundle, D. Ostler, P. Hackett, Mrs. C. Wiscombe

- d) Representatives on Outside Bodies

## FINANCE, BUDGET, FORWARD PLANNING and COUNCIL STRUCTURE

### 2. Finance

- (a) Members to view and agree the payments to be made in April 2023 and those, if any made under delegation in March 2022. A revised financial breakdown will be circulated at the meeting if there are any further payments to be made. ([appendix 2](#)).
- (b) Members to note the bank reconciliations for March 2023. ([appendix 3](#)).
- (c) Members to note the level of earmarked funds held by Council. ([appendix 4](#))
- (d) Members to consider the final budget report for the 2022-23 financial year. ([appendix 5](#))

### 7. Grant Request

- a) Members to consider the request from Mrs Ethelston's Primary Academy PTFA. ([appendix 6](#))

## DECISION ITEMS

### 9. Highway issues

- a) Members to discuss the outcomes of the walkabout in the Whalley Lane area, and any further action or funding required.
- b) Members to consider the surface dressing works to take place on Cuckoo Lane on 23<sup>rd</sup> May.
- c) Members to discuss any other Highways issues of concern.

### 9. Residents and other correspondence received

- a) Members to consider a request to replace a Cemetery bench with a memorial teak bench.
- b) Members to receive and discuss the correspondence received and agree any action to be taken.

### 10. Footpaths / Millennium Copse / Stafford Mount / King George V play area/Trinity Hill

- a) To receive a report on footpaths in the Parish.
- b) To receive an update on the Millennium Copse/Stafford Mount/King George V play area/Trinity Hill and consider any action.

### 11. Planning

([appendix 7](#))

- a) Members to receive a report showing all the planning applications considered and EDDC outcomes.

### 12. Newsletter/ Notice boards/ Lyme Online

- (a) Members to forward any items for the various communication distributions.

## FOR NOTING

### 13. Committee / Working Groups – Minutes and Reports

- a) To note the minutes from the following Committee Meetings
- |                                |                             |
|--------------------------------|-----------------------------|
| Planning Committee :           | 8 <sup>th</sup> March 2023  |
|                                | 29 <sup>th</sup> March 2023 |
| Estates & Personnel Committee: | 8 <sup>th</sup> March 2023  |
- b) To receive an update report on: (i) Grounds maintenance  
(ii) Cemetery - Members to acknowledge the donation

Chairman: Cllr. C James

Vice Chairman: Cllr. A Turner

Cllrs: Mrs. P. Frost, C. Pratt, P. Oakley, B. Trundle, D. Ostler, P. Hackett, Mrs. C. Wiscombe

of a shed to the Council by Mr & Mrs Fisher.  
(iii) Working Groups

**14. Public Forum and to receive Items for next agenda from Members.**

- a) Opportunity for residents to raise any concerns or ideas for future consideration.
- b) Members to forward any agenda items for the next meeting.

**15. Date of future meetings**

The next meeting of the Full Council will be the Annual Council Meeting held on Wednesday **10<sup>th</sup> May 2023** at the Uplyme Village Hall at 7.15pm.

Chairman: Cllr. C James

Vice Chairman: Cllr. A Turner

Cllrs: Mrs. P. Frost, C. Pratt, P. Oakley, B. Trundle, D. Ostler, P. Hackett, Mrs. C. Wiscombe